



THE CITY OF
NOVATO
CALIFORNIA

JOINT MEETING

MINUTES BICYCLE/PEDESTRIAN ADVISORY COMMITTEE & SAFE ROUTES TO SCHOOLS TASK FORCE

Wednesday, March 14, 2018 - 7:00PM

922 Machin Ave

Baget Conference Room-2nd Floor

A. Call to Order

The meeting was called to order at approximately 7:07pm

BPAC Committee Members: Mark Birnbaum, Hank Ryan, Nestor Schnasse, James McKenzie

Absent: Burt Greenspan, Mark Vanderscoff, Nancy Wein

Safe Routes Committee Members: Pat Eklund, Mark Silva, Gretchen Schubeck, Wendi Kallins

Staff: Petr Skala, Chris Blunk, Manijeh Larizadeh, Officer Tyler Cantley, Eric Lucan

Public: Lamont Ave. Residents

B. Approval of Final Agenda

M/S Birnbaum/Ryan All in Favor 4-0-3 Mark Birnbaum, Hank Ryan, Nestor Schnasse, and James McKenzie Absent- Burt Greenspan, Mark Vanderscoff, Nancy Wein

C. Public Comment

(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit).

Dabney Smith –of Merritt Dr., spoke about her safety concerns and parking issues on her street since it is close to a school; a lot of people turn down that street.

Chris commented that PW will be restriping Sunset Pkwy which will take place while school is out and may help facilitate proper drop offs to the school. It is a cost effective way to make some improvements but may not solve all of the issues on Merritt Dr., but is a step in the right direction. Pat asked if this issue could be agendized for the next meeting. Chris said it would be a Safe Routes issue, not BPAC.

Office Tyler Cantley stated he is aware of the concerns regarding Merritt Dr. and that PD has spent time out there citing people for violations.

Wendi spoke about a pedestrian issue related to Safe Routes on Leafwood Dr. by Lynwood School- they were close to putting in a crosswalk-but with staff changes it never happened. She would like to bring it up again. Since it is a cut through they would like to see a midblock lighted crosswalk at the driveway to the school. Pat said she had spoken to the city Manager and Public Works about this, and it is not something they will be working on. It will be added to the Safe Routes agenda.

Chris said that this is a BPAC meeting official committee safe routes agendized goal to have an all hands conversation-since Safe Routes issues should come through BPAC-Pat said it is a joint committee meeting Chris said BPAC is a vehicle and official city business takes place.

Rhonda Berberich- of 713 Lamont Ave stated she is all for bike paths, but she is concerned with flooding issues as the road gets higher, wider and there are no gutters, or drainage. She heard a gutter and curb were going to be put in.

Robert Wynne-of 726 Lamont Ave-had a question re: agenda item-today's meeting action item agenda-Chris said it is an update. There would not have been a notice sent to discuss updates at a committee meeting

Eva Andrews-of 703 Lamont not sure why they are at the meeting. She wants confirmation that she will receive notification when next Lamont specific meeting happens.

D. Committee Organizational Items

D-1-Approval of January 10, 2018 Meeting Minutes.

M/S Ryan/Schnasse- All in Favor 4-0-3-Mark Birnbaum, Hank Ryan, Nestor Schnasse, and James McKenzie Absent-Burt Greenspan, Mark Vanderscoff, Nancy Wein

E. Committee Reports

F. Staff Reports

F-1 – Pedestrian Access to Transit & Crosswalk Improvements, CIP No.18-002 (Contract Awarded - City Council Meeting – December 5, 2017). Additional locations Were added (Palmer Drive; Redwood Boulevard – North of San Marin Drive - SMART Station; Sunset Parkway and Topaz Drive between Misty Road & Andale Avenue)

F-2 – Grant Avenue Bridge Rehabilitation Project, CIP No. 09-003 – Design Development.

F-3 - Vineyard Road Improvements, CIP No. 15-017 – Design Development. Sidewalk addition On south side between Eucalyptus Avenue and Trumbull Avenue was approved by the City Council on February 27, 2018.

F-4 - Measure A Group 10 Pavement Rehabilitation project, CIP No. 18-001 - includes sections Of Bel Marin Keys Blvd, Bolling Drive and Nave Drive. Design Development.

