



CITY OF NOVATO
C A L I F O R N I A

Zoning Housing and Building Codes Appeals Board
Agenda

Thursday, March 17, 2022 - 9:00 AM

[Agenda Teleconference Only](#)

Chair
VACANT

Vice Chair
VACANT

Members
Neil Rabbitoy
Blake Schatz
Ed Schulze
Dale Faust

Marie Hoch (Alt)

Staff Liaison
Gary P. Beretta, Interim

At time of scheduling; Pursuant to the provisions of AB361, this meeting will be held by teleconference only.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to codeenforcement@novato.org , or mailed to Community Development Department, Attn: Code Enforcement at 922 Machin Ave., Novato CA 94945 or delivered to the department. The lobby of the Community Development Department is open Monday through Thursday and every other Friday from 9a to 5p. Public comments received more than 3 hours before the start of the meeting will be distributed to the **Zoning Housing and Building Codes Appeals Board**. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.
- **Spoken public comments** will be accepted through the Zoom meeting platform and via telephone. To address the Board orally, please read and follow the following instructions carefully:

-
1. Join the meeting at:
<https://us06web.zoom.us/j/83864800358?pwd=enJleHpGZ2FRQ1BzZUdVZ1hGVVJtQT09>
or
Join at [Zoom.com](https://zoom.com)
Meeting ID: 838 6480 0358
Password: 215441

Should the links above not work, please go to www.novato.org/agendas for updated information

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - b. When the Chair calls for public comment on the item on which you wish to speak, please use the “Raise Hand” feature by clicking on the hand icon at the bottom of your screen to notify the Host that you would like to speak.
 - c. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
 - d. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.
2. Join the meeting via telephone by calling **(669) 900-6833**.

Meeting ID: 838 6480 0358
Password: 215441

- a. When the Chair calls for public comment on the item on which you wish to speak, **press *9** to activate the “Raise Hand” feature to notify the Host that you would like to speak.
- b. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
- c. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.

A. CALL TO ORDER PLEDGE OF ALLEGIANCE, AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

All members of the public wishing to address the Zoning Housing and Building Codes Appeals Board are requested to submit a speaker card in advance to the Staff Liaison. (Please remember that all comment cards are PUBLIC RECORDS). The Chair will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Chair will recognize persons from the audience who wish to address the Board, on a particular agenda item at the time that item is considered.

There is a three-minute time limit to speak although the chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Board, Committee, Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEM

None

E. UNFINISHED AND OTHER BUSINESS

E.1. Nomination and appointment of Chair and Vice-Chair

F. CITATION APPEAL HEARING

F.1. Tianyun Wu
18 Cherry Ct
APN: 143-680-06

G. PUBLIC NUISANCE RULING

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Board. They will be enacted upon by a separate vote.

G.1. 812 Tamalpais Ave
APN 140-111-75
Case CE-C19-0148

H. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Board. They will be enacted upon by a separate vote.

None

I. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

None

J. ADJOURNMENT

If urgent matters arise after the publication of the regular agenda, there will be an addendum. It will be posted at the referenced locations mentioned in the Affidavit of Posting by Friday at 5:00 p.m., the week before the meeting.

AFFIDAVIT OF POSTING

I, Shelley Woods, certify that on Monday before the **Zoning Housing and Building Codes Appeals Board** meeting of March 17, 2022, the agenda was posted on the City Community Service Board at 922 Machin Avenue and on the City's website at novato.org in Novato, California.

/Shelley Woods/

Shelley Woods, Senior Office Assistant



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