



CITY OF NOVATO
CALIFORNIA

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**NOVATO RECREATION, CULTURAL AND COMMUNITY
SERVICES COMMISSION
SPECIAL MEETING MINUTES**

September 19, 2019
7:00 p.m.

Novato City Hall
901 Sherman Ave.

A. ROLL CALL

Chair Bentley called the meeting to order at 7:01 p.m.

Commissioners present: Chair Bentley, Vice Chair Bartling,
Commissioners Brown Crow,
Giambalvo and Pouteau

Commissioners absent: Ricketts, Weber

Also present: Deputy Director Kevin Conklin,
Recreation Supervisor Teresa
Ehteshami,
Recording Secretary Amanda Estrada

B. APPROVAL OF AGENDA

**MOTION/SECOND, COMMISSIONERS CROW/BARTLING TO
APPROVE THE AGENDA**

MOTION CARRIED 5-0

C. APPROVAL OF MINUTES

1. May 9, 2019

**MOTION/SECOND, COMMISSIONERS CROW/GIAMBALVO,
TO APPROVE THE MINUTES**

MOTION CARRIED 5-0

D. PUBLIC COMMENT

There was no public comment

E. READER BOARD INFORMATION

F. PRESENTATIONS

Teresa Ehteshami, Recreation Supervisor gave a presentation about the Margaret Todd Senior Center. Highlights of her presentation included the history of the Center and an overview of the varied programs, classes and services. The Center’s mission statement is, “We believe active engaged adults live healthier, happier lives”. Participation numbers were reported as follows; each year the Center serves 2,200 students in adult classes, 18,000 adults in drop-in classes, 8,700 participants in weekly game groups, 3,000 attendees at special events and over 300 facility rentals. Partnerships between Covia and the Novato Senior Citizens Club allow the Center to provide a full spectrum of programs and services for adults and seniors from diverse cultural and socio-economic backgrounds.

G. OLD BUSINESS

There were no Old Business items.

H. NEW BUSINESS

There were no New Business items.

I. REPORTS/INFORMATION

1. Department Report

Mr. Conklin shared the fall Activity Guide and reminded Commissioners about the upcoming 20th Anniversary Celebration of the Novato Gymnastics Center.

2. CIP Project Update

Dogbone Meadow - Contract out to investigate drainage issue.
Hill Master Plan – Construction contract has been awarded to Ghilotti Brothers, Inc.
The groundbreaking is tentatively planned for October.
Community Garden – The environmental review contract is in progress.

3. Upcoming City Council Items

J. COMMISSION REPORTS/COMMENTS.

1. Commission Comments/Reports

2. Upcoming Community Events:

9/21 & 9/22 – Fall Classic Gymnastic Meet

9/24 – ‘People of Note’ Big Band Dance, 7:30pm at MTSC

10/2 – Oktoberfest Dinner, 5pm at MTSC

10/11 – Rec Party 3rd-5th grade at 4:30pm, 6th-7th grade at 7pm at the DRC

10/12 – Movie at Pocket Park at dusk, *Monsters Inc.*

10/19 – 20th Anniversary Celebration of the Novato Gymnastics Center, 3:30pm

10/19 – Fall “Trash to Treasures” Flea Market, 9am at MTSC

10/19 – Not So Scary Halloween Magic Show, 6pm at City Hall

10/22 – ‘People of Note’ Big Band Dance, 7:30pm at MTSC

11/1 – Holiday Recreation Party 3-5th Grades, 9am at the DRC

11/13 – Hungry for Knowledge Trivia Event, 5pm at MTSC

K. SCHEDULE NEXT MEETING

The next meeting is scheduled for 7PM on November 14, 2019 at Novato City Hall Council Chambers.

L. ADJOURNMENT

Meeting was adjourned at 7:43 p.m.