



CITY OF NOVATO
CALIFORNIA

Novato Streetscape Committee

AGENDA

Monday, January 9, 2022 - 7:00pm
922 Machin Avenue, Womack Meeting Room (2nd Floor)

Chair

Nancy Abruzzo

Vice Chair

Rick Hanley

Members

Marcia Basalla, Arlin Benavides (Alternate), Judy Buder,
Lauren-Paul Kozlenko, and Virginia Hanna

Staff Liaison

Gretchen Schubeck

The Novato Streetscape Committee welcomes you to attend its meetings, which are regularly scheduled on the second Monday of every month. Your interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison at (415) 899-8950. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

The Novato Streetscape Committee may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield their time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Committee may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Committee. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Committee member

may remove an item from the Consent Calendar and place it under General Business for discussion.

D.1 Approve meeting minutes of December 11, 2022

E. PROGRAM UPDATES

E.1 Education & Outreach Program

Publicity Updates

E.2 Volunteer Programs

Team Up to Clean Up
Adopt-a-Spot
Adopt-an-Island

E.3 Business Landscape Recognition Program

Nominations
Awards

E.4 Clean Business Program

F. GENERAL BUSINESS

These include items of special interest and will usually include a presentation and discussion by the Committee. They will be enacted upon by a separate vote.

F.1 Redwood Blvd. Landscaping Project

F.2 Proposed Revised Committee Resolution

F.3 2022 Draft Annual Report

G. COMMITTEE AND LIAISON REPORTS

This section is used for Committee members and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1 Committee Members Reports

G.2 Staff Liaison Reports

H. ADJOURNMENT

Materials that are submitted to members of the Committee after the distribution of the agenda packet will be made available to the public at the time it is provided to the Committee.

AFFIDAVIT OF POSTING

I, Gretchen Schubeck, certify that on January, 5 2022, the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website www.novato.org.

/ Gretchen Schubeck /

Gretchen Schubeck, Sustainability Programs Coordinator



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CITY OF NOVATO
CALIFORNIA

Novato Streetscape Committee
MEETING MINUTES

Monday, December 11, 2022 - 7:00pm

Meeting held in the Womack Meeting Room, 922 Machin Avenue

A. CALL TO ORDER AND ROLL CALL

Meeting began at 7:00pm.

Committee Members Present: Nancy Abruzzo, Marcia Basalla, Arlin Benavides, Virginia Hanna, Richard Hanley, and Sherry Temple (Chair)

Staff Present: Lyle Waite, Public Works Maintenance Superintendent

B. APPROVAL OF FINAL AGENDA

Moved by Hanna and seconded by Abruzzo to approve the final agenda.

AYES: Abruzzo, Basalla, Hanna, Hanley, Temple

NOES: None

C. PUBLIC COMMENT

None

D. CONSENT ITEMS

D.1 Approve the meeting minutes of October 17, 2022

Moved by Basalla and seconded by Temple to approve the meeting minutes of October 17, 2022.

AYES: Abruzzo, Basalla, Hanna, Hanley, Temple

NOES: None

E. APPOINTMENT OF CHAIR AND VICE-CHAIR

Moved by Hanna and seconded by Temple to appoint Nancy Abruzzo 2023 Committee Chair.

AYES: Abruzzo, Basalla, Hanna, Hanley, Temple

NOES: None

Moved by Temple and seconded by Basalla to appoint Rick Hanley 2023 Committee Vice-Chair.

AYES: Abruzzo, Basalla, Hanna, Hanley, Temple

NOES: None

F. PROGRAM UPDATES

F.1 Education & Outreach Programs

No update

F.2 Volunteer Programs

Team Up to Clean Up

- Hanna presented the year-to-date statistics for Team Up to Clean Up:
 - 114 volunteers
 - 210 hours contributed
 - 88 bags of trash collected
- Team Up volunteer Joni Degabriele is keen to help rally volunteers to clean the green garbage/recycling cans on Grant Ave.
- Waite will check to see if cleaning the cans can be added as a regular task to the Downtown Streets Team contract.

Adopt-a-Spot

- Hanna shared statistics for active Adopt-a-Spot volunteers:
 - Tom and Mary Anderson have contributed 45.5 hours and collected 119 bags kitchen-size bags of trash during the period August through November 2022.
 - Stephen Perlman has contributed 15.5 hours and collected 19.5 kitchen-size bags of trash from January through September 2022.

Adopt-an-Island

- The Committee discussed the challenges of securing a landscape contractor for the Redwood Blvd. and Olive Ave. project.
- Hanley offered to reach out to some of his contacts in the landscaping industry to see if they are interested in quoting.

F.3 Business Landscape Recognition Program

Nominations

None

Awards

None

F.4 Clean Business Program

- The Committee would like to promote the 162 businesses that have joined the Clean Business Program and suggested perhaps 5-10 businesses at a time could be featured in the City newsletter and/or on the Streetscape Committee page on the City website.

G. GENERAL BUSINESS

G.1 2023 Meeting Dates

- The Committee would like to continue to meet monthly.

H. COMMITTEE AND LIAISON REPORTS

H.1 Committee Members Reports

- Hanley commented on options increasing volunteers.

H.2 Staff Liaison Reports

None

H. ADJOURNMENT

Moved by Hanna and seconded by Basalla to adjourn the meeting.

AYES: Abruzzo, Basalla, Hanna, Hanley, Temple

NOES: None

Meeting adjourned at 8:40pm