F-5 - Lamont Bike Lanes TFCA, CIP No. 16-013-Chris spoke and provided an update_ on this project as there were a lot of Lamont residents in attendance-another workshop will most likely take place sometime this year. There was a comment on the lack of maintenance on the SMART path, which impacts his property. There was also the comment that there is graffiti, drug transactions as well as prostitution going on. Officer Cantley said he can put an extra patrol out there to try and address the issues.

F-6 – Crosswalks Added to the Priority List – Staff is working on standardizing the Prioritization process. Added locations were Novato Blvd. @ Estates Drive and 7th Street @ Carmel Drive.

*F-7 – Project Information is Available at:
<http://novato.org/government/public-works/public-works-projects>*

G. General Business

(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

<i>Approximate Time</i>	<i>Item/Attachments</i>	<i>Purpose and Actions</i>
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<p>40 minutes</p>	<p>G-1: Safe Routes to Schools task force. Mapping. Agenda for this portion to be provided by Programs Coordinator - Wendi Kallins</p>	<p><i>Committee discussion.</i> <i>Receive recommendation.</i> <i>No action.</i></p>
<p>Wendi suggested developing a relationship with San Rafael BPAC; it has been productive as information is shared. Both committees would like to strive for meetings where a representative is present at either meeting versus doing ongoing, joint meetings.</p> <p>Wendi spoke about mapping and what they would like to achieve. A Safe Routes map was shown; Wendi said the process takes a while and they have been doing a mapping project for a number of schools. City of Novato will take the lead on this. This process will start where improvements already exist and the idea is to come up with the suggested routes; not guaranteed safe routes, but what they think would be the best routes to take to school. Chris said not all of the maps have been created yet. He suggested starting with what we have now and working with Safe Routes and engage the parents to get feedback to help identify the gaps and take to BPAC for discussion and for a formal recommendation. They can discuss which of these ideas should be adopted and which should be folded into Bicycle and Pedestrian master plan.</p> <p>The mapping process needs to be looked at it strategically as the map has multiple purposes, including seeing what improvements have been made and what potential improvements can be made. The ultimate goal is to identify what the suggested routes are so there can be some predictability where kids where will be walking and biking; mostly to help prioritize where improvements should be made, and will be based on how many kids are using that facility ex Vineyard.</p> <p>First place to start is the area right around school (most important) then look at major corridors that serve multiple schools. What are the major corridors and what are the issues we want to look at in those locations? Go to each school and identify the neighborhood routes into those major corridors. Safe Routes will look at the locations with team leaders and volunteers.</p> <p>Schedule a workshop session in which base maps can be looked at and identify major corridors used for all of the schools. Where should it start school level or BPAC? Chris said the existing Bicycle and Pedestrian master plan may have some of these components to pull from.</p> <p>Wendi reiterated the priority locations for mapping-</p> <ul style="list-style-type: none"> 1st immediate areas around school 2nd major corridors 3rd neighborhood streets <p>There will be some future discussion offline to coordinate meetings and schedule setup.</p> <p>Pat mentioned an issue on McClay Rd, near Center where there is a sidewalk to nowhere, she thought it was priority and wanted us to look into the availability of funds to repair. Chris said we are currently looking at pedestrian improvements-but need to prioritize locations before making a commitment as to what will be repaired first.</p>		
<p>10 minutes</p>	<p>G-2: Vineyard Road Improvements, CIP No. 15-017. B/PAC – Mark Birnbaum</p>	<p><i>Committee discussion.</i> <i>No action.</i></p>
<p>Mark spoke about the status. He said he feels the improvements are off to a good start, as it was not safe previously and a good process that we could get repeated at other schools.</p>		
<p>10 minutes</p>	<p>G-3: Novato Blvd. between Sutro/San Marin and the western City Limits. B/PAC – Mark Birnbaum</p>	<p><i>Committee discussion.</i> <i>No action.</i></p>

Mark spoke about his concerns with the condition of the roadway from Novato Blvd between San Marin and Sutro. He would like to see some improvements as the pavement is in poor condition and this particular stretch of roadway serves bicyclist from all over the area as it extends into West Marin. He would like to see the process of improvements started. Chris said we are aware of the condition and are working on putting together a 5 year pavement plan.

3 minutes	G-4: Confirm next meeting date. (Wednesday May 9, 2018).	<i>Receive recommendation. Action.</i>
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Next meeting date was confirmed for May 9, 2018
No Action

H. Adjournment

Meeting was adjourned 9:00 pm.