



THE CITY OF
NOVATO
CALIFORNIA

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Mayor

Josh Fryday
Mayor Pro Tem
Pam Drew

Councilmembers
Denise Athas
Pat Eklund
Eric Lucan

City Manager
Regan M. Candelario

**RECREATION, CULTURAL AND COMMUNITY SERVICES
ADVISORY COMMISSION**

**NOVATO CITY HALL
COUNCIL CHAMBERS
901 SHERMAN AVE.**

November 8, 2018

7:00 p.m.

AGENDA

A. ROLL CALL

Chair Nancy Weber

Commissioner Suzanne Crow

Commissioner Gerald Styx

Vice Chair Vacant

Commissioner Ryan Bartling

Commissioner Rene Pouteau

Commissioner Dennis Bentley

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES

1. October 11, 2018.

D. PUBLIC COMMENT

E. READER BOARD INFORMATION

1. Various Program Fliers.

F. PRESENTATIONS

There are no Presentations.

G. OLD BUSINESS

There is no Old Business.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Amanda Estrada at (415) 899-8975. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to help ensure accessibility to this meeting. The Novato City Hall Council Chambers offers a loop system for the hearing impaired.*

H. NEW BUSINESS

There is no New Business.

I. REPORTS/INFORMATION

1. Manager's Report
2. CIP Project Updates
3. Upcoming City Council Items
4. Media Articles - Comments from the Staff/Commission.

J. COMMISSION REPORTS/COMMENTS

1. Commission Comments/Reports
2. Upcoming Community Events:
 - 12/2 – Breakfast with Santa 9AM-12PM at DRC.
 - 12/7 & 12/8 – Holiday Crafts Faire at MTSC.
 - 12/9 – Free Throw Championship 10AM-1PM at DRC.

K. SCHEDULE NEXT MEETING

January 10, 2019.

L. ADJOURNMENT



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**NOVATO RECREATION, CULTURAL AND COMMUNITY
SERVICES COMMISSION**

October 11, 2018
7:00 p.m.

Novato City Hall
City Council Chambers
922 Machin Avenue

A. ROLL CALL

Chair Weber called the meeting to order at 7:10 p.m.

Commissioners present: Weber, Bartling, Bentley, Crow, Pouteau.

Commissioners absent: Styx

Also present: Assistant City Manager Michael Antwine, Recreation Services Manager Kevin Conklin, Recreation Manager Liz Tran, Recording Secretary Amanda Estrada.

B. APPROVAL OF AGENDA

**MOTION/SECOND, COMMISSIONERS CROW/BENTLEY,
TO APPROVE THE AGENDA.**

MOTION CARRIED 5-0.

C. APPROVAL OF MINUTES

1. May 24, 2018.

Correction of spelling of Hill Master Plan on page 2.

**MOTION/SECOND, COMMISSIONERS CROW/BENTLEY,
TO APPROVE THE MINUTES.**

MOTION CARRIED 5-0.

D. PUBLIC COMMENT

E. READER BOARD INFORMATION

1. Various Program Fliers.

F. PRESENTATIONS

There were no Presentation.

G. OLD BUSINESS

There were no Old Business items.

H. NEW BUSINESS

1. Novato Age Friendly Project Request for Co-sponsorship and Public Art Fund Support.

Recreation Services Manager Liz Tran asked Commission to consider, and possibly take action to recommend Parks, Recreation, & Community Services (PRCS) co-sponsorship of the Age Friendly Novato mural project and an allocation of \$5,000 from the Art in Public Places fund to cover the cost of materials. Gloria Dunn-Violin, and artist Laurie Marshall presented the Age Friendly Novato Mural Project including its goals, progress and scope of work. This project brings together a diverse, multi-generational group of residents to design, paint and celebrate the values of Novato. A video was shown. Commissioners were able to see a sketch of the project. When completed, this mural will be displayed at the Margaret Todd Senior Center, but also able to move to different locations.

Commissioner Crow asked what the funds would be used for. Ms. Dunn-Violin answered that it would be used for materials, professional artists, a Spanish translator and other supplies for the project.

