



**CITY OF NOVATO**  
**CALIFORNIA**

**Novato Streetscape Committee**  
**MEETING MINUTES**

**Monday, March 13, 2023 - 7:00pm**

***Meeting held in the Womack Meeting Room, 922 Machin Avenue***

**A. CALL TO ORDER AND ROLL CALL**

Meeting began at 7:00pm.

**Committee Members Present:** Nancy Abruzzo (Chair), Marcia Basalla, Arlin Benavides (Alternate), Virginia Hanna, Richard Hanley (Vice Chair), and Lauren-Paul Kozlenko

**Staff Present:** Gretchen Schubeck, Sustainability Programs Coordinator

**B. APPROVAL OF FINAL AGENDA**

*Moved by Hanna and seconded by Hanley to approve the final agenda.*

AYES: Abruzzo, Basalla, Hanna, Hanley, Kozlenko

NOES: None

ABSENT: Buder

**C. PUBLIC COMMENT**

- Judie Shaw, Chairperson of the Committee for the Rehabilitation of Wallace Park, spoke during public comment and provided background the Wallace Park project.
- She shared a document with project history, photos of the site, and a request for support to have tan bark placed at the Park and for benches be installed.
- Because the item was not agendized, the request was not discussed and will be added to a future agenda for discussion.

**D. CONSENT ITEMS**

**D.1 Approve the meeting minutes of February 13, 2023**

*Moved by Hanna and seconded by Basalla to approve the meeting minutes of February 13, 2023.*

AYES: Abruzzo, Basalla, Hanna, Hanley, Kozlenko

NOES: None

ABSENT: Buder

**E. PROGRAM UPDATES**

**E.1 Education & Outreach Programs**

### **Publicity Updates**

- No update

## **E.2 Volunteer Programs**

### **Team Up to Clean Up**

- The March 4, 2023, clean-up was held along Nave Drive and Marin Valley Drive.
- 8 volunteers contributed a total of 9.5 hours and collected 3 large bags of trash and two buckets of recyclables.
- Basalla noted there was a significant amount of trash near the waterway by Bolling Drive and wondered if signage saying 'Please Respect Our Waterways' might act as a deterrent.
- Hanna noted that volunteer numbers have been dwindling and she requested suggestions for new places to clean up rather than the same 3-4 locations.

*Moved by Basalla and seconded by Hanna that Schubeck obtain a quote to install signage to deter littering near the Bolling Drive waterway.*

AYES: Abruzzo, Basalla, Hanna, Hanley, Kozlenko

NOES: None

ABSENT: Buder

### **Adopt-a-Spot**

- Hanna reported that Tom and Mary Anderson contributed almost 17 hours of volunteer labor and picked up 48 white kitchen bags of trash in their neighborhood.
- Schubeck will check in with Hanna on options to recognize their efforts.

### **Adopt-a-Island**

- Hanley has developed a revised design for the noses of the islands on Redwood Blvd. and Olive Ave.
- The design takes into account available budget, maintenance constraints, and the presence of gophers on the islands.
- Public Works has reviewed and approved the revised design.

*Moved by Hanley and seconded by Hanna to approve the revised design for the noses of the islands on the corner of Redwood Blvd. and Olive Ave.*

AYES: Abruzzo, Basalla, Hanna, Hanley, Kozlenko

NOES: None

ABSENT: Buder

## **E.3 Business Landscape Recognition Program**

### **Nominations**

- Our Lady of Loretto was nominated for potential recognition of their landscape.
- All Committee members will try to view the landscape prior to voting on a Landscape Recognition Award.

## **Awards**

None

### **E.4 Clean Business Program**

- Hanley visited several businesses that had previously signed up for the Clean Business Program to see how things are going and encourage them to place the decal in the window, if not already done.

## **F. GENERAL BUSINESS**

### **F.1 Discuss and consider the formation of ad-hoc subcommittees**

*Moved by Abruzzo and seconded by Hanna to establish a Community Engagement Ad-Hoc Sub-Committee and appoint Kozlenko, Benavides, and Abruzzo to serve on the ad-hoc subcommittee.*

AYES: Abruzzo, Basalla, Hanna, Hanley, Kozlenko

NOES: None

ABSENT: Buder

## **G. COMMITTEE AND LIAISON REPORTS**

### **G.1 Committee Members Reports**

- Benavides will be on vacation through the middle of June.
- Hanley requested that Committee members be provided with lanyards for identification when performing Committee work.

### **G.2 Staff Liaison Reports**

None

## **H. ADJOURNMENT**

*Moved by Basalla and seconded by Hanley to adjourn the meeting.*

AYES: Abruzzo, Basalla, Hanna, Hanley, Kozlenko

NOES: None

ABSENT: Buder

***Meeting adjourned at 8:15pm***