



THE CITY OF
NOVATO
CALIFORNIA

**MULTICULTURAL
ADVISORY COMMISSION**

**CITY OF NOVATO ADMINISTRATION BUILDING
WOMACK CONFERENCE ROOM
922 MACHIN AVE.**

Wednesday, April 17, 2019

6:30 p.m.

AGENDA

922 Machin Avenue
Novato, CA 94945
415/899-8900
FAX 415/899-8213
www.novato.org

Mayor

Eric Lucan

Mayor Pro Tem

Denise Athas

Councilmembers

Pam Drew

Pat Eklund

Josh Fryday

City Manager

Regan M. Candelario

A. ROLL CALL

Commissioner Angelo Camillo

Commissioner Susan Lauer

Commissioner Angela Olmanson

Commissioner Clifford Jacobs

Commissioner Consuelo Lyonnet

Commissioner Sophia Osotio

Commissioner Dennis Sato

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

March 14, 2019

D. PUBLIC COMMENT

E. PRESENTATIONS

There are no Presentations.

F. OLD BUSINESS

There are no Old Business items.

G. NEW BUSINESS

1. Discussion the Commission's Role Within The Context of the Mission Statement
2. Discussion of Commission Goals and Activities

3. Report on the History of Multicultural Day

Receive a report, consider and possibly take action on future Multicultural Day Program Activities

4. Not in Our Town Novato

Discuss and consider Commission involvement in Not in Our Town Novato

5. Chair and Vice Chair Nominations

H. REPORTS/INFORMATION

1. Department Report

2. Upcoming City Council Items

There are no Upcoming City Council Items

I. COMMISSION REPORTS/COMMENTS

J. SCHEDULE NEXT MEETING

Wednesday, May 15 at 6:30pm at the City Administration Building in the Womack Conference Room.

K. ADJOURNMENT



THE CITY OF
NOVATO
CALIFORNIA

922 Machin Avenue
Novato, CA 94945
415/899-8900
FAX 415/899-8213
www.novato.org

Mayor
Eric Lucan
Mayor Pro Tem
Denise Athas
Councilmembers
Pam Drew
Pat Eklund
Josh Fryday

City Manager
Regan M. Candelario

MULTICULTURAL ADVISORY COMMISSION MINUTES

March 14, 2019
5:00 p.m.

Novato City Hall
901 Sherman Ave.

A. ROLL CALL

The meeting was called to order at 5:11 p.m.

Commissioners present: Camillo, Jacobs, Lauer, Olmanson,
Osoito

Commissioners absent: Lyonnet, Sato

Also present: Assistant City Manager Michael
Antwine, Deputy Director Kevin
Conklin, Recreation Services Manager
Liz Tran, Recording Secretary Amanda
Estrada.

B. APPROVAL OF AGENDA

**CHANGES TO THE AGENDA INCLUDE CHANGING THE
ORDER OF NEW BUSINESS ITEMS.**

**MOTION/SECOND, COMMISSIONERS JACOBS / LAUER,
TO APPROVE THE AGENDA AS AMMENDED.**

MOTION CARRIED 5-0.

C. PUBLIC COMMENT

There was no public comment.

D. PRESENTATIONS

There were no Presentations.

E. OLD BUSINESS

There were no Old Business items.

F. NEW BUSINESS

1. Introductions and Orientation

2. Presentation on the Ralph M. Brown Act, Rules of Order, and city policies by City Attorney including discussion with question and answer sessions

City Attorney Jeff Walter gave a presentation on the Ralph M. Brown Act, Rules of Order and city policies.

3. Meeting Schedule

MOTION/SECOND TO MEET ONCE A MONTH, COMMISSIONERS LAUER/ JACOBS.

MOTION CARRIED 5-0.

MOTION/SECOND TO MEET THE THIRD WEDNESDAY OF EVERY MONTH AT 6:30PM, COMMISSIONERS JACOBS/OSOTIO.

MOTION CARRIED 5-0.

4. Chair and Vice Chair Nominations

MOTION/SECOND TO MOVE THIS ITEM TOWARD THE END OF THE AGENDA AT THE FOLLOWING MEETING, COMMISSIONERS JACOBS/OLMANSON.

MOTION CARRIED 5-0.

5. 2019 Special Events Calendar Presentation by Recreation Supervisor Katie Gauntlett and Recreation Coordinator Kendric Baccei.

Katie Gauntlett and Kendric Baccei presented the upcoming calendar of 2019 special events highlighting the free outdoor concerts.

Staff was asked to revisit a past resolution regarding Multicultural Day.

MOTION/SECOND TO AGENDIZE A DISCUSSION OF THE ROLE THE COMMISSION WILL PLAY WITHIN THE CONTEXT OF THE MISSION STATEMENT AT THE NEXT MEETING, COMMISSIONERS LAUER/JACOBS.

MOTION/SECOND TO AGENDIZE A DISCUSSION OF THE GOALS AND PROGRAMMING POSSIBILITIES FOR THE COMMISSION AT THE NEXT MEETING LAUER/OSOTIO.

6. Review of Mission

Due to time constraints, this item was moved to a future agenda.

I. REPORTS/INFORMATION

1. Department Report

Due to time constraints, this item was moved to a future agenda.

2. Upcoming City Council Items

There are no Upcoming City Council Items

J. COMMISSION REPORTS/COMMENTS.

1. Commission Comments/Reports

Not in Our Town Novato is hosting a conversation about implicant bias on March 22 at City Hall from 6-8PM.

