



THE CITY OF  
NOVATO  
CALIFORNIA

## *Marin/Sonoma Mosquito and Vector Control District Board*

*(Novato City Council makes one appointment  
to the Regional Board.)*

### To: **Novato City Council**

I request that you consider my application for the Marin/Sonoma Mosquito and Vector Control District Board. I will be able to devote the time necessary to perform the duties of this body. I am aware that I will be required to attend the meetings of the Board and will be able to devote the necessary time to perform the duties of this body. I am also aware that my name and address may be made public as an applicant for this body and that this application is a public record. *(A computer may be used to replicate this application.)*

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

\_\_\_\_\_

Name (Print)

Name: _____ <i>(Please print)</i>	Home Phone:	Work Phone:
Address: _____ <i>(Street, City, Zip)</i>		
Fax Number:	E-Mail Address:	
Own: _____ Rent: _____ How Long at This Address:		
Employer:	Employer Address: _____ _____	
Years lived in Novato:	Years lived in Marin County:	

**1. Briefly describe your educational background:**

---

**2. Briefly describe your employment background:**

---

**3. Describe your recent civic, business, and community activities (in the last five years):**

---

4. Describe possible areas of conflict of interest.

---

5. Briefly explain why you would like to serve on the Marin/Sonoma Mosquito and Vector Control District Board.

---

6. Briefly describe your experience in serving on other committees, if any, and how your contribution benefitted the group.

---

*When completed, return to: City Clerk, 922 Machin Avenue, Novato, CA 94945  
and mark the envelope "Marin/Sonoma Mosquito and Vector Control District Board"*

**NOTE: ALL MEMBERS SHALL RESIDE WITHIN THE CITY OF NOVATO.  
APPLICANTS MAY APPLY FOR MORE THAN ONE BOARD OR COMMISSION,  
HOWEVER, MAY ONLY SERVE ON TWO IF APPOINTED PER COUNCIL POLICY.**



## ***Requirements of an Appointee to Serve on the Board of Trustees of the Marin/Sonoma Mosquito and Vector Control District***

- ❖ Each member of the Board appointed by the governing body of a city/town shall be an elector of the city or town from which he/she is appointed, and a resident of that portion of the city/town which is in the District. Each member appointed from a county or portion of a county shall be an elector of the county and a resident of that portion of the county which is in the district. Each member appointed at large shall be an elector of the district. (*Health & Safety Code 2242-2244.*)
- ❖ File a Statement of Economic Interest with the State of California, Fair Political Practices Commission, within (30) thirty days after assuming office.
- ❖ Be sworn in and sign a Loyalty Oath.

**Term of Office:** The first term of any member shall not exceed two years. Each subsequent reappointment, if any, may be for a term of two or four years, at the discretion of the appointing power. In the event of the resignation, death, or disability of any member, his/her successor shall be appointed by the governing body, which appointed him/her.

**Board Meetings:** Regular meetings of the Board will be held on the second Wednesday of each month. Board meetings will be held at 7:00 p.m., at the District Headquarters, 595 Helman Lane, Cotati. or at specified location.

**Attendance:** A record of attendance will be sent to each trustees appointing body at calendar year end. (*Minutes 12/86*)

**Board Policy:** The rules contained in “Robert’s Rules of Order, Revised” will govern in all cases in which that are not inconsistent with established Board Policy.

**Open Session:** All of its sessions shall be open to the public, except “closed sessions.”

**Expenses:** In lieu of itemized expenses, an allowance of \$100 (one-hundred) per month per member will be paid for expenses incurred in attending regular meetings not to exceed \$100.00 (one-hundred) per month. (*Minutes 3/09/05*)

**Powers and Responsibilities:** Take all necessary or proper steps for the extermination of mosquitoes in or outside of the district.

Together the Board as a whole can serve as one of the best and most responsive forms of local government in the interest of the District residents.