

CITY COUNCIL OF THE CITY OF NOVATO

RESOLUTION NO. 2022-077

RESOLUTION RESCINDING AND RESTATING
RESOLUTION NO. 2019-012 TO REMOVE THE NOVATO
STREETSCAPE COMMITTEE’S TERMINATION CLAUSE

WHEREAS, by Resolution 122-94 adopted on October 25, 1994, the Council established and by subsequent Resolutions extended the then named “Streetscape Maintenance Coalition Advisory Committee”, and later renamed “Novato Streetscape Committee”; and

WHEREAS, the Novato Streetscape Committee has, for many years, provided outstanding community service by helping to improve and maintain the City's many landscaped roadsides and median strips; and

WHEREAS, the Novato community has evidenced concern for and willingness to work on streetscape maintenance; and

WHEREAS, the scope of work and number of projects undertaken by the Committee has increased the need for member involvement for its ongoing projects and significant volunteer efforts; and

WHEREAS, previous resolutions have extended the Novato Streetscape Committee for five year periods, with the provision that the Committee be terminated at the end of the five-year term unless extended by Council action; and

WHEREAS, the City Council desires that the Committee continue and that the termination clause for the committee be removed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby declares the Novato Streetscape Committee to be comprised of (7) seven members and (1) one alternate member.
2. The Committee shall select a Chair and Vice Chair. The Committee shall select a regular time and place of meetings (at least four times yearly). All meetings shall be open to the public and the agenda for each shall be posted at least seventy-two (72) hours in advance of the meetings.
3. The Committee shall be advisory to the City Manager and to the City Council. Parameters for operation of the Committee shall be as described in Exhibit "A". The Mission Statement shall be as described in Exhibit "B".
4. The City Council will receive an annual progress review and report on work of the Committee.

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I HEREBY CERTIFY that the foregoing resolution was duly and regularly adopted by the City Council of the City of Novato, Marin County, California, at a meeting thereof, held on the 27th day of September, 2022, by the following vote, to wit:

AYES: Councilmembers Athas, Eklund, Milberg, Wernick, Lucan
NOES: Councilmembers
ABSTAIN: Councilmembers
ABSENT: Councilmembers

Attest:



City Clerk of the City of Novato

Approved as to Form:



City Attorney of the City of Novato

EXHIBIT A

STRUCTURE FOR NOVATO STREETScape COMMITTEE

- I. CONCEPT: A TEAM APPROACH WITH MEMBERS REPRESENTING THREE BASIC GROUPS:
 - A. Citizens - Members of the larger community (not only within city limits) are eligible. Interest, ability and time commitment are key factors in deciding the members of the Committee.
 - B. Business - A number of people from companies who do business in Novato. The full range of business sizes should be represented. Owner/managers (or key managers from larger companies) will be the desired level of personnel assigned.
 - C. Public Agency Employees - City of Novato staff members functioning as a self-directed work team comprised of key Engineering, Maintenance, Finance, and/or Administration employees.
- II. OPERATIONAL STRUCTURE:
 - A. The Ralph M. Brown Act will apply to meetings. Specific issues for consensus decisions/recommendations will be agendaized.
 - B. Individual members may be assigned responsibilities to pursue specific tasks that are compatible with the mission statement and specific implementation policies of the City.
 - C. City staff members (confirmed by the Public Works Director) will use self-directed work team principles to accomplish best results with greatest productivity. Staff members will be non-voting members.
 - D. There shall be seven confirmed members and one alternate member of the Committee, and no maximum number of volunteers to serve on task forces. Only members and alternate members appointed by the City Council shall have the right to vote. A quorum of the Committee shall be four voting members.
 - E. The Committee may recruit without confirmation by the City Council as many volunteer members as the Committee deems are warranted by the circumstances at the time. Volunteers may participate fully on the Committee provided; however, they shall not have the right to vote.
 - F. The Public Works Department will furnish basic clerical services needed for agenda preparation, distribution and word processing.

EXHIBIT B

MISSION STATEMENT NOVATO STREETSCAPE COMMITTEE

Based on awareness of the City of Novato's goals for an attractive streetscape that fits Novato's beautiful natural setting, and based on knowledge of the City's streetscape plantings and maintenance needs, the Committee shall:

Functioning as a team of citizen, business, and public agency employee members enlist the support of citizens and businesses in order to:

- (1) Develop recommendations to the City Council for policy actions that are budgetary achievable, and which will stabilize high-quality streetscape maintenance in Novato; and,
- (2) Directly communicate with businesses and citizens to help implement volunteer maintenance work and donations for maintenance purposes.