2. Upcoming Community Events:

03/23 – Novato Live Indoor Concert featuring The Theory 6PM at City Hall

04/13 – Spring “Trash to Treasures” Flea Market from 9AM-2PM at Margaret Todd Senior Center

04/27 – Fishing in the City at Scottsdale Pond

04/27 – Novato Live Indoor Concert featuring Chris Ayer 6PM at City Hall

K. SCHEDULE NEXT MEETING

The next meeting is scheduled for 6:30PM on April 17th, location TBD.

L. ADJOURNMENT

Meeting was adjourned at 7PM.



THE CITY OF
NOVATO
CALIFORNIA

922 Machin Avenue
Novato, CA 94945
(415) 899-8900
FAX (415) 899-8213
www.novato.org

STAFF REPORT

MEETING

DATE: April 17, 2019

TO: Multicultural Advisory Commission

FROM: Liz Tran, Recreation Services Manager

SUBJECT: **REPORT ON THE HISTORY OF MULTICULTURAL DAY**

REQUEST

Receive a report on the history of the Multicultural Day event and consider opportunities to incorporate multicultural activities in current City events or consider partnership with other agencies with established events.

DISCUSSION

The City of Novato Multicultural Oversight Committee was formerly created January 25, 2000 and subsequently changed its name to the Multicultural Commission. In 2005, the Novato City Council approved the Commission to meet on an “as needed” basis. In 2007, the City Council approved a reduction in members from seven to five as well as the addition of “Advisory” to the name. The Commission has struggled to maintain membership and has had to cancel multiple meetings due to lack of quorum. Resolution 2018-85 approved by the City Council on November 13, 2018, reinstated the Multicultural Advisory Commission as a seven-member advisory body to the City Manager and City Council to “provide support on issues surrounding multiculturalism, diversity, hate crimes, and community awareness on issues involving any of the above...”

The inaugural Multicultural Day event was held in Miwok Park on April 29, 2006. The event was a collaboration between the Multicultural Commission, and leadership classes from Novato High and San Marin High. The Multicultural Commission worked directly with the teachers and students from each school to plan and implement the event which involved interactive booths featuring different community groups.

On November 28, 2006, the Novato City Council approved a proposal by the Multicultural Commission to support a similar event annually. However, the Multicultural Day event has experienced varying levels of attendance and support since the inaugural event in 2006. Due to scheduling conflicts and other factors, the event was cancelled in 2016 and 2018. The locations of events have varied and there has been discussion in consideration of partnering with other organizations to host a joint event.

Based on varying attendance levels and capacity of staff and the Commission, staff recommends that the Commission seek opportunities to collaborate or partner with agencies that already conduct these types of events. Additionally, the Commission can review the City’s current activities and recommend additional multicultural aspects to be incorporated.

FISCAL IMPACT

The fiscal impact has not been determined and is dependent on the level of involvement. Anticipated costs include staff time, promotional materials, and supplies.

PUBLIC OUTREACH

This item is listed on the agenda, and the agenda is posted on our City’s Community Service Board, and on our website 72 hours prior to the Commission meeting as required by California government code 54954(a) (“Brown Act”).

RECOMMENDATION(S)

Consider and possibly take action on future Multicultural Day program activities.

ALTERNATIVES

Discuss other activities, partnerships, and avenues to promote the Novato Multicultural Advisory Commission mission.



THE CITY OF
NOVATO
CALIFORNIA

922 Machin Avenue
Novato, CA 94945
(415) 899-8900
FAX (415) 899-8213
www.novato.org

STAFF REPORT

MEETING

DATE: April 17, 2019

TO: Multicultural Advisory Commission

FROM: Liz Tran, Recreation Services Manager

SUBJECT: **CONSIDER AND POSSIBLY TAKE ACTION MULTICULTURAL
COMMISSION PARTICIPATION IN NOT IN OUR TOWN**

REQUEST

Discuss Multicultural Advisory Commission participation in the “Not in Our Town” movement.

DISCUSSION

Not in Our Town (NIOT) was a project initiated in 1995 by The Working Group, an Oakland, California-based nonprofit strategic media company. NIOT is a “movement to stop hate, address bullying, and build safe, inclusive communities for all.” The campaign uses film, social media, and organizing tools to help local community groups to stop hate. The City of Novato, Novato Police Department, and Novato Unified School District have co-hosted film screenings with speaker panels addressing various topics ranging from hate crimes to implicit bias.

The mission of the Multicultural Advisory Commission is to:

“act as a catalyst to encourage respect, understanding, and inclusion of all of Novato’s diversity. The Commission seeks to enrich the lives of the community through courageous interpersonal dialogue, and strives to build a safe and strong community through group and individual interaction as well as outreach, activities and education.”

Due to the similarity of Not in Our Town and the Multicultural Advisory Commission’s missions, a partnership seems appropriate and mutually beneficial. The Commission has an opportunity to reach out to Not in Our Town to explore collaboration opportunities.

FISCAL IMPACT

The fiscal impact has not been determined and is dependent on the level of involvement. Anticipated costs include staff time, promotional materials, and supplies.

PUBLIC OUTREACH

This item is listed on the agenda, and the agenda is posted on our City’s Community Service Board, and on our website 72 hours prior to the Commission meeting as required by California government code 54954(a) (“Brown Act”).

RECOMMENDATION(S)

Discuss and consider Commission participation in the Not in Our Town movement.