



**CITY OF NOVATO**  
**C A L I F O R N I A**

**Housing And Homeless Committee**  
**Meeting Minutes**

**Wednesday, March 13, 2024 – 5:00pm**

**Novato Council Chambers**  
**901 Sherman Avenue**  
**Novato, CA 94945**

**Chair**

Jason Sarris

**Vice Chair**

Elissa Lasserre

**Members**

Mark Brand

David Fariello

Lucie Hollingsworth

Jennifer Mallow

Will Meecham

**Staff Liaison**

Sullina D. Smith, Principal Management Analyst

**A. CALL TO ORDER AND ROLL CALL**

Meeting called to order by Committee Chair Sarris at 5:01pm

Committee members present: Brand, Fariello, Hollingsworth, Lasserre, Meecham, Sarris

Committee members present: Mallow

Principal Management Analyst Sullina Smith, Management Analyst I Alison Fletcher

**B. APPROVAL OF THE FINAL AGENDA**

Committee Action: Upon motion by Committee member Fariello and seconded by Committee member Meecham, the Committee voted **5-0-1** to approve the final agenda.

AYES: Brand, Fariello, Hollingsworth, Lasserre, Meecham, Sarris

NOES: None

ABSENT: Mallow

**C. PUBLIC COMMENT**

None.

## **D. CONSENT CALENDAR**

### **D.1 Approve the Meeting Minutes of December 13, 2023**

Committee Action: Upon motion by Committee member Brand and seconded by Committee member Fariello, the Committee voted **5-0-1** to approve the Meeting Minutes of December 13, 2023.

AYES: Brand, Fariello, Hollingsworth, Lasserre, Meecham, Sarris

NOES: None

ABSENT: Mallow

## **E. UNFINISHED AND OTHER BUSINESS**

### **E.1 Receive an update from the Ad Hoc on Housing and Homeless Information**

The Ad Hoc Committee provided an update on the progress of the work plan item and other Committee Members provided input and asked questions. Discussion included scope of work and focus areas of interim shelter and tiny homes.

Public Comment from Bambi Klyse.

### **E.2 Receive an update from the Ad Hoc on the State of Housing and Homelessness**

The Ad Hoc Committee provided an update on the progress of the work plan item and other Committee Members provided input and asked questions. Discussion included the goal of getting a comprehensive overview of the homeless community through a survey and looking at the San Rafael and County Point In Time Count surveys.

Public Comment from Bambi Klyse.

### **E.3 Receive an update from Staff on progress of the Temporary Encampment at Lee Gerner Park**

Principal Management Analyst Sullina Smith provided an update on the progress of participants at the Temporary Encampment at Lee Gerner Park, and Committee members provided input and asked questions.

Public Comment from Bambi Klyse.

## **F. GENERAL BUSINESS**

### **F.1 Receive an update from Staff on the progress of the FY 2023-2024 Work Plan and provide direction on the next steps for the FY 2024-2025 Work Plan, including forming an Ad Hoc Committee to support the development of the new Work Plan**

Committee Action: Upon motion by Committee member Fariello and seconded by Committee member Sarris, the Committee voted **5-0-1** to appoint Committee member Sarris, Hollingsworth, and Brand to the Ad Hoc Committee.

AYES: Brand, Fariello, Hollingsworth, Lasserre, Meecham, Sarris

NOES: None

ABSENT: Mallow

## **G. COMMITTEE PROPOSED AGENDA ITEM(S)**

None.

## **H. COMMITTEE AND LIAISON REPORTS**

### H.1 Staff Liaison Report

Principal Management Analyst Sullina Smith provided an update to the Committee on the partnership between the City and County of Marin to ramp up services at the Hamilton Marsh Encampment, leveraging State Encampment Resolution Funds.

### H.2 Committee Member Reports

Committee member Sarris reported on his experience in attending the National Alliance to End Homelessness 2024 Innovations and Solutions for Ending Unsheltered Homelessness Conference.

## I. ADJOURNMENT

The meeting adjourned at 6:34 pm.

**I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Housing and Homeless Committee meeting of June 12<sup>th</sup>, 2024.**

**/Addison Luong**

Addison Luong, Senior Office Assistant



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