

POLICE ADVISORY AND REVIEW BOARD
POLICE DEPARTMENT TRAINING ROOM
909 MACHIN AVE.
THURSDAY, July 7, 2016

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Board Chairperson Catherine Dacre

ROLL CALL: Present: Catherine Dacre, Chair
George Coley, Vice Chair
Martina Bedar, Board Member
Larry Harrison, Board Member
Bruce Ritter, Board Member

Absent: None

Staff Present: Matt McCaffrey, Acting Chief of Police
Dan Weakley, Human Resources Manager

APPROVAL OF FINAL AGENDA

It was moved (Harrison) and seconded (Coley) to approve the final agenda. The motion passed 5-0.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Human Resources Manager Dan Weakley indicated the minutes for the May 5, 2016 meeting will be presented for approval at the next PARB meeting.

NEW BUSINESS

G.i Police Department Staffing Update

Acting Chief Matt McCaffrey indicated the Department has 59 sworn positions, with authority to overhire by one position. There are 42 Police Officers (not including the overhire position) and 3 Corporals. There are currently 5 vacant Police Officer positions.

G.ii Marin County Civil Grand Jury Report

Acting Chief McCaffrey stated the Marin County Civil Grand Jury had issued 4 reports recently. The reports address firearm security, human trafficking, the 911 first responder referral program for seniors, and law enforcement citizen complaint procedures. With regard to the citizen complaint procedures report, the Acting Chief indicated NPD already complies with the Grand Jury's recommendations, but the report does not acknowledge the Department's efforts. Acting Chief McCaffrey indicated the Department would be responding to the report, as required by law.

G.iii Gang Issues

Acting Chief McCaffrey discussed the Police Department's use of a statewide system called CalGang, which is operated by the Department of Justice. He indicated it is an intelligence database for law enforcement that allows police department to identify members and associates of criminal street gangs. This helps determine, for example, if a gang enhancement charge is warranted when an arrest of a gang member is made.

G.iv Review of Citizen Complaints

Acting Chief McCaffrey indicated that no new Citizen Complaints have been filed since the last meeting on May 5, 2016.

G.v Update on General Police Activities

Acting Chief McCaffrey provided the following updates:

- National Night Out will be held on August 2. The Department will be doing outreach into various neighborhoods. In particular, the Department advertised that it would sponsor the event in a neighbor. The Leafwood neighborhood has been selected for sponsorship this year
- The Department's Traffic Section took 3rd place in this year's California Law Enforcement Challenge.

BOARD/STAFF COMMENTS

In response to a question from a Board Member about body cameras, Acting Chief McCaffrey responded that generally Officers at NPD like them. He noted that there are cameras mounted on the Police vehicles, as well.

In response to a Board Member comment from the May PARB meeting about Narcan kits, Acting Chief McCaffrey noted the kits have 2 doses, have a two year shelf life, and are heat sensitive. He noted that the Fire District carries the kits on their vehicles. He further indicated that if an overdose call is received, the Fire District responds, so he doesn't believe there is a need for Police Officers to carry them. The Acting Chief noted, however, that if circumstances change, the Department would revisit the matter.

DETERMINATION OF NEXT MEETING DATES

The next regular meeting of the PARB will be September 1, 2016.

ADJOURMENT

It was moved (Ritter) and seconded (Coley) to adjourn the meeting at 6:30 p.m. The motion passed 5-0.

 / Dan Weakley /

Dan Weakley, Human Resources Manager