



**CITY OF NOVATO**  
CALIFORNIA

**Multicultural Advisory Commission**

**Agenda**

**Wednesday, January 25, 2023 - 6:00 PM**

**Novato City Hall  
Council Chambers, 901 Sherman Ave**

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**Chair  
Sophia Osotio**

**Vice Chair  
Sierra Suraci**

**Members  
Chandra Alexandre, Angelo Camillo, Nicole Gardner, Cliff Jacobs, Angela Olmanson,  
Dennis Sato, Charles Schwarze**

**Staff Liaisons  
Drew Bendickson**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Multicultural Advisory Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

**Public Participation/Comment Instructions**

Members of the Public may participate and provide public comments to meetings as follows:

- **Written public comments** may be submitted by email to [mac@novato.org](mailto:mac@novato.org). Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.
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**A. CALL TO ORDER AND ROLL CALL**

**B. APPROVAL OF FINAL AGENDA**

**C. PUBLIC COMMENT**

*There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.*

*For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.*

**D. CONSENT ITEMS**

*All matters listed on the Consent Item are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Item for separate discussion and action. Any Commissioner may remove an item from the Consent Item and place it under General Business for discussion.*

**D.1 Approve the meeting minutes from October 26, 2022**

**E. UNFINISHED AND OTHER BUSINESS**

**E.1. Receive an update from Ad Hoc Committee on Community Engagement**

**F. GENERAL BUSINESS**

*These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.*

**F.1. Preliminary discussion of 2023 MAC events**

**G. COMMITTEE PROPOSED AGENDA ITEM(S)**

*This section is used for Commissioners to orally report on topics that can be considered for discussion at a future meeting. Items must have been sent to staff 10 calendar days prior to the meeting to be included in the agenda.*

**None.**

**H. COMMITTEE AND LIAISON REPORTS**

*This section is for Commissioners and Staff Liaisons to provide oral updates as related to the commission*

**H.1. Commissioner Reports**

**H.2. Staff Liaison Reports**

## I. ADJOURNMENT

### AFFIDAVIT OF POSTING

I, Drew Bendickson, certify that on the Thursday before the Multicultural Advisory Commission meeting of January 25, 2023 the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website at [novato.org](http://novato.org) in Novato, California.

/Drew Bendickson/

Drew Bendickson, Senior Management Analyst



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**CITY OF NOVATO**  
CALIFORNIA

**Multicultural Advisory Commission**  
**Draft Meeting Minutes**

**Wednesday, October 26, 2022**

**Council Chambers, 901 Sherman Avenue**

**A. CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Osotio at 6:01pm.

Commissioners present: Gardner, Jacobs, Osotio, Sato, Schwarze

Staff Present: Senior Management Analyst Drew Bendickson, Senior Office Assistant Monica Castillo, Director of Parks, Recreation and Community Services Katie Gauntlett

**B. APPROVAL OF FINAL AGENDA**

Commission Action: Upon motion by Commissioner Gardner and seconded by Commissioner Sato the Commission voted **5-0-3** to approve the final agenda.

AYES: Gardner, Jacobs, Osotio, Sato, Schwarze

NOES: None

ABSENT: Camillo, Olmanson, Suraci

**C. PUBLIC COMMENT**

None.

**D. CONSENT ITEMS**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.*

**D.1. Approve the meeting minutes of September 28, 2022.**

Commission Action: Upon motion by Commissioner Schwarze and seconded by Commissioner Gardner the Commission voted **3-0-2-3** to approve the meeting minutes of September 28, 2022.

AYES: Gardner, Osotio, Schwarze  
NOES: None  
ABSTAIN: Jacobs, Sato  
ABSENT: Camillo, Olmanson, Suraci

## **E. UNFINISHED AND OTHER BUSINESS**

### **E.1. Receive update from Ad Hoc Committee on Community Engagement**

Nothing to report.

## **F. GENERAL BUSINESS**

### **F.1. Multicultural Commission Annual Report & Discuss Actions to Council**

Senior Management Analyst Drew Bendickson presented the item which included the commission's 2022 accomplishments and the 2023 work plan, which is going to City Council on November 11, 2022. The commissioners had a discussion on the commission's mission statement and work plan.

Commission Action: Upon motion by Commissioner Schwarze and seconded by Commissioner Sato the Commission voted **5-0-3** to approve the Multicultural Advisory Commission work plan.

AYES: Gardner, Jacobs, Osotio, Sato, Schwarze  
NOES: None  
ABSENT: Camillo, Olmanson, Suraci

### **F.2. Consider recommending the Novato City Council recognize November 13-19, 2022, as United Against Hate Week**

Vice Chair Osotio presented the item, the commissioners reviewed the proclamation, and suggested edits that were approved by Commissioners present.

Commission Action: Upon motion by Commissioner Jacobs and seconded by Chair Osotio the Commission voted **5-0-3** to approve the proclamation for United Against Hate Week with the suggested edits.

## **G. COMMITTEE PROPOSED AGENDA ITEM(S)**

None.

## **H. COMMITTEE AND LIAISON REPORTS**

### **H.1. Commissioner Reports**

Commissioners reported on upcoming events and encouraged other commissioners to join.

## **H.2. Staff Liaison Reports**

Senior Management Analyst Drew Bendickson reported on City business.

### **I. ADJOURNMENT**

The meeting adjourned at 6:48pm.

**I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of \_\_\_\_\_, 2023.**

**/ Monica Castillo /**  
**Senior Office Assistant**

DRAFT