



THE CITY OF
NOVATO
CALIFORNIA

922 Machin Avenue
Novato, CA 94945
415/899-8900
FAX 415/899-8213
www.novato.org

**NOVATO CITIZENS FINANCE ADVISORY/
OVERSIGHT COMMITTEE MEETING**

to be held at

**City Administrative Offices
Womack Conference Room
922 Machin Ave**

**February 7th, 2019
7:30 AM**

Chair

Tim O'Conner

Vice Chair

Regina Bianucci Rus

Commissioners

Caitrin Devine

David Bentley

Cris MacKenzie

Rafelina Maglio

Mark Milberg

AGENDA

A. CALL TO ORDER

B. APPROVAL OF FINAL AGENDA

C. PUBLIC COMMENT

Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three-minute time limit.

7:35 A.M. *(Time is approximate.)*

D. COMMITTEE ORGANIZATIONAL ITEMS

D-1: APPROVAL OF NOVEMBER 15TH, 2018 MINUTES

E. GENERAL BUSINESS

Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three-minute time limit for public comment per item.

7:50 A.M. *(Time is approximate.)*

E-1: DISCUSSION OF COMMITTEE MEETING SCHEDULE

**E-2: 2nd QUARTER REPORT ON PAYMENT REGISTER,
PURCHASE ORDER REPORTS, AND TRAVEL/TRAINING
REPORTS FOR FY 2018-2019 (Discussion, Receive & File)**

**E-3: FY2018-2019 MID-YEAR BUDGET REPORT (Discussion,
Receive & File)**

E-4: ROPS FY 2019-2020 (Discussion, Receive & File)

E-5: FY 2019-2020 BUDGET CALENDAR (Discussion only)

E-6: SECTION 115 PENSION TRUST (Discussion of Section 115)

F. COMMITTEE / STAFF COMMENTS

G. FUTURE MEETINGS

- I. Next meeting scheduled for February 21, 2019

H. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Michael Antwine II, certify that on February 1, 2019, I caused to be posted the agenda of the February 7th, 2019 meeting of the Novato Citizens Finance Advisory/Oversight Committee meeting of the City of Novato, California, on the Police Department bulletin board, and on the City's website at www.novato.org.

/Michael L. Antwine II/
Assistant City Manager



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City Administrative Offices
Womack Conference Room
922 Machin Ave

November 15th, 2018
7:30 AM

Chair

Tim O'Connor

Vice Chair

Regina Bianucci Rus

Commissioners

Caitrin Devine
David Bentley
Cris MacKenzie
Rafelina Maglio
Mark Milberg

MINUTES

A. CALL TO ORDER

Meeting called to order at 7:31am. Committee Members: Tim O'Connor, Regina Bianucci Rus, David Bentley, Cris MacKenzie, Rafelina Maglio, Mark Milberg. Staff Members: City Manager Candelario, Assistant City Manager Michael Antwine, Finance Manager Tony Clark, Management Analyst II Bryan Lopez, Finance Consultant Mark Moses. Council Members: Pat Eklund, Pam Drew.

B. APPROVAL OF FINAL AGENDA

Bianucci Rus motioned to approve with order change moving E4 to end, David Bentley seconded motion. Approved unanimously. Ayes: 6 (O'Connor, Bianucci Rus-Brown, Bentley, MacKenzie, Maglio, Milberg, Devine) Noes: 0

C. PUBLIC COMMENT

One commenter, no name provided. Requested format change to public payments report and that committee review Novato Theater plan prior to any financial decision.

D. COMMITTEE ORGANIZATIONAL ITEMS

D-1: APPROVAL OF AUGUST 16TH, 2018 MINUTES

Approved with edits. Clarify paragraph: no minutes available due to not enough committee members present at June 7th meeting should actually read "No Meeting". Direction provided to staff to change minutes to 'action minutes' instead of detailed summary.

E. GENERAL BUSINESS

E-1: DISCUSSION OF COMMITTEE ROLES & GOALS

Staff discussion of Roles & Goals.
Committee asked clarifying questions

E-2: DISCUSSION OF MEASURE F 2017/2018 ANNUAL FISCAL SUMMARY

Staff presentation on Annual Fiscal Summary

Committee asked clarifying questions
Staff to provide final draft at a later date

E-3: RECEIVE FEEDBACK FROM THE COMMITTEE ON MEASURE F 2017/2018 ANNUAL REPORT NARRATIVE

Committee provided general comments and corrections of a non-substantive nature
Staff to provide final draft at a later date

E-5: DISCUSSION OF FY 18-19 MID-YEAR BUDGET SCHEDULE

Staff presentation on Mid-Year Budget schedule

E-6: DISCUSSION OF FY 19-20 ANNUAL BUDGET SCHEDULE & PROCESS

Staff presentation on Annual Budget schedule
Committee recommended providing additional time for budget process.

E-7: DISCUSSION OF STAFFING CHANGES WITHIN THE CITY'S FINANCE DIVISION

Staff discussion regarding staffing changes within the Finance department

E-4: DISCUSSION OF 1ST QUARTER REPORT ON PAYMENT REGISTER, PURCHASE ORDER REPORTS, AND TRAVEL/TRAINING REPORTS FOR FY2018-19

O'Connor Motioned to move E-4 to next regular meeting. Seconded by Bianucci Rus Approved unanimously. Ayes: 6 (O'Connor, Bianucci Rus, Bentley, MacKenzie, Maglio, Milberg, Devine) Noes: 0

F. COMMITTEE / STAFF COMMENTS

Request by O'Connor to receive all documentation at least one week in advance.

G. FUTURE MEETINGS

Next meeting scheduled for December 20th 2018 at 7:30am
Special meeting scheduled for January 10th, 2019 at 7:30am

H. ADJOURNMENT

Meeting adjourned at 9:07am



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STAFF REPORT

MEETING

DATE: February 7, 2019

TO: Novato Citizens Finance Advisory / Oversight Committee

FROM: Michael L. Antwine II, Assistant City Manager
Bryan Lopez, Management Analyst II

SUBJECT: **DISCUSSION OF COMMITTEE MEETING SCHEDULE**

REQUEST

Committee discuss and approve either a new meeting day, time & frequency or maintain the current meeting schedule.

DISCUSSION

Staff received a request from the committee chairperson to place an item on the agenda regarding discussion of selecting an alternative date and time for future meetings.

In preparation for discussion of this agenda item, staff researched the origin and authority of the Novato Citizen's Finance Committee. Based on the findings from our research, Resolution 06-11 and Resolution 07-11, governs the committee meeting times and dates, which states: "The Committee shall meet at least three (3) times a year. The Committee may have additional meetings depending on its work plan."

In 2016, the City Council adopted Resolution 2016-078, but did not change resolution 07-11's authority over the committee's meeting dates and times. As such, staff's opinion is the committee may change the meeting date and may reduce the number of meetings, at any time, in an effort to make the meetings manageable and effective for committee members.

RECOMMENDATION

Staff would recommend that if the committee desires to change the date or time of the meetings, to consider either Wednesday or Thursday afternoon (3-4 p.m.) or evening (6 p.m. or later); and/or retain the current Thursday meeting schedule. Staff recommends the committee consider modifying the frequency from monthly meetings to either bi-monthly or quarterly meetings.

ATTACHMENT

1. Resolution 06-11
2. Resolution 07-11
3. Resolution 2016-078

CITY COUNCIL OF THE CITY OF NOVATO

RESOLUTION NO. 06-11

RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF NOVATO RESCINDING THE CITIZENS
BUDGET COMMITTEE

WHEREAS, the City Council approved the formation of a Citizens Budget Committee on May 3, 2005; and

WHEREAS, the Committee was to disband with the City Council's adoption of the FY 2005/06 Budget; and

WHEREAS, the City Council agreed that a permanent Citizens Budget Committee should be appointed.

WHEREAS, the City Council formally rescinded this Committee on February 22, 2011 and established the Measure F Oversight/Citizens Finance Committee; and

WHEREAS, the Committee officially expires as of April 1, 2011.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Novato does hereby establish a Citizens Budget Committee (CBC), and:


1. The CBC shall be a regular City Council appointed committee.
2. The CBC shall be comprised of five members, at least four of whom shall be residents of the City of Novato and at least one shall be a business owner (or business manager) in the City of Novato. The fifth member may be a non-resident business owner whose business establishment is located in the City of Novato.
3. The term of each committee member shall be two (2) years.
4. The committee shall elect a Chair and a Vice Chair.
5. The committee shall meet on a quarterly or an as needed basis, whichever is shorter.
6. The committee shall be advisory to the City Council and shall have, at a minimum, the following duties:

- Review existing fiscal policies and/or recommend new fiscal policies to the City Council; including guidelines for the use of fund balances, surpluses and other reserves.
 - Review budget assumptions and budget process.
 - Review the City's financial status quarterly.
 - Collaborate with City staff to determine long-term financial needs and obligations.
 - Collaborate with City staff to review all reasonable strategies which either enhance revenues or decrease expenditures as methods for reducing and ultimately eliminating the structural deficit.
 - Collaborate with City staff and the Economic Development Commission to develop, and update as necessary, a detailed economic development strategy designed to enhance General Fund revenues.
 - Develop a communication plan which informs the citizens of the City's financial situation and outlines budget options for improved financial health.
7. The committee shall submit an annual report to the City Council in January of each year.
8. *This Committee was formally rescinded on February 22, 2011.*
9. *This Committee officially expires on April 1, 2011.*

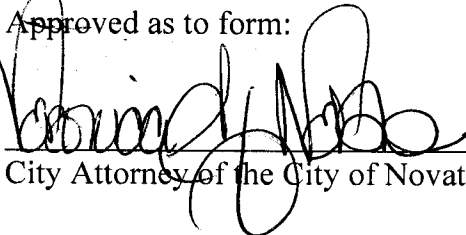
* * * * *

I HEREBY CERTIFY that the foregoing resolution was duly and regularly adopted by the City Council of the City of Novato, Marin County, California, at a meeting thereof, held on the 22nd day of February, 2011, by the following vote, to wit:

AYES: Councilmembers Athas, Dillon-Knutson, Eklund, MacLeamy, Kellner
 NOES: Councilmembers None
 ABSTAIN: Councilmembers None
 ABSENT: Councilmembers None



 Sheri Hartz, City Clerk

Approved as to form:


 City Attorney of the City of Novato

CITY COUNCIL OF THE CITY OF NOVATO

RESOLUTION NO. 07-11

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF NOVATO ESTABLISHING A MEASURE F
OVERSIGHT/CITIZENS FINANCE COMMITTEE

WHEREAS, voters in the City of Novato approved Measure F on the November 2010 ballot with 58% of the vote.

WHEREAS, Measure F is a ½ cent sales tax increase for five years within the City limits.

WHEREAS, Measure F required the City Council to (a) adopt a resolution establishing a committee of no more than seven residents of Novato to review and report on the revenue and expenditure of funds from the tax adopted by this ordinance, (b) define the scope of the committee's responsibilities and (c) appoint at least a quorum of the members of the committee. City employees, consultants or vendors are expressly precluded from serving as members of the Citizens Oversight Committee. The committee's report shall be presented to the Council and made available to the public.

WHEREAS, the City Council has the authority and responsibility for examining the City's fiscal condition. Based on information and advice from staff and the Measure F Oversight/Citizens Finance Committee, the City Council provides direction and strategic decisions on the City's budget and long-term fiscal outlook.

WHEREAS, this Committee shall have a dual role as the Measure F Oversight Committee and the Citizens Finance Committee. The goal of this Committee is to have a shared responsibility as the Measure F Oversight and the Citizens Finance Committee until such time as the Measure F ordinance expires. This Committee will work with staff and provide recommendations to the City Council.

WHEREAS, Measure F expires as of March 31, 2016. As of that date, this Committee would become the Citizens Finance Committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Novato does hereby establish a Measure F Oversight/Citizens Finance Committee (Committee) in accordance with the requirement in Measure F and:

1. The Committee shall be a City Council appointed committee.
2. The Committee shall be comprised of seven members who are residents of the City of Novato. City employees, consultants or vendors are expressly precluded from serving as members of the Citizens Oversight Committee.

3. The committee's report shall be presented to the Council and made available to the public.
4. The City Clerk shall develop an application and appointment process for the Committee in accordance with current procedures for all other City boards, commissions and committees
5. Committee members will be required to complete a Statement of Economic Interests form (Form 700) in accordance with the Fair Political Practices Commission's guidelines.
6. The Ralph M. Brown Act will apply to all Committee meetings.
7. The first term of four Committee seats shall be three (3) years. Upon the conclusion of this term, the appointment process will be opened for a second term. The second term for these seats shall be for two (2) years.
8. The first term of three Committee seats shall be two (2) years. Upon the conclusion of this first term, the appointment process for these seats will be opened for a second term. The second term for these seats shall be for three (3) years.
9. Members will not be compensated for their service on the Committee.
10. The City will staff the Committee and provide technical and administrative assistance to support and publicize the Committee's activities.
11. The Committee shall elect a Chair and a Vice Chair in accordance with the best practices of other City committees and commissions as established by the City Council.
12. A quorum of the Committee shall be four (4) members.
13. The Committee shall meet at least three times a year. The Committee may have additional meetings depending on its work plan.
14. The Committee's mission, role and responsibilities are as follows:

Committee Mission:

The mission of the Committee is to review and present a report to the City Council and the community on the use of Measure F funds including:

1. Revenues generated, expenditures made and use of Measure F funds and;
2. City finance/budget matters.

Committee Role:

The committee shall be advisory to the City Council and shall not have an advocacy role.

Citizens Finance Responsibilities:

The Committee shall have the following responsibilities related to its role as the Citizens Finance Committee:

1. Review existing fiscal policies and/or recommend new fiscal policies to the City Council; including guidelines for the use of fund balances, surpluses and other reserves.

2. Review budget assumptions and budget process.
3. Review the City's financial status quarterly.
4. Collaborate with City staff to determine long-term financial needs and obligations.
5. Collaborate with City staff to review all reasonable strategies which either enhance revenues or decrease expenditures as methods for reducing and ultimately eliminating the structural deficit and achieving fiscal sustainability.
6. Collaborate with staff on strategies to encourage public information and communication regarding the City's financial situation and options for improving the City's financial health.

Measure F Oversight Responsibilities:

The Committee shall have the following responsibilities related to its role as the Measure F Oversight Committee:

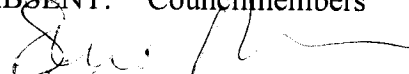
1. Discuss and provide input to staff on Measure F-related budget proposals.
2. Review and report on the revenue generated, expenditures made and use of Measure F funds from the tax adopted by the Measure F ordinance.
3. Present the report referenced in (2) to the City Council and make it available to the public.
4. Comment on any concerns regarding the appropriateness of Measure F related expenditure allocations.
5. Comment on status of efforts to achieve fiscal sustainability.

The responsibilities above shall sunset as of the date that the Measure F ordinance expires.

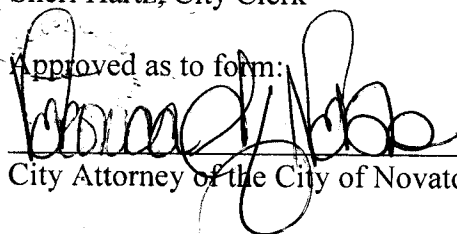
* * * * *

I HEREBY CERTIFY that the foregoing resolution was duly and regularly adopted by the City Council of the City of Novato, Marin County, California, at a meeting thereof, held on the 22nd day of February, 2011, by the following vote, to wit:

AYES: Councilmembers Athas, Dillon-Knutson, Eklund, MacLeamy, Kellner
 NOES: Councilmembers None
 ABSTAIN: Councilmembers None
 ABSENT: Councilmembers None



 Sheri Hartz, City Clerk

Approved as to form:


 City Attorney of the City of Novato

RESOLUTION NO. 2016-078

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NOVATO MODIFYING RESOLUTION 07-11; ESTABLISHING NEW ROLES AND RESPONSIBILITIES FOR THE MEASURE F OVERSIGHT / CITIZENS FINANCE COMMITTEE; AND ESTABLISHING SAID COMMITTEE AS THE OFFICIAL OVERSIGHT COMMITTEE FOR NOVATO'S MEASURE C TRANSACTIONS AND USE TAX

WHEREAS, the City Council rescinded its former "Citizens Finance Committee" with Resolution 06-11 on February 22, 2011; and

WHEREAS, the Measure F transactions and use tax ballot language adopted by the voters of Novato in November 2010 called for a Measure F Oversight Committee; and

WHEREAS, the City Council re-established a joint Committee with Resolution 07-11 on February 22, 2011 to act as both a Citizens Finance Committee and the Measure F Oversight Committee; and

WHEREAS, the Measure F ordinance sunsetted on March 31, 2016; and

WHEREAS, in November 2015 the voters of the City of Novato approved Measure C, a new transactions and use tax ordinance which also calls for a Citizens Oversight Committee; and

WHEREAS, the City Council wishes to continue the existing Measure F Oversight / Citizens Finance Committee while also revising its roles and responsibilities and establishing said Committee as the official Citizens Oversight Committee required under the Measure C ordinance;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Novato hereby approves the following changes to Resolution 07-11

1. The name of the Committee is hereby changed to the "Novato Citizens Finance Advisory / Oversight Committee."
2. The mission, roles, and responsibilities of the Committee are hereby amended to read as follows:

Committee Mission:

The mission of the Committee is to provide regular feedback, insight and recommendations and report periodically to the City Council on a variety of financial matters such as financial policies, long-term fiscal sustainability, budget and forecast assumptions, etc. The Committee also shall act as the official Citizens Oversight Committee as required by the Novato transactions and use tax ordinance (Measure F and Measure C).

Committee Role:

The committee shall be advisory to the City Council.

Citizens Finance Advisory Responsibilities:

1. Review existing fiscal policies from time-to-time and/or recommend new fiscal policies to the City Council; including guidelines for the use of fund balances, surpluses and other reserves.
2. Review the City's actual financial performance regularly.
3. Review budget assumptions and budget process.
4. Review the City's General Fund financial forecast regularly.
5. Review the financial status of other funds regularly as appropriate.
6. Collaborate with City staff to determine long-term financial needs, obligations, and funding strategies to achieve long-term sustainability.
7. Collaborate with staff on strategies to encourage public information and communication regarding the City's financial situation and options for improving the City's financial health.

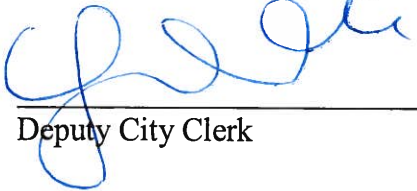
Measure F and Measure C Oversight Responsibilities:

1. Review the budgeted expenditures from Measure F and provide feedback.
2. Review the budgeted revenues and expenditures from Measure C and provide feedback.
3. Review and report annually on the expenditure of Measure F funds, and make the report available to the public.
4. Review and report annually on the revenues and expenditures of Measure C funds, and make the report available to the public; if such funds are deposited into the General Fund of the City, the report may take the form of a General Fund-wide annual report of activities and expenditures.
3. The Committee responsibilities with respect to Measure F shall sunset when all Measure F funds have been spent.
4. The Committee responsibilities with respect to Measure C shall sunset when the Measure C ordinance expires.

* * * * *

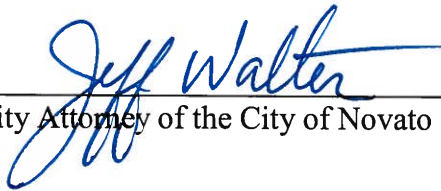
I HEREBY CERTIFY that the foregoing resolution was duly and regularly adopted by the City Council of the City of Novato, Marin County, California, at a meeting thereof, held on the 13th day of December, 2016, by the following vote, to wit:

| | | |
|----------|----------------|------------------------------------|
| AYES: | Councilmembers | Drew, Eklund, Fryday, Lucan, Athas |
| NOES: | Councilmembers | None |
| ABSTAIN: | Councilmembers | None |
| ABSENT: | Councilmembers | None |



Deputy City Clerk

Approved as to form:



City Attorney of the City of Novato



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STAFF REPORT

MEETING

DATE: February 7, 2019

TO: Novato Citizens Finance Advisory / Oversight Committee

FROM: Michael L. Antwine II, Assistant City Manager
Rickey Manbahal, Finance Consultant
Mark Moses, Finance Consultant

SUBJECT: **2nd Quarter Report on Payment Register, Purchase Order Reports, and Travel / Training Reports for FY 2018-2019**

RECOMMENDATION

Staff recommends the Committee discuss, receive and file this report.

DISCUSSION

Staff has generated payment registers, purchase order reports, and travel expense reports for the months of October, November, and December 2018. This report was submitted to the City Council in January 2019.

Payment Registers

The payment register reports summarizing warrants issued by the Finance Division to City vendors. The Open status indicates checks that have not yet cleared the bank and remain unreconciled.

A summary of monthly payment register activity is as follows:

October ~ \$1, 110,508.26 in warrants issued net of voided checks
November ~ \$1,481,962.90 in warrants issued net of voided checks
December ~ \$1,011,849.67 in warrants issued net of voided checks

Purchase Order Reports

A Purchase Order is a commercial document and first official offer issued by a buyer to a seller, indicating types, quantities, and agreed upon prices for products or services. It is used to control the purchasing of products and services from the external suppliers. There are (2) types of purchase orders; blanket and standard. A blanket purchase order is for multiple purchases throughout the fiscal year. A standard purchase order is for only one purchase at a time.

When a purchase order created it encumbers or reserve of funds is placed aside for that transaction. Those funds are no longer available for use in other transactions, but they have not been included in the Actual Funds balance, because a payment is not yet been generated and the funds have not physically left the City.

The purpose of encumbrance accounting is avoiding budget overspending. Encumbrances can be used to predict cash outflow and as a general planning tool and are important in determining how much funds are available at a given period during the fiscal year.

The formula used to determine funds available is the following: *Funds Available = Budget (Appropriations) – Actual – Encumbrances*

A summary of monthly purchase order activity is as follows:

October ~ \$769,666.92 in PO's issued, of which \$199,647.27 was expensed
November ~ \$213,603.55 in PO's issued, of which \$98,571.61 was expensed
December ~ \$186,708.42 in PO's issued, of which \$86,729.80 was expensed

Travel & Training Expenses

The continued investment in professional development is critical for ensuring City personnel have the relevant soft and technical skills to provide outstanding service to the public, given such a dynamic economic landscape. Given this perspective staff generates monthly budget performance reports summarizing training and respective travel expense by department and division.

A summary of training and travel expenses is the following:

October ~ \$155,148.88 in training and travel expenses were incurred
November ~ \$164,391.57 in training and travel expenses were incurred
December ~ \$198,250.79 in training and travel expenses were incurred

ATTACHMENTS

1. October ~ December 2018 monthly payment registers, purchase order reports, and travel & training reports

Payment Register

From Payment Date: 10/1/2018 - To Payment Date: 10/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|-----------------------|------------|------------|-------------|----------------------------|------------------|------------------------------------|-----------------------|----------------------|------------|
| AP - Accounts Payable | | | | | | | | | |
| Check | | | | | | | | | |
| 102900 | 10/04/2018 | Reconciled | | 10/31/2018 | Accounts Payable | AMERICAN RIVER COLLEGE | \$47.00 | \$47.00 | \$0.00 |
| 102901 | 10/04/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CITY OF SANTA ROSA JUNIOR COLLEGE | \$199.00 | \$199.00 | \$0.00 |
| 102904 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ABLE TIRE & BRAKE | \$291.50 | \$291.50 | \$0.00 |
| 102905 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ABM BUILDING SOLUTIONS | \$13,002.96 | \$13,002.96 | \$0.00 |
| 102906 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ADAMSON POLICE PRODUCTS-LIVERMORE | \$1,199.16 | \$1,199.16 | \$0.00 |
| 102907 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | AECOM TECHNICAL SERVICES | \$5,133.46 | \$5,133.46 | \$0.00 |
| 102908 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ARTISTRY IN TREES INC. | \$3,650.00 | \$3,650.00 | \$0.00 |
| 102909 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BASWELL PLUMBING | \$1,239.52 | \$1,239.52 | \$0.00 |
| 102910 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BAY AREA AIR QUALITY MNGT | \$228.00 | \$228.00 | \$0.00 |
| 102911 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BIG BEAR FIRE EXTINGUISHER CO | \$109.20 | \$109.20 | \$0.00 |
| 102912 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CENTRIC SIGNS | \$1,278.54 | \$1,278.54 | \$0.00 |
| 102913 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | COASTLAND CIVIL ENGINEERING INC | \$16,618.25 | \$16,618.25 | \$0.00 |
| 102914 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | COASTSIDE CONCRETE | \$5,500.00 | \$5,500.00 | \$0.00 |
| 102915 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CONSERVATION CORPS NORTH BAY | \$12,903.38 | \$12,903.38 | \$0.00 |
| 102916 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CORBIN, FAIREL | \$560.00 | \$560.00 | \$0.00 |
| 102917 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | COSTAR GROUP | \$398.00 | \$398.00 | \$0.00 |
| 102918 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | COUNTY OF MARIN DEPT. OF PW-FLOOD | \$186,546.43 | \$186,546.43 | \$0.00 |
| 102919 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DELTACARE USA | \$387.63 | \$387.63 | \$0.00 |
| 102920 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DOG WASTE DEPOT | \$1,442.94 | \$1,442.94 | \$0.00 |
| 102921 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DOWNTOWN IGNACIO TOW INC | \$2,000.00 | \$2,000.00 | \$0.00 |
| 102922 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$107.63 | \$107.63 | \$0.00 |
| 102923 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | GRAINGER INC. | \$1,300.24 | \$1,300.24 | \$0.00 |
| 102924 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | IMPERIAL SUPPLIES LLC | \$400.16 | \$400.16 | \$0.00 |
| 102925 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | INTEGRITY CONSTRUCTION MAINTENANCE | \$2,302.05 | \$2,302.05 | \$0.00 |
| 102926 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | INTENTIONAL BUSINESS SOLUTIONS LLC | \$740.00 | \$740.00 | \$0.00 |
| 102927 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | JEFFRIES PUBLIC SAFETY CONSULTING | \$8,184.05 | \$8,184.05 | \$0.00 |
| 102928 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | KAL KRISHNAN CONSULTING SVCS, INC | \$136.61 | \$136.61 | \$0.00 |
| 102929 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | KP PROMOTIONS | \$432.26 | \$432.26 | \$0.00 |
| 102930 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LANGUAGE LINE SERVICE | \$364.90 | \$364.90 | \$0.00 |
| 102931 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LAWSON PRODUCTS INC | \$83.09 | \$83.09 | \$0.00 |
| 102932 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LINCOLN AQUATICS | \$1,644.55 | \$1,644.55 | \$0.00 |
| 102933 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LIVING ULTIMATE VALUES | \$5,572.81 | \$5,572.81 | \$0.00 |
| 102934 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LOOPNET | \$500.00 | \$500.00 | \$0.00 |
| 102935 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LSA ASSOCIATES INC | \$40,818.30 | \$40,818.30 | \$0.00 |
| 102936 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MARIN COLOR II NOVATO #12998 | \$776.75 | \$776.75 | \$0.00 |
| 102937 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MARIN COUNTY CENTRAL COLLECTIONS | \$1,018.75 | \$1,018.75 | \$0.00 |
| 102938 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MARIN COUNTY FORD | \$195.01 | \$195.01 | \$0.00 |

Payment Register

From Payment Date: 10/1/2018 - To Payment Date: 10/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 102939 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MARIN COUNTY SHERIFF-CIVIL DIVISION | \$327.00 | \$327.00 | \$0.00 |
| 102940 | 10/11/2018 | Open | | | Accounts Payable | MARIN IJ RENEWALS YEARLY SUBS | \$639.62 | | |
| 102941 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MCMASTER-CARR SUPPLY CO | \$536.44 | \$536.44 | \$0.00 |
| 102942 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MICHAEL A. MARTIN CONSTRUCTION | \$10,591.84 | \$10,591.84 | \$0.00 |
| 102943 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NBS | \$728.58 | \$728.58 | \$0.00 |
| 102944 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NBWA-NORTH BAY WATERSHED ASSOC | \$6,849.86 | \$6,849.86 | \$0.00 |
| 102945 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NIELSEN MERKSAMER PARRINELLO GROSS & LEONI | \$1,380.00 | \$1,380.00 | \$0.00 |
| 102946 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NORTH BAY GAS & WELDING SUPPLY | \$23.86 | \$23.86 | \$0.00 |
| 102947 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NORTH MARIN WATER DIST- WATER BILLS | \$45,513.58 | \$45,513.58 | \$0.00 |
| 102948 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NOVATO CAR WASH | \$8,000.00 | \$8,000.00 | \$0.00 |
| 102949 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NOVATO UNIFIED SCHOOL DIST | \$5,250.90 | \$5,250.90 | \$0.00 |
| 102950 | 10/11/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PAVONE, KAREN | \$1,000.00 | \$1,000.00 | \$0.00 |
| 102951 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PERFECT TIMING INC | \$2,303.31 | \$2,303.31 | \$0.00 |
| 102952 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$22,944.27 | \$22,944.27 | \$0.00 |
| 102953 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | QUENCH | \$75.83 | \$75.83 | \$0.00 |
| 102954 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | RHODES, DARLENE | \$1,590.00 | \$1,590.00 | \$0.00 |
| 102955 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SAFESTORE INC | \$213.85 | \$213.85 | \$0.00 |
| 102956 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SAVE OUR SERVICES (SOS) FUND | \$10.00 | \$10.00 | \$0.00 |
| 102957 | 10/11/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEIU LOCAL 1021 | \$1,532.67 | \$1,532.67 | \$0.00 |
| 102958 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SOUTHERN COUNTIES LUBRICANTS, LLC. | \$9,646.64 | \$9,646.64 | \$0.00 |
| 102959 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | STROM ELECTRIC INC | \$251.20 | \$251.20 | \$0.00 |
| 102960 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SUNRISE | \$593.95 | \$593.95 | \$0.00 |
| 102961 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SUPERION LLC | \$22,575.00 | \$22,575.00 | \$0.00 |
| 102962 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | T & B SPORTS INC | \$754.08 | \$754.08 | \$0.00 |
| 102963 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | TIREHUB | \$396.80 | \$396.80 | \$0.00 |
| 102964 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ULINE | \$391.89 | \$391.89 | \$0.00 |
| 102965 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | VALLEY TREE SERVICE | \$3,600.00 | \$3,600.00 | \$0.00 |
| 102966 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ZAP MANUFACTURING | \$257.68 | \$257.68 | \$0.00 |
| 102967 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ANDREWS, NANCY | \$192.00 | \$192.00 | \$0.00 |
| 102968 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BARNES, TAYLOR | \$316.25 | \$316.25 | \$0.00 |
| 102969 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BATES, ALAN | \$59.00 | \$59.00 | \$0.00 |
| 102970 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CANTLEY, TYLER | \$394.16 | \$394.16 | \$0.00 |
| 102971 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CASSIDY, THOMAS | \$398.48 | \$398.48 | \$0.00 |
| 102972 | 10/11/2018 | Reconciled | | 11/30/2018 | Accounts Payable | D'AMICO, SASHA | \$59.00 | \$59.00 | \$0.00 |
| 102973 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DUNLAP, JENNIFER | \$32.00 | \$32.00 | \$0.00 |
| 102974 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | FREY, NICHOLAS | \$59.00 | \$59.00 | \$0.00 |
| 102975 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | GREINER, LIZ | \$192.00 | \$192.00 | \$0.00 |
| 102976 | 10/11/2018 | Open | | | Accounts Payable | HOWARD, MICHAEL | \$32.00 | | |
| 102977 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | HUTCHISON, MICHAEL | \$440.00 | \$440.00 | \$0.00 |
| 102978 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LOMAX, JEROB | \$557.63 | \$557.63 | \$0.00 |
| 102979 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MANN, CHRISTOPHER | \$372.32 | \$372.32 | \$0.00 |
| 102980 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MCFARLANE, JENNIFER | \$240.26 | \$240.26 | \$0.00 |
| 102981 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MCGILL, ADAM | \$192.00 | \$192.00 | \$0.00 |

Payment Register

From Payment Date: 10/1/2018 - To Payment Date: 10/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|--------------------------------------|-----------------------|----------------------|------------|
| 102982 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NARLOCH, JOANNE | \$495.95 | \$495.95 | \$0.00 |
| 102983 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | POSARD BROEK & ASSOCIATES | \$3,000.00 | \$3,000.00 | \$0.00 |
| 102984 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | POURFARHANI, REZA | \$640.00 | \$640.00 | \$0.00 |
| 102985 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | RINGO, BRIAN | \$500.28 | \$500.28 | \$0.00 |
| 102986 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | RODRIGUEZ, ANTONIO | \$339.90 | \$339.90 | \$0.00 |
| 102987 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SCHNEIDER, ASHLEY | \$192.00 | \$192.00 | \$0.00 |
| 102988 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | UNICORN GROUP | \$512.62 | \$512.62 | \$0.00 |
| 102989 | 10/11/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WAGNER, NICK | \$317.99 | \$317.99 | \$0.00 |
| 102990 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ZEPEDA, CAROLINA | \$192.00 | \$192.00 | \$0.00 |
| 102991 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ACCOMTEMPS | \$2,462.86 | \$2,462.86 | \$0.00 |
| 102992 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | AMERICAN SOLUTIONS FOR BUSINESS | \$489.27 | \$489.27 | \$0.00 |
| 102993 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | AT&T 287017304477 CELLS ALL DEPTS | \$1,580.08 | \$1,580.08 | \$0.00 |
| 102994 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | AT&T CALNET | \$142.50 | \$142.50 | \$0.00 |
| 102995 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CA STATE DEPT OF CONSERVATION | \$1,996.55 | \$1,996.55 | \$0.00 |
| 102996 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CAL-BUILDING STANDARDS COMMISSION | \$1,124.55 | \$1,124.55 | \$0.00 |
| 102997 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | COMCAST | \$427.38 | \$427.38 | \$0.00 |
| 102998 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CSAC | \$1,865.16 | \$1,865.16 | \$0.00 |
| 102999 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DATCO SERVICE CORPORATION | \$833.50 | \$833.50 | \$0.00 |
| 103000 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DE LAGE LANDEN PUBLIC FINANCE | \$781.53 | \$781.53 | \$0.00 |
| 103001 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$88.62 | \$88.62 | \$0.00 |
| 103002 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | FRONTIER COMMUNICATIONS | \$251.51 | \$251.51 | \$0.00 |
| 103003 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NELSON | \$3,002.40 | \$3,002.40 | \$0.00 |
| 103004 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | OFFICE DEPOT | \$5,293.58 | \$5,293.58 | \$0.00 |
| 103005 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | P G & E - REDWOOD REGION MO BILLS | \$30,875.70 | \$30,875.70 | \$0.00 |
| 103006 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PACIFIC TELEMAGEMENT SERVICES | \$225.00 | \$225.00 | \$0.00 |
| 103007 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PINS ADVANTAGE | \$125.00 | \$125.00 | \$0.00 |
| 103008 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | RECOLOGY | \$5,805.72 | \$5,805.72 | \$0.00 |
| 103009 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | TELEPACIFIC COMMUNICATIONS | \$6,424.27 | \$6,424.27 | \$0.00 |
| 103010 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | THYSSENKRUPP ELEVATOR CO | \$317.00 | \$317.00 | \$0.00 |
| 103011 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | UNITED SITE SERVICES INC | \$720.61 | \$720.61 | \$0.00 |
| 103012 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | US POSTAL SERVICE(HASLER) | \$5,000.00 | \$5,000.00 | \$0.00 |
| 103013 | 10/11/2018 | Reconciled | | 10/31/2018 | Accounts Payable | VERIZON WIRELESS | \$6,178.27 | \$6,178.27 | \$0.00 |
| 103024 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ABM BUILDING SOLUTIONS | \$1,454.04 | \$1,454.04 | \$0.00 |
| 103025 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ACCO ENGINEERED SYSTEMS | \$793.00 | \$793.00 | \$0.00 |
| 103026 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AMAZING ATHLETES NORTH BAY | \$588.00 | \$588.00 | \$0.00 |
| 103027 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AT&T CALNET | \$136.02 | \$136.02 | \$0.00 |
| 103028 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BASWELL PLUMBING | \$1,044.61 | \$1,044.61 | \$0.00 |
| 103029 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BAY CITIES JOINT POWERS AUTHORITY | \$15,892.36 | \$15,892.36 | \$0.00 |
| 103030 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BLU DOLPHIN POOL SERVICE & REPAIR | \$1,800.00 | \$1,800.00 | \$0.00 |
| 103031 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BLUE LINE K9 LLC | \$999.99 | \$999.99 | \$0.00 |
| 103032 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CENTRIC SIGNS | \$483.98 | \$483.98 | \$0.00 |

