



THE CITY OF
NOVATO
CALIFORNIA

Minutes
MEASURE F OVERSIGHT/CITIZENS FINANCE COMMITTEE
SPECIAL MEETING
WEDNESDAY, NOVEMBER 29, 2012: 7:30AM – 9:00AM
75 ROWLAND WAY #200
ATHERTON CONFERENCE ROOM

A. Call to Order

The meeting was called to order at 7:35 AM. In attendance were:

Committee Members: Cris MacKenzie, David Bentley, Caitrin Devine, Bob Scott, Alan Berson and Robert Jordan were present. Bob Ratto was absent.

City Staff: Cathy Capriola, Brian Cochran, Carla Hansen

B. Approval of Final Agenda

The final agenda was approved unanimously.

C. Public Comment (*Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit.*)

There was no public comment.

D. Committee Organizational Items

D – 1: Approval of August 16, 2012 Meeting Minutes (5 minutes)

The minutes were unanimously approved with minor changes.

D – 2: Approval of September 13, 2012 Meeting Minutes (5 minutes)

The minutes were unanimously approved.

D – 3: Approval of October 10, 2012 Meeting Minutes (5 minutes)

The minutes were unanimously approved.

E. General Business (*Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.*)

E – 1: Fiscal Sustainability: Discussion/Preview of December 11, 2012 Revenue Work Session and Overall Work Plan (60 minutes)

Committee member Scott raised questions regarding the Executive Summary of the Measure F report. Staff responded that staffing levels had affected the progress on the document but the Committee will be able to review it in January.

C. Capriola discussed upcoming fiscal sustainability work sessions including:

- *Public Outreach Work Plan*
- *Economic Development Strategy*

- *Employee Compensation*

B. Cochran presented a draft presentation of the fiscal sustainability revenue work session. The Committee provided feedback to improve the clarity and content of the presented information and offered opinions on revenue opportunities. Staff appreciated the Committee's comments and incorporated the suggestions into the final draft.

The Committee requested to meet Chris Stewart (new Economic Development Manager) to discuss economic development in Novato.

The Committee also requested to meet Peggy Flynn, new Communications Coordinator.

Staff will schedule time for both Chris and Peggy to meet the Committee in future meetings.

F. Committee/Staff Comments

There were no additional Committee and/or staff comments

G. Adjournment

G – 1: Next Regular Meeting –December 13, 2012

The meeting was adjourned at 9:01 AM. The next meeting will take place on December 13, 2012 at 7:30 AM.