



CITY OF NOVATO  
PUBLIC WORKS

**Street Improvement Oversight Advisory Committee**

**Regular Meeting  
Agenda**

**Thursday, November 18, 2021 - 12:00 PM**

**[Teleconference Only](#)**

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**Chair  
Meherdad Namiranian**

**Vice Chair  
TBD**

**Members  
Tim Blofeld, Joakim Osthus, Edward Schulze**

**Staff Liaison  
Gosia Woodfin**

The Street Improvement Oversight Advisory Committee meetings are usually held on the third Thursday of every other month, starting in January.

Pursuant to the provisions of Assembly Bill 361, this meeting will be held by teleconference only.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Street Improvement Oversight Advisory Committee may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

**Public Participation/Comment Instructions**

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to [pw@novato.org](mailto:pw@novato.org). Written public comments received more than 3 hours before the start of the meeting will be distributed to the Street Improvement Oversight Advisory Committee. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.
  - **Spoken public comments** will be accepted through the Zoom meeting platform and via telephone. To address the Street Improvement Oversight Advisory Committee orally, please read and follow the following instructions carefully:
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1. Join the meeting at:

<https://us06web.zoom.us/j/84024489306?pwd=dGhzaWVXNGVJekc2Qlpkc1dHVIRPdz09> or

Join at [Zoom.com](https://zoom.com)

**Meeting ID:** 840 2448 9306

**Password:** 1960

Should the links above not work, please go to [www.novato.org/agendas](http://www.novato.org/agendas) for updated information

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
  - b. When the Chair calls for public comment on the item on which you wish to speak, please use the “Raise Hand” feature by clicking on the hand icon at the bottom of your screen to notify the Host that you would like to speak.
  - c. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
  - d. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.
2. Join the meeting via telephone by calling **(669) 900-6833**.

**Meeting ID:** 840 2448 9306

**Password:** 1960

- a. When the Chair calls for public comment on the item on which you wish to speak, **press \*9** to activate the “Raise Hand” feature to notify the Host that you would like to speak.
- b. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
- c. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.

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**A. CALL TO ORDER, AND ROLL CALL**

**B. APPROVAL OF FINAL AGENDA**

**C. Approve the meeting minutes of September 16, 2021**

**D. PUBLIC COMMENTS**

See the [Public Participation/Comment Instructions](#) above.

*There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker. For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Committee may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.*

**E. GENERAL BUSINESS**

*These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Committee. They will be enacted upon by a separate vote.*

**E.1 2022 Meeting Schedule/ Chair and Vice Chair – Receive Updates**

**E.2 Review and possibly vote on approving the draft Annual Report**

**E.3 Consider voting to support merging of SIOAC and B/PAC**

**E.4 Receive update on Olive Avenue Widening Project**

**E.5 Review Draft 5-Year Paving Plan/ 2022 Street Selection**

**F. COMMITTEE AND LIAISON REPORTS**

*This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting*

**F.1. Consider future topics**

**F.2. Next Meeting Date ([January 20, 2022](#))**

**G. ADJOURNMENT (1:30 PM – TIME APPROXIMATE)**

*If urgent matters arise after the publication of the regular agenda, there will be an addendum. It will be posted at the referenced locations mentioned in the Affidavit of Posting by Tuesday 5:00 p.m., before the meeting.*

*Materials, that are submitted to members of the Street Improvement Oversight Advisory Committee after the distribution of the agenda packet will be made available on the City of Novato website at [novato.org](#) when practical and provided that City staff is able to post those documents prior to the meeting. When non-confidential written materials are distributed to members of the Street Improvement Oversight Advisory Committee during a public meeting by staff or a member of the Street Improvement Oversight Advisory Committee, it shall be made available online following that meeting.*

**AFFIDAVIT OF POSTING**

I, Julie Eichner, certify that on November 15, 2021, I caused to be posted the agenda of the November 18, 2021 meeting of the Street Improvement Oversight Advisory Committee on the City Community Service Board at 922 Machin Ave and on the City’s website at [novato.org](#).

/Julie Eichner /  
Julie Eichner, Senior Office Assistant



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