Payment Register

From Payment Date: 10/1/2018 - To Payment Date: 10/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|-------------------------------------|-----------------------|----------------------|------------|
| 103033 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COLBORN, BYRON, LEE | \$500.00 | \$500.00 | \$0.00 |
| 103034 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CONSERVATION CORPS NORTH BAY | \$11,695.12 | \$11,695.12 | \$0.00 |
| 103035 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COSTCO WHOLESALE | \$1,022.55 | \$1,022.55 | \$0.00 |
| 103036 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CRESO EQUIPMENT RENTALS | \$3,695.52 | \$3,695.52 | \$0.00 |
| 103037 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DC ELECTRIC GROUP INC. | \$75,897.39 | \$75,897.39 | \$0.00 |
| 103038 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DOG WASTE DEPOT | \$499.08 | \$499.08 | \$0.00 |
| 103039 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DOWNTOWN STREETS TEAM | \$4,167.00 | \$4,167.00 | \$0.00 |
| 103040 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DUNBAR, BLAKE | \$4,640.74 | \$4,640.74 | \$0.00 |
| 103041 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ENVIRONMENTAL DYNAMICS | \$3,591.50 | \$3,591.50 | \$0.00 |
| 103042 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | GRAF VAN & STORAGE | \$910.20 | \$910.20 | \$0.00 |
| 103043 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | HARTFORD LIFE 008169280001-4 | \$2,445.70 | \$2,445.70 | \$0.00 |
| 103044 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | HOMEWARD BOUND OF MARIN | \$2,500.00 | \$2,500.00 | \$0.00 |
| 103045 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | KIOSK CREATIVE LLC | \$18,300.00 | \$18,300.00 | \$0.00 |
| 103046 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LAW OFFICES OF WALTER & PISTOLE | \$47,577.18 | \$47,577.18 | \$0.00 |
| 103047 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LEXIS NEXIS RISK SOL #1293811 | \$120.40 | \$120.40 | \$0.00 |
| 103048 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LINCOLN AQUATICS | \$1,503.95 | \$1,503.95 | \$0.00 |
| 103049 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LIVING ULTIMATE VALUES | \$156.00 | \$156.00 | \$0.00 |
| 103050 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MAIN FIRE PROTECTION | \$237.13 | \$237.13 | \$0.00 |
| 103051 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MARIN COUNTY FORD | \$70.37 | \$70.37 | \$0.00 |
| 103052 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY SHERIFF'S OFFICE | \$51,432.00 | \$51,432.00 | \$0.00 |
| 103053 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY SHERIFF-CIVIL DIVISION | \$327.00 | \$327.00 | \$0.00 |
| 103054 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN IJ #3777861 | \$714.40 | \$714.40 | \$0.00 |
| 103055 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN TROPHIES-TREASURERS | \$34.72 | \$34.72 | \$0.00 |
| 103056 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MILLER, ALEX | \$3,174.60 | \$3,174.60 | \$0.00 |
| 103057 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NAPA AUTO PARTS NOVATO | \$705.11 | \$705.11 | \$0.00 |
| 103058 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NELSON | \$1,334.40 | \$1,334.40 | \$0.00 |
| 103059 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | NI GOVERNMENT SERVICES, INC. | \$77.37 | \$77.37 | \$0.00 |
| 103060 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORCAL FENCING | \$131.04 | \$131.04 | \$0.00 |
| 103061 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PETTY CASH CITY OF NOVATO | \$1,086.91 | \$1,086.91 | \$0.00 |
| 103062 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$3,890.00 | \$3,890.00 | \$0.00 |
| 103063 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PRECISION CRANE SERVICE INC | \$7,500.00 | \$7,500.00 | \$0.00 |
| 103064 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PREFERRED BENEFIT INSURANCE ADMINIS | \$19,091.50 | \$19,091.50 | \$0.00 |
| 103065 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PROFESSIONAL TOWING | \$110.00 | \$110.00 | \$0.00 |
| 103066 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | QUALITY SYSTEMS & SERVICE INC | \$528.00 | \$528.00 | \$0.00 |
| 103067 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SAN FRANCISCO BUSINESS TIMES | \$1,451.61 | \$1,451.61 | \$0.00 |
| 103068 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SAVE OUR SERVICES (SOS) FUND | \$10.00 | \$10.00 | \$0.00 |
| 103069 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEIU LOCAL 1021 | \$1,541.05 | \$1,541.05 | \$0.00 |
| 103070 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEQUOIA SAFETY SUPPLY | \$81.68 | \$81.68 | \$0.00 |
| 103071 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SHRED-IT CONCORD | \$472.89 | \$472.89 | \$0.00 |
| 103072 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SIMON BUILDERS | \$7,477.56 | \$7,477.56 | \$0.00 |
| 103073 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SIRCHIE FINGER PRINT LAB #00-B94945 | \$211.83 | \$211.83 | \$0.00 |
| 103074 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SMARTSIGN - MyParkingPermit | \$278.10 | \$278.10 | \$0.00 |
| 103075 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SONIC.NET INC | \$77.88 | \$77.88 | \$0.00 |
| 103076 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | Sonoma Media Investments LLC | \$1,310.00 | \$1,310.00 | \$0.00 |

Payment Register

From Payment Date: 10/1/2018 - To Payment Date: 10/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|------------------------------------|-----------------------|----------------------|------------|
| 103077 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | STANLEY STEEMER | \$257.16 | \$257.16 | \$0.00 |
| 103078 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STATE OF CAL-DEPT OF JUSTICE | \$588.00 | \$588.00 | \$0.00 |
| 103079 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | STATE OF CAL-DEPT OF SOCIAL SVC | \$968.00 | \$968.00 | \$0.00 |
| 103080 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | STEVE MEIER | \$990.00 | \$990.00 | \$0.00 |
| 103081 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STROM ELECTRIC INC | \$1,555.50 | \$1,555.50 | \$0.00 |
| 103082 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SYAR INDUSTRIES INC | \$2,737.68 | \$2,737.68 | \$0.00 |
| 103083 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | THYSSENKRUPP ELEVATOR CO | \$1,062.00 | \$1,062.00 | \$0.00 |
| 103084 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TROPE GROUP INC | \$2,499.00 | \$2,499.00 | \$0.00 |
| 103085 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | U S BANK CREDIT CARD SYSTEMS | \$84,365.41 | \$84,365.41 | \$0.00 |
| 103086 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | UNICORN GROUP | \$970.46 | \$970.46 | \$0.00 |
| 103087 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | VALLEY TREE SERVICE | \$9,300.00 | \$9,300.00 | \$0.00 |
| 103088 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | VIVO | \$4,532.50 | \$4,532.50 | \$0.00 |
| 103089 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WOODS, SHELLEY | \$20.00 | \$20.00 | \$0.00 |
| 103090 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | WOODY'S LOCK AND SAFE | \$126.00 | \$126.00 | \$0.00 |
| 103091 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ZAP MANUFACTURING | \$477.40 | \$477.40 | \$0.00 |
| 103092 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ANDRES, CHRIS | \$17.00 | \$17.00 | \$0.00 |
| 103093 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BARNES, TAYLOR | \$17.00 | \$17.00 | \$0.00 |
| 103094 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BATES, ALAN | \$284.00 | \$284.00 | \$0.00 |
| 103095 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BHAI, MARLON | \$17.00 | \$17.00 | \$0.00 |
| 103096 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | BROTHERS, RICH | \$118.00 | \$118.00 | \$0.00 |
| 103097 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CAMERON, EMIRA | \$50.66 | \$50.66 | \$0.00 |
| 103098 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CARROLL, WESLEY | \$17.00 | \$17.00 | \$0.00 |
| 103099 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DABANIAN, SUE | \$107.27 | \$107.27 | \$0.00 |
| 103100 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | DUNLAP, JENNIFER | \$232.06 | \$232.06 | \$0.00 |
| 103101 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | EASTHAM, JOSEPH | \$17.00 | \$17.00 | \$0.00 |
| 103102 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | FREY, NICHOLAS | \$284.00 | \$284.00 | \$0.00 |
| 103103 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | HINKLE, MELISSA | \$304.04 | \$304.04 | \$0.00 |
| 103104 | 10/25/2018 | Open | | | Accounts Payable | LOCKE, TYLER | \$17.00 | | |
| 103105 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | LYONS, THOMAS | \$144.50 | \$144.50 | \$0.00 |
| 103106 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIE BANAS | \$229.66 | \$229.66 | \$0.00 |
| 103107 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MASON, TAYLER | \$61.05 | \$61.05 | \$0.00 |
| 103108 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | POURFARHANI, REZA | \$17.00 | \$17.00 | \$0.00 |
| 103109 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | Quevedo, Edward | \$5,000.00 | \$5,000.00 | \$0.00 |
| 103110 | 10/25/2018 | Open | | | Accounts Payable | RINKOR, JAMES | \$17.00 | | |
| 103111 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | RODERICK, DUSTIN | \$17.00 | \$17.00 | \$0.00 |
| 103112 | 10/25/2018 | Open | | | Accounts Payable | RODRIGUEZ, ANTONIO | \$17.00 | | |
| 103113 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SALAZAR, MARY | \$48.79 | \$48.79 | \$0.00 |
| 103114 | 10/25/2018 | Open | | | Accounts Payable | SEDENO, FRANK | \$17.00 | | |
| 103115 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | SERRANO, RICHARD | \$233.55 | \$233.55 | \$0.00 |
| 103116 | 10/25/2018 | Open | | | Accounts Payable | SHAW, PAUL | \$17.00 | | |
| 103117 | 10/25/2018 | Voided | | 11/20/2018 | Accounts Payable | SINNOTT, SEAN | \$17.00 | | |
| 103118 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | STAR CONSTRUCTION INC | \$129,393.31 | \$129,393.31 | \$0.00 |
| 103119 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TURNER, LESLIE | \$84.00 | \$84.00 | \$0.00 |
| 103120 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | VANNETTI, TREVOR | \$17.00 | \$17.00 | \$0.00 |
| 103121 | 10/25/2018 | Open | | | Accounts Payable | WAITE-MCGOUGH, MATTHEW | \$17.00 | | |
| 103122 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WAX, JOSHUA | \$17.00 | \$17.00 | \$0.00 |
| 103123 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ZEPEDA, CAROLINA | \$17.00 | \$17.00 | \$0.00 |
| 103124 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | ACCOUNTEMPS | \$1,558.14 | \$1,558.14 | \$0.00 |

Payment Register

From Payment Date: 10/1/2018 - To Payment Date: 10/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|------------------------------|------------|------------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 103125 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | CASHIER-DEPT OF PESTICIDE REGULATIO | \$180.00 | \$180.00 | \$0.00 |
| 103126 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | COMCAST | \$151.12 | \$151.12 | \$0.00 |
| 103127 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | MAILFINANCE INC. | \$1,958.15 | \$1,958.15 | \$0.00 |
| 103128 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | PARS | \$300.00 | \$300.00 | \$0.00 |
| 103129 | 10/25/2018 | Reconciled | | 10/31/2018 | Accounts Payable | U S BANK TRUST NATIONAL ASSOC | \$3,571.70 | \$3,571.70 | \$0.00 |
| 103130 | 10/25/2018 | Reconciled | | 11/30/2018 | Accounts Payable | UNITED SITE SERVICES INC | \$223.03 | \$223.03 | \$0.00 |
| Type Check Totals: | | | | | 219 Transactions | | \$1,112,055.50 | \$1,111,264.88 | \$0.00 |
| AP - Accounts Payable Totals | | | | | | | | | |

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|------------|-----------------------|-----------------------|
| | Open | 8 | \$773.62 | \$0.00 |
| | Reconciled | 210 | \$1,111,264.88 | \$1,111,264.88 |
| | Voided | 1 | \$17.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 219 | \$1,112,055.50 | \$1,111,264.88 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|------------|-----------------------|-----------------------|
| | Open | 8 | \$773.62 | \$0.00 |
| | Reconciled | 210 | \$1,111,264.88 | \$1,111,264.88 |
| | Voided | 1 | \$17.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 219 | \$1,112,055.50 | \$1,111,264.88 |

Grand Totals:

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|------------|-----------------------|-----------------------|
| | Open | 8 | \$773.62 | \$0.00 |
| | Reconciled | 210 | \$1,111,264.88 | \$1,111,264.88 |
| | Voided | 1 | \$17.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 219 | \$1,112,055.50 | \$1,111,264.88 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|------------|-----------------------|-----------------------|
| | Open | 8 | \$773.62 | \$0.00 |
| | Reconciled | 210 | \$1,111,264.88 | \$1,111,264.88 |
| | Voided | 1 | \$17.00 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 219 | \$1,112,055.50 | \$1,111,264.88 |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|-----------------------|------------|------------|-------------|----------------------------|------------------|---------------------------------------|-----------------------|----------------------|------------|
| AP - Accounts Payable | | | | | | | | | |
| Check | | | | | | | | | |
| 103136 | 11/01/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STEVE MEIER | \$17,225.50 | \$17,225.50 | \$0.00 |
| 103137 | 11/02/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BAY CITIES JOINT POWERS AUTHORITY | \$270,066.49 | \$270,066.49 | \$0.00 |
| 103138 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | JET MULCH INC | \$1,097.25 | \$1,097.25 | \$0.00 |
| 103139 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LEAGUE OF CALIF CITIES NORTH BAY | \$40.00 | \$40.00 | \$0.00 |
| 103140 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NOVATO CHESS CLUB | \$302.40 | \$302.40 | \$0.00 |
| 103141 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$5,187.50 | \$5,187.50 | \$0.00 |
| 103142 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TERRAPHASE ENGINEERING INC | \$72,177.46 | \$72,177.46 | \$0.00 |
| 103143 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TOWN OF SAN ANSELMO | \$220.00 | \$220.00 | \$0.00 |
| 103144 | 11/05/2018 | Reconciled | | 11/30/2018 | Accounts Payable | KAVERE, ANTHONY | \$192.00 | \$192.00 | \$0.00 |
| 103153 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ABLE TIRE & BRAKE | \$1,434.69 | \$1,434.69 | \$0.00 |
| 103154 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ABM BUILDING SOLUTIONS | \$4,922.00 | \$4,922.00 | \$0.00 |
| 103155 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ACCO ENGINEERED SYSTEMS | \$1,528.00 | \$1,528.00 | \$0.00 |
| 103156 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AECOM TECHNICAL SERVICES | \$1,493.72 | \$1,493.72 | \$0.00 |
| 103157 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AGENCY 360 | \$997.00 | \$997.00 | \$0.00 |
| 103158 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AMERICAN RIVER COLLEGE | \$71.00 | \$71.00 | \$0.00 |
| 103159 | 11/08/2018 | Open | | | Accounts Payable | ARTISTRY IN TREES INC. | \$3,400.00 | | |
| 103160 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ASBURY ENVIRONMENTAL SERVICES | \$120.00 | \$120.00 | \$0.00 |
| 103161 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ASSOCIATED SERVICES | \$225.54 | \$225.54 | \$0.00 |
| 103162 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AUTOWORLD | \$190.00 | \$190.00 | \$0.00 |
| 103163 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BARBIER SECURITY GROUP | \$250.00 | \$250.00 | \$0.00 |
| 103164 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BASWELL PLUMBING | \$1,122.88 | \$1,122.88 | \$0.00 |
| 103165 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BATTERY SYSTEMS INC. | \$201.64 | \$201.64 | \$0.00 |
| 103166 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BAXTER'S FRAME WORKS & BADGE FRAME | \$25.47 | \$25.47 | \$0.00 |
| 103167 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BEARINGS & HYDRAULICS | \$305.23 | \$305.23 | \$0.00 |
| 103168 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BECKERS SCHOOL SUPPLIES | \$987.89 | \$987.89 | \$0.00 |
| 103169 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BLUE LINE K9 LLC | \$999.99 | \$999.99 | \$0.00 |
| 103170 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BORTIS, LAVINIA | \$25.00 | \$25.00 | \$0.00 |
| 103171 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CDW GOVERNMENT INC | \$1,212.40 | \$1,212.40 | \$0.00 |
| 103172 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CHARGEPOINT | \$553.50 | \$553.50 | \$0.00 |
| 103173 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CHRISTINE O'ROURKE | \$118.75 | \$118.75 | \$0.00 |
| 103174 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COASTLAND CIVIL ENGINEERING INC | \$51,323.08 | \$51,323.08 | \$0.00 |
| 103175 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CRESO EQUIPMENT RENTALS | \$1,174.40 | \$1,174.40 | \$0.00 |
| 103176 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CYCLE WEST | \$320.43 | \$320.43 | \$0.00 |
| 103177 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DATCO SERVICE CORPORATION | \$381.50 | \$381.50 | \$0.00 |
| 103178 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DE LAGE LANDEN PUBLIC FINANCE | \$2,397.72 | \$2,397.72 | \$0.00 |
| 103179 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DOG WASTE DEPOT | \$2,560.38 | \$2,560.38 | \$0.00 |
| 103180 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DOWNTOWN IGNACIO TOW INC | \$1,000.00 | \$1,000.00 | \$0.00 |
| 103181 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DOWNTOWN STREETS TEAM | \$4,167.00 | \$4,167.00 | \$0.00 |
| 103182 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ELECTRICAL EQUIPMENT CO INC | \$2,640.24 | \$2,640.24 | \$0.00 |
| 103183 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | FISHMAN SUPPLY COMPANY | \$435.90 | \$435.90 | \$0.00 |
| 103184 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | GARY MIGALE PAINTING CONTRACTOR | \$1,970.00 | \$1,970.00 | \$0.00 |
| 103185 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | GRAINGER INC. | \$1,402.73 | \$1,402.73 | \$0.00 |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 103186 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | IBS OF THE NORTH BAY INTERSTATE BATTERIES | \$108.26 | \$108.26 | \$0.00 |
| 103187 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | iLand Internet Solutions | \$1,340.68 | \$1,340.68 | \$0.00 |
| 103188 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | INLAND BUSINESS SYSTEMS | \$65.78 | \$65.78 | \$0.00 |
| 103189 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | INTERSTATE SALES | \$5,300.24 | \$5,300.24 | \$0.00 |
| 103190 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LANGUAGE LINE SERVICE | \$203.22 | \$203.22 | \$0.00 |
| 103191 | 11/08/2018 | Open | | | Accounts Payable | LAW OFFICES OF BERTRAND FOX &ELLIOT | \$9,865.22 | | |
| 103192 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LAW OFFICES OF LIEBERT CASSIDY & | \$958.99 | \$958.99 | \$0.00 |
| 103193 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LAW OFFICES OF WALTER & PISTOLE | \$43,843.29 | \$43,843.29 | \$0.00 |
| 103194 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LEHR AUTO ELECTRIC | \$982.45 | \$982.45 | \$0.00 |
| 103195 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LIVING ULTIMATE VALUES | \$88.20 | \$88.20 | \$0.00 |
| 103196 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LPS TACTICAL & PERSONAL SECURITY | \$1,189.16 | \$1,189.16 | \$0.00 |
| 103197 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LSA ASSOCIATES INC | \$6,988.35 | \$6,988.35 | \$0.00 |
| 103198 | 11/08/2018 | Voided | | 12/19/2018 | Accounts Payable | MAIN FIRE PROTECTION | \$237.13 | | |
| 103199 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COLOR II NOVATO #12998 | \$776.75 | \$776.75 | \$0.00 |
| 103200 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COMMUNITY COLLEGE DIST. | \$2,451.78 | \$2,451.78 | \$0.00 |
| 103201 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY ASSESSORS OFFICE | \$10.00 | \$10.00 | \$0.00 |
| 103202 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY CENTRAL COLLECTIONS | \$242.76 | \$242.76 | \$0.00 |
| 103203 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY FORD | \$1,287.46 | \$1,287.46 | \$0.00 |
| 103204 | 11/08/2018 | Open | | | Accounts Payable | MARIN COUNTY POLICE CHIEFS ASN | \$300.00 | | |
| 103205 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY SHERIFF'S OFFICE | \$38,783.25 | \$38,783.25 | \$0.00 |
| 103206 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY SHERIFF-CIVIL DIVISION | \$327.00 | \$327.00 | \$0.00 |
| 103207 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN IJ RENEWALS YEARLY SUBS | \$118.00 | \$118.00 | \$0.00 |
| 103208 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN LANDSCAPE MATERIALS | \$70.53 | \$70.53 | \$0.00 |
| 103209 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN RESOURCE RECOVERY CENTER | \$378.00 | \$378.00 | \$0.00 |
| 103210 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN.ORG | \$4,395.84 | \$4,395.84 | \$0.00 |
| 103211 | 11/08/2018 | Open | | | Accounts Payable | MC PHAILS INC | \$415.66 | | |
| 103212 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MICHAEL A. MARTIN CONSTRUCTION | \$592.08 | \$592.08 | \$0.00 |
| 103213 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MILANI'S AUTOCRAFT | \$1,217.83 | \$1,217.83 | \$0.00 |
| 103214 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS | \$500.00 | \$500.00 | \$0.00 |
| 103215 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NELSON | \$4,670.40 | \$4,670.40 | \$0.00 |
| 103216 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORTH BAY GAS & WELDING SUPPLY | \$46.63 | \$46.63 | \$0.00 |
| 103217 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORTH MARIN WATER DIST-MISC ITEMS | \$1,761.92 | \$1,761.92 | \$0.00 |
| 103218 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NOVATO CHEVROLET | \$75.78 | \$75.78 | \$0.00 |
| 103219 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NOVATO SANITARY DISTRICT | \$29,227.92 | \$29,227.92 | \$0.00 |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|---------------------------------------|-----------------------|----------------------|------------|
| 103220 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NOVATO UNIFIED SCHOOL DIST | \$2,732.31 | \$2,732.31 | \$0.00 |
| 103221 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | OWEN EQUIPMENT SALES | \$506.93 | \$506.93 | \$0.00 |
| 103222 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PAPE MATERIAL HANDLING | \$71.12 | \$71.12 | \$0.00 |
| 103223 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PARODI INVESTIGATIVE SOLUTIONS | \$250.00 | \$250.00 | \$0.00 |
| 103224 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PETERSON CAT | \$3,373.21 | \$3,373.21 | \$0.00 |
| 103225 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PETERSON TRUCKS INC. | \$868.89 | \$868.89 | \$0.00 |
| 103226 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$13,112.50 | \$13,112.50 | \$0.00 |
| 103227 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PINS ADVANTAGE | \$125.00 | \$125.00 | \$0.00 |
| 103228 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | POLICE EXECUTIVE RESEARCH FORUM | \$9,500.00 | \$9,500.00 | \$0.00 |
| 103229 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | Portola Systems Inc. | \$7,943.32 | \$7,943.32 | \$0.00 |
| 103230 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | QUALITY SYSTEMS & SERVICE INC | \$750.00 | \$750.00 | \$0.00 |
| 103231 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | RINCON CONSULTANTS INC. | \$16,690.34 | \$16,690.34 | \$0.00 |
| 103232 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ROTARY CLUB OF IGNACIO | \$1,350.00 | \$1,350.00 | \$0.00 |
| 103233 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | RUSS BASSETT CORP. | \$1,600.00 | \$1,600.00 | \$0.00 |
| 103234 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SAVE OUR SERVICES (SOS) FUND | \$10.00 | \$10.00 | \$0.00 |
| 103235 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEIU LOCAL 1021 | \$1,540.07 | \$1,540.07 | \$0.00 |
| 103236 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEQUOIA SAFETY SUPPLY | \$3,021.83 | \$3,021.83 | \$0.00 |
| 103237 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SIMON BUILDERS | \$1,440.00 | \$1,440.00 | \$0.00 |
| 103238 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SITEONE LANDSCAPE SUPPLY, LLC | \$4,962.64 | \$4,962.64 | \$0.00 |
| 103239 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SOUTHERN COUNTIES LUBRICANTS, LLC. | \$18,976.40 | \$18,976.40 | \$0.00 |
| 103240 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STATEWIDE TRAFFIC SAFETY & SIGNS | \$153.91 | \$153.91 | \$0.00 |
| 103241 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STROM ELECTRIC INC | \$252.00 | \$252.00 | \$0.00 |
| 103242 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SUMMIT SUPPLY CORP OF COLORADO | \$1,849.68 | \$1,849.68 | \$0.00 |
| 103243 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SYAR INDUSTRIES INC | \$331.67 | \$331.67 | \$0.00 |
| 103244 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TEETERS & SCHACHT | \$763.40 | \$763.40 | \$0.00 |
| 103245 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TENNANT SALES AND SERVICE CO | \$1,107.32 | \$1,107.32 | \$0.00 |
| 103246 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TERRY EQUIPMENT | \$973.96 | \$973.96 | \$0.00 |
| 103247 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TIREHUB | \$2,171.96 | \$2,171.96 | \$0.00 |
| 103248 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TROPE GROUP INC | \$3,814.66 | \$3,814.66 | \$0.00 |
| 103249 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | UNICORN GROUP | \$61.13 | \$61.13 | \$0.00 |
| 103250 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | UNITED SITE SERVICES INC | \$203.96 | \$203.96 | \$0.00 |
| 103251 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | VIVO | \$1,911.00 | \$1,911.00 | \$0.00 |
| 103252 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WHITLOCK & WEINBERGER (W- TRANS) | \$21,305.21 | \$21,305.21 | \$0.00 |
| 103253 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WOODY'S LOCK AND SAFE | \$4,942.28 | \$4,942.28 | \$0.00 |
| 103254 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BATES, ALAN | \$34.00 | \$34.00 | \$0.00 |
| 103255 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BLACK, MEL | \$17.00 | \$17.00 | \$0.00 |
| 103256 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CARDIN, RACHEL | \$17.00 | \$17.00 | \$0.00 |
| 103257 | 11/08/2018 | Open | | | Accounts Payable | CASSIDY, THOMAS | \$398.48 | | |
| 103258 | 11/08/2018 | Voided | | 11/20/2018 | Accounts Payable | D'AMICO, SASHA | \$17.00 | | |
| 103259 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DABANIAN, SUE | \$104.29 | \$104.29 | \$0.00 |
| 103260 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DEMSKI, JAY | \$17.00 | \$17.00 | \$0.00 |
| 103261 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DREW, PAM | \$140.87 | \$140.87 | \$0.00 |
| 103262 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DUNLAP, JENNIFER | \$17.00 | \$17.00 | \$0.00 |
| 103263 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | FENSKE, CODY | \$17.00 | \$17.00 | \$0.00 |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 103264 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | FREY, NICHOLAS | \$17.00 | \$17.00 | \$0.00 |
| 103265 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | GREINER, LIZ | \$616.66 | \$616.66 | \$0.00 |
| 103266 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | HALL, TREVOR | \$17.00 | \$17.00 | \$0.00 |
| 103267 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | HILL, ROBERT | \$17.00 | \$17.00 | \$0.00 |
| 103268 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | JACOB, CHRIS | \$17.00 | \$17.00 | \$0.00 |
| 103269 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LOPEZ, MARIA | \$162.50 | \$162.50 | \$0.00 |
| 103270 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LYONS, THOMAS | \$237.00 | \$237.00 | \$0.00 |
| 103271 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MACIAS, ANGEL | \$17.00 | \$17.00 | \$0.00 |
| 103272 | 11/08/2018 | Open | | | Accounts Payable | MANN, CHRISTOPHER | \$372.32 | | |
| 103273 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MATTHEW MCCAFFREY | \$256.00 | \$256.00 | \$0.00 |
| 103274 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MCFARLANE, JENNIFER | \$213.18 | \$213.18 | \$0.00 |
| 103275 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MORGAN, NICK | \$17.00 | \$17.00 | \$0.00 |
| 103276 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MULLER, ALEX | \$17.00 | \$17.00 | \$0.00 |
| 103277 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NELSON ORANTES | \$254.00 | \$254.00 | \$0.00 |
| 103278 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PUCETTI, MIKE | \$17.00 | \$17.00 | \$0.00 |
| 103279 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | REHBERG, ANDREW | \$17.00 | \$17.00 | \$0.00 |
| 103280 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SCHNEIDER, ASHLEY | \$17.00 | \$17.00 | \$0.00 |
| 103281 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SERRANO, CHRISTOPHER | \$17.00 | \$17.00 | \$0.00 |
| 103282 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SERRANO, RICHARD | \$17.00 | \$17.00 | \$0.00 |
| 103283 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | U S POSTMASTER-NOVATO | \$4,000.00 | \$4,000.00 | \$0.00 |
| 103284 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WARREN, JEREMY | \$17.00 | \$17.00 | \$0.00 |
| 103285 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ZOLLI, NICK | \$17.00 | \$17.00 | \$0.00 |
| 103286 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AT&T 287017304477 CELLS ALL DEPTS | \$724.69 | \$724.69 | \$0.00 |
| 103287 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AT&T CALNET | \$274.05 | \$274.05 | \$0.00 |
| 103288 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AT&T MDC'S | \$1,580.68 | \$1,580.68 | \$0.00 |
| 103289 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BAY ALARM | \$718.38 | \$718.38 | \$0.00 |
| 103290 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COMCAST | \$846.09 | \$846.09 | \$0.00 |
| 103291 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CPOA - SACRAMENTO | \$1,500.00 | \$1,500.00 | \$0.00 |
| 103292 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DE LAGE LANDEN PUBLIC FINANCE | \$781.53 | \$781.53 | \$0.00 |
| 103293 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | FRONTIER COMMUNICATIONS | \$2,285.50 | \$2,285.50 | \$0.00 |
| 103294 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORTH MARIN WATER DIST- WATER BILLS | \$114,046.49 | \$114,046.49 | \$0.00 |
| 103295 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | P G & E - REDWOOD REGION MO BILLS | \$51,605.47 | \$51,605.47 | \$0.00 |
| 103296 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PACIFIC TELEMAGEMENT SERVICES | \$225.00 | \$225.00 | \$0.00 |
| 103297 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TELEPACIFIC COMMUNICATIONS | \$208.38 | \$208.38 | \$0.00 |
| 103298 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | UNITED SITE SERVICES INC | \$278.18 | \$278.18 | \$0.00 |
| 103299 | 11/08/2018 | Reconciled | | 11/30/2018 | Accounts Payable | VERIZON WIRELESS | \$3,100.78 | \$3,100.78 | \$0.00 |
| 103302 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ABLE FENCE COMPANY | \$1,745.00 | \$1,745.00 | \$0.00 |
| 103303 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ADAMSON POLICE PRODUCTS- LIVERMORE | \$4,405.78 | \$4,405.78 | \$0.00 |
| 103304 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ADVANCE CRIME SCENE RESTORATION | \$155.00 | \$155.00 | \$0.00 |
| 103305 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AECOM TECHNICAL SERVICES | \$20,724.46 | \$20,724.46 | \$0.00 |
| 103306 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AMAZING ATHLETES NORTH BAY | \$1,008.00 | \$1,008.00 | \$0.00 |
| 103307 | 11/21/2018 | Voided | | 12/19/2018 | Accounts Payable | AMERICAN RIVER COLLEGE | \$71.00 | | |
| 103308 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AMERICAN SOLUTIONS FOR BUSINESS | \$48.83 | \$48.83 | \$0.00 |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 103309 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | APPLIED LANDSCAPE MATERIALS INC | \$13,582.50 | \$13,582.50 | \$0.00 |
| 103310 | 11/21/2018 | Open | | | Accounts Payable | ASSOCIATED SERVICES | \$225.54 | | |
| 103311 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BACKFLOW DISTRIBUTORS INC | \$193.42 | \$193.42 | \$0.00 |
| 103312 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BATTERY SYSTEMS INC. | \$201.64 | \$201.64 | \$0.00 |
| 103313 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BROWN ARMSTRONG ACCOUNTANCY CORPORATION | \$23,000.00 | \$23,000.00 | \$0.00 |
| 103314 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CALIF PUBLIC EMPLOYEES | \$200.00 | \$200.00 | \$0.00 |
| 103315 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CANDELARIO, REGAN M. | \$75.14 | \$75.14 | \$0.00 |
| 103316 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CDW GOVERNMENT INC | \$3,886.00 | \$3,886.00 | \$0.00 |
| 103317 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CENTRAL VALLEY TOXICOLOGY | \$116.00 | \$116.00 | \$0.00 |
| 103318 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CHRISTINE O'ROURKE | \$855.00 | \$855.00 | \$0.00 |
| 103319 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CITY NATIONAL BANK | \$113,315.27 | \$113,315.27 | \$0.00 |
| 103320 | 11/21/2018 | Open | | | Accounts Payable | CITY OF SAN RAFAEL | \$33,821.00 | | |
| 103321 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COASTLAND CIVIL ENGINEERING INC | \$53,739.86 | \$53,739.86 | \$0.00 |
| 103322 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COSTAR GROUP | \$398.00 | \$398.00 | \$0.00 |
| 103323 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COVANTA STANISLAUS | \$192.59 | \$192.59 | \$0.00 |
| 103324 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CPR-ETC | \$1,000.00 | \$1,000.00 | \$0.00 |
| 103325 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DC ELECTRIC GROUP INC. | \$55,157.40 | \$55,157.40 | \$0.00 |
| 103326 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DELTACARE USA | \$387.63 | \$387.63 | \$0.00 |
| 103327 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DISCOVERY OFFICE SYSTEMS | \$792.80 | \$792.80 | \$0.00 |
| 103328 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DIVISION SEVEN | \$1,600.00 | \$1,600.00 | \$0.00 |
| 103329 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DOOLEY ENTERPRISES | \$2,614.85 | \$2,614.85 | \$0.00 |
| 103330 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DRITECH PLUMBING SOLUTIONS LLC | \$575.00 | \$575.00 | \$0.00 |
| 103331 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | EMPLOYMENT DEVELOPMENT DEPT | \$1,103.00 | \$1,103.00 | \$0.00 |
| 103332 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | EWING | \$1,283.26 | \$1,283.26 | \$0.00 |
| 103333 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$265.31 | \$265.31 | \$0.00 |
| 103334 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | GASPERONI CONSTRUCTION SERVICES | \$15,459.00 | \$15,459.00 | \$0.00 |
| 103335 | 11/21/2018 | Open | | | Accounts Payable | GIANNINA CADENAS | \$100.00 | | |
| 103336 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | GMS LAZER WORKS | \$442.76 | \$442.76 | \$0.00 |
| 103337 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | GRAF VAN & STORAGE | \$711.00 | \$711.00 | \$0.00 |
| 103338 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | H & J TIRE | \$476.85 | \$476.85 | \$0.00 |
| 103339 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | HEBEBG | \$480.13 | \$480.13 | \$0.00 |
| 103340 | 11/21/2018 | Open | | | Accounts Payable | HELLO HOUSING | \$4,665.88 | | |
| 103341 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | INLAND BUSINESS SYSTEMS | \$136.71 | \$136.71 | \$0.00 |
| 103342 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | INTEGRITY CONSTRUCTION MAINTENANCE | \$13,207.30 | \$13,207.30 | \$0.00 |
| 103343 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | JOHNSON CONTROLS | \$319.35 | \$319.35 | \$0.00 |
| 103344 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | KIOSK CREATIVE LLC | \$5,925.00 | \$5,925.00 | \$0.00 |
| 103345 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | KNORR SYSTEMS INC. | \$1,284.22 | \$1,284.22 | \$0.00 |
| 103346 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LAW OFFICES OF LIEBERT CASSIDY & | \$1,662.00 | \$1,662.00 | \$0.00 |
| 103347 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LAW OFFICES OF WALTER & PISTOLE | \$36,762.55 | \$36,762.55 | \$0.00 |
| 103348 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LEXIS NEXIS RISK SOL #1293811 | \$196.55 | \$196.55 | \$0.00 |
| 103349 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LIVING ULTIMATE VALUES | \$5,767.32 | \$5,767.32 | \$0.00 |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 103350 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LOOPNET | \$500.00 | \$500.00 | \$0.00 |
| 103351 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MACDONALD AIA ARCHITECTS, DAN | \$7,816.87 | \$7,816.87 | \$0.00 |
| 103352 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY CENTRAL COLLECTIONS | \$272.03 | \$272.03 | \$0.00 |
| 103353 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY DEPT OF CULTURAL AND | \$113,644.19 | \$113,644.19 | \$0.00 |
| 103354 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN COUNTY FORD | \$163.44 | \$163.44 | \$0.00 |
| 103355 | 11/21/2018 | Open | | | Accounts Payable | MARIN COUNTY SHERIFF-CIVIL DIVISION | \$327.00 | | |
| 103356 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN IJ #3777861 | \$1,377.00 | \$1,377.00 | \$0.00 |
| 103357 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN IJ COST-RECV#2070413 | \$350.00 | \$350.00 | \$0.00 |
| 103358 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN IJ ENG #2070409 | \$918.95 | \$918.95 | \$0.00 |
| 103359 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN IJ RENEWALS YEARLY SUBS | \$101.20 | \$101.20 | \$0.00 |
| 103360 | 11/21/2018 | Open | | | Accounts Payable | MARIN IT | \$1,188.00 | | |
| 103361 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MARIN LANDSCAPE MATERIALS | \$4,670.93 | \$4,670.93 | \$0.00 |
| 103362 | 11/21/2018 | Open | | | Accounts Payable | MARIN TROPHIES-TREASURERS | \$65.10 | | |
| 103363 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MICHAEL T. HARDIN INVESTIGATIONS | \$1,050.00 | \$1,050.00 | \$0.00 |
| 103364 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MILLER PACIFIC ENGINEERING GRP | \$1,472.70 | \$1,472.70 | \$0.00 |
| 103365 | 11/21/2018 | Open | | | Accounts Payable | MMANC OF NORTHERN CALIFORNIA | \$75.00 | | |
| 103366 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MUNICODE CORPORATION | \$390.30 | \$390.30 | \$0.00 |
| 103367 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MV CHENG & ASSOCIATES INC | \$2,187.50 | \$2,187.50 | \$0.00 |
| 103368 | 11/21/2018 | Open | | | Accounts Payable | NAPA VALLEY COLLEGE | \$305.00 | | |
| 103369 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NELSON | \$1,668.00 | \$1,668.00 | \$0.00 |
| 103370 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NHA ADVISORS | \$4,000.00 | \$4,000.00 | \$0.00 |
| 103371 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NI GOVERNMENT SERVICES, INC. | \$77.37 | \$77.37 | \$0.00 |
| 103372 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORCAL FENCING | \$131.04 | \$131.04 | \$0.00 |
| 103373 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORTH MARIN COMMUNITY SERVICES | \$31,999.00 | \$31,999.00 | \$0.00 |
| 103374 | 11/21/2018 | Open | | | Accounts Payable | NOVATO CHAMBER OF COMMERCE | \$56,872.78 | | |
| 103375 | 11/21/2018 | Open | | | Accounts Payable | NOVATO COMMUNITY TELEVISION | \$57,563.86 | | |
| 103376 | 11/21/2018 | Open | | | Accounts Payable | NOVATO SENIOR CITIZENS CLUB | \$52.00 | | |
| 103377 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | OFFICE DEPOT | \$3,521.70 | \$3,521.70 | \$0.00 |
| 103378 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$19,850.00 | \$19,850.00 | \$0.00 |
| 103379 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PITNEY BOWES #0015915790 P/D EQMT | \$128.82 | \$128.82 | \$0.00 |
| 103380 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | Portola Systems Inc. | \$18,424.00 | \$18,424.00 | \$0.00 |
| 103381 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PREFERRED BENEFIT INSURANCE ADMINIS | \$20,073.40 | \$20,073.40 | \$0.00 |
| 103382 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | RECOLOGY | \$16,181.78 | \$16,181.78 | \$0.00 |
| 103383 | 11/21/2018 | Open | | | Accounts Payable | REDWOOD EMPIRE CHAPTER MSA | \$992.00 | | |
| 103384 | 11/21/2018 | Open | | | Accounts Payable | REDWOOD EMPIRE CHAPTER MSA | \$360.00 | | |
| 103385 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | RINCON CONSULTANTS INC. | \$2,029.33 | \$2,029.33 | \$0.00 |
| 103386 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ROTO ROOTER-NOVATO | \$950.53 | \$950.53 | \$0.00 |
| 103387 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SAFESTORE INC | \$213.85 | \$213.85 | \$0.00 |
| 103388 | 11/21/2018 | Open | | | Accounts Payable | SAN MARIN IMPROVEMENT ASSOC | \$12,044.77 | | |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|------------|-------------|----------------------------|------------------|---------------------------------------|-----------------------|----------------------|------------|
| 103389 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SANTA ROSA JUNIOR COLLEGE | \$528.75 | \$528.75 | \$0.00 |
| 103390 | 11/21/2018 | Open | | | Accounts Payable | SAVE OUR SERVICES (SOS) FUND | \$10.00 | | |
| 103391 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEIU LOCAL 1021 | \$1,508.78 | \$1,508.78 | \$0.00 |
| 103392 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SEQUOIA SAFETY SUPPLY | \$315.17 | \$315.17 | \$0.00 |
| 103393 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SHRED-IT CONCORD | \$748.84 | \$748.84 | \$0.00 |
| 103394 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SOUTHERN COUNTIES LUBRICANTS, LLC. | \$10,461.57 | \$10,461.57 | \$0.00 |
| 103395 | 11/21/2018 | Open | | | Accounts Payable | SRJC - PUBLIC SAFETY TRAINING CENT | \$104.00 | | |
| 103396 | 11/21/2018 | Open | | | Accounts Payable | STATE OF CAL-DEPT OF JUSTICE | \$2,531.00 | | |
| 103397 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STERICYCLE, INC. | \$83.52 | \$83.52 | \$0.00 |
| 103398 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | STROM ELECTRIC INC | \$511.70 | \$511.70 | \$0.00 |
| 103399 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SYN-TECH SYSTEMS | \$109.38 | \$109.38 | \$0.00 |
| 103400 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | T & B SPORTS INC | \$1,350.53 | \$1,350.53 | \$0.00 |
| 103401 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TEAM SIDELINE | \$599.00 | \$599.00 | \$0.00 |
| 103402 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | Telcion Communications Group | \$3,443.10 | \$3,443.10 | \$0.00 |
| 103403 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TELSTAR | \$1,205.00 | \$1,205.00 | \$0.00 |
| 103404 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | TYLER TECHNOLOGIES, INC. | \$7,388.83 | \$7,388.83 | \$0.00 |
| 103405 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | U S BANK CREDIT CARD SYSTEMS | \$70,786.32 | \$70,786.32 | \$0.00 |
| 103406 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ULINE | \$2,059.27 | \$2,059.27 | \$0.00 |
| 103407 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WESCO GRAPHICS INC | \$8,889.45 | \$8,889.45 | \$0.00 |
| 103408 | 11/21/2018 | Open | | | Accounts Payable | WHITLOCK & WEINBERGER (W- TRANS) | \$6,811.00 | | |
| 103409 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WOODY'S LOCK AND SAFE | \$791.18 | \$791.18 | \$0.00 |
| 103410 | 11/21/2018 | Open | | | Accounts Payable | ZENITH INSTANT PRINTING | \$868.00 | | |
| 103411 | 11/21/2018 | Open | | | Accounts Payable | BARNES, TAYLOR | \$17.00 | | |
| 103412 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | BARNHILL, DANIELA | \$17.00 | \$17.00 | \$0.00 |
| 103413 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | CANFIELD, GREG | \$289.80 | \$289.80 | \$0.00 |
| 103414 | 11/21/2018 | Open | | | Accounts Payable | D'AMICO, SASHA | \$16.00 | | |
| 103415 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | FREY, NICHOLAS | \$17.00 | \$17.00 | \$0.00 |
| 103416 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | LOMAX, JEROB | \$72.00 | \$72.00 | \$0.00 |
| 103417 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | MATTHEW MCCAFFREY | \$160.00 | \$160.00 | \$0.00 |
| 103418 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NARLOCH, JOANNE | \$640.68 | \$640.68 | \$0.00 |
| 103419 | 11/21/2018 | Voided | | 12/19/2018 | Accounts Payable | REDWOOD EMPIRE CHAPTER MSA | \$105.00 | | |
| 103420 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | REHBERG, ANDREW | \$17.00 | \$17.00 | \$0.00 |
| 103421 | 11/21/2018 | Open | | | Accounts Payable | RINGO, BRIAN | \$72.00 | | |
| 103422 | 11/21/2018 | Open | | | Accounts Payable | RODERICK, DUSTIN | \$17.00 | | |
| 103423 | 11/21/2018 | Open | | | Accounts Payable | SCHUBECK, GRETCHEN | \$231.24 | | |
| 103424 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SERRANO, RICHARD | \$101.08 | \$101.08 | \$0.00 |
| 103425 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | SOARES, CHRISTINA | \$46.19 | \$46.19 | \$0.00 |
| 103426 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | WAITE-MCGOUGH, MATTHEW | \$17.00 | \$17.00 | \$0.00 |
| 103427 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | ACCOMTEMPS | \$4,201.95 | \$4,201.95 | \$0.00 |
| 103428 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | AMERICAN SOLUTIONS FOR BUSINESS | \$256.23 | \$256.23 | \$0.00 |
| 103429 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | COMCAST | \$113.31 | \$113.31 | \$0.00 |
| 103430 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | DE LAGE LANDEN PUBLIC FINANCE | \$781.53 | \$781.53 | \$0.00 |
| 103431 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | PARS | \$300.00 | \$300.00 | \$0.00 |
| 103432 | 11/21/2018 | Reconciled | | 11/30/2018 | Accounts Payable | UNITED SITE SERVICES INC | \$219.40 | \$219.40 | \$0.00 |
| 103433 | 11/21/2018 | Voided | | 12/19/2018 | Accounts Payable | URBAN LAND INSTITUTE-ULI | \$220.00 | | |

