



CITY OF NOVATO
PARKS & RECREATION

Multicultural Advisory Commission
Agenda

Wednesday, November 11, 2020 - 5:00 PM

[Agenda Teleconference Only](#)

Chair
Angela Olmanson

Vice Chair
Clifford Jacobs

Members
Angelo Camillo, Consuelo Lyonnet, Sophia Osotio, Dennis Sato

Staff Liaison
Jessica Deakyne

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting. The Multicultural Advisory Commission may discuss and/or take action on any or all of the items listed on the agenda irrespective of how the agenda items are described.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to prcs@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.

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- **Spoken public comments** will be accepted through the Zoom meeting platform and via telephone. To address the Council orally, please read and follow the following instructions carefully:

Join the meeting at: <https://tinyurl.com/y5I77II6>

or

Join at [Zoom.com](https://zoom.us)

Meeting ID: 927 5795 5549

Password: 1960

Should the links above not work, please go to www.novato.org/agendas for updated information

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - b. When the Chair calls for public comment on the item on which you wish to speak, please use the “Raise Hand” feature by clicking on the hand icon at the bottom of your screen to notify the Host that you would like to speak.
 - c. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
 - d. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.
1. Join the meeting via telephone by calling **(669) 900-9128**

Meeting ID: 927 5795 5549

Password: 1960

- a. When the Chair calls for public comment on the item on which you wish to speak, **press *9** to activate the “Raise Hand” feature to notify the Host that you would like to speak.
- b. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
- c. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEM

All matters listed on the Consent Item are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Item for separate discussion and action. Any Commissioner may remove an item from the Consent Item and place it under General Business for discussion.

D.1. Approve the meeting minutes from October 14, 2020

E. UNFINISHED AND OTHER BUSINESS

F. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.

F.1 Review and recommend to Council adopting a Resolution declaring November 30-December 6 United Against Hate Week in collaboration with Not In My Town Novato

F.2 Review and select a vendor for Diversity Training for Committee, Commission, and Board Members

F.3 Select Multicultural Commission meeting date and time

G. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1. Commissioner Reports

G.2. Staff Liaison Reports

H. ADJOURNMENT

Materials, that are submitted to members of the Commission after the distribution of the meeting's agenda packet will be available upon request.

AFFIDAVIT OF POSTING

I, Christina Soares, certify that on the Thursday before the Multicultural Advisory Commission meeting of November 11, 2020, the agenda was posted on the City Community Service Board at the Police Department and on the City's website at novato.org in Novato, California.

/Christina Soares/

Christina Soares, Management Analyst I



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CITY OF NOVATO
PARKS & RECREATION

Multicultural Advisory Commission
Meeting Minutes

Wednesday, October 14, 2020 - 5:00 PM

Teleconference

A. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Olmanson at 5:03 PM
Commissioners present: Camillo, Jacobs, Olmanson, Osotio, Sato
Staff Present: Assistant City Manager Jessica Deakyne, City Clerk Laura McDowall, Deputy Director of Parks & Recreation Katie Gauntlett, Management Analyst I Christina Soares.

B. APPROVAL OF FINAL AGENDA

Commission Action: Upon by Commissioner Jacobs and seconded by Commissioner Osotio, the Commission voted 5-0-2-0

AYES: Camillo, Jacobs, Olmanson, Osotio, Sato

NOES: None

ABSENT: vacant, Lyonnet

ABSTAIN: None

C. PUBLIC COMMENT

Michelle Sheehan referenced public comment at Council meeting supporting Commission

D. CONSENT ITEM

D.1. Approve the meeting minutes of September 9, 2020

Commission Action: Upon motion by Chair Olmanson to approve with corrections (Santo to Sato and Jacob to Jacobs in Section I) and seconded by Commissioner Sato the Commission voted 5-0-2 to approve the meeting minutes of September 9, 2020.

AYES: Camillo, Jacobs, Olmanson, Osotio, Sato

NOES: none

ABSENT: vacant, Lyonnet

E. UNFINISHED AND OTHER BUSINESS *(continued from September 9 meeting)*

E.1.

Consider accepting nominations and selecting a Vice Chair

Commission Action: Upon motion by Chair Olmanson, nominated Commissioner Jacobs as Vice Chair. Jacobs accepted nomination. Motion seconded by Commissioner Sato. The Commission voted 5-0-2 to approve Commissioner Jacobs as Vice Chair.

AYES: Camillo, Jacobs, Olmanson, Osotio, Sato

NOES: none

ABSENT: vacant, Lyonnet

F. GENERAL BUSINESS

F.1 Discuss collaborative ideas and opportunities to work with Not In Our Town Novato on United Against Hate Week

Panelist Michelle Sheehan from Not In Our Town Novato suggested a proposal to work Ad-Hoc with the Commission for United Stand Against Hate week, occurring November 30-December 6, 2020. The Commission discussed creating an Ad-Hoc committee and to start planning soon due to the upcoming Thanksgiving holiday. Commission discussed examples of hate crimes and for clarification of events. ACM Deakyne recapped for the Commission: Draft a Resolution for Commission to work with NIOT (Not In Our Town Novato), and to discuss collaborative ideas going forward.

Upon motion by Member Jacobs agendaize Resolution for November meeting and to create Ad-Hoc committee to work with NIOT Novato. Osotio 2nd motion. The Commission voted 5-0-2 to approve.

AYES: Camillo, Jacobs, Olmanson, Osotio, Sato

NOES: none

ABSENT: vacant, Lyonnet

Commission decided members of the Ad-Hoc Committee will be Member Jacobs and Member Osotio. Chair Olmanson motioned to approve Jacobs and Osotio, Jacobs seconded motion. Commission voted 5-0-2 to approve.

AYES: Camillo, Jacobs, Olmanson, Osotio, Sato

NOES: none

ABSENT: vacant, Lyonnet

F.2. Review and discuss potential options for diversity training for commission members

Management Analyst Soares presented to the Commission Diversity Training options. The Commission discussed presentation and asked about topics of training covered. Member Jacobs suggested narrowing down the training options to two vendors presented. ACM Deakyne suggested to the Commission that training would most likely take place in March 2021 after Committee, Commission, and Board recruitment and subsequent appointments.

G. COMMITTEE AND LIAISON REPORTS

G.1. Commissioner Reports

None

G.2. Staff Liaison Reports

ACM Deakyne presented to the Commission alternative meeting days or time beginning in January 2021. Staff recommended the fourth Wednesday of the month, starting at 6:00PM. Commission will discuss new meeting time at November 11, 2020 meeting. ACM Deakyne also addressed resource list inquiry and will update at a future meeting. ACM Deakyne will wait to agendize collaboration with Wesley Fink for Pride Month in June. MAC promotion materials are ready and ACM Deakyne will present to Commission at a future date. ACM Deakyne recapped unfinished business for the Commission: Diversity Training, Ad-Hoc Committee and Resolution for United Against Hate Week.

Member Sato announced to the Commission a planned virtual benefit concert honoring COVID-19 local heroes taking place on November 19, 2020 at 6:00PM. Will send flyer to ACM Deakyne to promote.

H. ADJOURNMENT

Commissioner Osotio motioned to adjourn. Commissioner Sato seconded the motion. Meeting adjourned at 6:35PM.

Next meeting scheduled for November 11, 2020 at 5:00PM.

I HERBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of _____, 2020.

**/ Christina Soares /
Christina Soares, Management Analyst I**

DRAFT