



CITY OF NOVATO
PARKS & RECREATION

Multicultural Advisory Commission

Agenda

Wednesday, September 9 2020 - 5:00 PM

[Agenda Teleconference Only](#)

Chair

Angela Olmanson

Vice Chair

Vacant

Members

Angelo Camillo, Clifford Jacobs, Consuelo Lyonnet, Sophia Osotio, Dennis Sato

Staff Liaison

Jessica Deakyne

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8986. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to prcs@novato.org. Written public comments received more than 3 hours before the start of the meeting will be distributed to the Commission. Written public comment received after the three-hour cut-off, including during and after the meeting, will be collected and placed in the public record. Written public comments will not be read during the meeting.
- **Spoken public comments** will be accepted through the Zoom meeting platform and via telephone. To address the Council orally, please read and follow the following instructions carefully:

Join the meeting at:

<https://zoom.us/j/95911899308?pwd=a2NKY2dkQVBCbFRNMIVzL1IWSjVldz09>

or

Join at [Zoom.com](https://zoom.us)

Meeting ID: 959 1189 9308

Password: 1960

Should the links above not work, please go to www.novato.org/agendas for updated information

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - b. When the Chair calls for public comment on the item on which you wish to speak, please use the “Raise Hand” feature by clicking on the hand icon at the bottom of your screen to notify the Host that you would like to speak.
 - c. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
 - d. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.
1. Join the meeting via telephone by calling **(669) 900-9128**

Meeting ID: 959 1189 9308

Password: 1960

- a. When the Chair calls for public comment on the item on which you wish to speak, **press *9** to activate the “Raise Hand” feature to notify the Host that you would like to speak.
- b. The Host will unmute speakers in turn. Speakers will be notified when it is their turn to speak.
- c. When called upon, please limit your remarks to the time limit allotted by the Chair or as specified on the agenda. Speakers will be muted when their time is up.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEM

All matters listed on the Consent Item are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Item for separate discussion and action. Any Commissioner may remove an item from the Consent Item and place it under General Business for discussion.

D.1. Approve the meeting minutes of July 29, 2020

E. UNFINISHED AND OTHER BUSINESS

E.1. Community Unification Initiative: Discuss potential resources for diversity training

F. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Commission. They will be enacted upon by a separate vote.

F.1. Consider accepting nominations and selecting a Vice Chair

F.2. Multicultural Commission Annual Report & Discuss Actions to Council

F.3. Review Potential Multicultural Resource List as Presented by Commissioner Jacobs

G. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1. Commissioner Reports

G.2. Staff Liaison Reports

H. ADJOURNMENT

If urgent matters arise after the publication of the regular agenda, there will be an addendum. It will be posted at the referenced locations mentioned in the Affidavit of Posting by Friday at 5 p.m., the week before the meeting.

Materials, that are submitted to members of the Commission after the distribution of the meeting's

agenda packet will be available upon request. During the COVID-19 crisis, a binder of such distributed materials will not be available for public review.

AFFIDAVIT OF POSTING

I, Name, certify that on the Wednesday, before the Multicultural Advisory Commission meeting of September 9, 2020, the agenda was posted on the City Community Service Board at the Police Department and on the City's website at novato.org in Novato, California.

/Ronele Schaefer/

Ronele Schaefer, Recreation Supervisor



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CITY OF NOVATO
PARKS & RECREATION

Multicultural Advisory Commission

Draft Meeting Minutes

Wednesday, July 29, 2020 - 5:00 PM

Teleconference

A. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Olmanson at 5:11 PM

Commissioners present: Jacobs, Lauer, Lyonnet, Olmanson, Osotio, Sato

Staff present: Assistant City Manager Jessica Deakyne, Recreation Services Manager Liz Tran

B. APPROVAL OF FINAL AGENDA

COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Chair Olmanson, the Commission voted 6-0 to table Item G.1 and move the remaining Final Agenda.

AYES: Jacobs, Lauer, Lyonnet, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo

C. PUBLIC COMMENT

There was no public comment.

D. CONSENT ITEM

D.1. Approve the meeting minutes of July 15, 2020

COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Commissioner Sato, the Commission voted 5-0-1 to approve the meeting minutes of July 15, 2020.

AYES: Jacobs, Lyonnet, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo

ABSTAIN: Lauer

E. PRESENTATIONS

E.1 Receive a presentation by the Communications Department

Communications Analyst, Sherin Olivero provided a presentation on how the City communicates for community engagement and outreach using various tools and channels such as the City website, social media, City E-Newsletter, Open Novato, and E-Comment.

F. GENERAL BUSINESS

F.1 Community Unification Initiative: Discuss potential resources for diversity training

Assistant City Manager Jessica Deakyne discussed examples of potential resources for diversity training and requested the Commission's recommendations for sample trainings to consider for future meetings.

F.2

Community Unification Initiative: Approve a Draft Resolution to City Council in support of community diversity

The Commission provided feedback and revised the Draft Diversity Resolution.

COMMISSION ACTION: Upon motion by Chair Olmanson and seconded by Commissioner Jacobs, the Commission voted 5-0 to approve the revised Draft Diversity Resolution to City Council in support of community diversity.

AYES: Jacobs, Lauer, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo, Lyonnet

G. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1. Commissioner Reports

Commissioner Lauer announced her resignation from the Multicultural Advisory Commission due to moving out of the City of Novato.

Staff Liaison Reports

Assistant City Manager Jessica Deakyne discussed an upcoming item at the City Council meeting scheduled for Tuesday, August 25, 2020 to provide an update on the Multicultural Commission.

H. SCHEDULE NEXT MEETING

Wednesday, August 12, 2020 at 5 PM; Teleconference only

I. ADJOURNMENT

The meeting was adjourned at 7:00 PM

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of _____, 2020

Ronele Schaefer
Ronele Schaefer
Recreation Supervisor

DRAFT