Payment Register

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|------------------------------|------------|------------|-------------|----------------------------|------------------|-----------------|-----------------------|----------------------|------------|
| 103440 | 11/26/2018 | Reconciled | | 11/30/2018 | Accounts Payable | NORMAN BUILDERS | \$3,500.00 | \$3,500.00 | \$0.00 |
| Type Check Totals: | | | | | | | \$1,870,136.60 | \$1,675,399.62 | \$0.00 |
| AP - Accounts Payable Totals | | | | | | | | | |

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|------------|-----------------------|-----------------------|
| | Open | 31 | \$194,086.85 | \$0.00 |
| | Reconciled | 253 | \$1,675,399.62 | \$1,675,399.62 |
| | Voided | 5 | \$650.13 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 289 | \$1,870,136.60 | \$1,675,399.62 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|------------|-----------------------|-----------------------|
| | Open | 31 | \$194,086.85 | \$0.00 |
| | Reconciled | 253 | \$1,675,399.62 | \$1,675,399.62 |
| | Voided | 5 | \$650.13 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 289 | \$1,870,136.60 | \$1,675,399.62 |

Grand Totals:

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------------|------------|-----------------------|-----------------------|
| | Open | 31 | \$194,086.85 | \$0.00 |
| | Reconciled | 253 | \$1,675,399.62 | \$1,675,399.62 |
| | Voided | 5 | \$650.13 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 289 | \$1,870,136.60 | \$1,675,399.62 |

| All | Status | Count | Transaction Amount | Reconciled Amount |
|-----|--------------|------------|-----------------------|-----------------------|
| | Open | 31 | \$194,086.85 | \$0.00 |
| | Reconciled | 253 | \$1,675,399.62 | \$1,675,399.62 |
| | Voided | 5 | \$650.13 | \$0.00 |
| | Stopped | 0 | \$0.00 | \$0.00 |
| | Total | 289 | \$1,870,136.60 | \$1,675,399.62 |

Payment Register

From Payment Date: 12/1/2018 - To Payment Date: 12/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|-----------------------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| AP - Accounts Payable | | | | | | | | | |
| Check | | | | | | | | | |
| 103441 | 12/06/2018 | Open | | | Accounts Payable | BASWELL PLUMBING | \$594.81 | | |
| 103442 | 12/06/2018 | Open | | | Accounts Payable | BATTERY SYSTEMS INC. | \$201.64 | | |
| 103443 | 12/06/2018 | Open | | | Accounts Payable | BAXTER'S FRAME WORKS & BADGE FRAME | \$153.17 | | |
| 103444 | 12/06/2018 | Open | | | Accounts Payable | BIG 4 PARTY RENTAL #001 | \$189.00 | | |
| 103445 | 12/06/2018 | Voided | | 12/19/2018 | Accounts Payable | CALPERS FISCAL SERVICES DIVISION | \$200.00 | | |
| 103446 | 12/06/2018 | Open | | | Accounts Payable | COASTSIDE CONCRETE | \$13,175.05 | | |
| 103447 | 12/06/2018 | Open | | | Accounts Payable | COMMAND CONSULTING & INVESTIGATIONS | \$10,708.50 | | |
| 103448 | 12/06/2018 | Open | | | Accounts Payable | CRESCO EQUIPMENT RENTALS | \$472.44 | | |
| 103449 | 12/06/2018 | Open | | | Accounts Payable | DC ELECTRIC GROUP INC. | \$9,415.99 | | |
| 103450 | 12/06/2018 | Open | | | Accounts Payable | ENVIROVUE LLC | \$1,920.00 | | |
| 103451 | 12/06/2018 | Open | | | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$65.55 | | |
| 103452 | 12/06/2018 | Open | | | Accounts Payable | GHD | \$26,686.94 | | |
| 103453 | 12/06/2018 | Open | | | Accounts Payable | HARRIS & ASSOCIATES | \$2,950.00 | | |
| 103454 | 12/06/2018 | Open | | | Accounts Payable | HARTFORD LIFE 008169280001-4 | \$2,495.48 | | |
| 103455 | 12/06/2018 | Open | | | Accounts Payable | HOMEWARD BOUND OF MARIN | \$1,250.00 | | |
| 103456 | 12/06/2018 | Open | | | Accounts Payable | LIVING ULTIMATE VALUES | \$64.80 | | |
| 103457 | 12/06/2018 | Open | | | Accounts Payable | MANAGEMENT PARTNERS INC | \$6,000.00 | | |
| 103458 | 12/06/2018 | Open | | | Accounts Payable | MARIN COUNTY FORD | \$3,076.29 | | |
| 103459 | 12/06/2018 | Open | | | Accounts Payable | MARIN COUNTY SHERIFF-CIVIL DIVISION | \$327.00 | | |
| 103460 | 12/06/2018 | Open | | | Accounts Payable | MARIN RESOURCE RECOVERY CENTER | \$138.00 | | |
| 103461 | 12/06/2018 | Open | | | Accounts Payable | MILLER, ALEX | \$3,432.00 | | |
| 103462 | 12/06/2018 | Open | | | Accounts Payable | MUNISERVICES | \$2,202.49 | | |
| 103463 | 12/06/2018 | Open | | | Accounts Payable | NELSON | \$1,334.40 | | |
| 103464 | 12/06/2018 | Open | | | Accounts Payable | NORTH BAY GAS & WELDING SUPPLY | \$82.24 | | |
| 103465 | 12/06/2018 | Open | | | Accounts Payable | PAVONE, KAREN | \$1,000.00 | | |
| 103466 | 12/06/2018 | Open | | | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$3,330.00 | | |
| 103467 | 12/06/2018 | Open | | | Accounts Payable | Precision Concrete Cutting | \$873.95 | | |
| 103468 | 12/06/2018 | Open | | | Accounts Payable | QUALITY SYSTEMS & SERVICE INC | \$1,782.00 | | |
| 103469 | 12/06/2018 | Open | | | Accounts Payable | RESTORATION MANAGEMENT COMPANY | \$2,170.80 | | |
| 103470 | 12/06/2018 | Open | | | Accounts Payable | ROSS RECREATION EQUIPMENT INC | \$124.71 | | |
| 103471 | 12/06/2018 | Open | | | Accounts Payable | SAFESTORE INC | \$213.85 | | |
| 103472 | 12/06/2018 | Open | | | Accounts Payable | SAVE OUR SERVICES (SOS) FUND | \$10.00 | | |
| 103473 | 12/06/2018 | Open | | | Accounts Payable | SEIU LOCAL 1021 | \$1,485.08 | | |
| 103474 | 12/06/2018 | Open | | | Accounts Payable | SIMON BUILDERS | \$1,631.25 | | |
| 103475 | 12/06/2018 | Open | | | Accounts Payable | SKYHAWK PHOTOGRAPHY | \$3,068.65 | | |
| 103476 | 12/06/2018 | Open | | | Accounts Payable | SONIC.NET INC | \$80.25 | | |
| 103477 | 12/06/2018 | Open | | | Accounts Payable | STALKER RADAR APPLIED CONCEPTS INC | \$2,820.39 | | |
| 103478 | 12/06/2018 | Open | | | Accounts Payable | STEVE MEIER | \$450.00 | | |
| 103479 | 12/06/2018 | Open | | | Accounts Payable | STROM ELECTRIC INC | \$250.00 | | |

Payment Register

From Payment Date: 12/1/2018 - To Payment Date: 12/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 103480 | 12/06/2018 | Open | | | Accounts Payable | STROUPE PETROLEUM MAINTENANCE | \$2,275.00 | | |
| 103481 | 12/06/2018 | Open | | | Accounts Payable | SUPERIOR SOUND TECHNOLOGY | \$483.37 | | |
| 103482 | 12/06/2018 | Open | | | Accounts Payable | SYAR INDUSTRIES INC | \$1,614.82 | | |
| 103483 | 12/06/2018 | Open | | | Accounts Payable | T & B SPORTS INC | \$310.13 | | |
| 103484 | 12/06/2018 | Open | | | Accounts Payable | TELEPACIFIC COMMUNICATIONS | \$6,164.68 | | |
| 103485 | 12/06/2018 | Open | | | Accounts Payable | THYSSENKRUPP ELEVATOR CO | \$451.92 | | |
| 103486 | 12/06/2018 | Open | | | Accounts Payable | TIREHUB | \$1,246.05 | | |
| 103487 | 12/06/2018 | Open | | | Accounts Payable | TROPE GROUP INC | \$2,498.94 | | |
| 103488 | 12/06/2018 | Open | | | Accounts Payable | ULINE | \$2,137.97 | | |
| 103489 | 12/06/2018 | Open | | | Accounts Payable | UNITED SITE SERVICES INC | \$203.96 | | |
| 103490 | 12/06/2018 | Open | | | Accounts Payable | VALLEY TREE SERVICE | \$2,000.00 | | |
| 103491 | 12/06/2018 | Open | | | Accounts Payable | VICTORY TACTICAL GEAR, LLC | \$1,609.98 | | |
| 103492 | 12/06/2018 | Voided | | 12/19/2018 | Accounts Payable | WATERSHED LLC | \$3,334.40 | | |
| 103493 | 12/06/2018 | Open | | | Accounts Payable | WEST COAST ARBORISTS,INC. | \$17,845.00 | | |
| 103494 | 12/06/2018 | Open | | | Accounts Payable | ZAP MANUFACTURING | \$232.45 | | |
| 103495 | 12/06/2018 | Open | | | Accounts Payable | BH SKATING PARKS LLC | \$1,749.50 | | |
| 103496 | 12/06/2018 | Open | | | Accounts Payable | CASSIDY, THOMAS | \$398.48 | | |
| 103497 | 12/06/2018 | Open | | | Accounts Payable | DOYLE, CAITLIN | \$54.84 | | |
| 103498 | 12/06/2018 | Open | | | Accounts Payable | FORKS & FINGERS | \$3,854.46 | | |
| 103499 | 12/06/2018 | Open | | | Accounts Payable | HOUSER, LAURA | \$176.00 | | |
| 103500 | 12/06/2018 | Open | | | Accounts Payable | KATIA AND CO | \$13,045.90 | | |
| 103501 | 12/06/2018 | Open | | | Accounts Payable | LOPEZ, BRYAN | \$170.64 | | |
| 103502 | 12/06/2018 | Open | | | Accounts Payable | MANN, CHRISTOPHER | \$372.32 | | |
| 103503 | 12/06/2018 | Open | | | Accounts Payable | Quevedo, Edward | \$5,000.00 | | |
| 103504 | 12/06/2018 | Open | | | Accounts Payable | ROGERS, RICHARD | \$100.00 | | |
| 103505 | 12/06/2018 | Open | | | Accounts Payable | WINTER, SOPHIA | \$18.00 | | |
| 103506 | 12/06/2018 | Open | | | Accounts Payable | AMERICAN SOLUTIONS FOR BUSINESS | \$119.18 | | |
| 103507 | 12/06/2018 | Open | | | Accounts Payable | APPLEONE EMPLOYMENT SERVICES | \$4,096.44 | | |
| 103508 | 12/06/2018 | Open | | | Accounts Payable | AT&T 287017304477 CELLS ALL DEPTS | \$732.05 | | |
| 103509 | 12/06/2018 | Open | | | Accounts Payable | AT&T CALNET | \$141.34 | | |
| 103510 | 12/06/2018 | Open | | | Accounts Payable | AT&T MDC'S | \$1,582.68 | | |
| 103511 | 12/06/2018 | Open | | | Accounts Payable | AT&T TELECONFERENCE SERVICES | \$24.96 | | |
| 103512 | 12/06/2018 | Open | | | Accounts Payable | BAY ALARM | \$166.71 | | |
| 103513 | 12/06/2018 | Open | | | Accounts Payable | BAY CITIES JOINT POWERS AUTHORITY | \$23,930.82 | | |
| 103514 | 12/06/2018 | Open | | | Accounts Payable | CASHIER-DEPT OF PESTICIDE REGULATIO | \$140.00 | | |
| 103515 | 12/06/2018 | Open | | | Accounts Payable | COMCAST | \$1,068.38 | | |
| 103516 | 12/06/2018 | Open | | | Accounts Payable | DE LAGE LANDEN PUBLIC FINANCE | \$3,179.25 | | |
| 103517 | 12/06/2018 | Open | | | Accounts Payable | NORTH MARIN WATER DIST- WATER BILLS | \$60,865.58 | | |
| 103518 | 12/06/2018 | Open | | | Accounts Payable | P G & E - REDWOOD REGION MO BILLS | \$270.67 | | |
| 103519 | 12/06/2018 | Open | | | Accounts Payable | PACIFIC TELEMAGEMENT SERVICES | \$225.00 | | |

Payment Register

From Payment Date: 12/1/2018 - To Payment Date: 12/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---------------------------------------|-----------------------|----------------------|------------|
| 103520 | 12/06/2018 | Open | | | Accounts Payable | RECOLOGY | \$2,007.06 | | |
| 103521 | 12/06/2018 | Open | | | Accounts Payable | SHRED-IT CONCORD | \$83.85 | | |
| 103522 | 12/06/2018 | Open | | | Accounts Payable | UNITED SITE SERVICES INC | \$720.61 | | |
| 103523 | 12/06/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$89.02 | | |
| 103538 | 12/10/2018 | Open | | | Accounts Payable | STAR CONSTRUCTION INC | \$6,702.16 | | |
| 103539 | 12/18/2018 | Open | | | Accounts Payable | HARTFORD LIFE 008169280001-4 | \$7,355.60 | | |
| 103540 | 12/20/2018 | Open | | | Accounts Payable | ABM BUILDING SOLUTIONS | \$5,907.00 | | |
| 103541 | 12/20/2018 | Open | | | Accounts Payable | ARTISTRY IN TREES INC. | \$3,200.00 | | |
| 103542 | 12/20/2018 | Open | | | Accounts Payable | BARBIER SECURITY GROUP | \$250.00 | | |
| 103543 | 12/20/2018 | Open | | | Accounts Payable | BARTEL ASSOC | \$2,493.00 | | |
| 103544 | 12/20/2018 | Open | | | Accounts Payable | BASWELL PLUMBING | \$368.50 | | |
| 103545 | 12/20/2018 | Open | | | Accounts Payable | BATTERY SYSTEMS INC. | \$89.98 | | |
| 103546 | 12/20/2018 | Open | | | Accounts Payable | BIG BEAR FIRE EXTINGUISHER CO | \$150.00 | | |
| 103547 | 12/20/2018 | Open | | | Accounts Payable | BLUE LINE K9 LLC | \$999.99 | | |
| 103548 | 12/20/2018 | Open | | | Accounts Payable | BLX GROUP LLC | \$2,000.00 | | |
| 103549 | 12/20/2018 | Open | | | Accounts Payable | BRUCE ENTERPRISES | \$9,414.00 | | |
| 103550 | 12/20/2018 | Open | | | Accounts Payable | CHRISTINE O'ROURKE | \$593.75 | | |
| 103551 | 12/20/2018 | Open | | | Accounts Payable | CLEMENTI, MARK A., PHD | \$685.00 | | |
| 103552 | 12/20/2018 | Open | | | Accounts Payable | COASTLAND CIVIL ENGINEERING INC | \$29,047.78 | | |
| 103553 | 12/20/2018 | Open | | | Accounts Payable | COASTSIDE CONCRETE | \$13,175.05 | | |
| 103554 | 12/20/2018 | Open | | | Accounts Payable | COSTAR GROUP | \$398.00 | | |
| 103555 | 12/20/2018 | Open | | | Accounts Payable | CPS HUMAN RESOURCE SERVICE | \$12,856.11 | | |
| 103556 | 12/20/2018 | Open | | | Accounts Payable | DOWNTOWN IGNACIO TOW INC | \$1,000.00 | | |
| 103557 | 12/20/2018 | Open | | | Accounts Payable | DOWNTOWN STREETS TEAM | \$4,167.00 | | |
| 103558 | 12/20/2018 | Open | | | Accounts Payable | ELECTRONIC INNOVATIONS, INC. | \$975.00 | | |
| 103559 | 12/20/2018 | Open | | | Accounts Payable | FEDERAL EXPRESS CORPORATION | \$118.61 | | |
| 103560 | 12/20/2018 | Open | | | Accounts Payable | FEHR & PEERS | \$1,651.13 | | |
| 103561 | 12/20/2018 | Open | | | Accounts Payable | FRONTIER COMMUNICATIONS | \$1,271.84 | | |
| 103562 | 12/20/2018 | Open | | | Accounts Payable | GATES & ASSOC., DAVID L. | \$22,572.32 | | |
| 103563 | 12/20/2018 | Open | | | Accounts Payable | GLADWELL GOVERNMENT SERVICESINC | \$250.00 | | |
| 103564 | 12/20/2018 | Open | | | Accounts Payable | GLOBAL PHILANTHROPY PARTNERSHIP | \$1,550.00 | | |
| 103565 | 12/20/2018 | Open | | | Accounts Payable | GOLDEN GATE TRUCK CENTER | \$374.46 | | |
| 103566 | 12/20/2018 | Open | | | Accounts Payable | GOPHER GUY | \$1,300.00 | | |
| 103567 | 12/20/2018 | Open | | | Accounts Payable | GRAF VAN & STORAGE | \$687.70 | | |
| 103568 | 12/20/2018 | Open | | | Accounts Payable | GRAINGER INC. | \$208.98 | | |
| 103569 | 12/20/2018 | Open | | | Accounts Payable | GRANICUS INC | \$1,718.50 | | |
| 103570 | 12/20/2018 | Open | | | Accounts Payable | HELLO HOUSING | \$23,520.86 | | |
| 103571 | 12/20/2018 | Open | | | Accounts Payable | HINDERLITER DE LLAMAS & ASSOCIATES | \$1,720.00 | | |
| 103572 | 12/20/2018 | Open | | | Accounts Payable | HOMEWARD BOUND OF MARIN | \$1,250.00 | | |
| 103573 | 12/20/2018 | Open | | | Accounts Payable | INTEGRITY CONSTRUCTION MAINTENANCE | \$7,244.37 | | |
| 103574 | 12/20/2018 | Open | | | Accounts Payable | INTERNATIONAL ARMORED GROUP US INC | \$77,653.80 | | |
| 103575 | 12/20/2018 | Open | | | Accounts Payable | INTIME | \$8,100.00 | | |
| 103576 | 12/20/2018 | Open | | | Accounts Payable | INTOXIMETERS INC | \$103.92 | | |
| 103577 | 12/20/2018 | Open | | | Accounts Payable | JOHN AND JILLS CHEESCAKE | \$60.00 | | |

Payment Register

From Payment Date: 12/1/2018 - To Payment Date: 12/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 103578 | 12/20/2018 | Open | | | Accounts Payable | KAISER PERMANENTE LOS ANGELES | \$788.00 | | |
| 103579 | 12/20/2018 | Open | | | Accounts Payable | KP PROMOTIONS | \$525.77 | | |
| 103580 | 12/20/2018 | Open | | | Accounts Payable | LANGUAGE LINE SERVICE | \$445.74 | | |
| 103581 | 12/20/2018 | Open | | | Accounts Payable | LAW OFFICES OF BEST BEST & KRIEGER | \$40,013.99 | | |
| 103582 | 12/20/2018 | Open | | | Accounts Payable | LAW OFFICES OF LIEBERT CASSIDY & | \$3,500.00 | | |
| 103583 | 12/20/2018 | Open | | | Accounts Payable | LEHR AUTO ELECTRIC | \$235.24 | | |
| 103584 | 12/20/2018 | Open | | | Accounts Payable | LIVING ULTIMATE VALUES | \$99.60 | | |
| 103585 | 12/20/2018 | Open | | | Accounts Payable | LOCAL GOVERNMENT COMMISSION | \$1,000.00 | | |
| 103586 | 12/20/2018 | Open | | | Accounts Payable | LOOPNET | \$500.00 | | |
| 103587 | 12/20/2018 | Open | | | Accounts Payable | LSA ASSOCIATES INC | \$4,440.00 | | |
| 103588 | 12/20/2018 | Open | | | Accounts Payable | MARIN COUNTY CENTRAL COLLECTIONS DEPARTMENT OF PW | \$5,479.00 | | |
| 103589 | 12/20/2018 | Open | | | Accounts Payable | MARIN COUNTY FORD | \$742.80 | | |
| 103590 | 12/20/2018 | Open | | | Accounts Payable | MARIN COUNTY SHERIFF-CIVIL DIVISION | \$327.00 | | |
| 103591 | 12/20/2018 | Open | | | Accounts Payable | MARIN IJ #3777861 | \$269.70 | | |
| 103592 | 12/20/2018 | Open | | | Accounts Payable | MARIN IT | \$1,071.00 | | |
| 103593 | 12/20/2018 | Open | | | Accounts Payable | MARIN TROPHIES-TREASURERS | \$16.28 | | |
| 103594 | 12/20/2018 | Open | | | Accounts Payable | MSI FUEL MANAGEMENT INC. | \$319.37 | | |
| 103595 | 12/20/2018 | Open | | | Accounts Payable | MV CHENG & ASSOCIATES INC | \$7,812.50 | | |
| 103596 | 12/20/2018 | Open | | | Accounts Payable | NAPA AUTO PARTS NOVATO | \$1,789.30 | | |
| 103597 | 12/20/2018 | Open | | | Accounts Payable | NAPA VALLEY COLLEGE | \$2,725.00 | | |
| 103598 | 12/20/2018 | Open | | | Accounts Payable | NELSON | \$3,669.60 | | |
| 103599 | 12/20/2018 | Open | | | Accounts Payable | NI GOVERNMENT SERVICES, INC. | \$77.37 | | |
| 103600 | 12/20/2018 | Open | | | Accounts Payable | NORCAL FENCING | \$131.04 | | |
| 103601 | 12/20/2018 | Open | | | Accounts Payable | NORTH MARIN WATER DIST-MISC ITEMS | \$1,677.47 | | |
| 103602 | 12/20/2018 | Open | | | Accounts Payable | NOVATO CHAMBER OF COMMERCE | \$1,695.00 | | |
| 103603 | 12/20/2018 | Open | | | Accounts Payable | OFFICE DEPOT | \$7,961.05 | | |
| 103604 | 12/20/2018 | Open | | | Accounts Payable | OLD REPUBLIC TITLE CO NOVATO | \$500.00 | | |
| 103605 | 12/20/2018 | Open | | | Accounts Payable | PARODI INVESTIGATIVE SOLUTIONS | \$1,200.00 | | |
| 103606 | 12/20/2018 | Open | | | Accounts Payable | PARS | \$300.00 | | |
| 103607 | 12/20/2018 | Open | | | Accounts Payable | PAVONE, KAREN | \$1,000.00 | | |
| 103608 | 12/20/2018 | Open | | | Accounts Payable | PHILLIPS SEABROOK ASSOCIATES | \$26,025.00 | | |
| 103609 | 12/20/2018 | Open | | | Accounts Payable | PINS ADVANTAGE | \$250.00 | | |
| 103610 | 12/20/2018 | Open | | | Accounts Payable | PITNEY BOWES #45041829 P/D POSTAGE | \$500.00 | | |
| 103611 | 12/20/2018 | Open | | | Accounts Payable | Portola Systems Inc. | \$7,080.75 | | |
| 103612 | 12/20/2018 | Open | | | Accounts Payable | PROFORCE LAW INFORCEMENT | \$3,466.58 | | |
| 103613 | 12/20/2018 | Open | | | Accounts Payable | QUALITY SYSTEMS & SERVICE INC | \$780.00 | | |
| 103614 | 12/20/2018 | Open | | | Accounts Payable | QUENCH | \$78.10 | | |
| 103615 | 12/20/2018 | Open | | | Accounts Payable | REGIONAL GOVERNMENT SERVICES | \$8,721.54 | | |
| 103616 | 12/20/2018 | Open | | | Accounts Payable | RHODES, DARLENE | \$1,155.00 | | |

