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**POLICE ADVISORY AND REVIEW BOARD**

**Thursday, November 17, 2022**

**5:30 PM**

**Council Chambers, 901 Sherman Ave.**

1. **CALL TO ORDER**

The meeting was called to order at 5:33 p.m. by Board Member Ky Medigovich.

**ROLL CALL**: Present: Bruce Bartel, Board Member

Alice Dow, Board Member

Frank Drouillard, Board Member

Ky Medigovich, Board Member

Bruce Ritter, Board Member

Staff Present: Beth Johnson, Police Chief

Sasha D’Amico, Police Captain

Chris Jacob, Police Lieutenant

Jessica Collins, HR Manager

Greg Canfield, Management Analyst

Absent: Jeremy Portje, Board Chair

Meg Brizzolara, Board Vice Chair

1. **APPROVAL OF FINAL AGENDA**

Due to absences on the Board, Management Analyst Greg Canfield requested to general business item F.2. be removed from the agenda so that it could be presented at the next meeting where there would hopefully be full attendance from the Board Members.

Board Action: Upon motion by Board Member Ritter and seconded by Board Member Drouillard, the Board voted 5-0 to approve the final agenda including removal of Item F.2.

AYES: Bartel, Dow, Drouillard, Medigovich, Ritter

NOES: None

ABSENT: Portje, Brizzolara

1. **PUBLIC COMMENT**

None

**D. CONSENT CALENDAR**

**D.1. Approve the meeting minutes from August 4, 2022**

Board Action: Upon motion by Board Member Bartel and seconded by Board Member Drouillard, the Board voted 4-0-1 to approve the meeting minutes from August 4, 2022.

AYES: Bartel, Drouillard, Medigovich, Ritter

NOES: None

ABTAIN: Dow

ABSENT: Portje, Brizzolara

**E. UNFINISHED AND OTHER BUSINESS**

There was no unfinished or other business.

**F.** **GENERAL BUSINESS**

**F.1.** **Introduction of New PARB Member Alice Dow**

Management Analyst Greg Canfield thanked and passed on condolences to former PARB Member, Ken Tashian, and his family. He then welcomed newly appointed Board Member, Alice Dow. Board Member Dow thanked the Board and is looking forward to being a part of the group and helping Novato.

The Board welcomed Board Member Dow.

PUBLIC COMMENT:

None.

**F.2. Committee, Commission, and Board Training Refresher**

This item was removed from the agenda with plans to revisit the item at the next meeting with hopefully a full Board present.

**F.3. Canine Program Update**

Due to technical difficulties, it was requested that this item be moved to a future agenda.

**F.4. Review of Activity in the School Resource Program**

Lieutenant Chris Jacob presented on the status of the School Resource Program including sharing statistics of what NPD is called to respond to and an overview of the officer currently assigned to the role’s accomplishments and responses. The annual School Resource Officer report is up and available on the City of Novato website here, <https://www.novato.org/government/police-department/divisions/school-resource-officer-program>.

Lastly, he spoke about what is coming up for the SRO program, including the assignment of the second SRO position within the Novato Police Department.

Board Members Bartel, Dow, Drouillard, Medigovich, and Ritter, provided Lieutenant Jacob with questions and comments. Lieutenant Jacob, along with Captain D’Amico and Chief Johnson, responded to all questions.

PUBLIC COMMENT: None

**F.5. Review of Department Activity and Citizen Complaints Filed Since Last Meeting**

Chief Johnson relayed that there were 4 citizen complaints since the last meeting in August. The complaints were based in bias, discourtesy, neglect of duty, and standards of conduct. In each instance, the disposition was the Department and its employees operated in a lawful and appropriate manner, all complaints were exonerated.

Chief Johnson also noted that NPD had participated in several community events such as National Night Out, Sparkle Backpack Stuffing Event, Relay for Life, the San Marin and Novato High Homecoming Parades, National Coffee with a Cop Day, National Faith & Blue Weekend, Nostalgia Days, Leadership Novato, Red Ribbon Week at Rancho Elementary, and the Good Shepherd Fun Run Event.

Lastly, Chief Johnson reported on the status of several Novato PD employees and their statuses within their specialty assignments.

Board Members Bartel, Dow, Drouillard, Medigovich, and Ritter provided Chief Johnson with questions and comments. Chief Johnson responded to all questions.

PUBLIC COMMENT:

None.

**G. COMMITTEE AND LIAISON REPORTS**

**G. 1.** **Board Member Reports**

Board Member Ritter requested that the PARB meeting return to its original location of the Police Training Room or a City conference room. Board Member Ritter referred to not being able to see or hear everyone comfortably in the Council Chambers.

Board Member Drouillard had no report.

Board Member Medigovich relayed that she was able to participate in the Corporal recruitment as a panel member on the community panel. She expressed that it was a rewarding experience and that everyone should participate when given the opportunity.

Board Member Dow had no report.

Board Member Bartel reported that he attended a meeting with the School Law Enforcement Partnership (SLEP), where they discussed the stabbing at Lynwood Elementary.

**G.2. Staff Liaison Report**

None.

**H. ADJOURNMENT**

Board Member Ritter motioned to adjourn. Board Member Drouillard seconded the motion. Meeting adjourned at 6.36 p.m.