



CITY OF NOVATO
CALIFORNIA

Sustainability Commission

AGENDA

Thursday, February 15, 2024 - 6:00 p.m.

Novato City Hall, 901 Sherman Avenue

Chair

Bob Brown

Vice Chair

Chris Yalonis

Members

Tim Blofeld, Zach Brownstone, Pablo Paster, Dhanya Subramanian, and Nicole Tai

Staff Liaison

Gretchen Schubeck

The Sustainability Commission welcomes your attendance at its meetings, which are held on the third Thursday of each month at 6:00 p.m. Your interest is encouraged and appreciated.

Public Participation Options

Members of the public may provide public comments and participate in Sustainability Commission meetings as follows:

- **Written Public Comments:** May be submitted via sustainability@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission prior to the meeting. Written public comments will not be read during the meeting.
- **In-person Public Comments:** May be made during the meetings, which are held at Novato City Hall, 901 Sherman Avenue.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Sustainability Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak, although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield their time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEMS

D.1 Approve minutes of meeting held on January 18, 2024

E. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.

E.2 Presentation – Countywide Building Electrification Plan (Brian Reyes, County of Marin, Sustainability Planner)

E.1 Study Session – Climate Action Plan

F. COMMISSIONER & STAFF LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting.

F.1 Commissioner Reports

F.2 Staff Liaison Reports

G. ADJOURNMENT

Materials that are submitted to members of the Commission after the distribution of the meeting’s agenda packet will be available upon request.

AFFIDAVIT OF POSTING

I, Gretchen Schubeck, certify that on February 9, 2024, the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City’s website www.novato.org.

/ Gretchen Schubeck /

Gretchen Schubeck, Sustainability Coordinator



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CITY OF NOVATO
CALIFORNIA

Sustainability Commission

MINUTES

Thursday, January 18, 2024 - 6:00 pm

Novato City Hall, 901 Sherman Avenue, Novato

Chair

Bob Brown

Vice Chair

Chris Yalonis

Members

Tim Blofeld, Bob Brown, Zach Brownstone, Pablo Paster, and Dhanya Subramanian

Staff Liaison

Gretchen Schubeck

A. CALL TO ORDER AND ROLL CALL

Commission Chair Brown called the meeting to order at 6:00pm.

Commissioners Present: Tim Blofeld, Bob Brown (Chair), Zach Brownstone, Pablo Paster, Dhanya Subramanian, Nicole Tai, and Chris Yalonis

Staff Present: Gretchen Schubeck, Sustainability Coordinator

Others Present: Christine O'Rourke, O'Rourke & Associates

B. APPROVAL OF FINAL AGENDA

Upon a motion of Commissioner Paster and second by Commissioner Blofeld, the Commission voted 7-0 to approve the final agenda.

AYES: BLOFELD, BROWN, BROWNSTONE, PASTER, SUBRAMANIAN, TAI, YALONIS
NOES: NONE

Motion carried.

C. PUBLIC COMMENT

David Tetta

D. CONSENT ITEMS

Upon a motion of Commissioner Blofeld and second by Commissioner Tai, the Commission voted 7-0 to approve the meeting minutes of November 16, 2023.

AYES: BLOFELD, BROWN, BROWNSTONE, PÄSTER, SUBRAMANIAN, TAI, YALONIS
NOES: NONE

Motion carried.

E. GENERAL BUSINESS

E.1 Climate Action Plan (CAP) Update

1) Receive and Discuss Draft CAP Actions

Consultant Christine O'Rourke gave a presentation on the draft CAP actions (PowerPoint attached) and the Commission provided feedback.

2) Receive Revised CAP Update Timeline

Coordinator Schubeck presented the updated CAP development timeline.

3) Discuss Community Outreach and Engagement Process

Consultant Christine O'Rourke and Coordinator Schubeck presented an overview of the proposed community outreach and engagement process and Commissioners provided feedback.

4) Establish an Ad-Hoc Subcommittee to Review Draft CAP Actions.

Upon a motion of Commissioner Tai and second by Commissioner Yalonis, the Commission voted 7-0 to establish an ad-hoc subcommittee comprised of Commissioners Brown, Tai, and Yalonis to review the draft CAP actions.

AYES: BLOFELD, BROWN, BROWNSTONE, PÄSTER, SUBRAMANIAN, TAI, YALONIS

Motion carried

F. COMMISSIONER AND STAFF LIAISON REPORTS

F.1 Commissioner Reports

Commissioner Yalonis reported that the University of Redlands has merged with Presidio Graduate School and that Dominican University is considering re-establishing the Sustainability Studies major.

Commissioner Subramanian stated that she is working with other student leaders to encourage Novato Unified School District to adopt an electrification resolution.

