



**CITY OF NOVATO**  
**PUBLIC WORKS**

**Novato Streetscape Committee**

**MINUTES**

**Monday, July 13, 2020 - 7:00 PM**

*Meeting held via Webex Teleconference*

**A. CALL TO ORDER AND ROLL CALL**

Meeting began at 7:04pm.

**COMMITTEE MEMBERS PRESENT:** Chair Michael Furry, Vice Chair Marcia Basalla, Virginia Hanna, Nancy Hughes (until 8:00pm), Andrea Kiesel, Mia Morris (from 7:40pm), and Sherry Temple

**STAFF PRESENT:** Gretchen Schubeck (Staff Liaison)

**B. APPROVAL OF FINAL AGENDA**

*Moved by Furry and seconded by Hanna, to approve final agenda.*

AYES: Furry, Basalla, Hanna, Hughes, Kiesel, Temple

NOES: None

**C. PUBLIC COMMENT**

None

**D. CONSENT ITEMS.**

**D.1. Approve the meeting minutes of March 9, 2020**

*Moved by Furry and seconded by Temple, to approve minutes of March 9, 2020.*

AYES: Furry, Basalla, Hanna, Hughes, Kiesel, Temple

NOES: None

## **E. STAFF LIAISON REPORTS**

### **E.1 Financial Report**

Schubeck presented the Financial Report as of June 30, 2020.

*Moved by Hughes and seconded by Hanna, that the Novato Streetscape Committee accept the Finance Report as of June 30, 2020*

AYES: Furry, Basalla, Hanna, Hughes, Kiesel, Temple  
NOES: None

## **F. COMMITTEE REPORTS**

### **F.1 Volunteers Programs**

#### **Adopt-a-Spot & Team Up to Clean Up**

Basalla and Hanna presented the Adopt-a-Spot & Team Up to Clean Up Program Review and Development Update.

*Moved by Furry and seconded by Hanna, that the Novato Streetscape Committee approve expenditure not to exceed \$1650.00 for the purchase of 25 Adopt-a-Spot Volunteers Kits.*

AYES: Furry, Basalla, Hanna, Hughes, Kiesel, Temple  
NOES: None

#### **Adopt-an-Island**

Basalla and Temple presented the Adopt-an-Island Program Review.

*Moved by Keisel and seconded by Furry, that the Novato Streetscape Committee's Adopt-an-Island Working Group meet with staff from the City's Public Works Department to share the 'Adopt-an-Island Assessment Report' and clarify island adoption process, monitoring intervals, communication with adoptees, and protocols for ending adoption due to a lack of maintenance.*

AYES: Furry, Basalla, Hanna, Hughes, Kiesel, Morris, Temple  
NOES: None

### **F.2 Recognition Programs**

#### **Landscape Recognition Program**

Hanna and Hughes presented the Landscape Recognition Program Review and Development Update.

*Moved by Hughes and seconded by Temple that the Novato Streetscape Committee support the development of a Residential Landscape Recognition Program and appoint one additional Committee member to the Landscape Recognition Working Group.*

AYES: Furry, Basalla, Hanna, Hughes, Kiesel, Morris, Temple  
NOES: None

### **F.3 Outreach & Education Programs**

#### **Outreach & Education**

Keisel, Morris, and Furry presented the Education & Outreach Program Review and Development Update.

**Public Comment:** Rich Greene suggested that the Committee consider reordering the wording in the proposed revised Mission Statement so that ‘reduce climate change impacts’ is placed after the word ‘visit’.

*Moved by Morris and seconded by Temple that the Novato Streetscape Committee present the proposed revised Mission Statement to the City Council for consideration.*

AYES: Furry, Basalla, Hanna, Kiesel, Morris, Temple  
NOES: None

#### **Heritage Tree Program**

Morris presented the Heritage Tree Program Development Update.

## **G. GENERAL BUSINESS**

*These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Novato Streetscape Committee. They will be enacted upon by a separate vote.*

### **G.1 News Racks**

City staff are aware of the Novato Streetscape Committee’s concerns around abandoned news racks and are developing a plan to address the issue.

## **H. ADJOURNMENT**

Meeting adjourned at 8:45pm