



# STREET IMPROVEMENT OVERSIGHT ADVISORY COMMITTEE REGULAR MEETING

Thursday, November 15, 2018 - 12:00 PM  
City Administrative Offices, Baget Conference Room - 2<sup>nd</sup> Floor  
922 Machin Avenue, Novato, CA 94945

## MINUTES

**A. Call to Order**

Meeting was called to order at 12:05pm  
Committee: Ed Schulze, Chase Maxwell, Charlotte Urban, Meherdad Namiranian (arrived late)  
Staff: Chris Blunk, Gosia Woodfin  
Public: Pat Eklund

**B. Approval of Final Agenda**

M/S Schulze/Maxwell- All in favor 3-0-1 -Ed Schulze, Chase Maxwell, Charlotte Urban, Meherhad Namiranian (arrived late)

**C. Public Comment**

*(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit.)*

Ed Schulze spoke regarding his concerns with the new development at the former Pini's site, and the lack of visibility due to parked cars. He said attempting to pull out, going northbound on First St, is dangerous as you can't see cross traffic, looking left, on Grant. This should be added to the Traffic Engineer's log for review.

**D. Committee Organizational Items**

*D-1-Approval of August 16, 2018 Meeting Minutes.*

M/S Schulze/Urban -All in favor 2-1-1 Ed Schulze, Chase Maxwell, Charlotte Urban, Meherdad Namiranian (arrived late)

**E. General Business**

*(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)*

<i>Approximate Time</i>	<i>Items/Attachments</i>	<i>Purpose and Actions</i>
10 minutes	E-1: Update of the Resolution Establishing SIOAC	<i>Committee discussion. Receive recommendation. No action.</i>
<p>Since the existing resolution is out of date, it was reviewed in detail to determine what changes could be made to reflect the current needs and responsibilities of the committee? The original intent of the committee regarding the responsibilities of the committee members and its future considerations of what committees can and will do were addressed at August 28 Council Meeting, at which Council approved modifying duties of the committee. Some revelations includes- that the resolution should be relatively broad to encompass more responsibilities related to the comprehensive nature of the street program, such as pavement rehabilitation and traffic related matters.</p> <p>*A change to the schedule so meetings will take place with more frequency. *The verbiage related to the source of funding can be removed. *Although Measure B is no longer active, budget reviews should still be happening related to the street program. Language relating to chair and vice chair terms and selection should be included too.</p>		

An effective date needs to be determined. Chris volunteered to write the draft which can be discussed at the next meeting.		
20 minutes	E-2: CIP Project Updates	<i>Staff Report. No Action.</i>
This topic was not discussed. Gosia handed out a list of projects and the status. If a committee member has any questions, they can email Gosia for more detail.		
20 minutes	E-3: Pavement Management Program	<i>Staff Report. No Action.</i>
Gosia provided a color handout from Streetsaver (MTC maintained); as they send us updates that include the current Pavement Condition Index (PCI) as well as historical pavement condition trends and other relevant data. The PCI is currently at 68; it has gone down as we have not paved many streets this year. We applied for funding to have the PCI resurveyed. In April, a consultant will start walking all the streets, which includes 152 miles of roadway. A report will be ready in December of 2019.		
5 minutes	E-4: Items for Discussion at Next Meeting	<i>Receive Recommendation. Action</i>
Draft Resolution Review Adopt 2019 Schedule for meetings (No Action was taken)		
5 minutes	E-5: 2019 Meeting Schedule/ Confirm Next Mtg Date	<i>Committee Discussion. Action</i>
Meeting calendar was determined for 2019. Meetings will now be the 3 <sup>rd</sup> Thursday of every other month. Next meeting date will be January 17, 2019. For 2019-Jan 17, March 21, May 16, July 18, Sept. 19, and Nov. 21, (No Action was taken)		