Commissioner Brown shared that he had a home consultation with Quit Carbon. He also requested an update from staff on the status of the Commission's recommendation that the City Council consider adopting the County's electric vehicle infrastructure reach code.

F.2 Staff Liaison Reports

Coordinator Schubeck reported that the City's new Public Works Director will start in early February 2024.

G. ADJOURNMENT

Upon a motion of Commissioner Tai and second by Commissioner Paster, the Commission voted 7-0 to adjourn the meeting at 8:07pm.

AYES: BLOFELD, BROWN, BROWNSTONE, PÄSTER, SUBRAMANIAN, TAI, YALONIS

Motion carried



Climate Action Plan Draft Actions

Novato Sustainability Commission

January 18, 2024

Low Carbon Transportation Actions

Community Actions

- Electric Vehicles
- Biking and Micromobility
- Walking
- Safe Routes to School
- Public Transit
- Employee Trip Reduction
- Traffic System Management and Vehicle Idling
- Smart Growth Development
- Parking Requirements
- Zero Emission Landscape Equipment and Small Off-Road Equipment

Municipal Actions

- Zero and Low Emission Vehicle Fleet
- Low Carbon Fuels for City Vehicles and Idling
- City Employee Commuting
- City-Owned Small Off-Road Equipment

Energy Actions

Community Actions

- Building Electrification
- Energy Efficiency and Conservation
- Energy Audits
- Cool Pavements and Roofs
- Low-Carbon Concrete
- Streamlined Permitting and Technical Assistance
- Renewable Energy Generation and Storage
- Clean Electricity
- Innovative Technologies

Municipal Actions

- Outdoor Lighting
- Energy Efficiency and Conservation
- Clean Energy and Building Electrification

Zero Waste Actions

Community Actions

- Waste Prevention, Reduction, Reuse and Repair
- Single-Use Disposable Items and Packaging
- Organic Waste Diversion
- Waste, Recycling, and Composting Infrastructure
- Building Materials

Municipal Actions

- Waste Prevention, Reduction, Reuse and Recycling
- Organic Materials and Recycled Content Product Procurement

Water Actions

Community Actions

- Potable Water Use
- Recycled Water Use
- Rainwater Harvesting and Greywater Capture

Municipal Actions

- Municipal Water Use

Adaptation and Sequestration Actions

Community Actions

- Urban Forest
- Healthy Soils
- Carbon Offsets
- Sea Level Rise
- Climate and Community Resilience

Municipal Actions

- Trees on Public Land
- Healthy Soils
- Sea Level Rise & Climate-Related Impacts

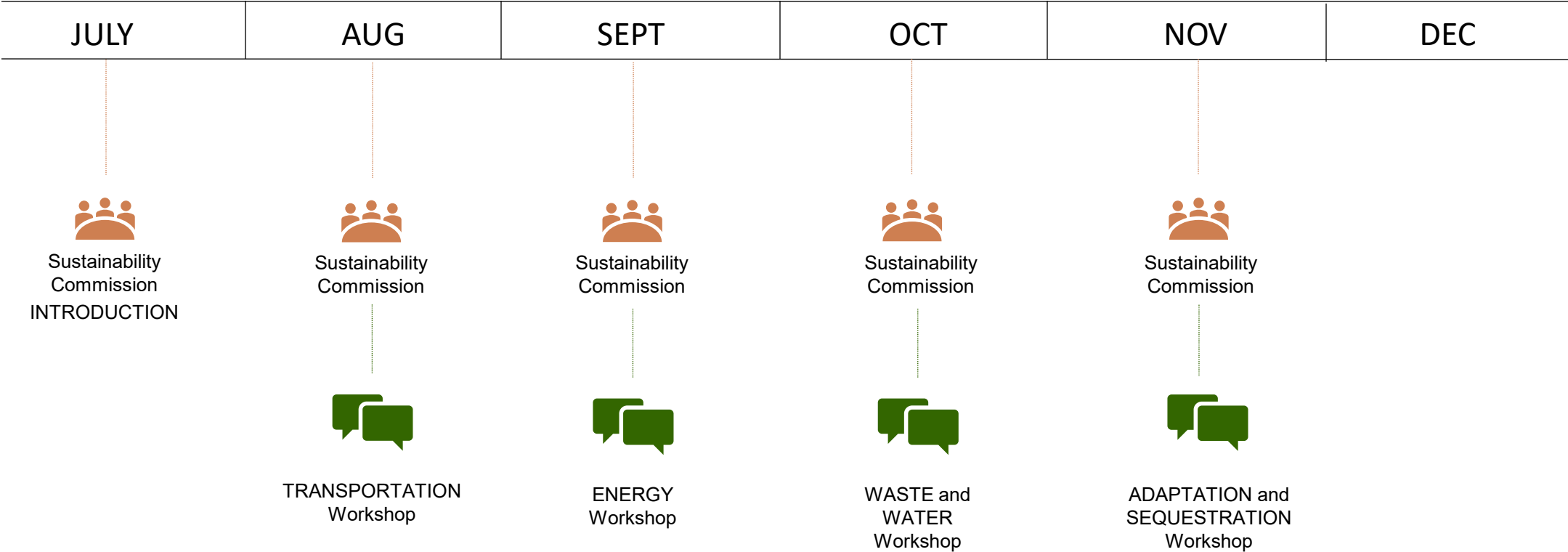
Community Engagement Actions

- Community Education
- Community Outreach and Engagement
- Advocacy
- Green Businesses
- Innovation and Economic Development

