



CITY OF NOVATO
PARKS & RECREATION

**Recreation, Cultural and Community Services Advisory
Commission**

Meeting Minutes

COUNCIL CHAMBERS
901 SHERMAN AVENUE
NOVATO, CA 94945

Thursday, November 14, 2019 - 7:00 PM

A. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair Bentley at 7:01PM.

Commissioners present: Chair Bentley, Commissioners Brown Crow, Giambalvo, Pouteau, Weber

Commissioners absent: Vice Chair Bartling, Commissioner Ricketts

Staff Present: Assistant City Manager Jessica Deakyne, Deputy Director Kevin Conklin, Recreation Services Manager Liz Tran and Management Analyst Amanda Estrada

B. APPROVAL OF FINAL AGENDA

COMMISSION ACTION: Upon motion by Commissioner Crow and seconded by Commissioner Weber, the Commission voted 5-0-0-2 to approve the Final Agenda.

AYES: Bentley, Brown Crow, Giambalvo, Pouteau, Weber

NOES: None

ABSTAIN: None

ABSENT: Bartling, Ricketts

Motion carried.

C. PUBLIC COMMENT

None

D. CONSENT ITEM

D.1. Approve the meeting minutes of September 19, 2019

COMMISSION ACTION: Upon motion by Commissioner Brown Crow and seconded by Commissioner Giambalvo, the Commission voted 4-0-1-2 to approve the Minutes of September 19, 2019.

AYES: Bentley, Brown Crow, Giambalvo, Pouteau

NOES: None

ABSTAIN: Weber

ABSENT: Bartling, Ricketts

Motion carried.

E. UNFINISHED AND OTHER BUSINESS

None.

F. PRESENTATIONS

F.1. Presentation by Senior Supervisor Debbie Younkin and Program Coordinator Tiffany Haley from the City of San Rafael on the Hamilton Pool Summer 2019 Recap.

Information in the presentation included a total of 478 hours of lap swim hours and 664 total number of hours of public swim. There were a total of 80 party rentals booked in 2019. The number of group swim lessons decreased from 535 in 2018 to 486 in 2019. Private lessons were also slightly down from 157 in 2018 to 131 in 2019. Unexpected activity pool closures were a result of electrical issues May 13-June 10, mechanical issues August 13-22 and the main pool was closed due to heater failure September 16-20.

G. OLD BUSINESS

None.

H. NEW BUSINESS

H.1. Marin Museum of Contemporary Art (Marin MOCA) Public Art Proposal

COMMISSION ACTION: Upon motion by Commissioner Brown Crow and seconded by Commissioner Weber, the Commission voted 5-0-0-2 to approve request for public art funds in the amount of \$5,000 to partially fund the placement of a sculpture on the exterior of the Marin Museum of Contemporary Art building in Hamilton.

AYES: Bentley, Brown Crow, Giambalvo, Pouteau, Weber
NOES: None
ABSTAIN: None
ABSENT: Bartling, Ricketts

Motion carried.

I. REPORTS/INFORMATION

I.1. Department Report

Mr. Conklin introduced new Assistant City Manager Jessica Deakyne. The recently released winter and spring Activity Guide was passed out. Mr. Conklin thanked Commissioners for attending both the Hill Recreation Area Groundbreaking and the 20th Anniversary Celebration of the Novato Gymnastics Center.

I.2. CIP Update

Dogbone Meadow – Small area of grass currently fenced off. Drainage repair work scheduled for November 20 and 21. Depending on issues uncovered and length of repairs, the grass area may be closed for several weeks.

Hill Master Plan – Groundbreaking event was successful. Earth is being moved. Areas starting to take shape.

Community Garden – Environmental Documentation process underway.

Pioneer Park Playground – Recently awarded a \$50,000 matching grant through California Parks & Recreation Society and PlayCore for an inclusive playground. Public feedback incorporated into plan. Installation expected March 13, 2020.

J. UPCOMING COMMUNITY EVENTS

Holiday Crafts Faire – Fri., Dec. 6 from 6-9PM & Sat., Dec. 7 from 10AM-PM at MTSC

Breakfast with Santa – Sun., Dec. 8 from 8AM-12PM at the DRC

Holiday Double Feature Magic Show and Movie “The Grinch” – Sat., Dec. 14 at 5pm at DRC

Gingerbread Build – Sun., Dec. 15 from 10AM-1PM at the DRC

Free Throw Championship – Sun., Dec. 15 from 10AM-1PM at Hill Gym

K. SCHEDULE NEXT MEETING

The next meeting is scheduled for 7PM on January 9, 2020 at Novato City Hall Council Chambers.

L. ADJOURNMENT

The Commission adjourned the meeting at 7:56PM.

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the RCCS Commission meeting of July 9, 2020.

/Amanda Estrada/

Amanda Estrada, Management Analyst