Payment Register

From Payment Date: 12/1/2018 - To Payment Date: 12/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|------------------------------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 103617 | 12/20/2018 | Open | | | Accounts Payable | ROTO ROOTER-NOVATO | \$1,277.75 | | |
| 103618 | 12/20/2018 | Open | | | Accounts Payable | SAVE OUR SERVICES (SOS) FUND | \$10.00 | | |
| 103619 | 12/20/2018 | Open | | | Accounts Payable | Seifel Consulting Inc | \$3,326.00 | | |
| 103620 | 12/20/2018 | Open | | | Accounts Payable | SEIU LOCAL 1021 | \$1,517.13 | | |
| 103621 | 12/20/2018 | Open | | | Accounts Payable | SONIC.NET INC | \$77.89 | | |
| 103622 | 12/20/2018 | Open | | | Accounts Payable | STANLEY CONVERGENT SECURITY SOLUTIO | \$294.45 | | |
| 103623 | 12/20/2018 | Open | | | Accounts Payable | STATE OF CAL-DEPT OF JUSTICE | \$277.00 | | |
| 103624 | 12/20/2018 | Open | | | Accounts Payable | STATE WATER RESOURCES CONTROL BRD | \$21,344.00 | | |
| 103625 | 12/20/2018 | Open | | | Accounts Payable | STEVEN MEIER | \$2,675.00 | | |
| 103626 | 12/20/2018 | Open | | | Accounts Payable | STROM ELECTRIC INC | \$437.50 | | |
| 103627 | 12/20/2018 | Open | | | Accounts Payable | STROUPE PETROLEUM MAINTENANCE | \$1,560.00 | | |
| 103628 | 12/20/2018 | Open | | | Accounts Payable | TASC | \$1,596.20 | | |
| 103629 | 12/20/2018 | Open | | | Accounts Payable | TERRY EQUIPMENT | \$1,049.64 | | |
| 103630 | 12/20/2018 | Open | | | Accounts Payable | THIRD DEGREE COMMUNICATION | \$3,150.00 | | |
| 103631 | 12/20/2018 | Open | | | Accounts Payable | THOMPSON, MICHELLE | \$1,749.00 | | |
| 103632 | 12/20/2018 | Open | | | Accounts Payable | TIREHUB | \$333.06 | | |
| 103633 | 12/20/2018 | Open | | | Accounts Payable | U S BANK CREDIT CARD SYSTEMS | \$96,825.46 | | |
| 103634 | 12/20/2018 | Open | | | Accounts Payable | URBAN FORESTRY ASSOCIATES INC. | \$192.50 | | |
| 103635 | 12/20/2018 | Open | | | Accounts Payable | VERIZON WIRELESS | \$7,070.48 | | |
| 103636 | 12/20/2018 | Open | | | Accounts Payable | WHITLOCK & WEINBERGER (W- TRANS) | \$12,081.09 | | |
| 103637 | 12/20/2018 | Open | | | Accounts Payable | WK MCLELLAN COMPANY | \$35,789.00 | | |
| 103638 | 12/20/2018 | Open | | | Accounts Payable | WOODY'S LOCK AND SAFE | \$374.00 | | |
| 103639 | 12/20/2018 | Open | | | Accounts Payable | XACT GRAPHICS | \$874.95 | | |
| 103640 | 12/20/2018 | Open | | | Accounts Payable | YACOBELLIS, DEBORAH | \$832.50 | | |
| 103641 | 12/20/2018 | Open | | | Accounts Payable | CANFIELD, GREG | \$113.85 | | |
| 103642 | 12/20/2018 | Open | | | Accounts Payable | CORREA, JIM | \$208.00 | | |
| 103643 | 12/20/2018 | Open | | | Accounts Payable | NARLOCH, JOANNE | \$297.57 | | |
| 103644 | 12/20/2018 | Open | | | Accounts Payable | NORTH MARIN COMMUNITY SERVICES | \$972.00 | | |
| 103645 | 12/20/2018 | Open | | | Accounts Payable | PUCETTI, MICHAEL | \$190.00 | | |
| 103646 | 12/20/2018 | Open | | | Accounts Payable | WALKER, BRETT J. | \$648.00 | | |
| 103647 | 12/20/2018 | Open | | | Accounts Payable | APPLEONE EMPLOYMENT SERVICES | \$3,334.01 | | |
| 103648 | 12/20/2018 | Open | | | Accounts Payable | COMCAST | \$59.34 | | |
| 103649 | 12/20/2018 | Open | | | Accounts Payable | LAW OFFICES OF BEST BEST & KRIEGER | \$98,846.22 | | |
| 103650 | 12/20/2018 | Open | | | Accounts Payable | P G & E - REDWOOD REGION MO BILLS | \$35,447.21 | | |
| 103651 | 12/20/2018 | Open | | | Accounts Payable | RECOLOGY | \$5,383.18 | | |
| 103652 | 12/20/2018 | Open | | | Accounts Payable | SONITROL #19-C100065 | \$399.00 | | |
| 103653 | 12/20/2018 | Open | | | Accounts Payable | TELEPACIFIC COMMUNICATIONS | \$6,464.36 | | |
| Type Check Totals: | | | | | | | | | |
| AP - Accounts Payable Totals | | | | | | | | | |
| | | | | | | | \$1,011,849.67 | | |

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------|-------|--------------------|-------------------|
| | Open | 197 | \$1,008,315.27 | \$0.00 |

