



CITY OF NOVATO
CALIFORNIA

Sustainability Commission

AGENDA

Thursday, November 17, 2022 - 6:00 p.m.

City Administrative Offices, 922 Machin Avenue, Womack Meeting Room (2nd Floor)

Chair

Nicole Tai

Vice Chair

Chris Yalonis

Members

Tim Blofeld, Bob Brown, Zach Brownstone,
Bryn Ichinaga, and Kolby Gleeson

Staff Liaison

Gretchen Schubeck

The Sustainability Commission welcomes your attendance at its meetings, which are held on the third Thursday of each month at 6:00 p.m. Your interest is encouraged and appreciated.

Public Participation Options

Members of the public may provide public comments and participate in Sustainability Commission meetings as follows:

- **Written Public Comments:** May be submitted via sustainability@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission prior to the meeting. Written public comments will not be read during the meeting.
- **In-person Public Comments:** May be made during the meetings, which are held at Novato City Hall, 901 Sherman Avenue.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Sustainability Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak, although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield their time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEMS

D.1 Approve minutes of Special Meeting held September 29, 2022

E. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.

E.1 Building Reach Codes – Commissioner Brown

E.2 EV Acceleration Strategy – Christine O'Rourke, MCEP Sustainability Coordinator

E.3 Commission Workplan - Gretchen Schubeck, Sustainability Coordinator

E.4 Commission Meeting Dates - Gretchen Schubeck, Sustainability Coordinator

F. COMMISSIONER AND STAFF LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting.

F.1 Commissioner Reports

F.2 Staff Liaison Reports

G. ADJOURNMENT

Materials that are submitted to members of the Commission after the distribution of the meeting's agenda packet will be available upon request.

AFFIDAVIT OF POSTING

I, Gretchen Schubeck, certify that on November 10, 2022, the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website www.novato.org.

/ Gretchen Schubeck /

Gretchen Schubeck, Sustainability Coordinator



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CITY OF NOVATO
CALIFORNIA

Sustainability Commission

MINUTES

SPECIAL MEETING

Thursday, September 29, 2022 - 6:00pm

Novato City Hall, 901 Sherman Avenue

Chair

Nicole Tai

Vice Chair

Chris Yalonis

Members

Bob Brown, Zach Brownstone,
Bryn Ichinaga, and Kolby Gleeson

Staff Liaison

Gretchen Schubeck

A. CALL TO ORDER AND ROLL CALL

The Commission was called to order at 6:08pm.

Commissioners Present: Bob Brown, Zach Brownstone, Kolby Gleeson, Bryn Ichinaga, Nicole Tai, and Chris Yalonis

Staff Present: Jessica Deakyne, Assistant City Manager and Gretchen Schubeck, Sustainability Coordinator

B. APPROVAL OF FINAL AGENDA

Upon a motion of Commissioner Brown and second by Commissioner Yalonis, the Commission voted 6-0-1 to approve the final agenda.

AYES: BROWN, BROWNSTONE, GLEESON, ICHINAGA, TAI, YALONIS

NOES: NONE

ABSENT: BLOFELD

Motion carried.

C. PUBLIC COMMENT

- Irving Galastriste
- Kevin Morrison

D. CONSENT ITEMS

Upon a motion of Commissioner Brownstone and second by Commissioner Gleeson, the Commission voted 6-0-1 to approve the meeting minutes of September 27, 2022.

AYES: BROWN, BROWNSTONE, ICHINAGA, GLEESON, TAI, YALONIS

NOES: NONE

ABSENT: BLOFELD

Motion carried.

E. GENERAL BUSINESS

E.1 North Marin Community Services Climate Action Coordinator Introduction *Cheryl Paddock, North Marin Community Services Executive Director*

- Paddock provided an overview of North Marin Community Services (NMCS).
- NMCS received a grant from Marin Community Foundation to hire a Bilingual Climate Action Coordinator and partner with City to accelerate equitable climate action.
- Bilingual Climate Action Coordinator is administering surveys to gauge levels of concern on climate/sustainability issues. Four surveys have been administered (three back-to-school-nights and one at NMCS's food pantry). 305 people participated and 80% of respondents were BIPOC.
- Bilingual Climate Action Coordinator is collaborating with City's Sustainability Coordinator to conduct outreach on gas-powered leaf blower ban to ensure information gets to those most likely impacted.
- Brownstone and Ichinaga offered to host booth at San Marin High School to administer survey.

