



CITY OF NOVATO
CALIFORNIA

Multicultural Advisory Commission

Agenda

Wednesday, February 22, 2023 - 6:00 PM

**Novato City Hall
Council Chambers, 901 Sherman Ave**

**Chair
Sophia Osotio**

**Vice Chair
Sierra Suraci**

**Members
Chandra Alexandre, Angelo Camillo, Nicole Gardner, Cliff Jacobs, Angela Olmanson,
Dennis Sato, Charles Schwarze**

**Staff Liaisons
Drew Bendickson**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Multicultural Advisory Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to meetings as follows:

- **Written public comments** may be submitted by email to mac@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.
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A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEMS

All matters listed on the Consent Item are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Item for separate discussion and action. Any Commissioner may remove an item from the Consent Item and place it under General Business for discussion.

D.1 Approve the meeting minutes from January 25, 2023

E. UNFINISHED AND OTHER BUSINESS

E.1. Receive an update from Ad Hoc Committee on Community Engagement

E.2. Receive an update from Ad Hoc Committee on Multicultural Event Speakers

F. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.

F.1. Discuss Diversity Day Event and Provide Staff with Theme & Speaker Direction

G. COMMITTEE PROPOSED AGENDA ITEM(S)

This section is used for Commissioners to orally report on topics that can be considered for discussion at a future meeting. Items must have been sent to staff 10 calendar days prior to the meeting to be included in the agenda.

None.

H. COMMITTEE AND LIAISON REPORTS

This section is for Commissioners and Staff Liaisons to provide oral updates as related to the commission

H.1. Commissioner Reports

H.2. Staff Liaison Reports

I. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Drew Bendickson, certify that on the Thursday before the Multicultural Advisory Commission meeting of February 22, 2023 the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website at novato.org in Novato, California.

/Drew Bendickson/

Drew Bendickson, Senior Management Analyst



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CITY OF NOVATO
CALIFORNIA

Multicultural Advisory Commission
Draft Meeting Minutes

January 25, 2023

Council Chambers, 901 Sherman Avenue

A. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Oostio at 5:58pm

Commissioners present: Alexandre, Jacobs, Osotio, Schwarze, Suraci

Staff Present: Senior Management Analyst Drew Bendickson, Director of Parks, Recreation and Community Services Katie Gauntlett, Assistant City Manager Jessica Deakyne, Senior Office Assistant Monica Castillo

B. APPROVAL OF FINAL AGENDA

Commission Action: Upon motion by Commissioner Jacobs and seconded by Commissioner Alexandre the Commission voted **5-0-4** to approve the final agenda.

AYES: Alexandre, Jacobs, Osotio, Schwarze, Suraci

NOES: None:

ABSENT: Camillo, Gardner, Olmanson, Sato

C. PUBLIC COMMENT

None.

D. CONSENT ITEMS

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.

D.1. Approve the meeting minutes if October 26, 2022.

Commission Action: Upon motion by Commissioner Schwarze and seconded by Chair Osotio the Commission voted **5-0-1-3** to approve the meeting minutes of October 26, 2022 with the suggested typo correction from Commissioner Jacobs for item F.2.

AYES: Alexandre, Jacobs, Osotio, Schwarze, Suraci

NOES: None:

ABSTAIN: Alexandre

ABSENT: Camillo, Gardner, Olmanson, Sato

E. UNFINISHED AND OTHER BUSINESS

E. receive update from the Ad Hoc Committee on Community Engagement.

Commissioner Schwarze presented the item and shared with the Commission that he and Vice Chair Suraci will begin meeting again next week. Commissioners discussed the purpose of the Ad Hoc and Commissioner Alexandre expressed interest in joining the Ad Hoc Committee.

Commission Action: Upon motion by Chair Osotio and seconded by Commissioner Schwarze the Commission voted **5-0-4** to increase the size of the Ad Hoc to 4.

AYES: Alexandre, Jacobs, Osotio, Schwarze, Suraci

NOES: None:

ABSENT: Camillo, Gardner, Olmanson, Sato

Commission Action: Upon motion by Chair Osotio and seconded by Vice Chair Suraci the Commission voted **5-0-4** to appoint Commissioner Alexandre to the Ad Hoc Committee on Community Engagement.

AYES: Alexandre, Jacobs, Osotio, Schwarze, Suraci

NOES: None:

ABSENT: Camillo, Gardner, Olmanson, Sato

F. GENERAL BUSINESS

F.1. Preliminary discussion of MAC events

Director of Parks, Recreation and Community Services Katie Gauntlett presented a report of annual Parks and Recreation events, MAC's 2023 workplan goals and recommendations to MAC for promoting City-hosted events. The commissioners discussed, asked questions, and made recommendations for these events.

Commission Action: Upon motion by Chair Osotio and seconded by Commissioner Schwarze the Commission voted **5-0-4** to establish an Ad Hoc Committee to identify community speakers for multicultural events and to appoint Commissioner Schwarze, Commissioner Jacobs, Vice Chair Suraci and Chair Osotio.

AYES: Alexandre, Jacobs, Osotio, Schwarze, Suraci

NOES: None:

ABSENT: Camillo, Gardner, Olmanson, Sato

G. COMMITTEE PROPOSED AGENDA ITEM(S)

None.

H. COMMITTEE AND LIAISON REPORTS

H.1. Commissioner Reports

Chair Osotio reported on upcoming events and encouraged other commissioners to join.

H.2. Staff Liaison Reports

Senior Management Analyst Drew Bendickson updated commissioners on the City's cultural outreach on social media since the commission previously met in October 2022.

Cultural outreach on the City's social media channels included Indigenous Peoples Day, Dia de los Muertos, Diwali, United Against Hate Week, Hannukah, Christmas, Kwanzaa, MLK Day, and the Chinese New Year.

I. ADJOURNMENTS

The meeting adjourned at 6:39pm.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of _____, 2023.

/Monica Castillo/
Senior Office Assistant