



**CITY OF NOVATO  
PUBLIC WORKS**

**Complete Streets & Pathways Oversight Committee**

**Minutes**

CITY ADMINISTRATIVE OFFICES  
WOMACK CONFERENCE ROOM - 2nd Floor  
922 MACHIN AVENUE  
NOVATO, CA 94945

**Wednesday, May 11, 2022 - 5:30 PM**

**A. WELCOME**

**A.1 Call to Order, and Roll Call**

Meeting was called to order at 5:31 pm.

Committee: Mark Birnbaum, Meherdad Namiranian, Joakim Osthus, Nestor Schnasse, Mark Vanderscoff

Staff: Chris Blunk, Angela Beran, Julie Eichner,

Guests: Kenny Jeong, Traffic Engineer, Barry Bergman, Technical Advisor to Committee

Absent: Ed Schulze, Tim Blofeld

**A.2 Brief Introductions and Committee Background**

Committee members, as well as staff, introduced themselves and gave a brief summary of their background and interest in the committee.

**B. APPROVAL OF FINAL AGENDA**

Committee Action: Motion by Birnbaum/Second Schnasse by to approve final agenda.

**Voted 5-0-2**

AYES: Mark Birnbaum, Meherdad Namiranian, Joakim Osthus, Nestor Schnasse, Mark Vanderscoff

NOES: None

ABSENT: Ed Schulze, Tim Blofeld

**C. GENERAL PUBLIC COMMENTS**

Two members of the public were present.

Thad Anders asked about the status of the Virginia Ave Rd closure.

Casey shared his concerns with traffic and speeding on Simmons Lane.

**D. GENERAL BUSINESS**

*These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Committee. They will be enacted upon by a separate vote.*

**D.1 Vote to Identify and Establish a Chair and Vice Chair**

Committee Action: Meherdad Namiranian nominated Mark Birnbaum as Chair, it was seconded by Mark Vanderscoff.

**Voted 5-0-2**

AYES: Mark Birnbaum, Meherdad Namiranian, Joakim Osthus, Nestor Schnasse, Mark Vanderscoff  
NOES: None  
ABSENT: Ed Schulze, Tim Blofeld

Committee Action: Nestor Schnasse nominated Meherdad Namiranian as Vice Chair, seconded by Mark Vanderscoff.

**Voted 5-0-2**

AYES: Mark Birnbaum, Meherdad Namiranian, Joakim Osthus, Nestor Schnasse, Mark Vanderscoff  
NOES: None  
ABSENT: Ed Schulze, Tim Blofeld

**D.2 Discussion on Crosswalk at San Marin Drive and San Mateo Way**

Chris spoke and discussed the possibility of enhancing or creating better markings on the street/s. He showed an overhead view of the area as well as an unsanctioned trail that people are using to cross that busy section of roadway. Three options were discussed regarding potential improvements. The committee provided feedback and felt it was better to do something rather than nothing. Committee would like more specific information related to the potential development of the lot that is being utilized for crossing, as well as traffic studies and accident history.

**D.3 Consider, Review, and Provide feedback to staff regarding the proposed Capital Improvement Program budget updates for Fiscal Year 2022/23**

Chris reviewed a PowerPoint presentation that included current and upcoming projects of note as well as the status of each, and potential grant funding opportunities.

**D.4 Adopt 2022 Regular Meeting Schedule Dates and Times**

Committee Action: Committee agreed with the 2022 regular meeting schedule to be held the second Wednesday of every other month at 5:30 PM.

1. May 11, 2022
2. July 13, 2022
3. September 14, 2022
4. November 9, 2022

**Voted 5-0-2**

AYES: Mark Birnbaum, Meherdad Namiranian, Joakim Osthus, Nestor Schnasse, Mark Vanderscoff  
NOES: None  
ABSENT: Ed Schulze, Tim Blofeld

**COMMITTEE AND LIAISON REPORTS**

*This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting*

**E.1. Consider future topics:**

Committee and staff identified the following topics for consideration:

- San Marin Drive and San Mateo Way traffic studies, accident history, and the potential development of lot that is being utilized for crossing by intersection
- Simmons Lane bike path, including Virginia Ave to Novato Blvd and Pioneer Park
- Collision/Injury history/listings from TIMS database from UC Berkley, about 1-2x a year
- SMART bike path – invite SMART to do a presentation to CSPOC

- Rowland Blvd project
- Cross walks city wide project
- Bicycle/Pedestrian Master Plan
- Center Road Striping (north end)

**E.2. Next Meeting Date** (*July 13, 2022*)

The next meeting date of July 13, 2022, was confirmed by the committee.

**E. ADJOURNMENT (7:00 PM – TIME APPROXIMATE)**

The meeting was adjourned at 7:53 pm.