



Parks Master Plan Pre-Proposal RFP Questions and Responses

Questions below were submitted by potential consultants for the City of Novato's Parks Master Plan RFP. As outlined in the RFP, pre-proposal questions were required to be submitted in writing to the Parks, Recreation & Community Services Director. Submitted questions are outlined in red followed by the response in black below.

1. **As part of the inventory and analysis, does the City of Novato desire to have the Novato Unified School District's school playgrounds and playing fields included?**

The City of Novato and Novato Unified School District jointly participate in a Reciprocal Use Agreement. For purposes of inventory within the City of Novato, Novato Unified School District's playgrounds, outdoor fields and courts should be considered for inventory purposes to gain a complete understanding of all outdoor recreation facilities available for public use.

2. **Where is Thigpen Sports Courts located?**

Thigpen Sports Courts are located in the Hamilton neighborhood at 500 Crescent Drive, Novato.

3. **The 2013 Facilities Condition Assessment appears to be all building and built facility review, with little to no information on the surrounding open space/park areas. Some parking lot information and concrete site work was included. How would this information be incorporated into the Parks Master Plan?**

Focus of the Parks Master Plan should include amenities at outdoor parks, playgrounds, athletic fields, and courts. Consideration of indoor recreation facilities is not included in this project. The 2013 Facilities Condition Assessment related to park facilities can be found on the City's website here: <https://www.novato.org/government/public-works/maintenance/building-maintenance?locale=en>

4. **Identification of the best possible providers of maintenance services and make recommendations, is this implied that the City is looking for recommendations on third party suppliers and/or vendors?**

The City is interested in examining and considering all recommended maintenance methods to improve parks and maximize public use, while reducing maintenance costs. This may include but is not limited to third party suppliers, vendors, and/or enhancing possibilities for partnerships where appropriate.

5. **For non-city owned parks, does the City want as comprehensive inventory and analysis as City-owned parks?**

The City currently, and historically, has operated non-city owned parks. Please include these facilities in the analysis.