Payment Register

From Payment Date: 12/1/2018 - To Payment Date: 12/31/2018

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|----------------------|------|--------|-------------|----------------------------|---------------|---------------|-----------------------|---------------------------|--------------------------|
| | | | | | Reconciled | 0 | \$0.00 | \$0.00 | |
| | | | | | Voided | 2 | \$3,534.40 | \$0.00 | |
| | | | | | Stopped | 0 | \$0.00 | \$0.00 | |
| | | | | | Total | 199 | \$1,011,849.67 | \$0.00 | |
| Grand Totals: | | | | | | | | | |
| | | | | | All | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 197 | \$1,008,315.27 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 2 | \$3,534.40 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 199 | \$1,011,849.67 | \$0.00 |
| | | | | | Checks | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 197 | \$1,008,315.27 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 2 | \$3,534.40 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 199 | \$1,011,849.67 | \$0.00 |
| | | | | | All | Status | Count | Transaction Amount | Reconciled Amount |
| | | | | | | Open | 197 | \$1,008,315.27 | \$0.00 |
| | | | | | | Reconciled | 0 | \$0.00 | \$0.00 |
| | | | | | | Voided | 2 | \$3,534.40 | \$0.00 |
| | | | | | | Stopped | 0 | \$0.00 | \$0.00 |
| | | | | | | Total | 199 | \$1,011,849.67 | \$0.00 |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|--|--------------------|-------------------|--------------------|----------------------------|------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 100 - City Council | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 6,594.00 | .00 | 6,594.00 | 4,804.12 | .00 | 8,324.98 | (1,730.98) | 126 |
| 610.821 | Training & Travel Non-Training Costs | 5,673.00 | .00 | 5,673.00 | 335.00 | .00 | 556.10 | 5,116.90 | 10 |
| | 610 - Training & Travel Totals | \$12,267.00 | \$0.00 | \$12,267.00 | \$5,139.12 | \$0.00 | \$8,881.08 | \$3,385.92 | 72% |
| | Division 100 - City Council Totals | \$12,267.00 | \$0.00 | \$12,267.00 | \$5,139.12 | \$0.00 | \$8,881.08 | \$3,385.92 | 72% |
| Division 110 - City Manager | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 15,475.00 | .00 | 15,475.00 | 1,547.24 | .00 | 6,126.48 | 9,348.52 | 40 |
| 610.821 | Training & Travel Non-Training Costs | 3,051.00 | .00 | 3,051.00 | 1,359.40 | .00 | 2,548.12 | 502.88 | 84 |
| | 610 - Training & Travel Totals | \$18,526.00 | \$0.00 | \$18,526.00 | \$2,906.64 | \$0.00 | \$8,674.60 | \$9,851.40 | 47% |
| | Division 110 - City Manager Totals | \$18,526.00 | \$0.00 | \$18,526.00 | \$2,906.64 | \$0.00 | \$8,674.60 | \$9,851.40 | 47% |
| Division 112 - Public Information | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 105.00 | (105.00) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105.00 | (\$105.00) | +++ |
| | Division 112 - Public Information Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105.00 | (\$105.00) | +++ |
| Division 120 - Economic Development | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 7,000.00 | .00 | 7,000.00 | 500.00 | .00 | 726.44 | 6,273.56 | 10 |
| 610.821 | Training & Travel Non-Training Costs | 2,000.00 | .00 | 2,000.00 | 284.38 | .00 | 990.82 | 1,009.18 | 50 |
| | 610 - Training & Travel Totals | \$9,000.00 | \$0.00 | \$9,000.00 | \$784.38 | \$0.00 | \$1,717.26 | \$7,282.74 | 19% |
| | Division 120 - Economic Development Totals | \$9,000.00 | \$0.00 | \$9,000.00 | \$784.38 | \$0.00 | \$1,717.26 | \$7,282.74 | 19% |
| Division 130 - City Clerk | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 5,085.00 | .00 | 5,085.00 | 325.00 | .00 | 325.00 | 4,760.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | 264.00 | .00 | 264.00 | 394.23 | .00 | 2,392.01 | (2,128.01) | 906 |
| | 610 - Training & Travel Totals | \$5,349.00 | \$0.00 | \$5,349.00 | \$719.23 | \$0.00 | \$2,717.01 | \$2,631.99 | 51% |
| | Division 130 - City Clerk Totals | \$5,349.00 | \$0.00 | \$5,349.00 | \$719.23 | \$0.00 | \$2,717.01 | \$2,631.99 | 51% |
| | Department 10 - Central Administration Totals | \$45,142.00 | \$0.00 | \$45,142.00 | \$9,549.37 | \$0.00 | \$22,094.95 | \$23,047.05 | 49% |
| Department 15 - Administrative Services | | | | | | | | | |
| Division 150 - ASD Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,403.00 | .00 | 10,403.00 | 50.00 | .00 | 908.29 | 9,494.71 | 9 |
| 610.821 | Training & Travel Non-Training Costs | 1,104.00 | .00 | 1,104.00 | .00 | .00 | 92.98 | 1,011.02 | 8 |
| | 610 - Training & Travel Totals | \$11,507.00 | \$0.00 | \$11,507.00 | \$50.00 | \$0.00 | \$1,001.27 | \$10,505.73 | 9% |
| | Division 150 - ASD Administration Totals | \$11,507.00 | \$0.00 | \$11,507.00 | \$50.00 | \$0.00 | \$1,001.27 | \$10,505.73 | 9% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|---------------------|----------------------|---------------------|----------------------------|------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 15 - Administrative Services | | | | | | | | | |
| Division 160 - Human Resources | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 9,636.00 | (4,166.00) | 5,470.00 | 419.57 | .00 | 419.57 | 5,050.43 | 8 |
| 610.821 | Training & Travel Non-Training Costs | 841.00 | 4,166.00 | 5,007.00 | 1,367.40 | .00 | 1,738.34 | 3,268.66 | 35 |
| 610.881 | Training & Travel Employee Development | 96,637.00 | (10,000.00) | 86,637.00 | 1,492.20 | .00 | 11,404.62 | 75,232.38 | 13 |
| 610 - Training & Travel Totals | | \$107,114.00 | (\$10,000.00) | \$97,114.00 | \$3,279.17 | \$0.00 | \$13,562.53 | \$83,551.47 | 14% |
| Division 160 - Human Resources Totals | | \$107,114.00 | (\$10,000.00) | \$97,114.00 | \$3,279.17 | \$0.00 | \$13,562.53 | \$83,551.47 | 14% |
| Division 170 - Finance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 9,400.00 | .00 | 9,400.00 | 80.00 | .00 | 1,209.05 | 8,190.95 | 13 |
| 610.821 | Training & Travel Non-Training Costs | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 |
| 610 - Training & Travel Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$80.00 | \$0.00 | \$1,209.05 | \$8,790.95 | 12% |
| Division 170 - Finance Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$80.00 | \$0.00 | \$1,209.05 | \$8,790.95 | 12% |
| Division 180 - Information Technology | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 16,600.00 | 2,500.00 | 19,100.00 | 1,755.70 | .00 | 2,270.70 | 16,829.30 | 12 |
| 610.821 | Training & Travel Non-Training Costs | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 |
| 610 - Training & Travel Totals | | \$17,000.00 | \$2,500.00 | \$19,500.00 | \$1,755.70 | \$0.00 | \$2,270.70 | \$17,229.30 | 12% |
| Division 180 - Information Technology Totals | | \$17,000.00 | \$2,500.00 | \$19,500.00 | \$1,755.70 | \$0.00 | \$2,270.70 | \$17,229.30 | 12% |
| Department 15 - Administrative Services Totals | | | | | | | | | |
| | | \$145,621.00 | (\$7,500.00) | \$138,121.00 | \$5,164.87 | \$0.00 | \$18,043.55 | \$120,077.45 | 13% |
| Department 20 - Police | | | | | | | | | |
| Division 201 - Police Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,126.00 | .00 | 11,126.00 | 1,386.40 | .00 | 2,184.84 | 8,941.16 | 20 |
| 610.821 | Training & Travel Non-Training Costs | 6,842.00 | .00 | 6,842.00 | 501.84 | .00 | 650.15 | 6,191.85 | 10 |
| 610 - Training & Travel Totals | | \$17,968.00 | \$0.00 | \$17,968.00 | \$1,888.24 | \$0.00 | \$2,834.99 | \$15,133.01 | 16% |
| Division 201 - Police Administration Totals | | \$17,968.00 | \$0.00 | \$17,968.00 | \$1,888.24 | \$0.00 | \$2,834.99 | \$15,133.01 | 16% |
| Division 211 - Records Management | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,248.00 | .00 | 3,248.00 | 2,023.30 | .00 | 2,867.88 | 380.12 | 88 |
| 610.821 | Training & Travel Non-Training Costs | 1,088.00 | .00 | 1,088.00 | .00 | .00 | 50.00 | 1,038.00 | 5 |
| 610 - Training & Travel Totals | | \$4,336.00 | \$0.00 | \$4,336.00 | \$2,023.30 | \$0.00 | \$2,917.88 | \$1,418.12 | 67% |
| Division 211 - Records Management Totals | | \$4,336.00 | \$0.00 | \$4,336.00 | \$2,023.30 | \$0.00 | \$2,917.88 | \$1,418.12 | 67% |
| Division 212 - Communications/Dispatch | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,346.00 | .00 | 4,346.00 | .00 | .00 | 296.96 | 4,049.04 | 7 |
| 610 - Training & Travel Totals | | \$4,346.00 | \$0.00 | \$4,346.00 | \$0.00 | \$0.00 | \$296.96 | \$4,049.04 | 7% |
| Division 212 - Communications/Dispatch Totals | | \$4,346.00 | \$0.00 | \$4,346.00 | \$0.00 | \$0.00 | \$296.96 | \$4,049.04 | 7% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--------------------------------------|---------------------|-------------------|---------------------|----------------------------|------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 222 - Professional Standards | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 170,899.00 | .00 | 170,899.00 | 33,667.23 | .00 | 80,016.92 | 90,882.08 | 47 |
| 610.821 | Training & Travel Non-Training Costs | 676.00 | .00 | 676.00 | 748.87 | .00 | 797.05 | (121.05) | 118 |
| 610 - Training & Travel Totals | | \$171,575.00 | \$0.00 | \$171,575.00 | \$34,416.10 | \$0.00 | \$80,813.97 | \$90,761.03 | 47% |
| Division 222 - Professional Standards Totals | | | | | | | | | |
| | | \$171,575.00 | \$0.00 | \$171,575.00 | \$34,416.10 | \$0.00 | \$80,813.97 | \$90,761.03 | 47% |
| Division 231 - Criminal Investigations | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 52.00 | .00 | 52.00 | 4.00 | .00 | 4.00 | 48.00 | 8 |
| 610.821 | Training & Travel Non-Training Costs | 684.00 | .00 | 684.00 | .00 | .00 | .00 | 684.00 | 0 |
| 610 - Training & Travel Totals | | \$736.00 | \$0.00 | \$736.00 | \$4.00 | \$0.00 | \$4.00 | \$732.00 | 1% |
| Division 231 - Criminal Investigations Totals | | | | | | | | | |
| | | \$736.00 | \$0.00 | \$736.00 | \$4.00 | \$0.00 | \$4.00 | \$732.00 | 1% |
| Division 245 - Patrol Operations | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | 7.60 | .00 | 7.60 | (7.60) | +++ |
| 610.821 | Training & Travel Non-Training Costs | 106.00 | .00 | 106.00 | 375.12 | .00 | 743.30 | (637.30) | 701 |
| 610 - Training & Travel Totals | | \$106.00 | \$0.00 | \$106.00 | \$382.72 | \$0.00 | \$750.90 | (\$644.90) | 708% |
| Division 245 - Patrol Operations Totals | | | | | | | | | |
| | | \$106.00 | \$0.00 | \$106.00 | \$382.72 | \$0.00 | \$750.90 | (\$644.90) | 708% |
| Division 252 - Traffic Operations | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 170.00 | .00 | 170.00 | .00 | .00 | .00 | 170.00 | 0 |
| 610 - Training & Travel Totals | | \$170.00 | \$0.00 | \$170.00 | \$0.00 | \$0.00 | \$0.00 | \$170.00 | 0% |
| Division 252 - Traffic Operations Totals | | | | | | | | | |
| | | \$170.00 | \$0.00 | \$170.00 | \$0.00 | \$0.00 | \$0.00 | \$170.00 | 0% |
| Division 280 - Police Grants | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,200.00 | .00 | 1,200.00 | .00 | .00 | .00 | 1,200.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 215.00 | .00 | 215.00 | .00 | .00 | .00 | 215.00 | 0 |
| 610 - Training & Travel Totals | | \$1,415.00 | \$0.00 | \$1,415.00 | \$0.00 | \$0.00 | \$0.00 | \$1,415.00 | 0% |
| Division 280 - Police Grants Totals | | | | | | | | | |
| | | \$1,415.00 | \$0.00 | \$1,415.00 | \$0.00 | \$0.00 | \$0.00 | \$1,415.00 | 0% |
| Division 281 - Novato Response Team (NRT) | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 12,500.00 | .00 | 12,500.00 | 585.00 | .00 | 585.00 | 11,915.00 | 5 |
| 610 - Training & Travel Totals | | \$12,500.00 | \$0.00 | \$12,500.00 | \$585.00 | \$0.00 | \$585.00 | \$11,915.00 | 5% |
| Division 281 - Novato Response Team (NRT) Totals | | | | | | | | | |
| | | \$12,500.00 | \$0.00 | \$12,500.00 | \$585.00 | \$0.00 | \$585.00 | \$11,915.00 | 5% |
| Division 282 - Special Response Team | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,275.00 | .00 | 4,275.00 | .00 | .00 | 250.00 | 4,025.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | .00 | .00 | .00 | .00 | .00 | 31.22 | (31.22) | +++ |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|--------------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 282 - Special Response Team | | | | | | | | | |
| 610 - Training & Travel Totals | | \$4,275.00 | \$0.00 | \$4,275.00 | \$0.00 | \$0.00 | \$281.22 | \$3,993.78 | 7% |
| Division 282 - Special Response Team Totals | | \$4,275.00 | \$0.00 | \$4,275.00 | \$0.00 | \$0.00 | \$281.22 | \$3,993.78 | 7% |
| Division 286 - Community Engagement | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 1,616.00 | .00 | 1,616.00 | 428.58 | .00 | 843.33 | 772.67 | 52 |
| 610 - Training & Travel Totals | | \$1,616.00 | \$0.00 | \$1,616.00 | \$428.58 | \$0.00 | \$843.33 | \$772.67 | 52% |
| Division 286 - Community Engagement Totals | | \$1,616.00 | \$0.00 | \$1,616.00 | \$428.58 | \$0.00 | \$843.33 | \$772.67 | 52% |
| Department 20 - Police Totals | | \$219,043.00 | \$0.00 | \$219,043.00 | \$39,727.94 | \$0.00 | \$89,328.25 | \$129,714.75 | 41% |
| Department 40 - Community Development | | | | | | | | | |
| Division 401 - CDD Administration | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 788.00 | .00 | 788.00 | 461.46 | .00 | 501.54 | 286.46 | 64 |
| 610 - Training & Travel Totals | | \$3,788.00 | \$0.00 | \$3,788.00 | \$461.46 | \$0.00 | \$501.54 | \$3,286.46 | 13% |
| Division 401 - CDD Administration Totals | | \$3,788.00 | \$0.00 | \$3,788.00 | \$461.46 | \$0.00 | \$501.54 | \$3,286.46 | 13% |
| Division 403 - Sustainability | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 420.00 | .00 | 420.00 | 1,814.11 | .00 | 1,849.11 | (1,429.11) | 440 |
| 610 - Training & Travel Totals | | \$420.00 | \$0.00 | \$420.00 | \$1,814.11 | \$0.00 | \$1,849.11 | (\$1,429.11) | 440% |
| Division 403 - Sustainability Totals | | \$420.00 | \$0.00 | \$420.00 | \$1,814.11 | \$0.00 | \$1,849.11 | (\$1,429.11) | 440% |
| Division 414 - Code Enforcement | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,200.00 | .00 | 3,200.00 | .00 | .00 | 86.00 | 3,114.00 | 3 |
| 610 - Training & Travel Totals | | \$3,200.00 | \$0.00 | \$3,200.00 | \$0.00 | \$0.00 | \$86.00 | \$3,114.00 | 3% |
| Division 414 - Code Enforcement Totals | | \$3,200.00 | \$0.00 | \$3,200.00 | \$0.00 | \$0.00 | \$86.00 | \$3,114.00 | 3% |
| Division 421 - Planning Administration | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,940.00 | .00 | 10,940.00 | .00 | .00 | .00 | 10,940.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 736.00 | .00 | 736.00 | 839.83 | .00 | 839.83 | (103.83) | 114 |
| 610 - Training & Travel Totals | | \$11,676.00 | \$0.00 | \$11,676.00 | \$839.83 | \$0.00 | \$839.83 | \$10,836.17 | 7% |
| Division 421 - Planning Administration Totals | | \$11,676.00 | \$0.00 | \$11,676.00 | \$839.83 | \$0.00 | \$839.83 | \$10,836.17 | 7% |
| Division 441 - Building Inspection | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,010.00 | .00 | 10,010.00 | 69.00 | .00 | 568.00 | 9,442.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | 526.00 | .00 | 526.00 | 147.00 | .00 | 147.00 | 379.00 | 28 |
| 610 - Training & Travel Totals | | \$10,536.00 | \$0.00 | \$10,536.00 | \$216.00 | \$0.00 | \$715.00 | \$9,821.00 | 7% |
| Division 441 - Building Inspection Totals | | \$10,536.00 | \$0.00 | \$10,536.00 | \$216.00 | \$0.00 | \$715.00 | \$9,821.00 | 7% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--------------------------------|---|--------------------|-------------------|--------------------|----------------------------|------------------|-------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| | Department 40 - Community Development Totals | \$29,620.00 | \$0.00 | \$29,620.00 | \$3,331.40 | \$0.00 | \$3,991.48 | \$25,628.52 | 13% |
| | Department 50 - Public Works | | | | | | | | |
| | Division 501 - Traffic & Engineering Admin. | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 14,692.00 | .00 | 14,692.00 | 809.93 | .00 | 983.21 | 13,708.79 | 7 |
| 610.821 | Training & Travel Non-Training Costs | 834.00 | .00 | 834.00 | 367.82 | .00 | 491.04 | 342.96 | 59 |
| | 610 - Training & Travel Totals | \$15,526.00 | \$0.00 | \$15,526.00 | \$1,177.75 | \$0.00 | \$1,474.25 | \$14,051.75 | 9% |
| | Division 501 - Traffic & Engineering Admin. Totals | \$15,526.00 | \$0.00 | \$15,526.00 | \$1,177.75 | \$0.00 | \$1,474.25 | \$14,051.75 | 9% |
| | Division 503 - Engineering Operations | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 168.00 | .00 | 168.00 | .00 | .00 | .00 | 168.00 | 0 |
| | 610 - Training & Travel Totals | \$168.00 | \$0.00 | \$168.00 | \$0.00 | \$0.00 | \$0.00 | \$168.00 | 0% |
| | Division 503 - Engineering Operations Totals | \$168.00 | \$0.00 | \$168.00 | \$0.00 | \$0.00 | \$0.00 | \$168.00 | 0% |
| | Division 510 - Private Project Engineering | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 52.00 | .00 | 52.00 | .00 | .00 | .00 | 52.00 | 0 |
| | 610 - Training & Travel Totals | \$52.00 | \$0.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 | \$52.00 | 0% |
| | Division 510 - Private Project Engineering Totals | \$52.00 | \$0.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 | \$52.00 | 0% |
| | Division 521 - Capital Projects Engineering | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | 62.95 | .00 | 62.95 | (62.95) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$62.95 | \$0.00 | \$62.95 | (\$62.95) | +++ |
| | Division 521 - Capital Projects Engineering Totals | \$0.00 | \$0.00 | \$0.00 | \$62.95 | \$0.00 | \$62.95 | (\$62.95) | +++ |
| | Division 531 - Maintenance Administration | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 625.00 | .00 | 625.00 | .00 | .00 | .00 | 625.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 360.00 | .00 | 360.00 | .00 | .00 | .00 | 360.00 | 0 |
| | 610 - Training & Travel Totals | \$985.00 | \$0.00 | \$985.00 | \$0.00 | \$0.00 | \$0.00 | \$985.00 | 0% |
| | Division 531 - Maintenance Administration Totals | \$985.00 | \$0.00 | \$985.00 | \$0.00 | \$0.00 | \$0.00 | \$985.00 | 0% |
| | Division 541 - Street Maintenance | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,908.00 | .00 | 11,908.00 | 1,112.00 | .00 | 3,720.77 | 8,187.23 | 31 |
| 610.821 | Training & Travel Non-Training Costs | .00 | .00 | .00 | 35.00 | .00 | 35.00 | (35.00) | +++ |
| | 610 - Training & Travel Totals | \$11,908.00 | \$0.00 | \$11,908.00 | \$1,147.00 | \$0.00 | \$3,755.77 | \$8,152.23 | 32% |
| | Division 541 - Street Maintenance Totals | \$11,908.00 | \$0.00 | \$11,908.00 | \$1,147.00 | \$0.00 | \$3,755.77 | \$8,152.23 | 32% |
| | Division 561 - Median Island Maintenance | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 144.00 | .00 | 144.00 | 10.80 | .00 | 37.60 | 106.40 | 26 |
| | 610 - Training & Travel Totals | \$144.00 | \$0.00 | \$144.00 | \$10.80 | \$0.00 | \$37.60 | \$106.40 | 26% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 50 - Public Works | | | | | | | | | |
| | Division 561 - Median Island Maintenance Totals | \$144.00 | \$0.00 | \$144.00 | \$10.80 | \$0.00 | \$37.60 | \$106.40 | 26% |
| Division 571 - Parks Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 12,472.00 | .00 | 12,472.00 | 3,428.70 | .00 | 6,843.18 | 5,628.82 | 55 |
| | 610 - Training & Travel Totals | \$12,472.00 | \$0.00 | \$12,472.00 | \$3,428.70 | \$0.00 | \$6,843.18 | \$5,628.82 | 55% |
| | Division 571 - Parks Maintenance Totals | \$12,472.00 | \$0.00 | \$12,472.00 | \$3,428.70 | \$0.00 | \$6,843.18 | \$5,628.82 | 55% |
| Division 591 - Civic Center Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 317.00 | .00 | 317.00 | 27.60 | .00 | 27.60 | 289.40 | 9 |
| | 610 - Training & Travel Totals | \$5,317.00 | \$0.00 | \$5,317.00 | \$27.60 | \$0.00 | \$27.60 | \$5,289.40 | 1% |
| | Division 591 - Civic Center Maintenance Totals | \$5,317.00 | \$0.00 | \$5,317.00 | \$27.60 | \$0.00 | \$27.60 | \$5,289.40 | 1% |
| Division 595 - MTSC Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 499.00 | .00 | 499.00 | 25.68 | .00 | 25.68 | 473.32 | 5 |
| | 610 - Training & Travel Totals | \$699.00 | \$0.00 | \$699.00 | \$25.68 | \$0.00 | \$25.68 | \$673.32 | 4% |
| | Division 595 - MTSC Maintenance Totals | \$699.00 | \$0.00 | \$699.00 | \$25.68 | \$0.00 | \$25.68 | \$673.32 | 4% |
| | Department 50 - Public Works Totals | \$47,271.00 | \$0.00 | \$47,271.00 | \$5,880.48 | \$0.00 | \$12,227.03 | \$35,043.97 | 26% |
| Department 60 - PRCS | | | | | | | | | |
| Division 601 - PRCS Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,862.00 | .00 | 11,862.00 | .00 | .00 | 1,712.91 | 10,149.09 | 14 |
| 610.821 | Training & Travel Non-Training Costs | 2,662.00 | .00 | 2,662.00 | 11.99 | .00 | 11.99 | 2,650.01 | 0 |
| | 610 - Training & Travel Totals | \$14,524.00 | \$0.00 | \$14,524.00 | \$11.99 | \$0.00 | \$1,724.90 | \$12,799.10 | 12% |
| | Division 601 - PRCS Administration Totals | \$14,524.00 | \$0.00 | \$14,524.00 | \$11.99 | \$0.00 | \$1,724.90 | \$12,799.10 | 12% |
| Division 605 - Activities Guide | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 106.00 | .00 | 106.00 | .00 | .00 | .00 | 106.00 | 0 |
| | 610 - Training & Travel Totals | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$0.00 | \$106.00 | 0% |
| | Division 605 - Activities Guide Totals | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$0.00 | \$106.00 | 0% |
| Division 612 - Child Care & Enrichment | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,129.00 | .00 | 4,129.00 | .00 | .00 | .00 | 4,129.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 451.00 | .00 | 451.00 | .00 | .00 | 40.70 | 410.30 | 9 |
| | 610 - Training & Travel Totals | \$4,580.00 | \$0.00 | \$4,580.00 | \$0.00 | \$0.00 | \$40.70 | \$4,539.30 | 1% |
| | Division 612 - Child Care & Enrichment Totals | \$4,580.00 | \$0.00 | \$4,580.00 | \$0.00 | \$0.00 | \$40.70 | \$4,539.30 | 1% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|-----------------------|---------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 60 - PRCS | | | | | | | | | |
| Division 627 - Museum Administration & Classes | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 |
| | 610 - Training & Travel Totals | \$50.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 | 0% |
| | Division 627 - Museum Administration & Classes Totals | \$50.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 | 0% |
| Division 631 - Sr Citizens Admin | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 972.00 | .00 | 972.00 | .00 | .00 | .00 | 972.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 575.00 | .00 | 575.00 | .00 | .00 | .00 | 575.00 | 0 |
| | 610 - Training & Travel Totals | \$1,547.00 | \$0.00 | \$1,547.00 | \$0.00 | \$0.00 | \$0.00 | \$1,547.00 | 0% |
| | Division 631 - Sr Citizens Admin Totals | \$1,547.00 | \$0.00 | \$1,547.00 | \$0.00 | \$0.00 | \$0.00 | \$1,547.00 | 0% |
| Division 641 - Athletics Programs | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,400.00 | .00 | 1,400.00 | 1,151.46 | .00 | 2,574.76 | (1,174.76) | 184 |
| 610.821 | Training & Travel Non-Training Costs | 3,119.00 | .00 | 3,119.00 | .00 | .00 | .00 | 3,119.00 | 0 |
| | 610 - Training & Travel Totals | \$4,519.00 | \$0.00 | \$4,519.00 | \$1,151.46 | \$0.00 | \$2,574.76 | \$1,944.24 | 57% |
| | Division 641 - Athletics Programs Totals | \$4,519.00 | \$0.00 | \$4,519.00 | \$1,151.46 | \$0.00 | \$2,574.76 | \$1,944.24 | 57% |
| Division 642 - Gymnastics | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 6,900.00 | .00 | 6,900.00 | .00 | .00 | .00 | 6,900.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 2,300.00 | .00 | 2,300.00 | 1,517.43 | .00 | 1,517.43 | 782.57 | 66 |
| | 610 - Training & Travel Totals | \$9,200.00 | \$0.00 | \$9,200.00 | \$1,517.43 | \$0.00 | \$1,517.43 | \$7,682.57 | 16% |
| | Division 642 - Gymnastics Totals | \$9,200.00 | \$0.00 | \$9,200.00 | \$1,517.43 | \$0.00 | \$1,517.43 | \$7,682.57 | 16% |
| | Department 60 - PRCS Totals | \$34,526.00 | \$0.00 | \$34,526.00 | \$2,680.88 | \$0.00 | \$5,857.79 | \$28,668.21 | 17% |
| | EXPENSE TOTALS | \$521,223.00 | (\$7,500.00) | \$513,723.00 | \$66,334.94 | \$0.00 | \$151,543.05 | \$362,179.95 | 29% |
| Fund 101 - General Fund Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 521,223.00 | (7,500.00) | 513,723.00 | 66,334.94 | .00 | 151,543.05 | 362,179.95 | 29% |
| | Fund 101 - General Fund Totals | (\$521,223.00) | \$7,500.00 | (\$513,723.00) | (\$66,334.94) | \$0.00 | (\$151,543.05) | (\$362,179.95) | |
| Fund 111 - Measure F Sales Tax | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 120 - Economic Development | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 |
| | 610 - Training & Travel Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 111 - Measure F Sales Tax | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 120 - Economic Development | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| Department 10 - Central Administration | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| | EXPENSE TOTALS | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| Fund 111 - Measure F Sales Tax | Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0% |
| Fund 111 - Measure F Sales Tax | Totals | (\$3,000.00) | \$0.00 | (\$3,000.00) | \$0.00 | \$0.00 | \$0.00 | (\$3,000.00) | |
| Fund 217 - Automation Surcharge | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| Department 40 - Community Development | | | | | | | | | |
| Division 401 - CDD Administration | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 |
| | 610 - Training & Travel Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| Division 401 - CDD Administration | Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| Department 40 - Community Development | Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| | EXPENSE TOTALS | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| Fund 217 - Automation Surcharge | Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0% |
| Fund 217 - Automation Surcharge | Totals | (\$1,500.00) | \$0.00 | (\$1,500.00) | \$0.00 | \$0.00 | \$0.00 | (\$1,500.00) | |
| Fund 231 - Special Police Projects | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 280 - Police Grants | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 539.94 | (539.94) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$539.94 | (\$539.94) | +++ |
| Division 280 - Police Grants | Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$539.94 | (\$539.94) | +++ |
| Division 290 - Special Projects | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 2,786.89 | 213.11 | 93 |
| | 610 - Training & Travel Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$2,786.89 | \$213.11 | 93% |
| Division 290 - Special Projects | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$2,786.89 | \$213.11 | 93% |
| Department 20 - Police | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$3,326.83 | (\$326.83) | 111% |
| | EXPENSE TOTALS | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$3,326.83 | (\$326.83) | 111% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|----------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 231 - Special Police Projects Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 3,326.83 | (326.83) | 111% |
| Fund 231 - Special Police Projects Totals | | | | | | | | | |
| | | (\$3,000.00) | \$0.00 | (\$3,000.00) | \$0.00 | \$0.00 | (\$3,326.83) | \$326.83 | |
| Fund 232 - State COPS Grant | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 280 - Police Grants | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0 |
| 610 - Training & Travel Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Division 280 - Police Grants Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Department 20 - Police Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| EXPENSE TOTALS | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Fund 232 - State COPS Grant Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0% |
| Fund 232 - State COPS Grant Totals | | | | | | | | | |
| | | (\$10,000.00) | \$0.00 | (\$10,000.00) | \$0.00 | \$0.00 | \$0.00 | (\$10,000.00) | |
| Fund 601 - Equipment Maintenance | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 50 - Public Works | | | | | | | | | |
| Division 701 - Equip/Vehicle Maint. | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,250.00 | .00 | 1,250.00 | 55.00 | .00 | 279.00 | 971.00 | 22 |
| 610 - Training & Travel Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$55.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| Division 701 - Equip/Vehicle Maint. Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$55.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| Department 50 - Public Works Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$55.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| EXPENSE TOTALS | | \$1,250.00 | \$0.00 | \$1,250.00 | \$55.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| Fund 601 - Equipment Maintenance Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 1,250.00 | .00 | 1,250.00 | 55.00 | .00 | 279.00 | 971.00 | 22% |
| Fund 601 - Equipment Maintenance Totals | | | | | | | | | |
| | | (\$1,250.00) | \$0.00 | (\$1,250.00) | (\$55.00) | \$0.00 | (\$279.00) | (\$971.00) | |
| Fund 651 - MVMCC | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 40 - Community Development | | | | | | | | | |
| Division 931 - MVMCC Operations | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,700.00 | .00 | 3,700.00 | .00 | .00 | .00 | 3,700.00 | 0 |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|-------------------------|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 651 - MVMCC | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| | Department 40 - Community Development | | | | | | | | |
| | Division 931 - MVMCC Operations | | | | | | | | |
| | 610 - Training & Travel Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | Division 931 - MVMCC Operations Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | Department 40 - Community Development Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | EXPENSE TOTALS | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| Fund 651 - MVMCC Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,700.00 | .00 | 3,700.00 | .00 | .00 | .00 | 3,700.00 | 0% |
| Fund 651 - MVMCC Totals | | (\$3,700.00) | \$0.00 | (\$3,700.00) | \$0.00 | \$0.00 | \$0.00 | (\$3,700.00) | |
| | Grand Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 543,673.00 | (7,500.00) | 536,173.00 | 66,389.94 | .00 | 155,148.88 | 381,024.12 | 29% |
| | Grand Totals | (\$543,673.00) | \$7,500.00 | (\$536,173.00) | (\$66,389.94) | \$0.00 | (\$155,148.88) | (\$381,024.12) | |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|--------------------------------------|--------------------|-------------------|--------------------|----------------------------|------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 100 - City Council | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 6,594.00 | .00 | 6,594.00 | 140.87 | .00 | 8,465.85 | (1,871.85) | 128 |
| 610.821 | Training & Travel Non-Training Costs | 5,673.00 | .00 | 5,673.00 | .00 | .00 | 556.10 | 5,116.90 | 10 |
| 610 - Training & Travel Totals | | \$12,267.00 | \$0.00 | \$12,267.00 | \$140.87 | \$0.00 | \$9,021.95 | \$3,245.05 | 74% |
| Division 100 - City Council Totals | | \$12,267.00 | \$0.00 | \$12,267.00 | \$140.87 | \$0.00 | \$9,021.95 | \$3,245.05 | 74% |
| Division 110 - City Manager | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 15,475.00 | .00 | 15,475.00 | .00 | .00 | 6,126.48 | 9,348.52 | 40 |
| 610.821 | Training & Travel Non-Training Costs | 3,051.00 | .00 | 3,051.00 | 127.14 | .00 | 2,675.26 | 375.74 | 88 |
| 610 - Training & Travel Totals | | \$18,526.00 | \$0.00 | \$18,526.00 | \$127.14 | \$0.00 | \$8,801.74 | \$9,724.26 | 48% |
| Division 110 - City Manager Totals | | \$18,526.00 | \$0.00 | \$18,526.00 | \$127.14 | \$0.00 | \$8,801.74 | \$9,724.26 | 48% |
| Division 112 - Public Information | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 105.00 | (105.00) | +++ |
| 610 - Training & Travel Totals | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105.00 | (\$105.00) | +++ |
| Division 112 - Public Information Totals | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105.00 | (\$105.00) | +++ |
| Division 120 - Economic Development | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 7,000.00 | .00 | 7,000.00 | .00 | .00 | 726.44 | 6,273.56 | 10 |
| 610.821 | Training & Travel Non-Training Costs | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 990.82 | 1,009.18 | 50 |
| 610 - Training & Travel Totals | | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$0.00 | \$1,717.26 | \$7,282.74 | 19% |
| Division 120 - Economic Development Totals | | \$9,000.00 | \$0.00 | \$9,000.00 | \$0.00 | \$0.00 | \$1,717.26 | \$7,282.74 | 19% |
| Division 130 - City Clerk | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 5,085.00 | .00 | 5,085.00 | .00 | .00 | 325.00 | 4,760.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | 264.00 | .00 | 264.00 | .00 | .00 | 2,392.01 | (2,128.01) | 906 |
| 610 - Training & Travel Totals | | \$5,349.00 | \$0.00 | \$5,349.00 | \$0.00 | \$0.00 | \$2,717.01 | \$2,631.99 | 51% |
| Division 130 - City Clerk Totals | | \$5,349.00 | \$0.00 | \$5,349.00 | \$0.00 | \$0.00 | \$2,717.01 | \$2,631.99 | 51% |
| Department 10 - Central Administration Totals | | | | | | | | | |
| | | \$45,142.00 | \$0.00 | \$45,142.00 | \$268.01 | \$0.00 | \$22,362.96 | \$22,779.04 | 50% |
| Department 15 - Administrative Services | | | | | | | | | |
| Division 150 - ASD Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,403.00 | .00 | 10,403.00 | .00 | .00 | 908.29 | 9,494.71 | 9 |
| 610.821 | Training & Travel Non-Training Costs | 1,104.00 | .00 | 1,104.00 | .00 | .00 | 92.98 | 1,011.02 | 8 |
| 610 - Training & Travel Totals | | \$11,507.00 | \$0.00 | \$11,507.00 | \$0.00 | \$0.00 | \$1,001.27 | \$10,505.73 | 9% |
| Division 150 - ASD Administration Totals | | \$11,507.00 | \$0.00 | \$11,507.00 | \$0.00 | \$0.00 | \$1,001.27 | \$10,505.73 | 9% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|---------------------|----------------------|---------------------|----------------------------|-------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 15 - Administrative Services | | | | | | | | | |
| Division 160 - Human Resources | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 9,636.00 | (4,166.00) | 5,470.00 | .00 | .00 | 419.57 | 5,050.43 | 8 |
| 610.821 | Training & Travel Non-Training Costs | 841.00 | 4,166.00 | 5,007.00 | 640.68 | .00 | 2,379.02 | 2,627.98 | 48 |
| 610.881 | Training & Travel Employee Development | 96,637.00 | (10,000.00) | 86,637.00 | .00 | .00 | 11,404.62 | 75,232.38 | 13 |
| | 610 - Training & Travel Totals | \$107,114.00 | (\$10,000.00) | \$97,114.00 | \$640.68 | \$0.00 | \$14,203.21 | \$82,910.79 | 15% |
| | Division 160 - Human Resources Totals | \$107,114.00 | (\$10,000.00) | \$97,114.00 | \$640.68 | \$0.00 | \$14,203.21 | \$82,910.79 | 15% |
| Division 170 - Finance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 9,400.00 | .00 | 9,400.00 | .00 | .00 | 1,209.05 | 8,190.95 | 13 |
| 610.821 | Training & Travel Non-Training Costs | 600.00 | .00 | 600.00 | .00 | .00 | .00 | 600.00 | 0 |
| | 610 - Training & Travel Totals | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$1,209.05 | \$8,790.95 | 12% |
| | Division 170 - Finance Totals | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$1,209.05 | \$8,790.95 | 12% |
| Division 180 - Information Technology | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 16,600.00 | 2,500.00 | 19,100.00 | .00 | 5,000.00 | 2,270.70 | 11,829.30 | 38 |
| 610.821 | Training & Travel Non-Training Costs | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 |
| | 610 - Training & Travel Totals | \$17,000.00 | \$2,500.00 | \$19,500.00 | \$0.00 | \$5,000.00 | \$2,270.70 | \$12,229.30 | 37% |
| | Division 180 - Information Technology Totals | \$17,000.00 | \$2,500.00 | \$19,500.00 | \$0.00 | \$5,000.00 | \$2,270.70 | \$12,229.30 | 37% |
| Department 15 - Administrative Services Totals | | | | | | | | | |
| | | \$145,621.00 | (\$7,500.00) | \$138,121.00 | \$640.68 | \$5,000.00 | \$18,684.23 | \$114,436.77 | 17% |
| Department 20 - Police | | | | | | | | | |
| Division 201 - Police Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,126.00 | .00 | 11,126.00 | .00 | .00 | 2,184.84 | 8,941.16 | 20 |
| 610.821 | Training & Travel Non-Training Costs | 6,842.00 | .00 | 6,842.00 | 150.00 | .00 | 800.15 | 6,041.85 | 12 |
| | 610 - Training & Travel Totals | \$17,968.00 | \$0.00 | \$17,968.00 | \$150.00 | \$0.00 | \$2,984.99 | \$14,983.01 | 17% |
| | Division 201 - Police Administration Totals | \$17,968.00 | \$0.00 | \$17,968.00 | \$150.00 | \$0.00 | \$2,984.99 | \$14,983.01 | 17% |
| Division 211 - Records Management | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,248.00 | .00 | 3,248.00 | .00 | .00 | 2,867.88 | 380.12 | 88 |
| 610.821 | Training & Travel Non-Training Costs | 1,088.00 | .00 | 1,088.00 | .00 | .00 | 50.00 | 1,038.00 | 5 |
| | 610 - Training & Travel Totals | \$4,336.00 | \$0.00 | \$4,336.00 | \$0.00 | \$0.00 | \$2,917.88 | \$1,418.12 | 67% |
| | Division 211 - Records Management Totals | \$4,336.00 | \$0.00 | \$4,336.00 | \$0.00 | \$0.00 | \$2,917.88 | \$1,418.12 | 67% |
| Division 212 - Communications/Dispatch | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,346.00 | .00 | 4,346.00 | .00 | .00 | 296.96 | 4,049.04 | 7 |
| | 610 - Training & Travel Totals | \$4,346.00 | \$0.00 | \$4,346.00 | \$0.00 | \$0.00 | \$296.96 | \$4,049.04 | 7% |
| | Division 212 - Communications/Dispatch Totals | \$4,346.00 | \$0.00 | \$4,346.00 | \$0.00 | \$0.00 | \$296.96 | \$4,049.04 | 7% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--------------------------------------|---------------------|-------------------|---------------------|----------------------------|------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 222 - Professional Standards | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 170,899.00 | .00 | 170,899.00 | 5,375.96 | .00 | 85,392.88 | 85,506.12 | 50 |
| 610.821 | Training & Travel Non-Training Costs | 676.00 | .00 | 676.00 | .00 | .00 | 797.05 | (121.05) | 118 |
| 610 - Training & Travel Totals | | \$171,575.00 | \$0.00 | \$171,575.00 | \$5,375.96 | \$0.00 | \$86,189.93 | \$85,385.07 | 50% |
| Division 222 - Professional Standards Totals | | | | | | | | | |
| | | \$171,575.00 | \$0.00 | \$171,575.00 | \$5,375.96 | \$0.00 | \$86,189.93 | \$85,385.07 | 50% |
| Division 231 - Criminal Investigations | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 52.00 | .00 | 52.00 | .00 | .00 | 4.00 | 48.00 | 8 |
| 610.821 | Training & Travel Non-Training Costs | 684.00 | .00 | 684.00 | .00 | .00 | .00 | 684.00 | 0 |
| 610 - Training & Travel Totals | | \$736.00 | \$0.00 | \$736.00 | \$0.00 | \$0.00 | \$4.00 | \$732.00 | 1% |
| Division 231 - Criminal Investigations Totals | | | | | | | | | |
| | | \$736.00 | \$0.00 | \$736.00 | \$0.00 | \$0.00 | \$4.00 | \$732.00 | 1% |
| Division 245 - Patrol Operations | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 7.60 | (7.60) | +++ |
| 610.821 | Training & Travel Non-Training Costs | 106.00 | .00 | 106.00 | .00 | .00 | 743.30 | (637.30) | 701 |
| 610 - Training & Travel Totals | | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$750.90 | (\$644.90) | 708% |
| Division 245 - Patrol Operations Totals | | | | | | | | | |
| | | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$750.90 | (\$644.90) | 708% |
| Division 252 - Traffic Operations | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 170.00 | .00 | 170.00 | .00 | .00 | .00 | 170.00 | 0 |
| 610 - Training & Travel Totals | | \$170.00 | \$0.00 | \$170.00 | \$0.00 | \$0.00 | \$0.00 | \$170.00 | 0% |
| Division 252 - Traffic Operations Totals | | | | | | | | | |
| | | \$170.00 | \$0.00 | \$170.00 | \$0.00 | \$0.00 | \$0.00 | \$170.00 | 0% |
| Division 280 - Police Grants | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,200.00 | .00 | 1,200.00 | .00 | .00 | .00 | 1,200.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 215.00 | .00 | 215.00 | .00 | .00 | .00 | 215.00 | 0 |
| 610 - Training & Travel Totals | | \$1,415.00 | \$0.00 | \$1,415.00 | \$0.00 | \$0.00 | \$0.00 | \$1,415.00 | 0% |
| Division 280 - Police Grants Totals | | | | | | | | | |
| | | \$1,415.00 | \$0.00 | \$1,415.00 | \$0.00 | \$0.00 | \$0.00 | \$1,415.00 | 0% |
| Division 281 - Novato Response Team (NRT) | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 12,500.00 | .00 | 12,500.00 | 440.00 | .00 | 1,025.00 | 11,475.00 | 8 |
| 610 - Training & Travel Totals | | \$12,500.00 | \$0.00 | \$12,500.00 | \$440.00 | \$0.00 | \$1,025.00 | \$11,475.00 | 8% |
| Division 281 - Novato Response Team (NRT) Totals | | | | | | | | | |
| | | \$12,500.00 | \$0.00 | \$12,500.00 | \$440.00 | \$0.00 | \$1,025.00 | \$11,475.00 | 8% |
| Division 282 - Special Response Team | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,275.00 | .00 | 4,275.00 | .00 | .00 | 250.00 | 4,025.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | .00 | .00 | .00 | 250.00 | .00 | 281.22 | (281.22) | +++ |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|--------------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 282 - Special Response Team | | | | | | | | | |
| 610 - Training & Travel Totals | | \$4,275.00 | \$0.00 | \$4,275.00 | \$250.00 | \$0.00 | \$531.22 | \$3,743.78 | 12% |
| Division 282 - Special Response Team Totals | | \$4,275.00 | \$0.00 | \$4,275.00 | \$250.00 | \$0.00 | \$531.22 | \$3,743.78 | 12% |
| Division 286 - Community Engagement | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 1,616.00 | .00 | 1,616.00 | .00 | .00 | 843.33 | 772.67 | 52 |
| 610 - Training & Travel Totals | | \$1,616.00 | \$0.00 | \$1,616.00 | \$0.00 | \$0.00 | \$843.33 | \$772.67 | 52% |
| Division 286 - Community Engagement Totals | | \$1,616.00 | \$0.00 | \$1,616.00 | \$0.00 | \$0.00 | \$843.33 | \$772.67 | 52% |
| Department 20 - Police Totals | | \$219,043.00 | \$0.00 | \$219,043.00 | \$6,215.96 | \$0.00 | \$95,544.21 | \$123,498.79 | 44% |
| Department 40 - Community Development | | | | | | | | | |
| Division 401 - CDD Administration | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 788.00 | .00 | 788.00 | .00 | .00 | 501.54 | 286.46 | 64 |
| 610 - Training & Travel Totals | | \$3,788.00 | \$0.00 | \$3,788.00 | \$0.00 | \$0.00 | \$501.54 | \$3,286.46 | 13% |
| Division 401 - CDD Administration Totals | | \$3,788.00 | \$0.00 | \$3,788.00 | \$0.00 | \$0.00 | \$501.54 | \$3,286.46 | 13% |
| Division 403 - Sustainability | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 420.00 | .00 | 420.00 | 231.24 | .00 | 2,080.35 | (1,660.35) | 495 |
| 610 - Training & Travel Totals | | \$420.00 | \$0.00 | \$420.00 | \$231.24 | \$0.00 | \$2,080.35 | (\$1,660.35) | 495% |
| Division 403 - Sustainability Totals | | \$420.00 | \$0.00 | \$420.00 | \$231.24 | \$0.00 | \$2,080.35 | (\$1,660.35) | 495% |
| Division 414 - Code Enforcement | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,200.00 | .00 | 3,200.00 | .00 | .00 | 86.00 | 3,114.00 | 3 |
| 610 - Training & Travel Totals | | \$3,200.00 | \$0.00 | \$3,200.00 | \$0.00 | \$0.00 | \$86.00 | \$3,114.00 | 3% |
| Division 414 - Code Enforcement Totals | | \$3,200.00 | \$0.00 | \$3,200.00 | \$0.00 | \$0.00 | \$86.00 | \$3,114.00 | 3% |
| Division 421 - Planning Administration | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,940.00 | .00 | 10,940.00 | .00 | .00 | .00 | 10,940.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 736.00 | .00 | 736.00 | .00 | .00 | 839.83 | (103.83) | 114 |
| 610 - Training & Travel Totals | | \$11,676.00 | \$0.00 | \$11,676.00 | \$0.00 | \$0.00 | \$839.83 | \$10,836.17 | 7% |
| Division 421 - Planning Administration Totals | | \$11,676.00 | \$0.00 | \$11,676.00 | \$0.00 | \$0.00 | \$839.83 | \$10,836.17 | 7% |
| Division 441 - Building Inspection | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,010.00 | .00 | 10,010.00 | .00 | .00 | 568.00 | 9,442.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | 526.00 | .00 | 526.00 | .00 | .00 | 147.00 | 379.00 | 28 |
| 610 - Training & Travel Totals | | \$10,536.00 | \$0.00 | \$10,536.00 | \$0.00 | \$0.00 | \$715.00 | \$9,821.00 | 7% |
| Division 441 - Building Inspection Totals | | \$10,536.00 | \$0.00 | \$10,536.00 | \$0.00 | \$0.00 | \$715.00 | \$9,821.00 | 7% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--------------------------------|--|--------------------|-------------------|--------------------|----------------------------|------------------|-------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| | Department 40 - Community Development Totals | \$29,620.00 | \$0.00 | \$29,620.00 | \$231.24 | \$0.00 | \$4,222.72 | \$25,397.28 | 14% |
| | Department 50 - Public Works | | | | | | | | |
| | Division 501 - Traffic & Engineering Admin. | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 14,692.00 | .00 | 14,692.00 | 105.00 | .00 | 1,088.21 | 13,603.79 | 7 |
| 610.821 | Training & Travel Non-Training Costs | 834.00 | .00 | 834.00 | .00 | .00 | 491.04 | 342.96 | 59 |
| | 610 - Training & Travel Totals | \$15,526.00 | \$0.00 | \$15,526.00 | \$105.00 | \$0.00 | \$1,579.25 | \$13,946.75 | 10% |
| | Division 501 - Traffic & Engineering Admin. Totals | \$15,526.00 | \$0.00 | \$15,526.00 | \$105.00 | \$0.00 | \$1,579.25 | \$13,946.75 | 10% |
| | Division 503 - Engineering Operations | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 168.00 | .00 | 168.00 | .00 | .00 | .00 | 168.00 | 0 |
| | 610 - Training & Travel Totals | \$168.00 | \$0.00 | \$168.00 | \$0.00 | \$0.00 | \$0.00 | \$168.00 | 0% |
| | Division 503 - Engineering Operations Totals | \$168.00 | \$0.00 | \$168.00 | \$0.00 | \$0.00 | \$0.00 | \$168.00 | 0% |
| | Division 510 - Private Project Engineering | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 52.00 | .00 | 52.00 | .00 | .00 | .00 | 52.00 | 0 |
| | 610 - Training & Travel Totals | \$52.00 | \$0.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 | \$52.00 | 0% |
| | Division 510 - Private Project Engineering Totals | \$52.00 | \$0.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 | \$52.00 | 0% |
| | Division 521 - Capital Projects Engineering | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 62.95 | (62.95) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$62.95 | (\$62.95) | +++ |
| | Division 521 - Capital Projects Engineering Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$62.95 | (\$62.95) | +++ |
| | Division 531 - Maintenance Administration | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 625.00 | .00 | 625.00 | .00 | .00 | .00 | 625.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 360.00 | .00 | 360.00 | .00 | .00 | .00 | 360.00 | 0 |
| | 610 - Training & Travel Totals | \$985.00 | \$0.00 | \$985.00 | \$0.00 | \$0.00 | \$0.00 | \$985.00 | 0% |
| | Division 531 - Maintenance Administration Totals | \$985.00 | \$0.00 | \$985.00 | \$0.00 | \$0.00 | \$0.00 | \$985.00 | 0% |
| | Division 541 - Street Maintenance | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,908.00 | .00 | 11,908.00 | 360.00 | .00 | 4,080.77 | 7,827.23 | 34 |
| 610.821 | Training & Travel Non-Training Costs | .00 | .00 | .00 | .00 | .00 | 35.00 | (35.00) | +++ |
| | 610 - Training & Travel Totals | \$11,908.00 | \$0.00 | \$11,908.00 | \$360.00 | \$0.00 | \$4,115.77 | \$7,792.23 | 35% |
| | Division 541 - Street Maintenance Totals | \$11,908.00 | \$0.00 | \$11,908.00 | \$360.00 | \$0.00 | \$4,115.77 | \$7,792.23 | 35% |
| | Division 561 - Median Island Maintenance | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 144.00 | .00 | 144.00 | .00 | .00 | 37.60 | 106.40 | 26 |
| | 610 - Training & Travel Totals | \$144.00 | \$0.00 | \$144.00 | \$0.00 | \$0.00 | \$37.60 | \$106.40 | 26% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 50 - Public Works | | | | | | | | | |
| | Division 561 - Median Island Maintenance Totals | \$144.00 | \$0.00 | \$144.00 | \$0.00 | \$0.00 | \$37.60 | \$106.40 | 26% |
| Division 571 - Parks Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 12,472.00 | .00 | 12,472.00 | 1,132.00 | .00 | 7,975.18 | 4,496.82 | 64 |
| | 610 - Training & Travel Totals | \$12,472.00 | \$0.00 | \$12,472.00 | \$1,132.00 | \$0.00 | \$7,975.18 | \$4,496.82 | 64% |
| | Division 571 - Parks Maintenance Totals | \$12,472.00 | \$0.00 | \$12,472.00 | \$1,132.00 | \$0.00 | \$7,975.18 | \$4,496.82 | 64% |
| Division 591 - Civic Center Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 317.00 | .00 | 317.00 | .00 | .00 | 27.60 | 289.40 | 9 |
| | 610 - Training & Travel Totals | \$5,317.00 | \$0.00 | \$5,317.00 | \$0.00 | \$0.00 | \$27.60 | \$5,289.40 | 1% |
| | Division 591 - Civic Center Maintenance Totals | \$5,317.00 | \$0.00 | \$5,317.00 | \$0.00 | \$0.00 | \$27.60 | \$5,289.40 | 1% |
| Division 595 - MTSC Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 499.00 | .00 | 499.00 | .00 | .00 | 25.68 | 473.32 | 5 |
| | 610 - Training & Travel Totals | \$699.00 | \$0.00 | \$699.00 | \$0.00 | \$0.00 | \$25.68 | \$673.32 | 4% |
| | Division 595 - MTSC Maintenance Totals | \$699.00 | \$0.00 | \$699.00 | \$0.00 | \$0.00 | \$25.68 | \$673.32 | 4% |
| | Department 50 - Public Works Totals | \$47,271.00 | \$0.00 | \$47,271.00 | \$1,597.00 | \$0.00 | \$13,824.03 | \$33,446.97 | 29% |
| Department 60 - PRCS | | | | | | | | | |
| Division 601 - PRCS Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,862.00 | .00 | 11,862.00 | .00 | .00 | 1,712.91 | 10,149.09 | 14 |
| 610.821 | Training & Travel Non-Training Costs | 2,662.00 | .00 | 2,662.00 | .00 | .00 | 11.99 | 2,650.01 | 0 |
| | 610 - Training & Travel Totals | \$14,524.00 | \$0.00 | \$14,524.00 | \$0.00 | \$0.00 | \$1,724.90 | \$12,799.10 | 12% |
| | Division 601 - PRCS Administration Totals | \$14,524.00 | \$0.00 | \$14,524.00 | \$0.00 | \$0.00 | \$1,724.90 | \$12,799.10 | 12% |
| Division 605 - Activities Guide | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 106.00 | .00 | 106.00 | .00 | .00 | .00 | 106.00 | 0 |
| | 610 - Training & Travel Totals | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$0.00 | \$106.00 | 0% |
| | Division 605 - Activities Guide Totals | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$0.00 | \$106.00 | 0% |
| Division 612 - Child Care & Enrichment | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,129.00 | .00 | 4,129.00 | .00 | .00 | .00 | 4,129.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 451.00 | .00 | 451.00 | .00 | .00 | 40.70 | 410.30 | 9 |
| | 610 - Training & Travel Totals | \$4,580.00 | \$0.00 | \$4,580.00 | \$0.00 | \$0.00 | \$40.70 | \$4,539.30 | 1% |
| | Division 612 - Child Care & Enrichment Totals | \$4,580.00 | \$0.00 | \$4,580.00 | \$0.00 | \$0.00 | \$40.70 | \$4,539.30 | 1% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|-----------------------|---------------------|-----------------------|----------------------------|---------------------|-----------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 60 - PRCS | | | | | | | | | |
| Division 627 - Museum Administration & Classes | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 |
| | 610 - Training & Travel Totals | \$50.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 | 0% |
| | Division 627 - Museum Administration & Classes Totals | \$50.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 | 0% |
| Division 631 - Sr Citizens Admin | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 972.00 | .00 | 972.00 | .00 | .00 | .00 | 972.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 575.00 | .00 | 575.00 | .00 | .00 | .00 | 575.00 | 0 |
| | 610 - Training & Travel Totals | \$1,547.00 | \$0.00 | \$1,547.00 | \$0.00 | \$0.00 | \$0.00 | \$1,547.00 | 0% |
| | Division 631 - Sr Citizens Admin Totals | \$1,547.00 | \$0.00 | \$1,547.00 | \$0.00 | \$0.00 | \$0.00 | \$1,547.00 | 0% |
| Division 641 - Athletics Programs | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,400.00 | .00 | 1,400.00 | .00 | .00 | 2,574.76 | (1,174.76) | 184 |
| 610.821 | Training & Travel Non-Training Costs | 3,119.00 | .00 | 3,119.00 | 289.80 | .00 | 289.80 | 2,829.20 | 9 |
| | 610 - Training & Travel Totals | \$4,519.00 | \$0.00 | \$4,519.00 | \$289.80 | \$0.00 | \$2,864.56 | \$1,654.44 | 63% |
| | Division 641 - Athletics Programs Totals | \$4,519.00 | \$0.00 | \$4,519.00 | \$289.80 | \$0.00 | \$2,864.56 | \$1,654.44 | 63% |
| Division 642 - Gymnastics | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 6,900.00 | .00 | 6,900.00 | .00 | .00 | .00 | 6,900.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 2,300.00 | .00 | 2,300.00 | .00 | .00 | 1,517.43 | 782.57 | 66 |
| | 610 - Training & Travel Totals | \$9,200.00 | \$0.00 | \$9,200.00 | \$0.00 | \$0.00 | \$1,517.43 | \$7,682.57 | 16% |
| | Division 642 - Gymnastics Totals | \$9,200.00 | \$0.00 | \$9,200.00 | \$0.00 | \$0.00 | \$1,517.43 | \$7,682.57 | 16% |
| | Department 60 - PRCS Totals | \$34,526.00 | \$0.00 | \$34,526.00 | \$289.80 | \$0.00 | \$6,147.59 | \$28,378.41 | 18% |
| | EXPENSE TOTALS | \$521,223.00 | (\$7,500.00) | \$513,723.00 | \$9,242.69 | \$5,000.00 | \$160,785.74 | \$347,937.26 | 32% |
| Fund 101 - General Fund Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 521,223.00 | (7,500.00) | 513,723.00 | 9,242.69 | 5,000.00 | 160,785.74 | 347,937.26 | 32% |
| | Fund 101 - General Fund Totals | (\$521,223.00) | \$7,500.00 | (\$513,723.00) | (\$9,242.69) | (\$5,000.00) | (\$160,785.74) | (\$347,937.26) | |
| Fund 111 - Measure F Sales Tax | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 120 - Economic Development | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 |
| | 610 - Training & Travel Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|------------------------------------|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 111 - Measure F Sales Tax | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| | Department 10 - Central Administration | | | | | | | | |
| | Division 120 - Economic Development Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| | Department 10 - Central Administration Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| | EXPENSE TOTALS | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| | Fund 111 - Measure F Sales Tax Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0% |
| | Fund 111 - Measure F Sales Tax Totals | (\$3,000.00) | \$0.00 | (\$3,000.00) | \$0.00 | \$0.00 | \$0.00 | (\$3,000.00) | |
| Fund 217 - Automation Surcharge | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| | Department 40 - Community Development | | | | | | | | |
| | Division 401 - CDD Administration | | | | | | | | |
| | 610 Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 |
| | 610 - Training & Travel Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| | Division 401 - CDD Administration Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| | Department 40 - Community Development Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| | EXPENSE TOTALS | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| | Fund 217 - Automation Surcharge Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0% |
| | Fund 217 - Automation Surcharge Totals | (\$1,500.00) | \$0.00 | (\$1,500.00) | \$0.00 | \$0.00 | \$0.00 | (\$1,500.00) | |
| Fund 231 - Special Police Projects | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| | Department 20 - Police | | | | | | | | |
| | Division 280 - Police Grants | | | | | | | | |
| | 610 Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 539.94 | (539.94) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$539.94 | (\$539.94) | +++ |
| | Division 280 - Police Grants Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$539.94 | (\$539.94) | +++ |
| | Division 290 - Special Projects | | | | | | | | |
| | 610 Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 2,786.89 | 213.11 | 93 |
| | 610 - Training & Travel Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$2,786.89 | \$213.11 | 93% |
| | Division 290 - Special Projects Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$2,786.89 | \$213.11 | 93% |
| | Department 20 - Police Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$3,326.83 | (\$326.83) | 111% |
| | EXPENSE TOTALS | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$3,326.83 | (\$326.83) | 111% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|----------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 231 - Special Police Projects Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 3,326.83 | (326.83) | 111% |
| Fund 231 - Special Police Projects Totals | | | | | | | | | |
| | | (\$3,000.00) | \$0.00 | (\$3,000.00) | \$0.00 | \$0.00 | (\$3,326.83) | \$326.83 | |
| Fund 232 - State COPS Grant | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 280 - Police Grants | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0 |
| 610 - Training & Travel Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Division 280 - Police Grants Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Department 20 - Police Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| EXPENSE TOTALS | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Fund 232 - State COPS Grant Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0% |
| Fund 232 - State COPS Grant Totals | | | | | | | | | |
| | | (\$10,000.00) | \$0.00 | (\$10,000.00) | \$0.00 | \$0.00 | \$0.00 | (\$10,000.00) | |
| Fund 601 - Equipment Maintenance | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 50 - Public Works | | | | | | | | | |
| Division 701 - Equip/Vehicle Maint. | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,250.00 | .00 | 1,250.00 | .00 | .00 | 279.00 | 971.00 | 22 |
| 610 - Training & Travel Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$0.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| Division 701 - Equip/Vehicle Maint. Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$0.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| Department 50 - Public Works Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$0.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| EXPENSE TOTALS | | \$1,250.00 | \$0.00 | \$1,250.00 | \$0.00 | \$0.00 | \$279.00 | \$971.00 | 22% |
| Fund 601 - Equipment Maintenance Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 1,250.00 | .00 | 1,250.00 | .00 | .00 | 279.00 | 971.00 | 22% |
| Fund 601 - Equipment Maintenance Totals | | | | | | | | | |
| | | (\$1,250.00) | \$0.00 | (\$1,250.00) | \$0.00 | \$0.00 | (\$279.00) | (\$971.00) | |
| Fund 651 - MVMCC | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 40 - Community Development | | | | | | | | | |
| Division 931 - MVMCC Operations | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,700.00 | .00 | 3,700.00 | .00 | .00 | .00 | 3,700.00 | 0 |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|-------------------------|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 651 - MVMCC | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| | Department 40 - Community Development | | | | | | | | |
| | Division 931 - MVMCC Operations | | | | | | | | |
| | 610 - Training & Travel Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | Division 931 - MVMCC Operations Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | Department 40 - Community Development Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | EXPENSE TOTALS | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| Fund 651 - MVMCC Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,700.00 | .00 | 3,700.00 | .00 | .00 | .00 | 3,700.00 | 0% |
| Fund 651 - MVMCC Totals | | (\$3,700.00) | \$0.00 | (\$3,700.00) | \$0.00 | \$0.00 | \$0.00 | (\$3,700.00) | |
| Grand Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 543,673.00 | (7,500.00) | 536,173.00 | 9,242.69 | 5,000.00 | 164,391.57 | 366,781.43 | 32% |
| Grand Totals | | (\$543,673.00) | \$7,500.00 | (\$536,173.00) | (\$9,242.69) | (\$5,000.00) | (\$164,391.57) | (\$366,781.43) | |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|--|--------------------|-------------------|--------------------|----------------------------|------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 100 - City Council | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 6,594.00 | .00 | 6,594.00 | 611.45 | .00 | 9,077.30 | (2,483.30) | 138 |
| 610.821 | Training & Travel Non-Training Costs | 5,673.00 | .00 | 5,673.00 | .00 | .00 | 556.10 | 5,116.90 | 10 |
| | 610 - Training & Travel Totals | \$12,267.00 | \$0.00 | \$12,267.00 | \$611.45 | \$0.00 | \$9,633.40 | \$2,633.60 | 79% |
| | Division 100 - City Council Totals | \$12,267.00 | \$0.00 | \$12,267.00 | \$611.45 | \$0.00 | \$9,633.40 | \$2,633.60 | 79% |
| Division 110 - City Manager | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 15,475.00 | .00 | 15,475.00 | 3.00 | .00 | 6,129.48 | 9,345.52 | 40 |
| 610.821 | Training & Travel Non-Training Costs | 3,051.00 | .00 | 3,051.00 | 233.15 | .00 | 2,908.41 | 142.59 | 95 |
| | 610 - Training & Travel Totals | \$18,526.00 | \$0.00 | \$18,526.00 | \$236.15 | \$0.00 | \$9,037.89 | \$9,488.11 | 49% |
| | Division 110 - City Manager Totals | \$18,526.00 | \$0.00 | \$18,526.00 | \$236.15 | \$0.00 | \$9,037.89 | \$9,488.11 | 49% |
| Division 112 - Public Information | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 105.00 | (105.00) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105.00 | (\$105.00) | +++ |
| | Division 112 - Public Information Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$105.00 | (\$105.00) | +++ |
| Division 120 - Economic Development | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 7,000.00 | .00 | 7,000.00 | 500.00 | .00 | 1,226.44 | 5,773.56 | 18 |
| 610.821 | Training & Travel Non-Training Costs | 2,000.00 | .00 | 2,000.00 | 832.64 | .00 | 1,823.46 | 176.54 | 91 |
| | 610 - Training & Travel Totals | \$9,000.00 | \$0.00 | \$9,000.00 | \$1,332.64 | \$0.00 | \$3,049.90 | \$5,950.10 | 34% |
| | Division 120 - Economic Development Totals | \$9,000.00 | \$0.00 | \$9,000.00 | \$1,332.64 | \$0.00 | \$3,049.90 | \$5,950.10 | 34% |
| Division 130 - City Clerk | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 5,085.00 | .00 | 5,085.00 | .00 | .00 | 325.00 | 4,760.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | 264.00 | .00 | 264.00 | .00 | .00 | 2,392.01 | (2,128.01) | 906 |
| | 610 - Training & Travel Totals | \$5,349.00 | \$0.00 | \$5,349.00 | \$0.00 | \$0.00 | \$2,717.01 | \$2,631.99 | 51% |
| | Division 130 - City Clerk Totals | \$5,349.00 | \$0.00 | \$5,349.00 | \$0.00 | \$0.00 | \$2,717.01 | \$2,631.99 | 51% |
| | Department 10 - Central Administration Totals | \$45,142.00 | \$0.00 | \$45,142.00 | \$2,180.24 | \$0.00 | \$24,543.20 | \$20,598.80 | 54% |
| Department 15 - Administrative Services | | | | | | | | | |
| Division 150 - ASD Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,403.00 | .00 | 10,403.00 | 433.17 | .00 | 1,341.46 | 9,061.54 | 13 |
| 610.821 | Training & Travel Non-Training Costs | 1,104.00 | .00 | 1,104.00 | .00 | .00 | 92.98 | 1,011.02 | 8 |
| | 610 - Training & Travel Totals | \$11,507.00 | \$0.00 | \$11,507.00 | \$433.17 | \$0.00 | \$1,434.44 | \$10,072.56 | 12% |
| | Division 150 - ASD Administration Totals | \$11,507.00 | \$0.00 | \$11,507.00 | \$433.17 | \$0.00 | \$1,434.44 | \$10,072.56 | 12% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|---------------------|----------------------|---------------------|----------------------------|--------------------|--------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 15 - Administrative Services | | | | | | | | | |
| Division 160 - Human Resources | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 9,636.00 | (4,166.00) | 5,470.00 | .00 | .00 | 419.57 | 5,050.43 | 8 |
| 610.821 | Training & Travel Non-Training Costs | 841.00 | 4,166.00 | 5,007.00 | 419.33 | .00 | 2,798.35 | 2,208.65 | 56 |
| 610.881 | Training & Travel Employee Development | 96,637.00 | (10,000.00) | 86,637.00 | .00 | .00 | 11,404.62 | 75,232.38 | 13 |
| 610 - Training & Travel Totals | | \$107,114.00 | (\$10,000.00) | \$97,114.00 | \$419.33 | \$0.00 | \$14,622.54 | \$82,491.46 | 15% |
| Division 160 - Human Resources Totals | | \$107,114.00 | (\$10,000.00) | \$97,114.00 | \$419.33 | \$0.00 | \$14,622.54 | \$82,491.46 | 15% |
| Division 170 - Finance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 9,400.00 | .00 | 9,400.00 | .00 | .00 | 1,209.05 | 8,190.95 | 13 |
| 610.821 | Training & Travel Non-Training Costs | 600.00 | .00 | 600.00 | 61.00 | .00 | 61.00 | 539.00 | 10 |
| 610 - Training & Travel Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$61.00 | \$0.00 | \$1,270.05 | \$8,729.95 | 13% |
| Division 170 - Finance Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$61.00 | \$0.00 | \$1,270.05 | \$8,729.95 | 13% |
| Division 180 - Information Technology | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 16,600.00 | 2,500.00 | 19,100.00 | .00 | 13,000.00 | 2,270.70 | 3,829.30 | 80 |
| 610.821 | Training & Travel Non-Training Costs | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 |
| 610 - Training & Travel Totals | | \$17,000.00 | \$2,500.00 | \$19,500.00 | \$0.00 | \$13,000.00 | \$2,270.70 | \$4,229.30 | 78% |
| Division 180 - Information Technology Totals | | \$17,000.00 | \$2,500.00 | \$19,500.00 | \$0.00 | \$13,000.00 | \$2,270.70 | \$4,229.30 | 78% |
| Department 15 - Administrative Services Totals | | | | | | | | | |
| | | \$145,621.00 | (\$7,500.00) | \$138,121.00 | \$913.50 | \$13,000.00 | \$19,597.73 | \$105,523.27 | 24% |
| Department 20 - Police | | | | | | | | | |
| Division 201 - Police Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,126.00 | .00 | 11,126.00 | 1,661.17 | .00 | 3,846.01 | 7,279.99 | 35 |
| 610.821 | Training & Travel Non-Training Costs | 6,842.00 | .00 | 6,842.00 | 106.60 | .00 | 906.75 | 5,935.25 | 13 |
| 610 - Training & Travel Totals | | \$17,968.00 | \$0.00 | \$17,968.00 | \$1,767.77 | \$0.00 | \$4,752.76 | \$13,215.24 | 26% |
| Division 201 - Police Administration Totals | | \$17,968.00 | \$0.00 | \$17,968.00 | \$1,767.77 | \$0.00 | \$4,752.76 | \$13,215.24 | 26% |
| Division 211 - Records Management | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,248.00 | .00 | 3,248.00 | .00 | .00 | 2,867.88 | 380.12 | 88 |
| 610.821 | Training & Travel Non-Training Costs | 1,088.00 | .00 | 1,088.00 | .00 | .00 | 50.00 | 1,038.00 | 5 |
| 610 - Training & Travel Totals | | \$4,336.00 | \$0.00 | \$4,336.00 | \$0.00 | \$0.00 | \$2,917.88 | \$1,418.12 | 67% |
| Division 211 - Records Management Totals | | \$4,336.00 | \$0.00 | \$4,336.00 | \$0.00 | \$0.00 | \$2,917.88 | \$1,418.12 | 67% |
| Division 212 - Communications/Dispatch | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,346.00 | .00 | 4,346.00 | 373.60 | .00 | 670.56 | 3,675.44 | 15 |
| 610 - Training & Travel Totals | | \$4,346.00 | \$0.00 | \$4,346.00 | \$373.60 | \$0.00 | \$670.56 | \$3,675.44 | 15% |
| Division 212 - Communications/Dispatch Totals | | \$4,346.00 | \$0.00 | \$4,346.00 | \$373.60 | \$0.00 | \$670.56 | \$3,675.44 | 15% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--------------------------------------|---------------------|-------------------|---------------------|----------------------------|------------------|---------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 222 - Professional Standards | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 170,899.00 | .00 | 170,899.00 | 21,100.89 | .00 | 106,493.77 | 64,405.23 | 62 |
| 610.821 | Training & Travel Non-Training Costs | 676.00 | .00 | 676.00 | .00 | .00 | 797.05 | (121.05) | 118 |
| 610 - Training & Travel Totals | | \$171,575.00 | \$0.00 | \$171,575.00 | \$21,100.89 | \$0.00 | \$107,290.82 | \$64,284.18 | 63% |
| Division 222 - Professional Standards Totals | | | | | | | | | |
| | | \$171,575.00 | \$0.00 | \$171,575.00 | \$21,100.89 | \$0.00 | \$107,290.82 | \$64,284.18 | 63% |
| Division 231 - Criminal Investigations | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 52.00 | .00 | 52.00 | .00 | .00 | 4.00 | 48.00 | 8 |
| 610.821 | Training & Travel Non-Training Costs | 684.00 | .00 | 684.00 | 26.80 | .00 | 26.80 | 657.20 | 4 |
| 610 - Training & Travel Totals | | \$736.00 | \$0.00 | \$736.00 | \$26.80 | \$0.00 | \$30.80 | \$705.20 | 4% |
| Division 231 - Criminal Investigations Totals | | | | | | | | | |
| | | \$736.00 | \$0.00 | \$736.00 | \$26.80 | \$0.00 | \$30.80 | \$705.20 | 4% |
| Division 245 - Patrol Operations | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 7.60 | (7.60) | +++ |
| 610.821 | Training & Travel Non-Training Costs | 106.00 | .00 | 106.00 | 359.55 | .00 | 1,102.85 | (996.85) | 1040 |
| 610 - Training & Travel Totals | | \$106.00 | \$0.00 | \$106.00 | \$359.55 | \$0.00 | \$1,110.45 | (\$1,004.45) | 1048% |
| Division 245 - Patrol Operations Totals | | | | | | | | | |
| | | \$106.00 | \$0.00 | \$106.00 | \$359.55 | \$0.00 | \$1,110.45 | (\$1,004.45) | 1048% |
| Division 252 - Traffic Operations | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 170.00 | .00 | 170.00 | .00 | .00 | .00 | 170.00 | 0 |
| 610 - Training & Travel Totals | | \$170.00 | \$0.00 | \$170.00 | \$0.00 | \$0.00 | \$0.00 | \$170.00 | 0% |
| Division 252 - Traffic Operations Totals | | | | | | | | | |
| | | \$170.00 | \$0.00 | \$170.00 | \$0.00 | \$0.00 | \$0.00 | \$170.00 | 0% |
| Division 280 - Police Grants | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,200.00 | .00 | 1,200.00 | .00 | .00 | .00 | 1,200.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 215.00 | .00 | 215.00 | .00 | .00 | .00 | 215.00 | 0 |
| 610 - Training & Travel Totals | | \$1,415.00 | \$0.00 | \$1,415.00 | \$0.00 | \$0.00 | \$0.00 | \$1,415.00 | 0% |
| Division 280 - Police Grants Totals | | | | | | | | | |
| | | \$1,415.00 | \$0.00 | \$1,415.00 | \$0.00 | \$0.00 | \$0.00 | \$1,415.00 | 0% |
| Division 281 - Novato Response Team (NRT) | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 12,500.00 | .00 | 12,500.00 | 96.00 | .00 | 1,121.00 | 11,379.00 | 9 |
| 610 - Training & Travel Totals | | \$12,500.00 | \$0.00 | \$12,500.00 | \$96.00 | \$0.00 | \$1,121.00 | \$11,379.00 | 9% |
| Division 281 - Novato Response Team (NRT) Totals | | | | | | | | | |
| | | \$12,500.00 | \$0.00 | \$12,500.00 | \$96.00 | \$0.00 | \$1,121.00 | \$11,379.00 | 9% |
| Division 282 - Special Response Team | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,275.00 | .00 | 4,275.00 | 496.41 | .00 | 746.41 | 3,528.59 | 17 |
| 610.821 | Training & Travel Non-Training Costs | .00 | .00 | .00 | 102.52 | .00 | 383.74 | (383.74) | +++ |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|--------------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 282 - Special Response Team | | | | | | | | | |
| 610 - Training & Travel Totals | | \$4,275.00 | \$0.00 | \$4,275.00 | \$598.93 | \$0.00 | \$1,130.15 | \$3,144.85 | 26% |
| Division 282 - Special Response Team Totals | | \$4,275.00 | \$0.00 | \$4,275.00 | \$598.93 | \$0.00 | \$1,130.15 | \$3,144.85 | 26% |
| Division 286 - Community Engagement | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 1,616.00 | .00 | 1,616.00 | .00 | .00 | 843.33 | 772.67 | 52 |
| 610 - Training & Travel Totals | | \$1,616.00 | \$0.00 | \$1,616.00 | \$0.00 | \$0.00 | \$843.33 | \$772.67 | 52% |
| Division 286 - Community Engagement Totals | | \$1,616.00 | \$0.00 | \$1,616.00 | \$0.00 | \$0.00 | \$843.33 | \$772.67 | 52% |
| Department 20 - Police Totals | | \$219,043.00 | \$0.00 | \$219,043.00 | \$24,323.54 | \$0.00 | \$119,867.75 | \$99,175.25 | 55% |
| Department 40 - Community Development | | | | | | | | | |
| Division 401 - CDD Administration | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,000.00 | .00 | 3,000.00 | 13.74 | .00 | 13.74 | 2,986.26 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 788.00 | .00 | 788.00 | 41.59 | .00 | 543.13 | 244.87 | 69 |
| 610 - Training & Travel Totals | | \$3,788.00 | \$0.00 | \$3,788.00 | \$55.33 | \$0.00 | \$556.87 | \$3,231.13 | 15% |
| Division 401 - CDD Administration Totals | | \$3,788.00 | \$0.00 | \$3,788.00 | \$55.33 | \$0.00 | \$556.87 | \$3,231.13 | 15% |
| Division 403 - Sustainability | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 420.00 | .00 | 420.00 | .00 | .00 | 2,080.35 | (1,660.35) | 495 |
| 610 - Training & Travel Totals | | \$420.00 | \$0.00 | \$420.00 | \$0.00 | \$0.00 | \$2,080.35 | (\$1,660.35) | 495% |
| Division 403 - Sustainability Totals | | \$420.00 | \$0.00 | \$420.00 | \$0.00 | \$0.00 | \$2,080.35 | (\$1,660.35) | 495% |
| Division 414 - Code Enforcement | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,200.00 | .00 | 3,200.00 | .00 | .00 | 86.00 | 3,114.00 | 3 |
| 610 - Training & Travel Totals | | \$3,200.00 | \$0.00 | \$3,200.00 | \$0.00 | \$0.00 | \$86.00 | \$3,114.00 | 3% |
| Division 414 - Code Enforcement Totals | | \$3,200.00 | \$0.00 | \$3,200.00 | \$0.00 | \$0.00 | \$86.00 | \$3,114.00 | 3% |
| Division 421 - Planning Administration | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,940.00 | .00 | 10,940.00 | 1,328.00 | .00 | 1,328.00 | 9,612.00 | 12 |
| 610.821 | Training & Travel Non-Training Costs | 736.00 | .00 | 736.00 | .00 | .00 | 839.83 | (103.83) | 114 |
| 610 - Training & Travel Totals | | \$11,676.00 | \$0.00 | \$11,676.00 | \$1,328.00 | \$0.00 | \$2,167.83 | \$9,508.17 | 19% |
| Division 421 - Planning Administration Totals | | \$11,676.00 | \$0.00 | \$11,676.00 | \$1,328.00 | \$0.00 | \$2,167.83 | \$9,508.17 | 19% |
| Division 441 - Building Inspection | | | | | | | | | |
| 610 - Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,010.00 | .00 | 10,010.00 | .00 | .00 | 568.00 | 9,442.00 | 6 |
| 610.821 | Training & Travel Non-Training Costs | 526.00 | .00 | 526.00 | .00 | .00 | 147.00 | 379.00 | 28 |
| 610 - Training & Travel Totals | | \$10,536.00 | \$0.00 | \$10,536.00 | \$0.00 | \$0.00 | \$715.00 | \$9,821.00 | 7% |
| Division 441 - Building Inspection Totals | | \$10,536.00 | \$0.00 | \$10,536.00 | \$0.00 | \$0.00 | \$715.00 | \$9,821.00 | 7% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--------------------------------|--|--------------------|-------------------|--------------------|----------------------------|------------------|-------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| | Department 40 - Community Development Totals | \$29,620.00 | \$0.00 | \$29,620.00 | \$1,383.33 | \$0.00 | \$5,606.05 | \$24,013.95 | 19% |
| | Department 50 - Public Works | | | | | | | | |
| | Division 501 - Traffic & Engineering Admin. | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 14,692.00 | .00 | 14,692.00 | (4.00) | .00 | 1,084.21 | 13,607.79 | 7 |
| 610.821 | Training & Travel Non-Training Costs | 834.00 | .00 | 834.00 | .00 | .00 | 491.04 | 342.96 | 59 |
| | 610 - Training & Travel Totals | \$15,526.00 | \$0.00 | \$15,526.00 | (\$4.00) | \$0.00 | \$1,575.25 | \$13,950.75 | 10% |
| | Division 501 - Traffic & Engineering Admin. Totals | \$15,526.00 | \$0.00 | \$15,526.00 | (\$4.00) | \$0.00 | \$1,575.25 | \$13,950.75 | 10% |
| | Division 503 - Engineering Operations | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 168.00 | .00 | 168.00 | .00 | .00 | .00 | 168.00 | 0 |
| | 610 - Training & Travel Totals | \$168.00 | \$0.00 | \$168.00 | \$0.00 | \$0.00 | \$0.00 | \$168.00 | 0% |
| | Division 503 - Engineering Operations Totals | \$168.00 | \$0.00 | \$168.00 | \$0.00 | \$0.00 | \$0.00 | \$168.00 | 0% |
| | Division 510 - Private Project Engineering | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 52.00 | .00 | 52.00 | .00 | .00 | .00 | 52.00 | 0 |
| | 610 - Training & Travel Totals | \$52.00 | \$0.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 | \$52.00 | 0% |
| | Division 510 - Private Project Engineering Totals | \$52.00 | \$0.00 | \$52.00 | \$0.00 | \$0.00 | \$0.00 | \$52.00 | 0% |
| | Division 521 - Capital Projects Engineering | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 62.95 | (62.95) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$62.95 | (\$62.95) | +++ |
| | Division 521 - Capital Projects Engineering Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$62.95 | (\$62.95) | +++ |
| | Division 531 - Maintenance Administration | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 625.00 | .00 | 625.00 | .00 | .00 | .00 | 625.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 360.00 | .00 | 360.00 | .00 | .00 | .00 | 360.00 | 0 |
| | 610 - Training & Travel Totals | \$985.00 | \$0.00 | \$985.00 | \$0.00 | \$0.00 | \$0.00 | \$985.00 | 0% |
| | Division 531 - Maintenance Administration Totals | \$985.00 | \$0.00 | \$985.00 | \$0.00 | \$0.00 | \$0.00 | \$985.00 | 0% |
| | Division 541 - Street Maintenance | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,908.00 | .00 | 11,908.00 | 1,973.01 | .00 | 6,053.78 | 5,854.22 | 51 |
| 610.821 | Training & Travel Non-Training Costs | .00 | .00 | .00 | .00 | .00 | 35.00 | (35.00) | +++ |
| | 610 - Training & Travel Totals | \$11,908.00 | \$0.00 | \$11,908.00 | \$1,973.01 | \$0.00 | \$6,088.78 | \$5,819.22 | 51% |
| | Division 541 - Street Maintenance Totals | \$11,908.00 | \$0.00 | \$11,908.00 | \$1,973.01 | \$0.00 | \$6,088.78 | \$5,819.22 | 51% |
| | Division 561 - Median Island Maintenance | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 144.00 | .00 | 144.00 | 12.32 | .00 | 49.92 | 94.08 | 35 |
| | 610 - Training & Travel Totals | \$144.00 | \$0.00 | \$144.00 | \$12.32 | \$0.00 | \$49.92 | \$94.08 | 35% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 50 - Public Works | | | | | | | | | |
| | Division 561 - Median Island Maintenance Totals | \$144.00 | \$0.00 | \$144.00 | \$12.32 | \$0.00 | \$49.92 | \$94.08 | 35% |
| Division 571 - Parks Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 12,472.00 | .00 | 12,472.00 | 750.00 | .00 | 8,725.18 | 3,746.82 | 70 |
| | 610 - Training & Travel Totals | \$12,472.00 | \$0.00 | \$12,472.00 | \$750.00 | \$0.00 | \$8,725.18 | \$3,746.82 | 70% |
| | Division 571 - Parks Maintenance Totals | \$12,472.00 | \$0.00 | \$12,472.00 | \$750.00 | \$0.00 | \$8,725.18 | \$3,746.82 | 70% |
| Division 591 - Civic Center Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 317.00 | .00 | 317.00 | .00 | .00 | 27.60 | 289.40 | 9 |
| | 610 - Training & Travel Totals | \$5,317.00 | \$0.00 | \$5,317.00 | \$0.00 | \$0.00 | \$27.60 | \$5,289.40 | 1% |
| | Division 591 - Civic Center Maintenance Totals | \$5,317.00 | \$0.00 | \$5,317.00 | \$0.00 | \$0.00 | \$27.60 | \$5,289.40 | 1% |
| Division 595 - MTSC Maintenance | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 200.00 | .00 | 200.00 | .00 | .00 | .00 | 200.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 499.00 | .00 | 499.00 | .00 | .00 | 25.68 | 473.32 | 5 |
| | 610 - Training & Travel Totals | \$699.00 | \$0.00 | \$699.00 | \$0.00 | \$0.00 | \$25.68 | \$673.32 | 4% |
| | Division 595 - MTSC Maintenance Totals | \$699.00 | \$0.00 | \$699.00 | \$0.00 | \$0.00 | \$25.68 | \$673.32 | 4% |
| | Department 50 - Public Works Totals | \$47,271.00 | \$0.00 | \$47,271.00 | \$2,731.33 | \$0.00 | \$16,555.36 | \$30,715.64 | 35% |
| Department 60 - PRCS | | | | | | | | | |
| Division 601 - PRCS Administration | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 11,862.00 | .00 | 11,862.00 | .00 | .00 | 1,712.91 | 10,149.09 | 14 |
| 610.821 | Training & Travel Non-Training Costs | 2,662.00 | .00 | 2,662.00 | 196.43 | .00 | 208.42 | 2,453.58 | 8 |
| | 610 - Training & Travel Totals | \$14,524.00 | \$0.00 | \$14,524.00 | \$196.43 | \$0.00 | \$1,921.33 | \$12,602.67 | 13% |
| | Division 601 - PRCS Administration Totals | \$14,524.00 | \$0.00 | \$14,524.00 | \$196.43 | \$0.00 | \$1,921.33 | \$12,602.67 | 13% |
| Division 605 - Activities Guide | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 106.00 | .00 | 106.00 | .00 | .00 | .00 | 106.00 | 0 |
| | 610 - Training & Travel Totals | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$0.00 | \$106.00 | 0% |
| | Division 605 - Activities Guide Totals | \$106.00 | \$0.00 | \$106.00 | \$0.00 | \$0.00 | \$0.00 | \$106.00 | 0% |
| Division 612 - Child Care & Enrichment | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 4,129.00 | .00 | 4,129.00 | .00 | .00 | .00 | 4,129.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 451.00 | .00 | 451.00 | .00 | .00 | 40.70 | 410.30 | 9 |
| | 610 - Training & Travel Totals | \$4,580.00 | \$0.00 | \$4,580.00 | \$0.00 | \$0.00 | \$40.70 | \$4,539.30 | 1% |
| | Division 612 - Child Care & Enrichment Totals | \$4,580.00 | \$0.00 | \$4,580.00 | \$0.00 | \$0.00 | \$40.70 | \$4,539.30 | 1% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|--|-----------------------|---------------------|-----------------------|----------------------------|----------------------|-----------------------|---------------------------|---------------|
| Fund 101 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 60 - PRCS | | | | | | | | | |
| Division 627 - Museum Administration & Classes | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.821 | Training & Travel Non-Training Costs | 50.00 | .00 | 50.00 | .00 | .00 | .00 | 50.00 | 0 |
| | 610 - Training & Travel Totals | \$50.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 | 0% |
| | Division 627 - Museum Administration & Classes Totals | \$50.00 | \$0.00 | \$50.00 | \$0.00 | \$0.00 | \$0.00 | \$50.00 | 0% |
| Division 631 - Sr Citizens Admin | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 972.00 | .00 | 972.00 | 1,760.00 | .00 | 1,760.00 | (788.00) | 181 |
| 610.821 | Training & Travel Non-Training Costs | 575.00 | .00 | 575.00 | .00 | .00 | .00 | 575.00 | 0 |
| | 610 - Training & Travel Totals | \$1,547.00 | \$0.00 | \$1,547.00 | \$1,760.00 | \$0.00 | \$1,760.00 | (\$213.00) | 114% |
| | Division 631 - Sr Citizens Admin Totals | \$1,547.00 | \$0.00 | \$1,547.00 | \$1,760.00 | \$0.00 | \$1,760.00 | (\$213.00) | 114% |
| Division 641 - Athletics Programs | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,400.00 | .00 | 1,400.00 | 182.00 | .00 | 2,756.76 | (1,356.76) | 197 |
| 610.821 | Training & Travel Non-Training Costs | 3,119.00 | .00 | 3,119.00 | 113.85 | .00 | 403.65 | 2,715.35 | 13 |
| | 610 - Training & Travel Totals | \$4,519.00 | \$0.00 | \$4,519.00 | \$295.85 | \$0.00 | \$3,160.41 | \$1,358.59 | 70% |
| | Division 641 - Athletics Programs Totals | \$4,519.00 | \$0.00 | \$4,519.00 | \$295.85 | \$0.00 | \$3,160.41 | \$1,358.59 | 70% |
| Division 642 - Gymnastics | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 6,900.00 | .00 | 6,900.00 | .00 | .00 | .00 | 6,900.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 2,300.00 | .00 | 2,300.00 | .00 | .00 | 1,517.43 | 782.57 | 66 |
| | 610 - Training & Travel Totals | \$9,200.00 | \$0.00 | \$9,200.00 | \$0.00 | \$0.00 | \$1,517.43 | \$7,682.57 | 16% |
| | Division 642 - Gymnastics Totals | \$9,200.00 | \$0.00 | \$9,200.00 | \$0.00 | \$0.00 | \$1,517.43 | \$7,682.57 | 16% |
| | Department 60 - PRCS Totals | \$34,526.00 | \$0.00 | \$34,526.00 | \$2,252.28 | \$0.00 | \$8,399.87 | \$26,126.13 | 24% |
| | EXPENSE TOTALS | \$521,223.00 | (\$7,500.00) | \$513,723.00 | \$33,784.22 | \$13,000.00 | \$194,569.96 | \$306,153.04 | 40% |
| Fund 101 - General Fund Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 521,223.00 | (7,500.00) | 513,723.00 | 33,784.22 | 13,000.00 | 194,569.96 | 306,153.04 | 40% |
| | Fund 101 - General Fund Totals | (\$521,223.00) | \$7,500.00 | (\$513,723.00) | (\$33,784.22) | (\$13,000.00) | (\$194,569.96) | (\$306,153.04) | |
| Fund 111 - Measure F Sales Tax | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 120 - Economic Development | | | | | | | | | |
| 610 | Training & Travel | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 2,500.00 | .00 | 2,500.00 | .00 | .00 | .00 | 2,500.00 | 0 |
| 610.821 | Training & Travel Non-Training Costs | 500.00 | .00 | 500.00 | .00 | .00 | .00 | 500.00 | 0 |
| | 610 - Training & Travel Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|--|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 111 - Measure F Sales Tax | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| Department 10 - Central Administration | | | | | | | | | |
| Division 120 - Economic Development | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| Department 10 - Central Administration | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| | EXPENSE TOTALS | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 0% |
| Fund 111 - Measure F Sales Tax | Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0% |
| Fund 111 - Measure F Sales Tax | Totals | (\$3,000.00) | \$0.00 | (\$3,000.00) | \$0.00 | \$0.00 | \$0.00 | (\$3,000.00) | |
| Fund 217 - Automation Surcharge | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| Department 40 - Community Development | | | | | | | | | |
| Division 401 - CDD Administration | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 |
| | 610 - Training & Travel Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| Division 401 - CDD Administration | Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| Department 40 - Community Development | Totals | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| | EXPENSE TOTALS | \$1,500.00 | \$0.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | 0% |
| Fund 217 - Automation Surcharge | Totals | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0% |
| Fund 217 - Automation Surcharge | Totals | (\$1,500.00) | \$0.00 | (\$1,500.00) | \$0.00 | \$0.00 | \$0.00 | (\$1,500.00) | |
| Fund 231 - Special Police Projects | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 280 - Police Grants | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | .00 | .00 | .00 | .00 | .00 | 539.94 | (539.94) | +++ |
| | 610 - Training & Travel Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$539.94 | (\$539.94) | +++ |
| Division 280 - Police Grants | Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$539.94 | (\$539.94) | +++ |
| Division 290 - Special Projects | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 2,786.89 | 213.11 | 93 |
| | 610 - Training & Travel Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$2,786.89 | \$213.11 | 93% |
| Division 290 - Special Projects | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$2,786.89 | \$213.11 | 93% |
| Department 20 - Police | Totals | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$3,326.83 | (\$326.83) | 111% |
| | EXPENSE TOTALS | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$3,326.83 | (\$326.83) | 111% |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|---|----------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 231 - Special Police Projects Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 3,326.83 | (326.83) | 111% |
| Fund 231 - Special Police Projects Totals | | | | | | | | | |
| | | (\$3,000.00) | \$0.00 | (\$3,000.00) | \$0.00 | \$0.00 | (\$3,326.83) | \$326.83 | |
| Fund 232 - State COPS Grant | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 20 - Police | | | | | | | | | |
| Division 280 - Police Grants | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0 |
| 610 - Training & Travel Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Division 280 - Police Grants Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Department 20 - Police Totals | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| EXPENSE TOTALS | | \$10,000.00 | \$0.00 | \$10,000.00 | \$0.00 | \$0.00 | \$0.00 | \$10,000.00 | 0% |
| Fund 232 - State COPS Grant Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0% |
| Fund 232 - State COPS Grant Totals | | | | | | | | | |
| | | (\$10,000.00) | \$0.00 | (\$10,000.00) | \$0.00 | \$0.00 | \$0.00 | (\$10,000.00) | |
| Fund 601 - Equipment Maintenance | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 50 - Public Works | | | | | | | | | |
| Division 701 - Equip/Vehicle Maint. | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 1,250.00 | .00 | 1,250.00 | 75.00 | .00 | 354.00 | 896.00 | 28 |
| 610 - Training & Travel Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$75.00 | \$0.00 | \$354.00 | \$896.00 | 28% |
| Division 701 - Equip/Vehicle Maint. Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$75.00 | \$0.00 | \$354.00 | \$896.00 | 28% |
| Department 50 - Public Works Totals | | \$1,250.00 | \$0.00 | \$1,250.00 | \$75.00 | \$0.00 | \$354.00 | \$896.00 | 28% |
| EXPENSE TOTALS | | \$1,250.00 | \$0.00 | \$1,250.00 | \$75.00 | \$0.00 | \$354.00 | \$896.00 | 28% |
| Fund 601 - Equipment Maintenance Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 1,250.00 | .00 | 1,250.00 | 75.00 | .00 | 354.00 | 896.00 | 28% |
| Fund 601 - Equipment Maintenance Totals | | | | | | | | | |
| | | (\$1,250.00) | \$0.00 | (\$1,250.00) | (\$75.00) | \$0.00 | (\$354.00) | (\$896.00) | |
| Fund 651 - MVMCC | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 40 - Community Development | | | | | | | | | |
| Division 931 - MVMCC Operations | | | | | | | | | |
| 610 Training & Travel | | | | | | | | | |
| 610.811 | Training & Travel Training Costs | 3,700.00 | .00 | 3,700.00 | .00 | .00 | .00 | 3,700.00 | 0 |

