



CITY OF NOVATO
PARKS & RECREATION

Multicultural Advisory Commission

Agenda

Wednesday, August 12, 2020 - 5:00 PM

Teleconference Only

Chair
Angela Olmanson

Vice Chair
Vacant

Members
Angelo Camillo, Clifford Jacobs, Consuelo Lyonnet, Sophia Osotio, Dennis Sato

Staff Liaison
Liz Tran

The Multicultural Advisory Commission welcomes you to attend its meetings which are scheduled the as needed. Your interest is encouraged and appreciated.

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to prcs@novato.org. Written public comments received more than 2 hours prior to the start of the meeting will be distributed to the Commission prior to the meeting but will not be read during the meeting. Mail received after the two-hour cut-off, including during and after the meeting will be collected and placed in the public record. Mail will not be read during the meeting.
 - **Spoken public comments.** Members of the public may provide public comments via telephonic participation. To do so,
 1. Call the WebEx phone number at **(415) 655-0002**
 2. Enter the meeting number (access code): **146 289 9427**
 3. In order to provide public comment over the phone, press Star (*) Three (3) when prompted by the Chair at the beginning of public comments.
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4. You will hear a message stating “You have raised your hand to ask a question. Please wait to speak until the hosts calls on you.”
 5. When the host unmutes your line, you will receive a message: Your line has been unmuted. This will prompt you to begin your public comment.

You have three (3) minutes for your comment or the amount of time the Mayor has allotted each caller.

6. After you make your comment, the host will mute your call. You will hear “Your line has been muted.”

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison at (415) 899-8975. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

All members of the public, who are present at the meeting, wishing to address the Recreation, Cultural and Community Services Commission are requested to submit a speaker card in advance to the Staff Liaison. (Please remember that all comment cards are PUBLIC RECORDS). The Chair will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Chair will recognize persons from the audience who wish to address the Board, Committee, Commission on a particular agenda item at the time that item is considered.

All members of the public, who are calling in, please adhere to the instructions above.

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Board, Committee, Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEM

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Commissioner may remove an item from the Consent Calendar and place it under General Business for discussion.

D.1. Approve the meeting minutes of July 29, 2020

F. UNFINISHED AND OTHER BUSINESS

F.1 Community Unification Initiative: Discuss potential resources for diversity training

G. GENERAL BUSINESS

These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Multicultural Advisory Commission. They will be enacted upon by a separate vote.

G.1 Review Potential Multicultural Resource List as Presented by Commissioner Jacobs

H. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1. Commissioner Reports

G.2. Staff Liaison Reports

I. ADJOURNMENT

Materials, that are submitted to members of the Commission after the distribution of the meeting's agenda packet will be available upon request. During the COVID-19 crisis, a binder of such distributed materials will not be available for public review.

AFFIDAVIT OF POSTING

I, Liz Tran, certify that on August 7, 2020 before the Commission meeting of August 12, 2020 the agenda was posted on the City Community Service Board at the Police Department and on the City's website at novato.org in Novato, California.

/ Liz Tran /
Liz Tran, Recreation Manager



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CITY OF NOVATO
PARKS & RECREATION

Multicultural Advisory Commission

Draft Meeting Minutes

Wednesday, July 29, 2020 - 5:00 PM

Teleconference

A. CALL TO ORDER AND ROLL CALL

Meeting called to order by Chair Olmanson at 5:11 PM

Commissioners present: Jacobs, Lauer, Lyonnet, Olmanson, Osotio, Sato

Staff present: Assistant City Manager Jessica Deakyne, Recreation Services Manager Liz Tran

B. APPROVAL OF FINAL AGENDA

COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Chair Olmanson, the Commission voted 6-0 to table Item G.1 and move the remaining Final Agenda.

AYES: Jacobs, Lauer, Lyonnet, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo

C. PUBLIC COMMENT

There was no public comment.

D. CONSENT ITEM

D.1. Approve the meeting minutes of July 15, 2020

COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Commissioner Sato, the Commission voted 5-0-1 to approve the meeting minutes of July 15, 2020.

AYES: Jacobs, Lyonnet, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo

ABSTAIN: Lauer

E. PRESENTATIONS

E.1 Receive a presentation by the Communications Department

Communications Analyst, Sherin Olivero provided a presentation on how the City communicates for community engagement and outreach using various tools and channels such as the City website, social media, City E-Newsletter, Open Novato, and E-Comment.

F. GENERAL BUSINESS

F.1 Community Unification Initiative: Discuss potential resources for diversity training

Assistant City Manager Jessica Deakyne discussed examples of potential resources for diversity training and requested the Commission's recommendations for sample trainings to consider for future meetings.

F.2

Community Unification Initiative: Approve a Draft Resolution to City Council in support of community diversity

The Commission provided feedback and revised the Draft Diversity Resolution.

COMMISSION ACTION: Upon motion by Chair Olmanson and seconded by Commissioner Jacobs, the Commission voted 5-0 to approve the revised Draft Diversity Resolution to City Council in support of community diversity.

AYES: Jacobs, Lauer, Olmanson, Osotio, Sato

NOES: None

ABSENT: Camillo, Lyonnet

G. COMMITTEE AND LIAISON REPORTS

This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting

G.1. Commissioner Reports

Commissioner Lauer announced her resignation from the Multicultural Advisory Commission due to moving out of the City of Novato.

Staff Liaison Reports

Assistant City Manager Jessica Deakyne discussed an upcoming item at the City Council meeting scheduled for Tuesday, August 25, 2020 to provide an update on the Multicultural Commission.