Public Comment

- Irving Galastriste

E.2 Discussion on Regional Gas Station Regulations and Potential for Novato Action *Jessica Deakyne, Assistant City Manager*

- Deakyne provided an update on Sonoma County gas station prohibitions and state actions to advance transition to zero-emission vehicles.
- 62% of Novato emissions are transportation-related, the majority from passenger cars.
- Planning Commission will hold public hearing on October 10th, 2022 to consider adopting a resolution recommending City Council adopt an ordinance prohibiting the construction of new gas stations and the expansion of existing gas stations. On October 25, 2022, the City Council will consider whether to adopt ordinance.
- Under proposed zoning code changes, existing gas stations would be allowed to operate as normal but would be prohibited from adding additional fossil-fuel pumps. Ordinance allows for an exclusion for pending, complete gas stations applications to allow applicants to proceed through public review process.
- Proposed zoning code changes are consistent with General Plan Environmental Stewardship Policy #24 which calls for the implementation of cost-effective strategies to achieve reductions in greenhouse gas emissions and Strategic Plan Work Plan Item #9

which calls for the identification of priority sustainability actions to reduce greenhouse gas emissions.

Public Comment

- Kevin Morrison

Upon a motion of Commissioner Brown and second by Commissioner Gleeson, the Commission voted 6-0-1 to advise both the Planning Commission and the City Council of the Sustainability Commission's support for a land use ordinance that would restrict expansion of fossil fuel delivery but would allow and encourage the transition of existing stations or creation of new stations that provide for non-fossil fuel alternatives.

AYES: BROWN, BROWNSTONE, ICHINAGA, GLEESON, TAI, YALONIS

NOES: NONE

ABSENT: BLOFELD

Motion carried.

E.3 Commission Work Plan and Process for Prioritizing General Plan 2035 Sustainability/ Climate Goals, Policies, and Programs *Gretchen Schubeck, Sustainability Coordinator*

- Commissions, Committees, and Boards are required to develop an annual work plan outlining goals and objectives for submission to City Council.
- Workplan will run from date of Commission adoption through June 30, 2023.
- Commissioners shared suggestions on possible goals and objectives to be included.
- Prioritization of General Plan 2035 sustainability and climate goals, policies, and programs to be included as a workplan goal.
- Schubeck will quantify top ten local greenhouse gas emission sources.
- Comprehensive discussion on workplan will be held at October meeting.

E.4 COMMISSION MEETING DATES

There have been scheduling conflicts with third Thursday of month and Schubeck will send out Doodle Poll to explore options for alternate meeting day.

F. COMMISSIONER AND STAFF LIAISON REPORTS

F.1 Commissioner Report

- Commissioner Brown proposed that a discussion item be included on October 2022 meeting agenda on the possibility of forwarding a communication to City Council on the model countywide Building Reach Code.

Upon a motion of Commissioner Brown and second by Commissioner Tai, the Commission voted 6-0-1 to add an agenda item to the October meeting to discuss a possible communication to the City Council regarding the Building Reach Code.

AYES: BROWN, BROWNSTONE, ICHINAGA, GLEESON, TAI, YALONIS

NOES: NONE

ABSENT: BLOFELD

Motion carried.

- Commissioner Brown reminded Commissioners about the *Marin Green Hour Tour* on October 19th and 20th, 2022
- Commissioner Yalonis shared that he attended a screening of a documentary on Sausalito's Marinship Waterfront and suggested film screenings could be a good outreach option.
- Commissioner Tai shared that she has been volunteering for past four months on updates to construction and demolition regulations for upcoming Building Code cycle.

F.2 Staff Liaison Reports

None

G. ADJOURNMENT

Upon a motion by Commissioner Tai and second by Commissioner Yalonis, the Commission voted 6-0-1 to adjourn the meeting at 8:44pm

AYES: BROWN, BROWNSTONE, ICHINAGA, GLEESON, TAI, YALONIS

NOES: NONE

ABSENT: BLOFELD

Motion carried.