



**CITY OF NOVATO**  
**PARKS & RECREATION**

**Multicultural Advisory Commission**

**Meeting Minutes**

Wednesday, July 29, 2020 - 5:00 PM

**Teleconference**

**A. CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Olmanson at 5:11 PM

Commissioners present: Jacobs, Lauer, Lyonnet, Olmanson, Osotio, Sato

Staff present: Assistant City Manager Jessica Deakyne, Recreation Services Manager Liz Tran

**B. APPROVAL OF FINAL AGENDA**

COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Chair Olmanson, the Commission voted 6-0 to table Item G.1 and move the remaining Final Agenda.

AYES: Jacobs, Lauer, Lyonnet, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo

**C. PUBLIC COMMENT**

There was no public comment.

**D. CONSENT ITEM**

**D.1. Approve the meeting minutes of July 15, 2020**

COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Commissioner Sato, the Commission voted 5-0-1 to approve the meeting minutes of July 15, 2020.

AYES: Jacobs, Lyonnet, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo

ABSTAIN: Lauer

## **E. PRESENTATIONS**

### **E.1 Receive a presentation by the Communications Department**

Communications Analyst, Sherin Olivero provided a presentation on how the City communicates for community engagement and outreach using various tools and channels such as the City website, social media, City E-Newsletter, Open Novato, and E-Comment.

## **F. GENERAL BUSINESS**

### **F.1 Community Unification Initiative: Discuss potential resources for diversity training**

Assistant City Manager Jessica Deakyne discussed examples of potential resources for diversity training and requested the Commission's recommendations for sample trainings to consider for future meetings.

### **F.2**

### **Community Unification Initiative: Approve a Draft Resolution to City Council in support of community diversity**

The Commission provided feedback and revised the Draft Diversity Resolution.

COMMISSION ACTION: Upon motion by Chair Olmanson and seconded by Commissioner Jacobs, the Commission voted 5-0 to approve the revised Draft Diversity Resolution to City Council in support of community diversity.

AYES: Jacobs, Lauer, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo, Lyonnet

## **G. COMMITTEE AND LIAISON REPORTS**

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

### **G.1 Commissioner Reports**

Commissioner Lauer announced her resignation from the Multicultural Advisory Commission due to moving out of the City of Novato.

### **G.2**

### **Staff Liaison Reports**

Assistant City Manager Jessica Deakyne discussed an upcoming item at the City Council meeting scheduled for Tuesday, August 25, 2020 to provide an update on the Multicultural Commission.

**H. SCHEDULE NEXT MEETING**

Wednesday, August 12, 2020 at 5 PM; Teleconference only

**I. ADJOURNMENT**

The meeting was adjourned at 7:00 PM

**I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of Wednesday, September 9, 2020**

          Ronele Schaefer           /

**Ronele Schaefer  
Recreation Supervisor**