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd |
|-------------------------|--|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|
| Fund 651 - MVMCC | | | | | | | | | |
| | EXPENSE | | | | | | | | |
| | Department 40 - Community Development | | | | | | | | |
| | Division 931 - MVMCC Operations | | | | | | | | |
| | 610 - Training & Travel Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | Division 931 - MVMCC Operations Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | Department 40 - Community Development Totals | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| | EXPENSE TOTALS | \$3,700.00 | \$0.00 | \$3,700.00 | \$0.00 | \$0.00 | \$0.00 | \$3,700.00 | 0% |
| Fund 651 - MVMCC Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 3,700.00 | .00 | 3,700.00 | .00 | .00 | .00 | 3,700.00 | 0% |
| Fund 651 - MVMCC Totals | | (\$3,700.00) | \$0.00 | (\$3,700.00) | \$0.00 | \$0.00 | \$0.00 | (\$3,700.00) | |
| Grand Totals | | | | | | | | | |
| | REVENUE TOTALS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ |
| | EXPENSE TOTALS | 543,673.00 | (7,500.00) | 536,173.00 | 33,859.22 | 13,000.00 | 198,250.79 | 324,922.21 | 39% |
| Grand Totals | | (\$543,673.00) | \$7,500.00 | (\$536,173.00) | (\$33,859.22) | (\$13,000.00) | (\$198,250.79) | (\$324,922.21) | |

Purchase Order Report

G/L Date Range 10/01/18 - 10/31/18
 Sort by Department - Purchase Order Number
 Summary Listing

| | | | | | | |
|---|--|--|-----------------|------------|------------|-------------|
| Department ASD.FN ASD,Finance | | | | | | |
| Purchase Order | 2019-00000052 | G/L Date | 10/01/2018 | Amount | 8,000.00 | |
| Description | Replenish car wash tags for city vehicle use | Deliver by Date | | Voided | .00 | |
| Department | ASD.FN ASD,Finance | Printed Date | 10/04/2018 | Discounted | .00 | |
| Vendor | 4764 - NOVATO CAR WASH | Completed Date | | Expensed | 8,000.00 | |
| Type | Standard | Expiration Date | | Remaining | .00 | |
| Status | Open | | | Encumbered | .00 | |
| | | Department ASD.FN ASD,Finance Totals | Purchase Orders | 1 | Amount | \$8,000.00 |
| | | | | | Voided | \$0.00 |
| | | | | | Discounted | \$0.00 |
| | | | | | Expensed | \$8,000.00 |
| | | | | | Remaining | \$0.00 |
| | | | | | Encumbered | \$0.00 |
| Department ASD.IT ASD,Information Technology | | | | | | |
| Purchase Order | 2019-00000054 | G/L Date | 10/09/2018 | Amount | 6,552.32 | |
| Description | Dell Server - Promise Storage replacement PD | Deliver by Date | | Voided | .00 | |
| Department | ASD.IT ASD,Information Technology | Printed Date | 10/15/2018 | Discounted | .00 | |
| Vendor | 1261 - Portola Systems Inc. | Completed Date | 11/06/2018 | Expensed | 6,552.32 | |
| Type | Standard | Expiration Date | | Remaining | .00 | |
| Status | Complete | | | Encumbered | .00 | |
| Purchase Order | 2019-00000060 | G/L Date | 10/12/2018 | Amount | 25,000.00 | |
| Description | Replace Firewall at the Police Department | Deliver by Date | | Voided | .00 | |
| Department | ASD.IT ASD,Information Technology | Printed Date | 10/15/2018 | Discounted | .00 | |
| Vendor | 1261 - Portola Systems Inc. | Completed Date | 11/27/2018 | Expensed | 25,000.00 | |
| Type | Blanket | Expiration Date | | Remaining | .00 | |
| Status | Complete | | | Encumbered | .00 | |
| | | Department ASD.IT ASD,Information Technology Totals | Purchase Orders | 2 | Amount | \$31,552.32 |
| | | | | | Voided | \$0.00 |
| | | | | | Discounted | \$0.00 |
| | | | | | Expensed | \$31,552.32 |
| | | | | | Remaining | \$0.00 |
| | | | | | Encumbered | \$0.00 |
| Department CA.CM Central Administration,City Manager | | | | | | |
| Purchase Order | 2019-00000055 | G/L Date | 10/10/2018 | Amount | 12,500.00 | |
| Description | Consulting Services - Novato Community House | Deliver by Date | | Voided | .00 | |
| Department | CA.CM Central Administration,City Manager | Printed Date | 10/11/2018 | Discounted | .00 | |
| Vendor | 1268 - POSARD BROEK & ASSOCIATES | Completed Date | | Expensed | 3,000.00 | |
| Type | Standard | Expiration Date | | Remaining | 9,500.00 | |
| Status | Open | | | Encumbered | 9,500.00 | |

