



CITY OF NOVATO
CALIFORNIA

Multicultural Advisory Commission

Agenda

Wednesday, August 23, 2023 - 6:00 PM

**City of Novato Administrative Offices
Womack Conference Room, 2nd Floor
922 Machin Avenue**

Chair

Charles Schwarze

Vice Chair

Cliff Jacobs

Members

Chandra Alexandre, Sophia Osotio, Sierra Suraci

Staff Liaisons

Sherin Olivero

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Multicultural Advisory Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to meetings as follows:

- **Written public comments** may be submitted by email to mac@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.
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A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEMS

All matters listed on the Consent Item are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Item for separate discussion and action. Any Commissioner may remove an item from the Consent Item and place it under General Business for discussion.

D.1 Approve the meeting minutes from July 26, 2023

E. UNFINISHED AND OTHER BUSINESS

E.1. Receive an update from Ad Hoc Committee on Community Engagement

F. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.

F.1. Novato Historical Guild Presentation

F.2. Multicultural Advisory Commission Work Plan Workshop

G. COMMITTEE PROPOSED AGENDA ITEM(S)

This section is used for Commissioners to orally report on topics that can be considered for discussion at a future meeting. Items must have been sent to staff 10 calendar days prior to the meeting to be included in the agenda.

None.

H. COMMITTEE AND LIAISON REPORTS

This section is for Commissioners and Staff Liaisons to provide oral updates as related to the commission

H.1. Commissioner Reports

H.2. Staff Liaison Reports

I. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Sherin Olivero, certify that on the Wednesday before the Multicultural Advisory Commission meeting of August 23, 2023 the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website at novato.org in Novato, California.

/Sherin Olivero/

Sherin Olivero, Principal Management Analyst



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CITY OF NOVATO
CALIFORNIA

Multicultural Advisory Commission
Draft Meeting Minutes

Wednesday July 26, 2023

Council Chambers, 901 Sherman Avenue

A. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Schwarze at 6:05pm.

Commissioners present: Jacobs, Osotio, Schwarze, Suraci

Staff Present: Principal Management Analyst Sherin Olivero, Senior Office Assistant Monica Castillo

B. APPROVAL OF FINAL AGENDA

Commission Action: Upon motion by Commissioner Osotio and seconded by Commissioner Suraci the Commission voted **4-0-2** to approve the final agenda.

AYES: Jacobs, Osotio, Schwarze, Suraci

NOES: None.

ABSENT: Alexandre, Sato

C. PUBLIC COMMENT

None.

D. CONSENT ITEMS

D.1 Approve the meeting minutes from June 28, 2023

Commission Action: Upon motion by Commissioner Osotio and seconded by Commissioner Suraci the Commission voted **4-0-2** to approve the meeting minutes of June 28, 2023.

AYES: Jacobs, Osotio, Schwarze, Suraci

NOES: None.

ABSENT: Alexandre, Sato

E. UNFINISHED AND OTHER BUSINESS

E.1. Receive update from the Ad Hoc Committee on Community Engagement

No update.

F. GENERAL BUSINESS

F.1. Museum of the American Indian Presentation

Executive Director of the Museum of the American Indian Christina Garcia presented details about their upcoming Trade Feast.

F.2. Consider the possibility of holding a workshop to discuss next year's Multicultural Advisory Commission Work Plan

Commission Action: Upon motion by Vice Chair Jacobs and seconded by Commissioner Osotio the Commission voted **4-0-2** to hold a Multicultural Advisory Commission workplan workshop at their next meeting of August 23, 2023.

AYES: Jacobs, Osotio, Schwarze, Suraci

NOES: None.

ABSENT: Alexandre, Sato

G. COMMITTEE PROPOSED AGENDA ITEM(S)

None.

H. COMMITTEE AND LIAISON REPORTS

H.1. Commissioner Reports

Commissioners provided reports.

H.2. Staff Liaison Reports

Staff provided reports.

D. ADJOURNMENT

The meeting adjourned at 6:37pm.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of _____.

/Monica Castillo/

Monica Castillo, Senior Office Assistant