

**POLICE ADVISORY AND REVIEW BOARD**  
**POLICE DEPARTMENT TRAINING ROOM**  
**909 MACHIN AVE.**  
**THURSDAY, May 11, 2017**

**CALL TO ORDER**

The meeting was called to order at 5:35 p.m. by Board Chairperson George Coley.

**ROLL CALL:** Present:                   George Coley, Chair  
  Martina Bedar, Vice Chair  
  Bruce Ritter, Board Member  
  Larry Harrison, Board Member  
  Catherine Dacre, Board Member

Absent:                                   None

Staff Present:                         Adam McGill, Chief of Police  
  Dan Weakley, Human Resources Manager

**APPROVAL OF FINAL AGENDA**

It was moved (Harrison) and seconded (Dacre) to approve the final agenda. The motion passed 5-0.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES**

It was moved (Bedar) and seconded (Harrison) to approve the minutes for the November 3, 2016 and January 12, 2017 meetings. The March 2017 meeting was cancelled, so there are no minutes.

**NEW BUSINESS**

G.i     Review of the Final Report of The President’s Task Force on 21<sup>st</sup> Century Policing

Police Chief Adan McGill described how the concepts presented in the Final Report of The President’s Task Force on 21<sup>st</sup> Century Policing would be applicable to the Novato Police Department and how the Department is already engaged with the community. He noted that the Department was holding neighborhood meetings, including one that evening in San Marin. He described how the Department is establishing public trust, with an emphasis on “Constitutional Policing” and recognizing biases. He indicated the Department is implementing an early warning

system to identify and prevent potential problems. He also indicated the Department is working on the following initiatives:

- Department team building in September
- Greater use of social media in policing and outreach. He noted that social media training had been provided the previous week
- Updating of policies and implementation of best practices for vehicle pursuits, use of force and crisis intervention
- Officer wellness
- Installation of Narcan kits in vehicles

G.ii Review of Citizen Complaints

Chief McGill noted there was only one complaint in 2016, and it was determined to be unfounded. For the first quarter of 2017, Chief McGill indicated there were no complaints filed.

G.iii Update on General Police Matters

Chief McGill provided the following updates:

- there will be a swearing-in and promotional ceremony on June 1 at 9:00 a.m.
- A Coffee with the Cops is coming up
- The NPD is hosting the Special Olympics on May 5 at Novato High School
- The Department has five Police Officer vacancies, however, with two Officers on medical leave and three in training, it is equivalent to being down ten positions

## **BOARD/STAFF COMMENTS**

The Board members discussed their desire to be more involved and aware of Police Department activities. Chief McGill indicated he would coordinate demonstrations for the Board and would share the Department's training calendar, event calendar and schedule of enforcement activities, such as DUI checkpoints.

## **DETERMINATION OF NEXT MEETING DATES**

The next regular meeting of the PARB will be July 13, 2017.

## **ADJOURNMENT**

It was moved (Bedar) and seconded (Ritter) to adjourn the meeting at 6:37 p.m. The motion passed 5-0.

\_\_\_\_\_/ Dan Weakley /\_\_\_\_\_  
Dan Weakley, Human Resources Manager