Purchase Order Report

G/L Date Range 10/01/18 - 10/31/18
 Sort by Department - Purchase Order Number
 Summary Listing

Department **CA.CM Central Administration,City Manager**

| | | | | |
|--|-----------------|---|------------|-------------|
| Department CA.CM Central Administration,City Manager Totals | Purchase Orders | 1 | Amount | \$12,500.00 |
| | | | Voided | \$0.00 |
| | | | Discounted | \$0.00 |
| | | | Expensed | \$3,000.00 |
| | | | Remaining | \$9,500.00 |
| | | | Encumbered | \$9,500.00 |

Department **PW.ENG Public Works,Engineering**

| | | | | | |
|-----------------------|--|------------------------|------------|-------------------|------------|
| Purchase Order | 2019-00000053 | G/L Date | 10/02/2018 | Amount | 100,000.00 |
| Description | FY 18/19 Traffic Engineering Services CP 15-015 & 15-016 | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 10/11/2018 | Discounted | .00 |
| Vendor | 534 - WHITLOCK & WEINBERGER (W-TRANS) | Completed Date | | Expensed | 34,407.71 |
| Type | Blanket | Expiration Date | | Remaining | 65,592.29 |
| Status | Open | | | Encumbered | 65,592.29 |
| | | | | | |
| Purchase Order | 2019-00000056 | G/L Date | 10/11/2018 | Amount | 17,225.50 |
| Description | CIP 18-008 Roof 815 Delong Ave. | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 1138 - STEVEN MEIER | Completed Date | 11/01/2018 | Expensed | 17,225.50 |
| Type | Blanket | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |
| | | | | | |
| Purchase Order | 2019-00000057 | G/L Date | 10/11/2018 | Amount | 494,907.60 |
| Description | CIP 01-005 Hill Recreational Area - Consultant Services - CD | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 106 - GATES & ASSOC., DAVID L. | Completed Date | | Expensed | 40,699.32 |
| Type | Blanket | Expiration Date | | Remaining | 454,208.28 |
| Status | Open | | | Encumbered | 454,208.28 |
| | | | | | |
| Purchase Order | 2019-00000059 | G/L Date | 10/11/2018 | Amount | 45,000.00 |
| Description | Private Projects Engineering | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 1439 - COASTLAND CIVIL ENGINEERING INC | Completed Date | | Expensed | 27,266.25 |
| Type | Blanket | Expiration Date | | Remaining | 17,733.75 |
| Status | Open | | | Encumbered | 17,733.75 |
| | | | | | |
| Purchase Order | 2019-00000061 | G/L Date | 10/22/2018 | Amount | 7,325.00 |
| Description | CIP 18-008 Install Roll up Door PD | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 4999 - R & S ERECTION OF SANTA ROSA | Completed Date | | Expensed | .00 |
| Type | Standard | Expiration Date | | Remaining | 7,325.00 |
| Status | Open | | | Encumbered | 7,325.00 |

Purchase Order Report

G/L Date Range 10/01/18 - 10/31/18
 Sort by Department - Purchase Order Number
 Summary Listing

| Department PW.ENG Public Works,Engineering | | | | | |
|--|--|-----------------|------------|------------|--------------|
| Purchase Order | 2019-00000062 | G/L Date | 10/22/2018 | Amount | 13,582.50 |
| Description | CIP 15-005 Dogbone Meadow Deliver & Install Wood Fiber | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 1276 - APPLIED LANDSCAPE MATERIALS INC | Completed Date | 11/06/2018 | Expensed | 13,582.50 |
| Type | Standard | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |
| Purchase Order | 2019-00000063 | G/L Date | 10/26/2018 | Amount | 9,414.00 |
| Description | CP15-005 Dogbone Meadow Restripe Parking Lot | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 2209 - BRUCE ENTERPRISES | Completed Date | 11/20/2018 | Expensed | 9,414.00 |
| Type | Standard | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |
| Purchase Order | 2019-00000064 | G/L Date | 10/31/2018 | Amount | 30,160.00 |
| Description | CIP 18-001 Measure A Group 10 | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 534 - WHITLOCK & WEINBERGER (W-TRANS) | Completed Date | | Expensed | 14,499.67 |
| Type | Blanket | Expiration Date | | Remaining | 15,660.33 |
| Status | Open | | | Encumbered | 15,660.33 |
| Department PW.ENG Public Works,Engineering Totals | | Purchase Orders | 8 | Amount | \$717,614.60 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$157,094.95 |
| | | | | Remaining | \$560,519.65 |
| | | | | Encumbered | \$560,519.65 |
| Grand Totals | | Purchase Orders | 12 | Amount | \$769,666.92 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$199,647.27 |
| | | | | Remaining | \$570,019.65 |
| | | | | Encumbered | \$570,019.65 |

Purchase Order Report

G/L Date Range 11/01/18 - 11/30/18
 Sort by Department - Purchase Order Number
 Summary Listing

| | | | | | |
|---|--------------------------------------|-----------------|------------|-----------------|-------------|
| Department ASD.FN ASD,Finance | | | | | |
| Purchase Order | 2019-0000071 | G/L Date | 11/13/2018 | Amount | 32,736.00 |
| Description | MARILYN WELLER | Deliver by Date | | Voided | .00 |
| Department | ASD.FN ASD,Finance | Printed Date | 11/20/2018 | Discounted | .00 |
| Vendor | 1286 - APPEONE EMPLOYMENT SERVICES | Completed Date | | Expensed | 15,235.66 |
| Type | Blanket | Expiration Date | | Remaining | 17,500.34 |
| Status | Open | | | Encumbered | 19,800.55 |
| | | | | | |
| Purchase Order | 2019-0000072 | G/L Date | 11/14/2018 | Amount | 25,000.00 |
| Description | RICKEY MANBAHAL: CONSULTANT | Deliver by Date | | Voided | .00 |
| Department | ASD.FN ASD,Finance | Printed Date | 11/20/2018 | Discounted | .00 |
| Vendor | 1288 - MV CHENG & ASSOCIATES INC | Completed Date | | Expensed | 7,812.50 |
| Type | Blanket | Expiration Date | | Remaining | 17,187.50 |
| Status | Open | | | Encumbered | 17,187.50 |
| | | | | | |
| Department ASD.FN ASD,Finance Totals | | | | Purchase Orders | 2 |
| | | | | Amount | \$57,736.00 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$23,048.16 |
| | | | | Remaining | \$34,687.84 |
| | | | | Encumbered | \$36,988.05 |
| | | | | | |
| Department ASD.IT ASD,Information Technology | | | | | |
| Purchase Order | 2019-0000073 | G/L Date | 11/14/2018 | Amount | 15,000.00 |
| Description | Engineering Desktops | Deliver by Date | | Voided | .00 |
| Department | ASD.IT ASD,Information Technology | Printed Date | 11/20/2018 | Discounted | .00 |
| Vendor | 3497 - DELL COMPUTER CORP | Completed Date | | Expensed | .00 |
| Type | Standard | Expiration Date | | Remaining | 15,000.00 |
| Status | Open | | | Encumbered | 15,000.00 |
| | | | | | |
| Purchase Order | 2019-0000074 | G/L Date | 11/15/2018 | Amount | 17,000.00 |
| Description | GIS software and server | Deliver by Date | | Voided | .00 |
| Department | ASD.IT ASD,Information Technology | Printed Date | 01/09/2019 | Discounted | .00 |
| Vendor | 2597 - ESRI | Completed Date | | Expensed | .00 |
| Type | Standard | Expiration Date | | Remaining | 17,000.00 |
| Status | Open | | | Encumbered | 17,000.00 |
| | | | | | |
| Purchase Order | 2019-0000076 | G/L Date | 11/26/2018 | Amount | 5,000.00 |
| Description | Palo Alto training class for Trevor | Deliver by Date | | Voided | .00 |
| Department | ASD.IT ASD,Information Technology | Printed Date | 11/28/2018 | Discounted | .00 |
| Vendor | 6186 - GLOBAL KNOWLEDGE TRAINING LLC | Completed Date | | Expensed | 5,000.00 |
| Type | Standard | Expiration Date | | Remaining | .00 |
| Status | Open | | | Encumbered | .00 |

Purchase Order Report

G/L Date Range 11/01/18 - 11/30/18
 Sort by Department - Purchase Order Number
 Summary Listing

| Department ASD.IT ASD,Information Technology Totals | | Purchase Orders | 3 | Amount | \$37,000.00 |
|--|--|-----------------|------------|------------|-------------|
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$5,000.00 |
| | | | | Remaining | \$32,000.00 |
| | | | | Encumbered | \$32,000.00 |
| Department CA.CM Central Administration,City Manager | | | | | |
| Purchase Order | 2019-00000067 | G/L Date | 11/06/2018 | Amount | 6,000.00 |
| Description | Content Development | Deliver by Date | | Voided | .00 |
| Department | CA.CM Central Administration,City Manager | Printed Date | 11/15/2018 | Discounted | .00 |
| Vendor | 1145 - PAVONE, KAREN | Completed Date | | Expensed | 3,000.00 |
| Type | Standard | Expiration Date | | Remaining | 3,000.00 |
| Status | Open | | | Encumbered | 3,000.00 |
| Purchase Order | 2019-00000068 | G/L Date | 11/06/2018 | Amount | 15,000.00 |
| Description | Consultant for Downtown Depot Building and Lot | Deliver by Date | | Voided | .00 |
| Department | CA.CM Central Administration,City Manager | Printed Date | 11/20/2018 | Discounted | .00 |
| Vendor | 1129 - Quevedo, Edward | Completed Date | | Expensed | 5,000.00 |
| Type | Standard | Expiration Date | | Remaining | 10,000.00 |
| Status | Open | | | Encumbered | 15,000.00 |
| Department CA.CM Central Administration,City Manager Totals | | Purchase Orders | 2 | Amount | \$21,000.00 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$8,000.00 |
| | | | | Remaining | \$13,000.00 |
| | | | | Encumbered | \$18,000.00 |
| Department CS PRCS | | | | | |
| Purchase Order | 2019-00000069 | G/L Date | 11/07/2018 | Amount | 22,270.55 |
| Description | Printing Services for Activity Guide | Deliver by Date | | Voided | .00 |
| Department | CS PRCS | Printed Date | 11/20/2018 | Discounted | .00 |
| Vendor | 1284 - WESCO GRAPHICS INC | Completed Date | | Expensed | 8,889.45 |
| Type | Blanket | Expiration Date | | Remaining | 13,381.10 |
| Status | Open | | | Encumbered | 13,381.10 |
| Department CS PRCS Totals | | Purchase Orders | 1 | Amount | \$22,270.55 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$8,889.45 |
| | | | | Remaining | \$13,381.10 |
| | | | | Encumbered | \$13,381.10 |

Purchase Order Report

G/L Date Range 11/01/18 - 11/30/18
 Sort by Department - Purchase Order Number
 Summary Listing

| | | | | | |
|--|---|-----------------|------------|------------|--------------|
| Department PW.ENG Public Works,Engineering | | | | | |
| Purchase Order | 2019-00000065 | G/L Date | 11/01/2018 | Amount | 21,963.00 |
| Description | On Call Agreement for Cultural Resources Monitoring | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 11/01/2018 | Discounted | .00 |
| Vendor | 5582 - GANDA AND ASSOC | Completed Date | | Expensed | .00 |
| Type | Blanket | Expiration Date | | Remaining | 21,963.00 |
| Status | Open | | | Encumbered | 21,963.00 |
| | | | | | |
| Purchase Order | 2019-00000075 | G/L Date | 11/20/2018 | Amount | 35,789.00 |
| Description | 15-005 Dogbone Paving | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 12/06/2018 | Discounted | .00 |
| Vendor | 1294 - WK MCLELLAN COMPANY | Completed Date | 12/06/2018 | Expensed | 35,789.00 |
| Type | Standard | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |
| | | | | | |
| Department PW.ENG Public Works,Engineering Totals | | Purchase Orders | 2 | Amount | \$57,752.00 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$35,789.00 |
| | | | | Remaining | \$21,963.00 |
| | | | | Encumbered | \$21,963.00 |
| | | | | | |
| Department PW.MT.PK Public Works,Maintenance,Parks | | | | | |
| Purchase Order | 2019-00000066 | G/L Date | 11/01/2018 | Amount | 17,845.00 |
| Description | Hamilton Palm Tree Pruning | Deliver by Date | | Voided | .00 |
| Department | PW.MT.PK Public Works,Maintenance,Parks | Printed Date | 11/20/2018 | Discounted | .00 |
| Vendor | 6042 - WEST COAST ARBORISTS,INC. | Completed Date | 11/27/2018 | Expensed | 17,845.00 |
| Type | Blanket | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |
| | | | | | |
| Department PW.MT.PK Public Works,Maintenance,Parks Totals | | Purchase Orders | 1 | Amount | \$17,845.00 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$17,845.00 |
| | | | | Remaining | \$0.00 |
| | | | | Encumbered | \$0.00 |
| | | | | | |
| Grand Totals | | Purchase Orders | 11 | Amount | \$213,603.55 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$98,571.61 |
| | | | | Remaining | \$115,031.94 |
| | | | | Encumbered | \$122,332.15 |

Purchase Order Report

G/L Date Range 12/01/18 - 12/31/18
 Sort by Department - Purchase Order Number
 Summary Listing

| | | | | | |
|--|--|-----------------|------------|-----------------|-------------|
| Department ASD.IT ASD,Information Technology | | | | | |
| Purchase Order | 2019-0000077 | G/L Date | 12/05/2018 | Amount | 6,000.00 |
| Description | Cable pulled various locations | Deliver by Date | | Voided | .00 |
| Department | ASD.IT ASD,Information Technology | Printed Date | 12/07/2018 | Discounted | .00 |
| Vendor | 1261 - Portola Systems Inc. | Completed Date | | Expensed | .00 |
| Type | Standard | Expiration Date | | Remaining | 6,000.00 |
| Status | Open | | | Encumbered | 6,000.00 |
| | | | | | |
| Purchase Order | 2019-0000082 | G/L Date | 12/13/2018 | Amount | 3,300.00 |
| Description | Networking class for Jason | Deliver by Date | | Voided | .00 |
| Department | ASD.IT ASD,Information Technology | Printed Date | 12/13/2018 | Discounted | .00 |
| Vendor | 6186 - GLOBAL KNOWLEDGE TRAINING LLC | Completed Date | | Expensed | .00 |
| Type | Standard | Expiration Date | | Remaining | 3,300.00 |
| Status | Open | | | Encumbered | 3,300.00 |
| | | | | | |
| Purchase Order | 2019-0000083 | G/L Date | 12/13/2018 | Amount | 4,700.00 |
| Description | Training Classes for Philip | Deliver by Date | | Voided | .00 |
| Department | ASD.IT ASD,Information Technology | Printed Date | 12/13/2018 | Discounted | .00 |
| Vendor | 6186 - GLOBAL KNOWLEDGE TRAINING LLC | Completed Date | | Expensed | .00 |
| Type | Blanket | Expiration Date | | Remaining | 4,700.00 |
| Status | Open | | | Encumbered | 4,700.00 |
| | | | | | |
| Department ASD.IT ASD,Information Technology Totals | | | | Purchase Orders | 3 |
| | | | | Amount | \$14,000.00 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$0.00 |
| | | | | Remaining | \$14,000.00 |
| | | | | Encumbered | \$14,000.00 |
| | | | | | |
| Department CA.CM Central Administration,City Manager | | | | | |
| Purchase Order | 2019-0000080 | G/L Date | 12/07/2018 | Amount | 6,000.00 |
| Description | Novato Theater Economics Study Thru Feb 1,2019 | Deliver by Date | | Voided | .00 |
| Department | CA.CM Central Administration,City Manager | Printed Date | 12/13/2018 | Discounted | .00 |
| Vendor | 1122 - Seifel Consulting Inc | Completed Date | | Expensed | 3,326.00 |
| Type | Standard | Expiration Date | | Remaining | 2,674.00 |
| Status | Open | | | Encumbered | 2,674.00 |
| | | | | | |
| Department CA.CM Central Administration,City Manager Totals | | | | Purchase Orders | 1 |
| | | | | Amount | \$6,000.00 |
| | | | | Voided | \$0.00 |
| | | | | Discounted | \$0.00 |
| | | | | Expensed | \$3,326.00 |
| | | | | Remaining | \$2,674.00 |
| | | | | Encumbered | \$2,674.00 |

Purchase Order Report

G/L Date Range 12/01/18 - 12/31/18
 Sort by Department - Purchase Order Number
 Summary Listing

| | | | | | |
|--|--------------------------------------|-----------------|------------|------------|----------|
| Department CD.PL Community Development,Planning | | | | | |
| Purchase Order | 2019-00000084 | G/L Date | 12/17/2018 | Amount | 2,800.00 |
| Description | Air Quality Modeling | Deliver by Date | | Voided | .00 |
| Department | CD.PL Community Development,Planning | Printed Date | 01/09/2019 | Discounted | .00 |
| Vendor | 1302 - Illingworth & Rodkin Inc | Completed Date | | Expensed | .00 |
| Type | Standard | Expiration Date | | Remaining | 2,800.00 |
| Status | Open | | | Encumbered | .00 |

| | | | | |
|---|-----------------|---|------------|------------|
| Department CD.PL Community Development,Planning Totals | Purchase Orders | 1 | Amount | \$2,800.00 |
| | | | Voided | \$0.00 |
| | | | Discounted | \$0.00 |
| | | | Expensed | \$0.00 |
| | | | Remaining | \$2,800.00 |
| | | | Encumbered | \$0.00 |

| | | | | | |
|---|---|-----------------|------------|------------|------------|
| Department PD.OP Police,Operations | | | | | |
| Purchase Order | 2019-00000081 | G/L Date | 12/07/2018 | Amount | 129,423.00 |
| Description | armored vehicle manufacture | Deliver by Date | 01/09/2019 | Voided | .00 |
| Department | PD.OP Police,Operations | Printed Date | 12/12/2018 | Discounted | .00 |
| Vendor | 1298 - INTERNATIONAL ARMORED GROUP US INC | Completed Date | | Expensed | 77,653.80 |
| Type | Blanket | Expiration Date | | Remaining | 51,769.20 |
| Status | Open | | | Encumbered | 51,769.20 |

| | | | | |
|--|-----------------|---|------------|--------------|
| Department PD.OP Police,Operations Totals | Purchase Orders | 1 | Amount | \$129,423.00 |
| | | | Voided | \$0.00 |
| | | | Discounted | \$0.00 |
| | | | Expensed | \$77,653.80 |
| | | | Remaining | \$51,769.20 |
| | | | Encumbered | \$51,769.20 |

| | | | | | |
|---|--|-----------------|------------|------------|----------|
| Department PW.ENG Public Works,Engineering | | | | | |
| Purchase Order | 2019-00000078 | G/L Date | 12/05/2018 | Amount | 5,750.00 |
| Description | 15-004 Night Heron Park Install Pergola & Plant 2 Wisteria | Deliver by Date | | Voided | .00 |
| Department | PW.ENG Public Works,Engineering | Printed Date | 12/06/2018 | Discounted | .00 |
| Vendor | 5274 - COASTSIDE CONCRETE | Completed Date | 12/11/2018 | Expensed | 5,750.00 |
| Type | Standard | Expiration Date | | Remaining | .00 |
| Status | Complete | | | Encumbered | .00 |

| | | | | |
|--|-----------------|---|------------|------------|
| Department PW.ENG Public Works,Engineering Totals | Purchase Orders | 1 | Amount | \$5,750.00 |
| | | | Voided | \$0.00 |
| | | | Discounted | \$0.00 |
| | | | Expensed | \$5,750.00 |
| | | | Remaining | \$0.00 |
| | | | Encumbered | \$0.00 |

Purchase Order Report

G/L Date Range 12/01/18 - 12/31/18
 Sort by Department - Purchase Order Number
 Summary Listing

Department **PW.MT.VEH Public Works,Maintenance,Vehicle Maintenance**
 Purchase Order 2019-00000079
 Description JOHN DEERE 1570 MOWER
 Department PW.MT.VEH Public Works,Maintenance,Vehicle Maintenance
 Vendor 5912 - BELKORP AG LLC
 Type Standard
 Status Open

G/L Date 12/07/2018
 Deliver by Date
 Printed Date 12/11/2018
 Completed Date
 Expiration Date

Amount 28,735.42
 Voided .00
 Discounted .00
 Expensed .00
 Remaining 28,735.42
 Encumbered 28,735.42

Department **PW.MT.VEH Public Works,Maintenance,Vehicle Maintenance** Totals Purchase Orders 1

Amount \$28,735.42
 Voided \$0.00
 Discounted \$0.00
 Expensed \$0.00
 Remaining \$28,735.42
 Encumbered \$28,735.42

Grand Totals Purchase Orders 8

Amount \$186,708.42
 Voided \$0.00
 Discounted \$0.00
 Expensed \$86,729.80
 Remaining \$99,978.62
 Encumbered \$97,178.62



THE CITY OF
NOVATO
CALIFORNIA

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STAFF REPORT

MEETING

DATE: February 7, 2019

TO: Novato Citizens Finance Advisory / Oversight Committee

FROM: Michael L. Antwine II, Assistant City Manager
Mark Moses, Interim Finance Manager
Rickey Manbahal, Finance Consultant
Marilyn Weller, Finance Consultant

SUBJECT: **FY 2018-2019 MID-YEAR FINANCIAL REPORT**

REQUEST

Receive and file the City's fiscal year 2018-2019 mid-year financial report.

DISCUSSION

The purpose of this report is to provide the committee with an overview of the City's General Fund revenues and expenditures as of December 31, 2018.

Staff presented the FY 18-19 mid-year report to the City Council on January 29, 2019. The citywide general fund-operating budget is at 52% and based on the current data, the city's revenue and expenditure are consistent with projections in the City's adopted FY 2018-2019 budget. This is due to the prudent spending policies established by the City Council and executed by city staff.

More specifically, expenditures are at 51% and revenues are at 36% of the adopted budget. The lower revenue percentage is due to the timing of the property tax revenue from the County, for which a large amount typically received in January 2019.

Staff met with each department, discussed their expenditures and revenues, and did not find any significant areas of concerns that would negatively affect the mid-year budget.

Revenues

Property Tax –

Property tax revenue receipts is currently at 34%. This is due to the County's disbursement of property tax, which is received in January 2019. The next scheduled property tax disbursement will be in May 2019. In addition, the annual amount of Vehicle License Fee In-Lieu payments is received in two (2) installments was posted until January 2019 thus contributing to lower revenues as of December 31, 2018.

Sales Tax –

In accordance, with Government Accounting practices staff records an accrual of sales tax receipts, the budget report more closely resembles collections from September-December 2018; because sales tax revenue the city receives in July & August are accrued and recognized in the prior year. Given the city is at 37% of revenue collected at mid-year, staff projects that sales and use tax revenue is consistent with the adopted FY 18-19 budget.

It is anticipated that Sales Tax will continue to increase at a 4% year over year increase. While revenue from Measure C is 50% or over \$2 million dollars less than the revenue from Measure F; factors that are contributing to the growth in sales tax is based on the U.S. retail spending, excluding the automotive sector was up 5.1% for the months of November and December, compared to the same period last year.

In Addition, the top 5 tax generators in Novato were Costco, Target, Shell Service Stations, Safeway Service Stations, and Marin County Ford. These retailers continue to produce increasing tax revenue for the city annually.

Licenses / Permits / Charges / Fines / Miscellaneous –

The non-tax categories are trending consistent with the adopted FY 18-19 budget. In fact, the License and permits fees are performing slighter higher at 58% of the budget. However, Business License Tax is at 4%, this primarily due to renewals cycle, which occurs in January. Once business license renewals are processed, revenue in this category will reflect with budgeted projections.

The two largest portion of service charges, Recreation Fees Police Services are performing above budget projections. Police Services (Special Service, Impound Fees, Alarm Fees) is currently trending beyond budgeted projections as indicated in the revenue report.

ATTACHMENT

1. FY 2018-2019 Mid-Year Financial Report

| Expenses | FY18-19 Budget | Encumbrances | 12/31/2018 | Remaining | % Expended | FY17-18 Budget | 12/31/2017 | Remaining | % Expended |
|---|------------------------|---------------------|-----------------------|-----------------------|------------|------------------------|-----------------------|-----------------------|------------|
| Division 10 - General Administration | | | | | | | | | |
| Division 100 - City Council | \$74,328.00 | \$0.00 | \$46,498.30 | \$27,829.70 | 63% | \$79,693.00 | \$32,128.54 | \$47,564.46 | 40% |
| Division 110, 112, 120 - City Manager | \$1,357,345.00 | \$61,809.01 | \$613,046.28 | \$744,298.72 | 45% | \$1,211,114.00 | 531,571.75 | \$679,542.25 | 44% |
| Division 130 - City Clerk | \$343,244.00 | \$0.00 | \$159,387.06 | \$183,856.94 | 46% | \$556,801.00 | \$152,023.62 | \$404,777.38 | 27% |
| Division 140, 141, 142 - City Attorney General | \$563,000.00 | \$0.00 | \$207,678.42 | \$355,321.58 | 37% | \$561,000.00 | \$251,968.19 | \$309,031.81 | 45% |
| Division 10 - General Administration Totals | \$2,337,917.00 | \$61,809.01 | \$1,026,610.06 | \$1,311,306.94 | 56% | \$2,408,608.00 | \$967,692.10 | \$1,440,915.90 | 40% |
| Division 150 - ASD Administration | \$210,444.00 | \$0.00 | \$112,757.83 | \$97,686.17 | 54% | \$253,304.00 | \$46,482.01 | \$206,821.99 | 18% |
| Division 160 - Human Resources | \$987,053.00 | \$0.00 | \$402,205.49 | \$584,847.51 | 41% | \$790,936.00 | \$439,704.44 | \$351,231.56 | 56% |
| Division 170 - Finance | \$791,231.00 | \$17,187.50 | \$424,637.82 | \$366,593.18 | 54% | \$732,053.00 | \$319,605.97 | \$412,447.03 | 44% |
| Division 180 - Information Technology | \$1,222,428.00 | \$44,659.62 | \$403,085.85 | \$819,342.15 | 33% | \$1,203,927.00 | \$588,085.58 | \$615,841.42 | 49% |
| Division 190, 191, 192, 193 - Risk Management | \$2,975,478.00 | \$535,954.09 | \$1,410,927.55 | \$1,564,550.45 | 47% | 2,901,386.00 | 1,893,214.19 | \$1,008,171.81 | 65% |
| Division 15 - Administrative Services Totals | \$6,186,634.00 | \$597,801.21 | \$2,753,614.54 | \$3,433,019.46 | 45% | \$5,881,606.00 | \$3,287,092.19 | \$2,594,513.81 | 56% |
| Division 20 - Police | | | | | | | | | |
| Division 201, 202, 203, 206 - Police Administration | \$1,346,895.00 | \$0.00 | \$745,235.50 | \$601,659.50 | 55% | \$1,291,242.00 | 717,585.21 | \$573,656.79 | 56% |
| Division 211, 212 -Technical Services | \$2,136,674.00 | \$3,073.00 | \$1,130,977.98 | \$1,005,696.02 | 53% | \$2,003,140.00 | 1,010,919.15 | \$992,220.85 | 50% |
| Division 222 - Professional Standards | \$608,353.00 | \$0.00 | \$426,786.20 | \$181,566.80 | 70% | \$479,146.00 | 350,712.26 | \$128,433.74 | 73% |
| Division 231 - Criminal Investigations | \$1,254,062.00 | \$0.00 | \$404,952.33 | \$849,109.67 | 32% | \$924,769.00 | 541,512.07 | \$383,256.93 | 59% |
| Division 241, 245, 246- Patrol | \$8,187,747.00 | \$0.00 | \$4,402,857.58 | \$3,784,889.42 | 54% | \$7,751,159.00 | 3,841,852.98 | \$3,909,306.02 | 50% |
| Division 252 - Traffic Operations | \$869,431.00 | \$0.00 | \$489,629.23 | \$379,801.77 | 56% | \$756,303.00 | 372,443.91 | \$383,859.09 | 49% |
| Division 280, 281, 282, 286, 290 - Special Police Services | \$1,127,363.00 | \$0.00 | \$614,941.20 | \$512,421.80 | 55% | \$1,111,791.00 | 752,885.68 | \$358,905.32 | 68% |
| Division 20 - Police Totals | \$15,530,525.00 | \$3,073.00 | \$8,215,380.02 | \$7,315,144.98 | 47% | \$14,317,550.00 | 7,587,911.26 | \$6,729,638.74 | 53% |
| Division 40 -Community Development | | | | | | | | | |
| Division 401, 403 - CDD Administration | \$366,715.00 | \$0.00 | \$234,498.45 | \$132,216.55 | 64% | \$333,888.00 | 176,601.17 | 157,286.83 | 53% |
| Division 414, 415 - Code Enforcement | \$438,198.00 | \$0.00 | \$166,478.27 | \$271,719.73 | 38% | \$392,596.00 | 178,425.75 | 214,170.25 | 45% |
| Division 421, 422 ,423 - Planning | \$940,960.00 | \$0.00 | \$442,771.89 | \$498,188.11 | 47% | \$900,112.00 | 405,714.55 | 494,397.45 | 45% |
| Division 430 - Clerical Support Services | \$402,361.00 | \$0.00 | \$164,716.67 | \$237,644.33 | 41% | \$348,139.00 | 191,099.98 | 157,039.02 | 55% |
| Division 441 - Building Inspection | \$670,860.00 | \$20,000.00 | \$469,827.41 | \$201,032.59 | 70% | \$641,284.00 | 387,336.17 | 253,947.83 | 60% |
| Division 40 -Community Development Totals | \$2,819,094.00 | \$20,000.00 | \$1,478,292.69 | \$1,340,801.31 | 52% | \$2,616,019.00 | 1,339,177.62 | 1,276,841.38 | 51% |
| Division 50 - Public Works | | | | | | | | | |
| Division 501, 502, 503 - Traffic & Engineering Admin. | \$1,264,454.00 | \$0.00 | \$545,511.24 | \$718,942.76 | 43% | \$774,480.00 | 340,982.24 | 433,497.76 | 44% |
| Division 504 - Permitting | \$249,087.00 | \$0.00 | \$129,760.92 | \$119,326.08 | 52% | \$0.00 | - | - | 0% |
| Division 510 - Private Project Engineering | \$152,550.00 | \$17,733.75 | \$75,822.74 | \$76,727.26 | 50% | \$336,394.00 | 178,607.10 | 157,786.90 | 53% |
| Division 521 - Capital Projects Engineering | \$152,494.00 | \$35,000.00 | \$118,952.05 | \$33,541.95 | 78% | \$388,566.00 | 155,131.84 | 233,434.16 | 40% |
| Public Works Engineering | \$1,818,585.00 | \$52,733.75 | \$870,046.95 | \$948,538.05 | 48% | \$1,499,440.00 | 674,721.18 | 824,718.82 | 45% |

| Expenses | FY18-19 Budget | Encumbrances | 12/31/2018 | Remaining | % Expended | FY17-18 Budget | 12/31/2017 | Remaining | % Expended |
|---|------------------------|---------------------|------------------------|------------------------|------------|------------------------|----------------------|----------------------|------------|
| Division 531 - Maintenance Administration | \$361,825.00 | \$0.00 | \$177,668.38 | \$184,156.62 | 49% | \$320,471.00 | 159,791.33 | 160,679.67 | 50% |
| Division 541, 544 - Street Maintenance | \$1,440,969.00 | \$0.00 | \$594,628.92 | \$846,340.08 | 41% | \$1,324,487.00 | 578,545.25 | 745,941.75 | 44% |
| Division 551 - Traffic Operations | \$353,383.00 | \$0.00 | \$136,182.46 | \$217,200.54 | 39% | \$450,734.00 | 132,811.69 | 317,922.31 | 29% |
| Division 561 - Median Island Maintenance | \$623,834.00 | \$0.00 | \$323,630.12 | \$300,203.88 | 52% | \$365,962.00 | 201,954.83 | 164,007.17 | 55% |
| Division 571, 572 - Parks Maintenance | \$1,408,963.00 | \$1,444.31 | \$700,505.13 | \$708,457.87 | 50% | \$1,567,176.00 | 732,699.05 | 834,476.95 | 47% |
| Division 591, 592, 593, 594, 595, 596, 597 - Building Maintenance | \$1,413,557.00 | \$0.00 | \$684,919.71 | \$728,637.29 | 48% | \$1,359,177.00 | 656,087.33 | 703,089.67 | 48% |
| Public Works Maintenance | \$5,602,531.00 | \$1,444.31 | \$2,617,534.72 | \$2,984,996.28 | 47% | \$5,388,007.00 | 2,461,889.48 | 2,926,117.52 | 46% |
| Department 50 - Public Works Totals | \$7,421,116.00 | \$54,178.06 | \$3,487,581.67 | \$3,933,534.33 | 47% | \$6,887,447.00 | 3,136,610.66 | 3,750,836.34 | 46% |
| Division 60 - PRCS | | | | | | | | | |
| Division 601, 605, 607, 608 - Administration | \$639,299.00 | \$16,354.10 | \$341,311.32 | \$297,987.68 | 53% | \$798,561.00 | 245,030.01 | 553,530.99 | 31% |
| Division 612 - Lu Sutton Child Care | \$846,822.00 | \$347.30 | \$442,691.72 | \$404,130.28 | 52% | \$806,587.00 | 399,532.26 | 407,054.74 | 50% |
| Division 627 - Museum Administration & Classes | \$7,928.00 | \$0.00 | \$4,135.75 | \$3,792.25 | 52% | \$7,476.00 | 3,609.57 | 3,866.43 | 48% |
| Division 631, 632 - Senior Citizens Programs | \$448,519.00 | \$0.00 | \$207,867.46 | \$240,651.54 | 46% | \$433,656.00 | 207,685.68 | 225,970.32 | 48% |
| Division 641, 642 - Athletics Programs | \$1,669,388.00 | \$14,100.00 | \$806,815.80 | \$862,572.20 | 48% | \$1,481,682.00 | 800,015.33 | 681,666.67 | 54% |
| Department 60 - PRCS Totals | \$3,611,956.00 | \$30,801.40 | \$1,802,822.05 | \$1,809,133.95 | 50% | \$3,527,962.00 | 1,655,872.85 | 1,872,089.15 | 47% |
| Department 00 - Non Departmental Totals | \$2,754,011.00 | \$0.00 | \$1,898,629.74 | \$855,381.26 | 69% | \$3,174,853.00 | 2,083,732.41 | 1,091,120.59 | 66% |
| Grand Totals | \$40,661,253.00 | \$767,662.68 | \$20,662,930.77 | \$19,998,322.23 | 51% | \$38,814,045.00 | 20,058,089.09 | 18,755,955.91 | 52% |

