



CITY OF NOVATO
COMMUNITY DEVELOPMENT

DESIGN REVIEW COMMISSION MEETING
Wednesday, April 1, 2020 - 7:00 PM

AGENDA TELECONFERENCE ONLY

Chair
Joe Farrell

Vice Chair
Patrick MacLeamy

Members
Michael Barber
Michael Edridge
Emily Studer
Tim Roche, Alternate Member
Michelle Derviss, Alternate Member

Staff Liaison
Hans Grunt – Senior Planner

The Design Review Commission is regularly scheduled each month on the first and third Wednesdays at 7:00 p.m.

Effective March 17, 2020, at 12:01 a.m., Marin County residents are required to shelter-in-place. City Council and other commission/ committee meetings may continue.

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to HGrunt@Novato.org. Written public comments received more than 2 hours prior to the start of the meeting will be distributed to the Commission prior to the meeting.
- **Spoken public comments** will be accepted through the teleconference meeting only. To address the Commission, please read the following instructions carefully.
 1. Join via Webex Link:
<https://novato.webex.com/novato/j.php?MTID=m6d2e569b68c99bedae1792d5fb43d68a> or
 2. Join via [Webex.com](https://www.webex.com)
 - Meeting Number (access code): **966 941 100**
 - Password Number: **412020**

(Should the code not work after the agenda is posted, please go to novato.org/agendas to find an updated code)

- a. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - b. When the Chair calls for public comment on the item on which you wish to speak, “raise hand.” To “raise your hand,” click on the participant’s icon (looks like a human figure) and a list of all the participants pops up on the right hand side. When you see your name, right click your name, and a hand appears. Select the hand to change the color to blue, so that you can be seen as raising your hand.
 - c. The host will activate and unmute speakers in turn. Speakers will be notified that it is now their turn to speak.
 - d. When called, please limit your remarks to the time limit allotted. The speakers will be muted again when time is up.
- **Listen Only Participation** may be accessed by calling toll number **(415) 655-0002** and enter the access code **966 941 100#**. PLEASE NOTE YOU WILL NOT BE ABLE TO PROVIDE PUBLIC COMMENT DURING THE MEETING USING THIS NUMBER – THIS IS A “LISTEN ONLY” PARTICIPATION METHOD.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 599-9742. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Commission may direct that the item be referred to the staff liaison for action or may schedule the item on a subsequent agenda.

D. CONSENT ITEMS

All matters listed on the Consent Calendar are considered to be routine and will be adopted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Commissioner may remove an item from the Consent Calendar and place it under General Business for discussion.

D.1. [Approval of DRC Minutes of March 4, 2020 \(MB, JF, PM, ES\)](#)

E. PUBLIC HEARING

Public hearings are announced and advertised in advance to allow interested persons to make comments for, against, or otherwise, regarding a proposed project or decision. Anyone who challenges

any hearing matter in court may be limited to only those issues raised at the public hearing described herein, or in written correspondence delivered to the Commission at, or prior to, the public hearing.

Public comments are taken when the Chair opens the public comment. When the Chair closes the public comment period, then no other public comments are accepted and placed in the record. The Chair may open the public comments again.

**E.1 HABITAT REDWOOD BLVD (BW)
P2019-054 DESIGN REVIEW
APN 125-180-49; 8161 REDWOOD BLVD**

Conduct a public hearing and make a recommendation to the Novato Planning Commission regarding site design, building massing and height, architecture, and landscaping for Habitat Redwood Boulevard, located at 8161 Redwood Blvd (“Project”); a for-sale residential project with 80 residential units, along with a 2,350-square-foot flex building (APN 125-180-49)

[Staff Report – Habitat Redwood Blvd](#)

F. WORKSHOPS - None

No formal action will be taken on workshop items.

G. ADJOURNMENT

If urgent matters arise after the publication of the regular agenda, there will be an addendum, if posted at least 72 hours before the start of the regular meeting to which it pertains. Otherwise, the matter will be agendized using a special meeting notice. It will be posted at the referenced locations mentioned in the Affidavit of Posting by Friday at 5:00 p.m., the week before the meeting.

To appeal a final decision of the Design Review Commission, a written letter of appeal and the required appeal fee must be filed with the Community Development Department within 10 calendar days of the decision. The appeal letter must specifically state the basis for the appeal. Additional information on the appeal process can be found in Division 19.54 of the Novato Municipal Code.

Materials, that are submitted to members of the Design Review Commission after the distribution of the meeting’s agenda packet will be available for public inspection on the Planning Division’s website titled Supplemental Materials for Design Review Commission Meetings. During the COVID-19 crisis, a binder of such distributed materials will not be available for public review.

AFFIDAVIT OF POSTING

I, Shelley Woods, certify that on March 28, 2020, before the Design Review Commission meeting of April 1, 2020, the agenda was posted on the City Community Service Board at the Police Department and on the City’s website at novato.org in Novato, California.

/Shelley Woods/

Shelley Woods, Senior Office Assistant



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