



THE CITY OF  
NOVATO  
CALIFORNIA

## SPECIAL MEETING

### Minutes

**MEASURE F OVERSIGHT/CITIZENS FINANCE COMMITTEE**  
**TUESDAY, MARCH 5, 2013: 7:30AM – 9:00AM**  
**75 ROWLAND WAY #200**  
**ATHERTON CONFERENCE ROOM**

A. Call to Order

The meeting was called to order at 7:35 A.M. In attendance were:

Committee Members: Bob Ratto, David Bentley, Al Berson, Robert Jordan, Bob Scott  
Cris MacKenzie and Caitrin Devine were absent

City Staff: Cathy Capriola, Brian Cochran, Dan Weakley, Maureen Chapman and Carla Hansen

B. Approval of Final Agenda

*The final agenda was approved unanimously.*

C. Public Comment (*Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit.*)

*There was no public comment.*

D. Committee Organizational Items

D – 1: Approval of January 25, 2013 Meeting Minutes (5 minutes)

*The minutes could not be approved due to a lack of a quorum. The minutes will be attached to the next meeting agenda.*

E. General Business (*Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.*)

E–1: Recap of City Council Revenue #2-Economic Development presentation (10 minutes)  
*C. Capriola recapped the Revenue #2- Economic Development Presentation to the City Council. The presentation offered tiered options or predictions of future economic development growth for the fiscal sustainability plan. The majority of the Council was comfortable assuming \$500,000 of additional economic growth.*

E–2: February Forecast Update – Presented to Council 2/26/2013 (10 minutes)  
*B. Cochran presented the February five-year forecast update.*

E–2: Fiscal Sustainability: Preview of DRAFT Employee Compensation Work Session with Human Resources Director Dan Weakley and Finance Staff (to be distributed at the meeting) (55 minutes)

*C. Capriola, D. Weakly and B. Cochran presented a broad overview of employee compensation, the tension between managing cost of employee compensation and attracting and retaining employees and provided options for the fiscal sustainability plan.*

E–4: Update on Fiscal Sustainability Work Plan and Public Outreach (10 minutes)  
*C. Capriola provided an update to the Fiscal Sustainability Work Plan.*

F. Committee/Staff Comments

*There we no additional comments.*

G. Adjournment

The meeting was adjourned at 9:05 A.M.