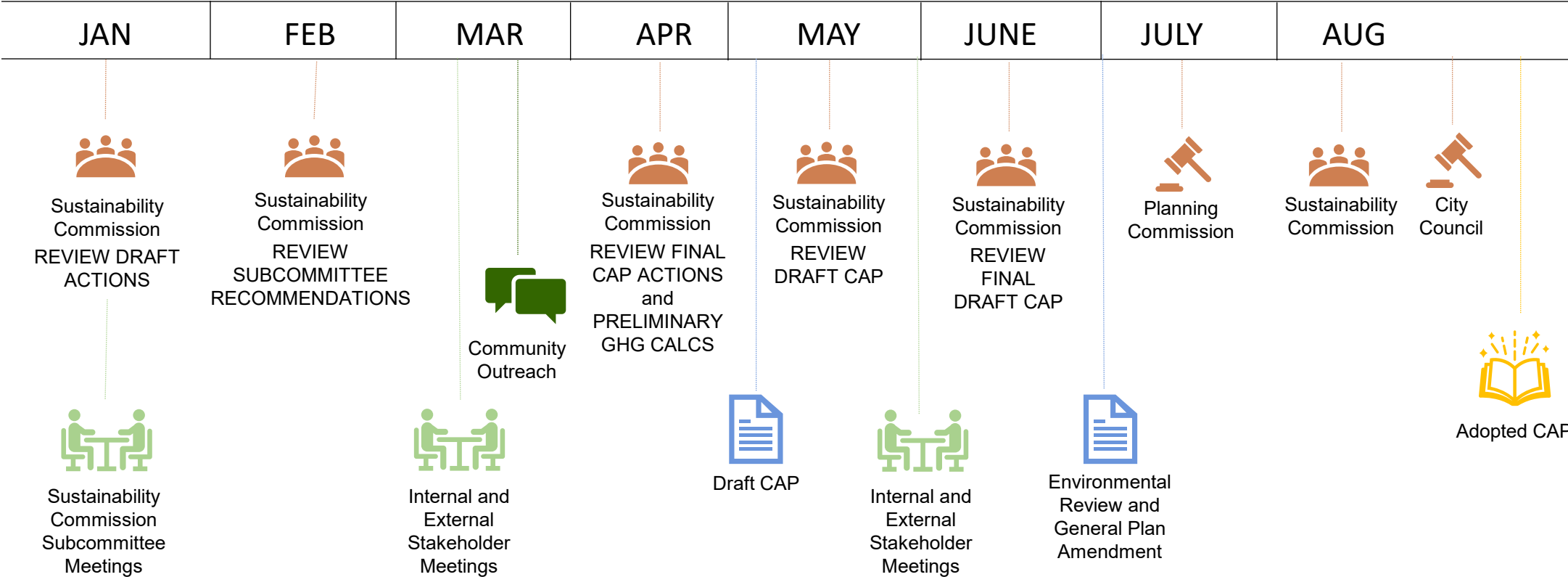
Implementation and Monitoring Actions

- Annual Monitoring
- Update GHG Emissions Inventory
- Funding Sources
- Update the Climate Action Plan
- Project Compliance Checklist

CAP Update Timeline - 2023



CAP Update Timeline - 2024



Community Outreach

- Beginning in March
- Open Novato Survey
- Virtual Workshop – March 21st?
- Spanish Workshop

The screenshot displays the City of Novato website's navigation bar with the following items: CITY OF NOVATO CALIFORNIA, OUR TOWN, GOVERNMENT, COMMUNITY, BUSINESS, and English. Below the navigation bar, the heading "Open Novato" is prominently displayed. To the right of the heading are utility links: Print, Feedback, Share & Bookmark, and Font Size controls. A paragraph of text reads: "Weigh-in on topics important to you from the convenience of your computer. Sign up for Open Novato to receive updates when new topics are posted." Below this text is a secondary navigation bar with links for Home, Info, Help, and Sign in. The main content area features a large banner with the "OPEN NOVATO" logo on the left and the text "About Open Novato" followed by "Join the discussion. City officials will consider all input in their decision process." and a "READ MORE" button on the right.