



CITY OF NOVATO
C A L I F O R N I A

HOUSING AND HOMELESS COMMITTEE

MEETING MINUTES

September 13, 2023 – 5:00pm
Council Chambers
901 Sherman Avenue
Novato, CA

Chair

Jason Sarris

Vice Chair

Elissa Lasserre

Members

Mark Brand

David Fariello

Lucie Hollingsworth

Jennifer Mallow

Will Meecham

Staff Liaison

Sullina Sanchez, Principal Management Analyst

A. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Sarris at 5:00pm

Committee members present: Brand, Fariello, Hollingsworth, Lasserre, Mallow, Sarris

Committee members absent: Meecham

Staff present: Assistant City Manager Jessica Deakyne, Principal Management Analyst Sullina Sanchez

B. APPROVAL OF THE FINAL AGENDA

Committee Action: Upon motion by Committee member Fariello and seconded by Vice Chair Lasserre, the Committee voted **6-0-1** to approve the final agenda.

AYES: Brand, Fariello, Hollingsworth, Lasserre, Mallow, Sarris

NOES: None

ABSENT: Meecham

C. PUBLIC COMMENT

None.

D. CONSENT CALENDAR

D.1 Approve the Meeting Minutes of June 14, 2023

Committee Action: Upon motion by Committee member Brand and seconded by Committee member Mallow, the Committee voted **6-0-1** to approve the Meeting Minutes of June 14, 2023.

AYES: Brand, Fariello, Hollingsworth, Lasserre, Mallow, Sarris

NOES: None

ABSENT: Meecham

E. UNFINISHED AND OTHER BUSINESS

E.1 Receive a presentation on the Novato Fire District/Novato Police Department Fire Mitigation Ranger Program

Novato Police Department Captain Jim Correa gave a presentation to the Committee about the program's history, implementation, and objectives. Captain Correa answered Committee member questions regarding outreach and education methods, staffing levels, and how to connect people with available resources.

F. GENERAL BUSINESS

F.1 Receive an update from the Ad Hoc Committee on the draft Work Plan for the Housing and Homeless Committee

Principal Management Analyst Sullina Sanchez presented the item. Ad Hoc Committee members, Brand and Fariello gave an update from their meetings on June 26, 2023, and August 24, 2023.

F.2 Receive and potentially approve the draft Committee Work Plan to be provided to the Council for consideration and adoption

Principal Management Analyst Sullina Sanchez presented the item. Committee members discussed the draft work plan and provided minor edits to be included in the final recommended work plan.

Committee Action: Upon motion by Committee member Fariello and seconded by Committee member Hollingsworth, the Committee voted **6-0-1** to approve the Committee Work Plan to be provided to the City Council for consideration and adoption.

AYES: Brand, Fariello, Hollingsworth, Lasserre, Mallow, Sarris

NOES: None

ABSENT: Meecham

G. COMMITTEE PROPOSED AGENDA ITEM(S)

None.

H. COMMITTEE AND LIASON REPORTS

H.1 Staff Liaison Report

Principal Management Analyst Sullina Sanchez updated the Committee on participant progress at the Temporary Encampment at Lee Gerner Park and informed the Committee that the new Entrance Application is now available online; and informed the Committee that the County of Marin will give a homeless update presentation at the December meeting.

H.2 Committee Member Reports

Chair Sarris informed the Committee that Camp Compassion is hosting a booth at the Downtown Farmers' Market to collect warm winter coats now through October 31, 2023, to be distributed throughout the community.

I. ADJOURNMENT

The meeting adjourned at 6:00 pm.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Housing and Homeless Committee meeting of December 13, 2023.

/Alison Fletcher/

Alison Fletcher, Management Analyst I



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