



STREET IMPROVEMENT OVERSIGHT ADVISORY COMMITTEE REGULAR MEETING

Thursday, August 16, 2018 - 12:00 PM
City Administrative Offices, Baget Conference Room - 2nd Floor
922 Machin Avenue, Novato, CA 94945

AGENDA

A. Call to Order

B. Approval of Final Agenda

C. Public Comment

(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit.)

D. Committee Organizational Items

D-1-Approval of May 17, 2018 Meeting Minutes.

E. General Business

(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

<i>Approximate Time</i>	<i>Items/Attachments</i>	<i>Purpose and Actions</i>
10 minutes	E-1: CIP Projects Updates	<i>Staff Report. No action.</i>
20 minutes	E-2: Pavement Management Program/ Methodology	<i>Committee discussion. Receive recommendation. No action.</i>
20 minutes	E-3: Update of the Resolution Establishing SIOAC	<i>Committee discussion. No action.</i>
5 minutes	E-4: Items for Discussion at Next Meeting	<i>Receive Recommendation. Action</i>
5 minutes	E-5: Confirm Next Meeting Date: 11/15/2018	<i>Committee Discussion. Action</i>

AFFIDAVIT OF POSTING

I, Julie Eichner certify that on Thursday August 9, 2018 I caused to be posted the agenda of the Thursday, August 16, 2018 meeting of the Street Improvement Oversight Committee of the City of Novato, California, on the City of Novato Community Service Boards in City Hall and the Police Department.

/Julie Eichner/

Office Assistant II

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Julie Eichner at (415) 899-8994. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.



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Thursday, May 17, 2018 - 12:00 PM
City Administrative Offices, Baget Conference Room - 2nd Floor
922 Machin Avenue, Novato, CA 94945

MINUTES

A. Call to Order

Meeting was called to order at 12:05 pm

Committee: Charlotte Urban, Dan Jacoby, Ed Schulze, Meherdad Namiranian, Chase Kappel

Staff: Gosia Woodfin, Chris Blunk

B. Approval of Final Agenda

M/S Jacoby/Schulze, All in favor 5-0-0, Charlotte Urban, Dan Jacoby, Ed Schulze, Meherdad Namiranian, Chase Kappel

C. Public Comment

(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit.)

D. Committee Organizational Items

D-1-Approval of February 15, 2018 Meeting Minutes.

M/S Jacoby/Schulze, All in favor 5-0-0, Charlotte Urban, Dan Jacoby, Ed Schulze, Meherdad Namiranian, Chase Kappel

E. General Business

(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

<i>Approximate Time</i>	<i>Items/Attachments</i>	<i>Purpose and Actions</i>
15 minutes	E-1: Review of Proposed 2018/19 Capital Improvement Program Budget	<i>Committee Discussion. Action</i>
<p>There were handouts provided detailing the upcoming projects for the proposed CIP budget for 2018/2019 which includes 32 projects. The projects were discussed in detail and both Chris and Gosia answered questions that came up related to the project and/or the funding source. Ed Schulze made a motion to accept the proposed budget as submitted. M/S Schulze/Jacoby, All in favor, 5-0-0, Charlotte Urban, Dan Jacoby, Ed Schulze, Meherdad Namiranian, Chase Kappel</p>		
15 minutes	E-2: CIP Projects Updates	<i>Staff Report. No action.</i>
<p>Updates were provided on the CIP projects as they reviewed and discussed them during the previous item, E-1 Review of Proposed 2018/2019 Capital Improvement Program Budget.</p>		
20 minutes	E-3: Pavement Management Program/ Methodology	<i>Committee discussion. Receive recommendation. No action.</i>

Gosia informed the committee that at the next meeting she would be asking for their assistance and feedback in selecting the streets for pavement rehabilitation. The selection and criteria will be discussed and they can sort the streets based on the pavement condition index. The funding source has already been identified. She will have information related to the paving history and when it was last paved. This discussion will go into detail about the selection process and what will happen afterwards.

5 minutes	E-4: Items for Discussion at Next Meeting	<i>Receive Recommendation. Action</i>
Update of the Resolution Establishing SIOC Pavement Management Program Street Selection Review of Approved 2018/19 Capital Improvement Program Budget		
5 minutes	E-5: Confirm Next Meeting Date	<i>Committee Discussion. Action</i>
Next meeting date of August 16, 2018 was confirmed. No action taken.		

Meeting was adjourned at 1:42pm.