



CITY OF NOVATO
CALIFORNIA

Novato Streetscape Committee

SPECIAL MEETING AGENDA

Monday, October 17, 2022 - 7:00pm

922 Machin Avenue, Womack Meeting Room (2nd Floor)

Chair

Sherry Temple

Vice Chair

Rich Greene

Members

Nancy Abruzzo, Marcia Basalla, Judy Buder (Alternate), Lauren-Paul Kozlenko, and Virginia Hanna

Staff Liaison

Gretchen Schubeck

The Novato Streetscape Committee welcomes you to attend its meetings, which are regularly scheduled on the second Monday of every month. Your interest is encouraged and appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison at (415) 899-8950. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

The Novato Streetscape Committee may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield their time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Committee may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Committee. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Committee member may remove an item from the Consent Calendar and place it under General Business for discussion.

D.1 Approve meeting minutes of September 12, 2022

E. PROGRAM UPDATES

E.1 Education & Outreach Program

Publicity Updates

E.2 Volunteer Programs

Team Up to Clean Up

Adopt-a-Spot

Adopt-an-Island

E.3 Business Landscape Recognition Program

Nominations

Awards

E.4 Clean Business Program

F. GENERAL BUSINESS

These include items of special interest and will usually include a presentation and discussion by the Committee. They will be enacted upon by a separate vote.

F.1 Committee Name, Purpose Statement, and Duties

F.2 Marin Countywide Stormwater Pollution Prevention Program Letter of Support

G. COMMITTEE AND LIAISON REPORTS

This section is used for Committee members and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1 Committee Members Reports

G.2 Staff Liaison Reports

H. ADJOURNMENT

Materials that are submitted to members of the Committee after the distribution of the agenda packet will be made available to the public at the time it is provided to the Committee.

AFFIDAVIT OF POSTING

I, Gretchen Schubeck, certify that on October 13, 2022, the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website www.novato.org.

/ Gretchen Schubeck /

Gretchen Schubeck, Sustainability Programs Coordinator



Follow us on Facebook, Twitter, YouTube, Instagram, NextDoor & Nixle



CITY OF NOVATO
CALIFORNIA

Novato Streetscape Committee

MINUTES

Monday, September 12, 2022 - 7:00pm

Meeting held in the Womack Meeting Room, 922 Machin Avenue

A. CALL TO ORDER AND ROLL CALL

Meeting began at 7:02pm.

Committee Members Present: Nancy Abruzzo, Marcia Basalla, Rich Greene (Vice Chair), Virginia Hanna, Lauren-Paul Kozlenko, and Sherry Temple (Chair)

Guests Present: Joni DeGabriele

Staff Present: Gretchen Schubeck (Staff Liaison) and Lyle Waite (Public Works Maintenance Superintendent)

B. APPROVAL OF FINAL AGENDA

Moved by Hanna and seconded by Abruzzo to approve the final agenda.

AYES: Abruzzo, Basalla, Greene, Hanna, Kozlenko, Temple

NOES: None

C. PUBLIC COMMENT

None

D. CONSENT ITEMS

D.1 Approve the meeting minutes of August 8, 2022

Moved by Abruzzo and seconded by Hanna to approve the meeting minutes of August 8, 2022.

AYES: Abruzzo, Basalla, Greene, Hanna, Kozlenko, Temple

NOES: None

E. PROGRAM UPDATES

E.1 Education and Outreach

- Temple offered to reach out to the Marin IJ to see about getting an article published to promote the clean up on September 17, 2022.

E.2 Volunteer Programs

Team Up to Clean Up

- The August clean-up was held along Alameda del Prado on the 5th. Nine volunteers collected six bags of trash and spent a total of 13 hours picking up litter.
- Team up to Clean up co-founder and Rotary member Joni DeGabriele is interested in supporting an effort to clean up the trash/recycling receptacles on Grant Avenue. She suggested partnering with the Interact Club, leveraging the NUSD community services program and having high school students do the work. Schubeck will reach out to DeGabriele to discuss options.
- Temple contacted the property manager at ROIC site on Olive/Redwood and sent photos of the litter issues on site. The property has now been cleaned up.

Adopt-a-Spot

- One new volunteer has signed up.
- Hanna would still like to turn coordination of this program over to another Committee member.

Adopt-an-Island

- Temple reached out to North Marin Water District (NMWD) General Manager Tony Williams to discuss recycled water on Redwood Blvd.
- Schubeck will contact Ryan Grisso at NMWD to set up a meeting with PW staff to confirm availability of recycled water on island with 'Downtown Novato' sign.
- Schubeck is preparing the Scope of Work for landscaping of the island opposite Trader Joe's and will share with the Committee at the October meeting.
- Schubeck will update the list of Adopt-an-Island participants and send to Kozlenko. He may be interested in helping coordinate this program in the New Year, depending on work obligations.
- Waite reiterated that new planting is not allowed due to the drought, unless recycled water is available.

E.3 Business Landscape Recognition Program

Nominations

None

Awards

None

E.4 Clean Business Program

- Seven new businesses have joined the program.

F. GENERAL BUSINESS

F.1 Committee Name, Purpose Statement, and Duties

- Schubeck shared an initial draft of updated Committee resolution language for Council consideration based on the Committee's discussion at its September meeting.

- The goal is to complete work on a proposed revised Committee resolution at the October meeting.

F.2 Clean CA Grant

- Schubeck noted that the Clean CA Grant funding round is closed. However, if additional funding is approved, Caltrans will host public workshops to develop grant guidelines.

F.3 Marin Countywide Stormwater Pollution Prevention Program Letter of Support

- Schubeck shared a request from the Marin County Stormwater Pollution Prevention Program for a letter of support for an EPA grant application.

Moved by Temple and seconded by Hanna to authorize the Committee Chair to sign a letter of support for the Marin County Stormwater Pollution Prevention Program's EPA grant application.

AYES: Abruzzo, Basalla, Greene, Hanna, Kozlenko, Temple

NOES: None

G. FUTURE AGENDA ITEMS

G.1 Marin County Stormwater Pollution Prevention Program Litter Toolkit

H. ADJOURNMENT

Moved by Temple and seconded by Greene to adjourn the meeting.

AYES: Abruzzo, Basalla, Greene, Hanna, Kozlenko, Temple

NOES: None

Meeting adjourned at 8:45pm