MOTION/SECOND, COMMISSIONERS CROW/POUTEAU, TO ALLOCATE \$5,000 FROM THE ART IN PUBLIC PLACES FUND TO COVER THE COST OF MATERIALS.

MOTION CARRIED 5-0.

MOTION/SECOND, COMMISSIONERS CROW/BARTLING TO RECOMMEND PRCS COSPONSOR THE AGE FRIENDLY NOVATO MURAL PROJECT.

MOTION CARRIED 5-0.

2. Multicultural Advisory Commission Merger Discussion.

Ms. Tran asked Commission to discuss and provide a recommendation to staff regarding a proposal to merge the Multicultural Advisory Commission (MAC) with the Recreation, Cultural, & Community Services (RCCS) Commission.

During Public Comment, Multicultural Advisory Commissioner Jennifer Burt spoke in favor of keeping the commission separate from the Recreation, Cultural and Community Services Commission.

The RCCS Commission came to a consensus to not make a formal decision without gathering more information.

I. REPORTS/INFORMATION

1. Director's Report. Recreation Services Manager Kevin Conklin shared that the Fall Activity Guide has been released. We were able to add color throughout and plan to have three Guides per year. Recreation Coordinator Mark Ricossa will be retiring after 21 years running the Lu Sutton Childcare program. An open recruitment is underway to fill his position. Two staff members are expecting their first baby in the coming months. We are planning a 20th Anniversary for the Novato Gymnastics Center next year. We are still looking to fill a Gymnastics Instructor position.
2. CIP Project Updates. Ms. Tran gave a CIP Projects Update.
 - **Dogbone Meadows:** Sod was recently installed. There is a tentative reopening ceremony planned for November 3. Commissioners will receive an invitation via email.
 - **Hill Master Plan:** Gates & Associates has been hired to develop the construction documents for the Central Hub Project.
 - **Community Garden:** Staff met with Ganda, an Archeological Research Consultant, today to seek expertise with cultural sensitivities of the site. Novato Live Well is continuing their outreach and fundraising efforts.
 - i. Chair Weber asked about the status of the plan for the rest of Lieb property. Assistant City Manager Michael Antwine answered that the site plan will be part of the 19/20 budget process.
3. Upcoming City Council Items.
 - a) October 30 – Age Friendly Novato mural project funding and cosponsorship, as approved earlier in the meeting.
 - b) October 30 – Naming of the gentle play area at Dogbone Meadow Dog Park as “Brian’s Place”.
 - c) October 30 – Proposed improvement project to the Downtown Recreation Center, as funded by a housing related park grant through the state.
4. Media Articles
 - a) On the reader board are ‘Thank You’ notes from Mary Gray who shared her gratitude to staff for hosting the Ernie Gray Fields renaming ceremony at the Indian Valley College campus of The College of Marin on September 15, 2018.

J. COMMISSION REPORTS/COMMENTS.

1. Commission Comments/Reports. Commissioner Crow applauded the organization and the attention to detail of the Summer Concert Series and hopes there will be more held at the Hamilton Amphitheater Park.

Commissioner Pouteau shared that he has met with Chair Weber and the Chamber of Commerce to discuss cross-promotion opportunities. The Chamber is hosting their monthly mixer at the Novato History Museum on October 18 from 5:30-7PM featuring Novato Parks and Recreation. There was also discussion that when the Central Hub is built, the Chamber may be able to help find sponsors for the various courts.

Commissioner Crow asked the status of the board appointments. Manager Conklin shared that it is postponed until Council makes a decision on the potential merger of the RCCS Commission and MAC.

Commissioner Bentley shared information about the upcoming North Bay Discovery Day in Santa Rosa.

2. Upcoming Community Events:

10/13 – Movie at Pocket Park *Coco* sunset at the DRC.

10/20 – Fall Flea Market 9AM at MTSC.

10/20 – Halloween Magic Show 6PM at City Hall.

K. SCHEDULE NEXT MEETING

The next meeting is scheduled for November 8, 2018.

L. ADJOURNMENT

Meeting was adjourned at 8:41 P.M.