

# Application and Eligibility Criteria

## Temporary Camp at Lee Gerner Park



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### OVERVIEW:

The City of Novato (City) operates the Temporary Camp at Lee Gerner Park. The establishment of the temporary camp is mandated by a settlement agreement, necessitating its operation for a duration of two years. It is important to note that this camp is intended to serve as a short-term measure and should not be interpreted as a permanent solution.

Prospective campers are required to complete the following application and submit it to the City's Homeless Outreach & Mobile Engagement (HOME) team in person at Lee Gerner Park or via the online form [www.novato.org/homeless](http://www.novato.org/homeless). The City will review all applications based on the below Eligibility Criteria to determine whether to accept or deny an application for a vacant space within the Temporary Camp.

All campers of the Temporary Camp must adhere to the Code of Conduct (attached as [Exhibit A](#)). The City shall have the right to enforce all provisions of the Code of Conduct as allowed by law. Persons who fail to abide by the Code of Conduct may be required by the City to leave the Temporary Camp after being afforded advanced notice and opportunity to be heard, and if they should they so desire, to be accompanied by the Marin County Homeless Union Designee at any such meeting with the City.

As an essential part of the City's intake process, we are committed to meeting your immediate needs. Upon acceptance, our dedicated team will promptly provide you with vital temporary shelter supplies and allocate you a designated space within the Temporary Camp. Additionally, we will provide information on the available services designed to support you during your stay. Our goal is to ensure your well-being and facilitate your journey toward housing stability.

Please note that the Temporary Camp is not equipped to provide specific accommodation or support for individuals requiring assistance with mobility or daily tasks. Referrals to shelters may be made for individuals requiring assistance with mobility or daily tasks for those who need support.

The City of Novato does not discriminate on race, color, religion, sex (including gender identity, sexual orientation, and pregnancy), national origin, age, disability, or genetic information.

### ELIGIBILITY CRITERIA:

- Must be currently living in Novato.
- Must be willing to engage with Outreach Staff to develop a housing pathway.
- Must be willing to engage in Case Management Services when available.
- Must agree to adhere to the Temporary Encampment Code of Conduct.

Requested Entry Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ # Weeks/Months at Temporary Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex:  Male  Female  Other gender (\_\_\_\_\_)

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Are you currently experiencing homelessness?  Yes or  No

If yes, how long have you been homeless? \_\_\_\_\_

Do you have any pets with you?  Yes or  No

If yes, please list their names and type of animal: \_\_\_\_\_

Do you have any belongings with you?  Yes or  No

If yes, please list them: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you stayed at any other shelters recently?  Yes or  No

If yes, please list the shelters and the dates of your stay: \_\_\_\_\_

\_\_\_\_\_

Is there any other information you would like to share? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Application Affirmation**

APPLICATION STATEMENT: I certify that the information provided above is true and accurate to the best of my knowledge. I understand that any false or misleading information may result in the denial of my application or termination of my stay at the Temporary Camp at Lee Gerner Park.

By signing below, I acknowledge that I have read and understood the Temporary Encampment Code of Conduct, and I agree to comply with its provisions. I take responsibility for my behavior and belongings, and I will not engage in activities that endanger neighbors or the environment, including but not limited to hoarding or altering the encampment.

Name of Applicant (print name): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## Exhibit A

### CITY OF NOVATO

#### CODE OF CONDUCT

#### Temporary Camp at Lee Gerner Park

1. COVID protocols must be followed:
  - a. Outside of tents, masks must be worn
  - b. Residents must maintain 6 feet physical distance from others who are not a part of their household
  - c. Residents must utilize provided hygiene units, and residents are strictly prohibited from urinating or defecating in the park
  - d. Social visits with non-residents will not be permitted within the Temporary Camp. All social visits between residents and non-residents must occur outside the boundaries of the Temporary Camp.
2. All residents must adhere to Park rules and regulations, including:
  - a. No use of alcohol and drugs or drug paraphernalia, pursuant to Novato Municipal Code § 14-10.2
  - b. No smoking, pursuant to Novato Municipal Code § 7-3.4.
  - c. No open fires, pursuant to Novato Municipal Code § 10-28.
  - d. No littering (all refuse must be put in provided receptacles, and portable toilets cannot be used as trash cans), pursuant to Novato Municipal Code § 14-6.9
  - e. No weapons, fireworks, or incendiary devices.
  - f. Residents must respect park quiet hours from 10 pm to 6 am pursuant to Novato Municipal Code § 14-13.1
  - g. Pathways within the Temporary Camp must be clear at all times
3. The following behaviors are not allowed:
  - a. Violence or threats of violence

- b. Aggressive behavior, including the racial slurs, inappropriate sexual comments, the offensive/aggressive use of profanity, or the use of any profanity around children
  - c. Stealing
  - d. Vandalism, misuse, or destruction of property (including fencing, lawn bowling pitch, electrical boxes, etc.)
  - e. Damaging the trees or any park plantings/landscaping
  - f. Jeopardizing the safety of any other camp residents or staff members
  - g. No disorderly conduct on park property.
4. Generally, residents' possessions must remain inside their assigned campsite, including:
- a. No belongings are allowed in pathways or common spaces
  - b. Only one (1) bicycle per resident is allowed
  - c. Encampments are at all times to be maintained in a reasonably tidy fashion, and the accumulation of needles, trash, debris, animal/human waste is strictly prohibited.