



**NOVATO CITIZENS FINANCE OVERSIGHT/  
ADVISORY COMMITTEE MEETING  
AMENDED AGENDA  
TELECONFERENCE MEETING  
JULY 16, 2020, 7:30AM**

**Commissioners:**

**Chair:** Regina Bianucci Rus **Vice Chair:** Rafalina Maglio  
Caitrin Devine; Cris MacKenzie; Mark Milberg; Tim O’Conner

Pursuant to the provisions of California Governor’s Executive Orders N-25-20 and N-29-20, the Novato Citizens Finance Oversight/Advisory Committee Meeting will be held by teleconference only.

**Public Participation/Comment Instructions**

Members of the public may participate and provide comments to the Committee as follows:

Written public comments may be submitted by email to [acunningham@novato.org](mailto:acunningham@novato.org). Written public comments received more than 2 hours prior to the start of the meeting will be distributed to the Commission prior to the meeting.

Spoken public comments will be accepted through the teleconference meeting only. To address the Commission, please read the following instructions carefully.

1. Join via Webex Link:  
<https://novato.webex.com/novato/j.php?MTID=me7cf410cfbe585512fce612a506a5ef6>

OR

2. Join via [Webex.com](https://www.webex.com)  
**Meeting Number (access code):** 146 338 8201  
**Password:** zXaJPnPc287

You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.

Use the “raise your hand” icon next to your name to indicate you wish to make a comment on the item being heard, or during open Public Comment.

When the Chair calls for public comment on the item on which you wish to comment, the host will activate and unmute speakers in turn. Speakers will be notified that it is now their turn to speak.

When called, please limit your remarks to the time limit allotted. The speakers will be

muted again when time is up.

**Listen only participation may be accessed by calling toll number (415) 655-0002 and entering access code 146 338 8201.** Please note you will not be able to provide public comment during the meeting using this number – this is a “listen only” participation method.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 899-8900. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

## **A G E N D A**

**A. CALL TO ORDER & ROLL CALL**

**B. APPROVAL OF FINAL AGENDA**

**C. APPROVAL OF MINUTES OF FEBRUARY 20, 2020**

**D. PUBLIC COMMENTS**

*Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three-minute limit.*

**E. GENERAL BUSINESS**

- A. Protocols and Safety – Amy Cunningham
- B. Election of Chair and Vice-Chair
- C. Finance Update – Amy Cunningham
- D. Fiscal Year 20/21 Budget Overview – Amy Cunningham

**F. COMMISSIONER COMMENTS**

**G. FUTURE MEETINGS**

**H. ADJOURNMENT**

### **AFFIDAVIT OF POSTING**

I, Amy Cunningham, certify that on July 13, 2020, I caused to be posted the agenda of the Novato Citizens Finance Oversight/Advisory Committee on the City Community Service Board at the Police Department and on the City's website at [www.novato.org](http://www.novato.org).

**NOVATO CITIZENS FINANCE ADVISORY/  
OVERSIGHT COMMITTEE MEETING**

**February 20, 2020**

**DRAFT MINUTES**

**A. CALL TO ORDER**

Meeting called to order at 7:35 am. Committee Members: Regina Bianucci Rus, Rafelina Maglio, Cris MacKenzie, Mark Milberg, Caitrin Devine, (Absent), Tim O'Connor, (Absent). Staff Members: Finance Director Amy Cunningham, Interim Finance Director David Bentley, Senior Management Analyst Nancy Andrews.

**B. APPROVAL OF FINAL AGENDA**

Motion to Approve agenda. Motion to Approve, seconded. Approved. Ayes: 4, (Bianucci Rus, Maglio, Mackenzie, Milberg) Noes 0, Absent 2 (Devine, O'Connor)

**C. PUBLIC COMMENT**

Pam Drew

**D. COMMITTEE ORGANIZATIONAL ITEMS**

**D-1: APPROVAL OF JANUARY 2020 MINUTES**

Motion to Approve minutes [with modifications], seconded.  
Approved: Ayes: 4, Noes 0, Absent 2

**E. GENERAL BUSINESS**

**E-1: ACTIONABLE ITEMS:**

**E-1.1: CONSIDER REFUNDING THE 2007 GENERAL OBLIGATION BOND**

Staff and consultants: Frank J. Soriano and Kevin Klenzendorf with Caldwell Sutter Capital provided a presentation on refunding the 2007 General Obligation Bonds.

Motion to approve item E-1.1, Seconded: Recommend to the City Council to refund General Obligation Bonds. Approved: Ayes: 4, Noes 0, Absent 2

**E-2: DISCUSSION ITEMS:**

**E-2.1: REVIEW: FY21 BUDGET PLANNING SCHEDULE**

**E-2.2: REVIEW: FY21 LIMITED-TERM STAFF RECOMMENDATIONS**

**E-2.3 REVIEW: FY20 AMENDMENTS TO OPERATING AND CAPITAL BUDGETS**

**E-2.4 REVIEW: OPTIONS FOR CREATING AND GENERATING NEW REVENUE**

**E-2.5 REVIEW: INTERACTIVE 5-YEAR FINANCIAL PLAN**

Staff provided one presentation that included the main topics for all 5 agenda items E-2.1 to E-2.5. The Committee discussed the presentation, asked questions and provided feedback.

#### **F. COMMITTEE / STAFF COMMENTS**

Committee Chair reported on the joint meeting with the Economic Development Advisory Committee held on January 23, 2020.

The Committee requested staff provide information at the March 19, 2020 Committee meeting regarding the City's Restricted Funds.

The March 19, 2020 Committee meeting will include the election for the Committee's Chair and Vice-Chair positions.

#### **G. FUTURE MEETINGS**

Next meeting scheduled for April 16th, 2020 @ 7:30 a.m.

#### **H. ADJOURNMENT**

Meeting adjourned at 9:10am

DRAFT