| | Adopted FY 18-20 | 12/31/2018 | Remaining | % Received | 17-18 Adopted Bud | 12/31/2017 | Remaining | % Received |
|--|------------------------|-----------------------|------------------------|------------|----------------------|---------------------|----------------------|------------|
| REVENUE | | | | | | | | |
| Secured Property Taxes | \$14,398,350.00 | \$4,875,771.34 | \$9,522,578.66 | 34% | 13,646,430.00 | 4,488,773.88 | 9,157,656.12 | 33% |
| Unsecured Property Taxes Unsecured | 144,040.00 | 127,340.50 | 16,699.50 | 88% | 138,500.00 | 130,234.53 | 8,265.47 | 94% |
| Supplemental Property Tax Supplemental | 218,400.00 | 27,227.81 | 191,172.19 | 12% | 210,000.00 | 43,263.16 | 166,736.84 | 21% |
| Special Assessments | 18,000.00 | 1,482.50 | 16,517.50 | 8% | 4,500.00 | 2,990.00 | 1,510.00 | 66% |
| Property Taxes | 14,778,790.00 | 5,031,822.15 | 9,746,967.85 | 34% | 13,999,430.00 | 4,665,261.57 | 9,334,168.43 | 33% |
| Real Property Transfer Tax PTT | 362,085.00 | 178,673.12 | 183,411.88 | 49% | 358,500.00 | 164,631.05 | 193,868.95 | 46% |
| Sales & Use Tax | \$12,582,155.00 | \$4,655,501.08 | \$7,926,653.92 | 37% | 11,675,275.00 | 4,346,038.83 | 7,329,236.17 | 37% |
| Hotel Tax TOT | 1,786,590.00 | 568,727.83 | 1,217,862.17 | 32% | 1,768,900.00 | 532,868.12 | 1,236,031.88 | 30% |
| Business Licenses | \$1,249,310.00 | \$48,591.50 | \$1,200,718.50 | 4% | 1,218,840.00 | 234,624.98 | 984,215.02 | 19% |
| Franchise Fees | \$1,800,450.00 | \$244,627.27 | \$1,555,822.73 | 14% | 1,733,000.00 | 270,414.02 | 1,462,585.98 | 16% |
| Residential Development Tax | 5,200.00 | 3,430.00 | 1,770.00 | 66% | 5,000.00 | 2,200.00 | 2,800.00 | 44% |
| Other Taxes | \$17,785,790.00 | \$5,699,550.80 | \$12,086,239.20 | 32% | 16,759,515.00 | 5,550,777.00 | 11,208,738.00 | 33% |
| Construction Permits | \$1,136,500.00 | \$665,852.24 | \$470,647.76 | 59% | 1,115,700.00 | 639,240.57 | 476,459.43 | 57% |
| Police Permits | \$21,315.00 | \$3,400.00 | \$17,915.00 | 16% | 21,250.00 | 4,694.60 | 16,555.40 | 22% |
| Other Permits | \$12,500.00 | \$6,819.00 | \$5,681.00 | 55% | 15,500.00 | 7,567.00 | 7,933.00 | 49% |
| License & Permits | \$1,170,315.00 | \$676,071.24 | \$494,243.76 | 58% | 1,152,450.00 | 651,502.17 | 500,947.83 | 57% |
| General Government | \$246,665.00 | \$55,327.13 | \$191,337.87 | 22% | 240,500.00 | 54,222.34 | 186,277.66 | 23% |
| Zoning & Subdivision | \$187,000.00 | \$89,645.89 | \$97,354.11 | 48% | 191,000.00 | 126,836.94 | 64,163.06 | 66% |
| Plan Checking Fees | \$192,500.00 | \$126,100.69 | \$66,399.31 | 66% | 186,800.00 | 99,174.62 | 87,625.38 | 53% |
| Engineering Fees, Inspections & Other | \$250,000.00 | \$123,469.06 | \$126,530.94 | 49% | 97,000.00 | 68,314.58 | 28,685.42 | 70% |
| Parks & Recreation | \$2,091,700.00 | \$1,035,599.17 | \$1,056,100.83 | 50% | 2,023,600.00 | 948,761.74 | 1,074,838.26 | 47% |
| Police Services | \$98,000.00 | \$157,426.98 | \$59,426.98 | 161% | 99,000.00 | 63,472.11 | 35,527.89 | 64% |
| Other Service Charges | \$108,600.00 | \$49,143.36 | \$59,456.64 | 45% | 82,500.00 | 73,256.11 | 9,243.89 | 89% |
| Service Charges | \$3,174,465.00 | \$1,636,712.28 | \$1,656,606.68 | 52% | 2,920,400.00 | 1,434,038.44 | 1,486,361.56 | 49% |
| Vehicle License Fees | 28,000.00 | .00 | 28,000.00 | 0% | 23,000.00 | - | 23,000.00 | 0% |
| Grants | 213,440.00 | 67.52 | 34,272.48 | 0% | 344,500.00 | 84,137.73 | 260,362.27 | 24% |
| Other Revenue | \$13,650.00 | \$0.00 | \$13,650.00 | 0% | 13,650.00 | - | 13,650.00 | 0% |
| Intergovernmental Revenue | \$255,090.00 | \$67.52 | \$75,922.48 | 0% | 381,150.00 | 84,137.73 | 297,012.27 | 22% |
| Fines & Forfeitures | \$222,200.00 | \$71,603.72 | \$150,596.28 | 32% | 220,000.00 | 72,441.96 | 147,558.04 | 33% |
| Code Enforcement Fines | \$201,500.00 | \$115,443.00 | \$86,057.00 | 57% | 200,000.00 | 115,008.00 | 84,992.00 | 58% |
| Parking Fines | \$90,000.00 | \$80,216.57 | \$9,783.43 | 89% | 90,000.00 | 44,014.22 | 45,985.78 | 49% |
| Penalties | \$18,500.00 | \$3,807.25 | \$14,692.75 | 21% | 15,500.00 | 9,215.60 | 6,284.40 | 59% |
| Fines & Forfeitures | \$532,200.00 | \$271,070.54 | \$261,129.46 | 51% | 525,500.00 | 240,679.78 | 284,820.22 | 46% |

| | Adopted FY 18-20 | 12/31/2018 | Remaining | % Received | 17-18 Adopted Bud | 12/31/2017 | Remaining | % Received |
|------------------------------------|------------------------|------------------------|------------------------|-------------|----------------------|----------------------|----------------------|------------|
| Investment Earnings | \$126,100.00 | \$6,773.13 | \$119,326.87 | 5% | 110,000.00 | (5,490.52) | 115,490.52 | -5% |
| Rents | \$402,160.00 | \$325,317.85 | \$76,842.15 | 81% | 430,110.00 | 260,836.71 | 169,273.29 | 61% |
| Sale of Property | \$650.00 | \$0.00 | \$650.00 | 0% | 1,500.00 | - | 1,500.00 | 0% |
| Use of Money & Property | \$528,910.00 | \$332,090.98 | \$196,819.02 | 63% | 541,610.00 | 255,346.19 | 286,263.81 | 47% |
| Private Donations/Contributions | \$13,000.00 | \$10,525.00 | \$2,475.00 | 81% | 13,000.00 | 4,720.00 | 8,280.00 | 36% |
| Miscellaneous Reimbursements | \$10,700.00 | \$55,707.89 | \$45,007.89 | 521% | 29,300.00 | 42,377.39 | (13,077.39) | 145% |
| Bad Debt Writeoffs | \$300.00 | \$0.00 | \$300.00 | 0% | 300.00 | - | 300.00 | 0% |
| Other | \$20,250.00 | \$11,356.79 | \$9,393.21 | 56% | 17,500.00 | 9,647.00 | 7,853.00 | 55% |
| Misc. Revenue | \$44,250.00 | \$77,589.68 | \$57,176.10 | 175% | 60,100.00 | 56,744.39 | 3,355.61 | 94% |
| Other Financing Sources | \$1,418,675.00 | \$415,249.98 | \$1,003,425.02 | 29% | 1,359,935.00 | 488,773.28 | 871,161.72 | 36% |
| Grand Total | \$39,156,285.00 | \$14,140,225.17 | \$25,016,059.83 | 36% | 37,700,090.00 | 13,427,260.55 | 24,272,829.45 | 36% |



STAFF REPORT

MEETING

DATE: February 12, 2019

TO: City Council

FROM: Michael L. Antwine II, Assistant City Manager

SUBJECT: RATIFICATION OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) AND ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2019-2020

922 Machin Ave
Novato, CA 94945-3232
(415) 899-8900
FAX (415) 899-8213
www.ci.novato.ca.us

REQUEST

Consider ratifying the annual Recognized Obligation Payment Schedule (“ROPS”) and Successor Agency administrative budget for fiscal year 2019-2020.

RECOMMENDATION

Ratify, by motion, the ROPS and administrative budget for the fiscal year 2019-2020.

DISCUSSION

ROPS

Pursuant to the Health and Safety Code §34177(o)(1), the successor agency to the former redevelopment agency is required to prepare a Recognized Obligation Payment Schedule (“ROPS”) annually, listing the anticipated payments for enforceable obligations to be made from July 1 through the following June 30. All ROPs must be approved by the Oversight Board. As of July 1, 2018, the oversight board responsibilities were transferred from the local Oversight Board (to the Successor Agency to the Redevelopment Agency of the City of Novato) to the Marin Countywide Oversight Board. The Marin Countywide Oversight Board now oversees all of the successor agencies to terminated redevelopment agencies in Marin County.

Once approved, the ROPS must be submitted to the California State Department of Finance by February 1 of each year. The City Council’s formal ratification of the ROPS is not required by the Oversight Board or the Department of Finance prior to its submission. The County auditor-controller allocates property tax increment to successor agencies to pay obligations listed on the ROPS and approved by the Department of Finance.

This is the first year of the consolidated Marin County Oversight Board process. Under this new Oversight Board process, the County will be the lead agency to DOF and be responsible for

| |
|---|
| Novato City Council Agenda Staff Report Date: _____ File No. _____ |
|---|

reviewing and approving each Successor Agency’s ROPS. There were no major changes to the ROPS for the 2019-2020 period. Staff recommends that the Successor Agency ratify the ROPS FY 2019-2020. The ROPS was approved by the Marin County Oversight Board on January 31, 2019 and city staff submitted to the California State Department of Finance on February 1, 2019 in compliance with the submission deadline.

Administrative Budget

The Successor Agency is required to submit an administrative budget to the Oversight Board for approval for each upcoming six-month fiscal period. The proposed Budget for 2019-2020 approved by the Marin County Oversight Board includes staffing costs for City employees carrying out the dissolution functions, estimated costs for legal services, independent audit fees, and operations supplies and business expenses. Funds are requested on each ROPS to reimburse the City for administrative costs of operating the Successor Agency. The budget presented details a full fiscal year 2019-2020 budget of \$92,294. The admin budget increased slightly from prior years due to additional staff time associated with the review and analysis of the Successor Agency finances. Below is a table showing the budget and breakdown of administrative costs:

| Personnel Costs | | |
|---|-----------------|---|
| <u>Position</u> | <u>Total \$</u> | <u>Duties / Comments</u> |
| Finance Manager | 13,610 | - Preparation of annual ROPS - Oversight of all bond covenants and requirements - Preparation and submittal of annual continuing disclosure documents for all bond issues - Interaction with rating agencies and bond insurers as needed - Analysis of re-funding opportunities |
| Accounting Supervisor | 11,881 | - All professional accounting work associated with successor agency activities, assets, liabilities, and debts - Preparation for and oversight of the annual audit process - Annual budget process for successor agency-related expenditures |
| City Manager / Asst City Manager | 3,500 | - Review of staff reports, ROPS, City Council communications |
| Other staff | 5,000 | - Maintenance of the successor agency website; maintenance of Successor Agency records |
| TOTAL | 33,991 | |
| Contracts / Supplies / Materials | | |
| Legal Counsel | 15,000 | - Specialized RDA law services - Legal counsel on RDA law, analysis of new legislation, etc - Analysis and support for outstanding obligations to be placed on future ROPS |
| Other Consulting | 7,750 | - Contracted accounting analysis and support to support PPA, ROPS & SA Fund Review |
| Audit Contract | 8,440 | - Provision of annual audit services to issue required financial statements |
| Outside Costs - System Implemen | 12,500 | - Complete transfer of data and documentation to new financial system |
| Office Supplies | 1,000 | - General office supplies and equipment |
| | - | |
| General admin overhead | 13,613 | - City of Novato HR, IT, office space, insurance services, etc. |
| TOTAL | 58,303 | |
| Grand Total - FY 2019/20 | 92,294 | |
| ROPS Period A | 46,147 | |
| ROPS Period B | 46,147 | |

ATTACHMENTS

1. ROPS for the fiscal year 2019/2020
2. Oversight Board Resolution – ROPS 2019/2020

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary
Filed for the July 1, 2019 through June 30, 2020 Period

Successor Agency: Novato
County: Marin

| Current Period Requested Funding for Enforceable Obligations (ROPS Detail) | 19-20A Total (July - December) | 19-20B Total (January - June) | ROPS 19-20 Total |
|---|---|--|-------------------------|
| A Enforceable Obligations Funded as Follows (B+C+D): | \$ 664,041 | \$ - | \$ 664,041 |
| B Bond Proceeds | - | - | - |
| C Reserve Balance | 664,041 | - | 664,041 |
| D Other Funds | - | - | - |
| E Redevelopment Property Tax Trust Fund (RPTTF) (F+G): | \$ 2,512,139 | \$ 1,978,921 | \$ 4,491,060 |
| F RPTTF | 2,465,992 | 1,932,774 | 4,398,766 |
| G Administrative RPTTF | 46,147 | 46,147 | 92,294 |
| H Current Period Enforceable Obligations (A+E): | \$ 3,176,180 | \$ 1,978,921 | \$ 5,155,101 |

Certification of Oversight Board Chairman:
Pursuant to Section 34177 (o) of the Health and Safety code, I
hereby certify that the above is a true and accurate Recognized
Obligation Payment Schedule for the above named successor
agency.

Name Title

/s/ _____
Signature Date

Novato Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail

July 1, 2019 through June 30, 2020

(Report Amounts in Whole Dollars)

| A | B | C | D | E | F | G | H | I | J | K | 19-20A (July - December) | | | | | 19-20B (January - June) | | | | | W | | |
|--------|--|-----------------------------|-----------------------------------|-------------------------------------|--------------------------------|--|--------------|--------------------------------------|---------|------------------|--------------------------|-----------------|-------------|--------------|-------------|-------------------------|-----------------|-------------|-------|--------------|-----------|--------------|--------------|
| | | | | | | | | | | | Fund Sources | | | | | Fund Sources | | | | | | 19-20A Total | 19-20B Total |
| | | | | | | | | | | | Bond Proceeds | Reserve Balance | Other Funds | RPTTF | Admin RPTTF | Bond Proceeds | Reserve Balance | Other Funds | RPTTF | Admin RPTTF | | | |
| Item # | Project Name/Debt Obligation | Obligation Type | Contract/Agreement Execution Date | Contract/Agreement Termination Date | Payee | Description/Project Scope | Project Area | Total Outstanding Debt or Obligation | Retired | ROPS 19-20 Total | | | | | | | | | | | | | |
| 1 | 2005 Tax Allocation Bonds **** | Bonds Issued On or Before | 3/24/2005 | 9/1/2034 | US Bank | Bonds issued to fund housing prog. | Merged | \$ 70,465,450 | N | \$ 5,155,101 | \$ 0 | \$ 664,041 | \$ 0 | \$ 2,465,992 | \$ 46,147 | \$ 3,178,180 | \$ 0 | \$ 0 | \$ 0 | \$ 1,932,774 | \$ 46,147 | \$ 1,978,921 | |
| 2 | 2005A Tax Allocation Housing Bonds | Bonds Issued On or Before | 3/24/2005 | 9/1/2034 | US Bank | Bonds issued to fund housing prog. | Merged | 23,524,997 | N | \$ 2,112,784 | \$ 690,000 | | | 1,106,742 | | \$ 1,796,742 | | | | 356,042 | | \$ 356,042 | |
| | | | | | | | | 9,453,028 | N | \$ 592,935 | | | | 440,281 | | \$ 440,281 | | | | 152,654 | | \$ 152,654 | |
| 3 | 2011 Tax Allocation Bonds **** | Bonds Issued After 12/31/10 | 3/22/2011 | 9/1/2040 | US Bank | Bonds issued to repay City loans | Merged | 32,936,690 | N | \$ 1,291,909 | | | | 785,000 | | \$ 785,000 | | | | 506,909 | | \$ 506,909 | |
| 5 | CEDB Loan | Third-Party Loans | 12/17/2002 | 2/1/2032 | Wells Fargo MN, N.A. | Downtown streetscape work | Merged | 2,697,145 | N | \$ 206,703 | | | | 36,348 | | \$ 36,348 | | | | 170,355 | | \$ 170,355 | |
| 6 | Contract - North Marin Community Services (Novato Human Needs name change) | Miscellaneous | 8/2/2001 | 6/30/2022 | North Marin Community Services | Homeless services | Merged | 369,121 | N | \$ 133,628 | | | | 66,814 | | \$ 66,814 | | | | 66,814 | | \$ 66,814 | |
| 7 | Successor Agency Administration | Admin Costs | 2/1/2012 | 6/30/2041 | City of Novato as Succ. Ag. | Admin costs: staff, audit, legal, office space, etc. | Merged | 92,294 | N | \$ 92,294 | | | | | 46,147 | \$ 46,147 | | | | | 46,147 | \$ 46,147 | |
| 8 | Debt Service Reserve | Reserves | 1/1/2013 | 6/30/2034 | Various | Reserve to Fund August Debt Service | Merged | 680,000 | N | \$ 680,000 | | | | | | \$ 680,000 | | | | | | \$ 680,000 | |
| 10 | Penion Obligation Bonds | Bonds Issued On or Before | 6/28/2008 | 6/1/2035 | Wells Fargo Bank, N.A. | POB Debt Obligation for former RDK employees. | Merged | 708,134 | N | \$ 30,807 | | | | 30,807 | | \$ 30,807 | | | | | | \$ 30,807 | |
| 15 | Flood District MOU | Improvement/Infrastructure | 6/22/1999 | 6/30/2019 | Marin Co. Flood Cont. Dist. | Payment of Existing MOU Fund Balance. | Merged | 14,041 | N | \$ 14,041 | | 14,041 | | | | \$ 14,041 | | | | | | \$ 14,041 | |
| 16 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 17 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 18 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 19 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 20 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 21 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 22 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 23 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 24 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 25 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 26 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 27 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 28 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 29 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 30 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 31 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 32 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 33 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 34 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 35 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 36 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 37 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 38 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 39 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 40 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 41 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 42 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 43 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 44 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 45 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 46 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 47 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 48 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 49 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 50 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 51 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 52 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 53 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 54 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 55 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 56 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 57 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 58 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 59 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 60 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 61 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 62 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 63 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 64 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 65 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 66 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 67 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 68 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 69 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 70 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 71 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 72 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 73 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 74 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 75 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 76 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 77 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 78 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 79 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 80 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 81 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 82 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 83 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 84 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 85 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 86 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |
| 87 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | \$ - | |

Novato Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances
July 1, 2016 through June 30, 2017
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#).

| A | B | C | D | E | F | G | H |
|----------|---|---------------------------------------|--------------------------------------|--|------------------------------------|---------------------------|-----------------|
| | | Fund Sources | | | | | |
| | | Bond Proceeds | | Reserve Balance | Other Funds | RPTTF | |
| | ROPS 16-17 Cash Balances (07/01/16 - 06/30/17) | Bonds issued on or before 12/31/10 | Bonds issued on or after 01/01/11 | Prior ROPS RPTTF and Reserve Balances retained for future period(s) | Rent, Grants, Interest, etc. | Non-Admin and Admin | Comments |
| 1 | Beginning Available Cash Balance (Actual 07/01/16) RPTTF amount should exclude "A" period distribution amount | | | | | | |
| | | 2,200,185 | 1,700,000 | 591,541 | | - | |
| 2 | Revenue/Income (Actual 06/30/17) RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller | | | | | 3,717,282 | |
| 3 | Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17) | | | 577,500 | | 3,189,157 | |
| 4 | Retention of Available Cash Balance (Actual 06/30/17) RPTTF amount retained should only include the amounts distributed as reserve for future period(s) | | | | | 528,125 | |
| | | 2,200,185 | 1,700,000 | 14,041 | | | |
| 5 | ROPS 16-17 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC | No entry required | | | | | |
| 6 | Ending Actual Available Cash Balance (06/30/17) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5) | | | | | | |
| | | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |

OB RESOLUTION NO. 2019-4

**A RESOLUTION OF THE MARIN COUNTYWIDE SUCCESSOR AGENCY
OVERSIGHT BOARD FOR THE SUCCESSOR AGENCY TO THE FORMER
REDEVELOPMENT AGENCY OF THE CITY OF NOVATO APPROVING A
RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) FOR FICAL YEAR
2019-20**

WHEREAS, the California state legislature enacted Assembly Bill x1 26 (the “Dissolution Act”) to dissolve redevelopment agencies formed under the Community Redevelopment Law (Health and Safety Code Section 33000 et seq.); and

WHEREAS, pursuant to Health and Safety Code section 34173(d), the City of Novato (“Successor Agency”) is the successor agency to the dissolved Redevelopment Agency of the (insert entity); and

WHEREAS, the Marin Countywide Successor Agency Oversight Board for the Successor Agency to the former Redevelopment Agency of the city of Novato (“Oversight Board”) has been appointed pursuant to Health and Safety Code section 34179(j)-(m); and

WHEREAS, Health and Safety Code section 34180(g) requires the Oversight Board to approve the Successor Agency’s establishment of the ROPS prior to the Successor Agency acting upon the ROPS; and

WHEREAS, SB 107 adopted on September 22, 2015 replaced the six-month ROPS with an annual ROPS; and

WHEREAS, the Successor Agency staff has presented the ROPS 2019-20 for fiscal year 2019-20 (ROPS 2019-20); and

WHEREAS, at its meeting of January 31, 2019, the Oversight Board reviewed and considered the ROPS 2019-20 presented by the Successor Agency

**NOW, THEREFORE, THE OVERSIGHT BOARD DOES HEREBY RESOLVE
AS FOLLOWS:**

SECTION 1. Recitals. Oversight Board hereby finds, resolves, and determines that the foregoing recitals are true and correct, and, together with information provided by the Successor Agency staff and the public, form the basis for the approvals, findings, resolutions, and determinations set forth below.

SECTION 2. CEQA Compliance. The approval of the ROPS through this Resolution does not commit the Oversight Board to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15061 (b)(3).

PASSED, APPROVED AND ADOPTED THIS 31 day of January, 2019, by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0


Chair, Oversight Board

ATTEST:


Oversight Board Secretary

Recognized Obligation Payment Schedule (ROPS 19-20) - Summary
 Filed for the July 1, 2019 through June 30, 2020 Period

 Novato

 Marin

Successor Agency: _____
 County: _____

| Current Period Requested Funding for Enforceable Obligations (ROPS Detail) | | | |
|--|-----------------------------------|----------------------------------|------------------|
| | 19-20A Total (July - December) | 19-20B Total (January - June) | ROPS 19-20 Total |
| A | \$ 664,041 | \$ - | \$ 664,041 |
| B | - | - | - |
| C | 664,041 | - | 664,041 |
| D | - | - | - |
| E | 2,512,139 | 1,978,921 | 4,491,060 |
| F | 2,465,992 | 1,932,774 | 4,398,766 |
| G | 46,147 | 46,147 | 92,294 |
| H | \$ 3,176,180 | \$ 1,978,921 | \$ 5,155,101 |
| Enforceable Obligations Funded as Follows (B+C+D): | | | |
| A Enforceable Obligations Funded as Follows (B+C+D): | | | |
| B Bond Proceeds | | | |
| C Reserve Balance | | | |
| D Other Funds | | | |
| E Redevelopment Property Tax Trust Fund (RPTTF) (F+G): | | | |
| F RPTTF | | | |
| G Administrative RPTTF | | | |
| H Current Period Enforceable Obligations (A+E): | | | |

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

 Matthew H. Hymel,
 Chair

 Name

 Signature

 Date
 2/11/19

Novato Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail

July 1, 2019 through June 30, 2020

(Report Amounts in Whole Dollars)

| A | B | C | D | E | F | G | H | I | J | K | 19-20A (July - December) | | | | | Q | 19-20B (January - June) | | | | | W | |
|--------|--|-----------------------------|-----------------------------------|-------------------------------------|--------------------------------|--|--------------|--------------------------------------|---------|------------------|--------------------------|-----------------|-------------|--------------|-------------|--------------|-------------------------|-----------------|-------------|--------------|-------------|--------------|-----------|
| | | | | | | | | | | | Fund Sources | | | | | | Fund Sources | | | | | | |
| | | | | | | | | | | | L | M | N | O | P | | R | S | T | U | V | | |
| Item # | Project Name/Debt Obligation | Obligation Type | Contract/Agreement Execution Date | Contract/Agreement Termination Date | Payee | Description/Project Scope | Project Area | Total Outstanding Debt or Obligation | Retired | ROPS 19-20 Total | Bond Proceeds | Reserve Balance | Other Funds | RPTTF | Admin RPTTF | 19-20A Total | Bond Proceeds | Reserve Balance | Other Funds | RPTTF | Admin RPTTF | 19-20B Total | |
| 1 | 2005 Tax Allocation Bonds **** | Bonds Issued On or Before | 3/24/2005 | 9/1/2034 | US Bank | Bonds issued to fund housing proj. | Merged | \$ 70,410,540 | N | \$ 5,155,101 | \$ 0 | \$ 664,041 | \$ 0 | \$ 2,465,992 | \$ 46,147 | \$ 3,176,180 | \$ 0 | \$ 0 | \$ 0 | \$ 1,932,774 | \$ 46,147 | \$ 1,978,921 | |
| 2 | 2005A Tax Allocation Housing Bonds | Bonds Issued On or Before | 3/24/2005 | 9/1/2034 | US Bank | Bonds issued to fund housing proj. | Merged | 23,524,997 | N | \$ 2,112,784 | | 650,000 | | 1,106,742 | | \$ 1,756,742 | | | | 356,042 | | \$ 356,042 | |
| 3 | 2011 Tax Allocation Bonds **** | Bonds Issued After 12/31/10 | 3/23/2011 | 9/1/2040 | US Bank | Bonds issued to repay City loans | Merged | 32,936,690 | N | \$ 1,291,909 | | | | 785,000 | | \$ 785,000 | | | | 506,909 | | \$ 506,909 | |
| 5 | CIEDB Loan | Third-Party Loans | 12/17/2002 | 2/1/2032 | Wells Fargo MN, N.A. | Downtown streetscape work | Merged | 2,687,145 | N | \$ 206,703 | | | | 36,348 | | \$ 36,348 | | | | 170,355 | | \$ 170,355 | |
| 6 | Contract - North Marin Community Services (Novato Human Needs name change) | Miscellaneous | 8/2/2001 | 6/30/2022 | North Marin Community Services | Homeless services | Merged | 369,121 | N | \$ 133,628 | | | | 66,814 | | \$ 66,814 | | | | 66,814 | | \$ 66,814 | |
| 7 | Successor Agency Administration | Admin Costs | 2/1/2012 | 6/30/2041 | City of Novato as Succ. Ag. | Admin costs: staff, audit, legal, office space, etc. | Merged | 67,394 | N | \$ 92,294 | | | | | 46,147 | \$ 46,147 | | | | | | 46,147 | \$ 46,147 |
| 8 | Debt Service Reserve | Reserves | 1/1/2013 | 6/30/2034 | Various | Reserve to Fund August Debt Service | Merged | 650,000 | N | \$ 680,000 | | | | | | \$ - | | | | 680,000 | | \$ 680,000 | |
| 10 | Pension Obligation Bonds | Bonds Issued On or Before | 6/29/2006 | 6/1/2035 | Wells Fargo Bank, N.A. | POB Debt Obligation for former RDA employees | Merged | 708,134 | N | \$ 30,807 | | | | 30,807 | | \$ 30,807 | | | | | | | \$ - |
| 15 | Flood District MOU | Improvement/Infrastructure | 6/22/1999 | 6/30/2019 | Marin Co. Flood Cont. Dist. | Payment of Existing MOU Fund Balance | Merged | 14,041 | N | \$ 14,041 | | 14,041 | | | | \$ 14,041 | | | | | | | \$ - |
| 16 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 17 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 18 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 19 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 20 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 21 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 22 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 23 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 24 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 25 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 26 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 27 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 28 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 29 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 31 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 33 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 34 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 36 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 37 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 41 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 42 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 46 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 48 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 53 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
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| 77 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |
| 78 | | | | | | | | | N | \$ - | | | | | | \$ - | | | | | | | \$ - |

Novato Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances
July 1, 2016 through June 30, 2017
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see Cash Balance Tips Sheet.

| A | B | C | D | E | F | G | H |
|---|---|---------------------------------------|--------------------------------------|--|------------------------------------|---------------------------|-----------------|
| | | Fund Sources | | | | | |
| | | Bond Proceeds | | Reserve Balance | Other Funds | RPTTF | |
| | ROPS 16-17 Cash Balances (07/01/16 - 06/30/17) | Bonds issued on or before 12/31/10 | Bonds issued on or after 01/01/11 | Prior ROPS RPTTF and Reserve Balances retained for future period(s) | Rent, Grants, Interest, etc. | Non-Admin and Admin | Comments |
| 1 | Beginning Available Cash Balance (Actual 07/01/16) RPTTF amount should exclude "A" period distribution amount | 2,200,185 | 1,700,000 | 591,541 | | - | |
| 2 | Revenue/Income (Actual 06/30/17) RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller | | | | | 3,717,282 | |
| 3 | Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17) | | | 577,500 | | 3,189,157 | |
| 4 | Retention of Available Cash Balance (Actual 06/30/17) RPTTF amount retained should only include the amounts distributed as reserve for future period(s) | 2,200,185 | 1,700,000 | 14,041 | | 528,125 | |
| 5 | ROPS 16-17 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC | No entry required | | | | | |
| 6 | Ending Actual Available Cash Balance (06/30/17) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5) | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | |



THE CITY OF
NOVATO
CALIFORNIA

**NOVATO CITIZEN’S FINANCE ADVISORY/OVERSIGHT COMMITTEE
STAFF REPORT**

MEETING

DATE: February 7, 2019

TO: Citizen’s Finance Advisory/Oversight Committee

FROM: Michael A. Antwine II, Assistant City Manager
Mark Moses, Finance Consultant

SUBJECT: **Section 115 Pension Trust – Plan Administrator Selection**

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Chair Tim O’Conner
Vice Chair Regina Bianucci Rus
Committee Members
Caitrin Devine
David Bentley
Cris MacKenzie
Rafelina Maglio
Robert J. Scott, Jr

REQUEST

Provide feedback regarding staff recommendation on the selection of a Plan Administrator for a Section 115 Pension Trust.

DISCUSSION AND ANALYSIS

The rising costs of pension have significantly constrained local government’s ability to budget fiscal resources necessary to meet those financial requirements. The sharp rise of pension costs over the past few years due to CalPERS increase and adjustment to the discount rate applied to local governments Unfunded Accrued Liability (UAL). Novato’s City administration has acknowledge the fiscal impact of the CalPERS rule changes and have discussed methods and strategies over the past two fiscal years that can be created to address these challenges.

On March 13, 2018, the City Council directed staff to take the following actions:

1. Explore an irrevocable trust (Section 115) as a vehicle for addressing the long-term unfunded pension liabilities.
2. Research CalPERS funding options:
 - a. Shorter amortization period
 - b. Targeting specific amortization bases
3. Review the discount rate

As part of the response to Council questions 2 &3, staff must review the city’s actuarial information provided to the City in January 2019 from Bartel & Associates, the city’s pension actuary. Upon completion of our analysis and subsequent engagement with a Plan administrator; at that point staff will be able to provide council and the committee with answers to those questions. It is critical that any responses to those questions require this preliminary research, analysis and strategy development with a pension trust provider before any such recommendations and decisions.

On December 18, 2018, the City issued a Request for Qualifications and Statement of Qualifications (RFQ) from the following firms: PARS, PFM and Keegan each of them actively provide Section 115 Pension Trust administration to public agencies in California. All three firms responded to the RFQ. Staff reached out to CalPERS regarding their section 115 program, but they indicate that their program would not be ready until July 2019. The purpose of establishing a Pension Trust is to establish a financial mechanism through which the City can fund its defined benefit pension obligations with flexible investing and funding options.

A Section 115 trust allows the City to invest funds dedicated to its defined benefit pension plan over a longer time horizon and with more investment options than is allowed for other funds held by or invested by the City. One of the roles of the Plan Administrator is to work directly with City staff to prepare investment and funding guidelines for the trust, based on the expected future contributions due to CalPERS.

The RFP responses reviewed by city staff and our finance consultants and interviewed the two (2) firms who appeared to offer the greatest value, based on their responses. Using the criteria of cost; investment performance and resources; administrative considerations; and industry commitment and comparable clientele, City staff determined that Public Agency Retirement Services (PARS), working in combination with U.S. Bank as trustee and custodian and Highmark Capital Management as investment advisor, would be best able to meet the City's needs.

PARS provides the security of a Private Letter Ruling from the IRS for Section 115 OPEB Trust that assures participants the tax-exempt status of their investments. In addition, only PARS offers irrevocable trust plans for both pension and OPEB obligations. This is a particular advantage to the City, because it has already established a Section 115 OPEB Trust for the funding of retiree medical benefits. PARS also allows the flexibility of the City's participation in selecting the investment strategies for its funds, giving the City control on target yield and level of risk on its investments.

Any contributions made to the program would be held by a trustee, US Bank.

The Trustee's duties include:

1. Safeguarding assets for the benefit of retirees;
2. Providing oversight protection of the investments
3. Acting as custodian of the assets; and
4. Disbursing funds to pay for pension costs and healthcare premiums.

Investment Advisor

Highmark Capital Management investment policy assistance, annual onsite reviews and takes on fiduciary responsibility for the asset management of these funds. They have a number of different investment strategies depending on what rate of return the City expects to earn and the level of risk it is willing to take. Because these strategies are designed for public entities, they range in level of risk from conservative to capital appreciation. In order to reduce volatility, staff will likely recommend an investment strategy that leans toward the conservative end of the scale.

Initial Funding

City staff will make initial funding recommendations as part of the FY2019/20 budget process.

FISCAL IMPACT

There is no setup cost associated with establishing the Section 115 Pension Trust. Therefore, there is no direct fiscal impact associated with proceeding with establishing a Section 115 Pension Trust, or with establishing a new trust that would comprise both the current Section 115 OPEB trust and the new Section 115 Pension trust. Funding of the new trust will have a fiscal impact will be discussed as part of the annual budget process.

RECOMMENDATION

Provide feedback regarding staff recommendation on the selection of PARS as the preferred Plan Administrator for a Section 115 Pension Trust.