



THE CITY OF  
**NOVATO**  
CALIFORNIA

**RECREATION, CULTURAL AND COMMUNITY SERVICES  
ADVISORY COMMISSION**

**NOVATO CITY HALL  
COUNCIL ROOM  
901 SHERMAN AVENUE**

November 9, 2017

7:00 p.m.

**AGENDA**

922 Machin Avenue  
Novato, CA 94945  
415/899-8900  
FAX 415/899-8213  
[www.novato.org](http://www.novato.org)

Mayor

Denise Athas

Mayor Pro Tem

Josh Fryday

Councilmembers

Pam Drew

Pat Eklund

Eric Lucan

City Manager

Regan M. Candelario

**A. ROLL CALL**

Chair Nancy Weber

Commissioner Suzanne Crow

Commissioner Gerald Styx

Commissioner Paula Neese

Commissioner Ryan Bartling

Commissioner Rene Pouteau

Commissioner Dennis Bentley

Welcome new Commissioner Bentley.

Introduction of Assistant City Manager Michael Antwine.

**B. APPROVAL OF AGENDA**

**C. APPROVAL OF MINUTES**

1. September 14, 2017.

**D. PUBLIC COMMENT**

**E. READER BOARD INFORMATION**

1. Various Program Fliers

**F. PRESENTATIONS**

There are no Presentations.

*\*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Lori Simpkins at 899-8975. Notification at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to help ensure accessibility to this meeting. The Novato City Hall Council Chambers offers a loop system for the hearing impaired.*

**G. OLD BUSINESS**

There are no Old Business items.

**H. NEW BUSINESS**

There are no New Business items.

**I. REPORTS/INFORMATION**

1. Director's Report
2. CIP Project Updates
3. Upcoming City Council Items
4. Media Articles - Comments from the Director/Commission.

**J. COMMISSION REPORTS/COMMENTS**

1. Commission Comments/Reports.
2. Upcoming Community Events:
  - 11/4 – Family Fun Performance – featuring Musical Robot
  - 12/1 & 12/2 – Holiday Crafts Faire
  - 12/2 – Tree Lighting Ceremony on Sherman Avenue

**K. SCHEDULE NEXT MEETING**

January 11, 2018.

**L. ADJOURNMENT**



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**NOVATO RECREATION, CULTURAL AND COMMUNITY  
SERVICES COMMISSION**

September 14, 2017  
7:00 p.m.

Novato City Hall\*  
Council Chambers  
901 Sherman Avenue

**A. ROLL CALL**

Vice Chair Weber called the meeting to order at 7:00 p.m.

Commissioners present: Weber, Neese, Crow, Styx, Pouteau

Commissioners absent: Bartling, Bentley

Also present: Interim Director Kevin Conklin,  
Recreation Manager Liz Tran,  
Recording Secretary Lori Simpkins

Mr. Conklin welcomed new Commissioner Pouteau to his first meeting.

**B. APPROVAL OF AGENDA**

**MOTION/SECOND, COMMISSIONERS WEBER/CROW, TO  
APPROVE THE AGENDA.**

**MOTION CARRIED 5-0.**

**C. APPROVAL OF MINUTES**

1. August 10, 2017.

**MOTION/SECOND, COMMISSIONERS CROW/STYX, TO  
APPROVE THE MINUTES.**

**MOTION CARRIED 5-0.**

**D. PUBLIC COMMENT**

There was no Public Comments.

**E. READER BOARD INFORMATION**

1. Various Program Fliers.

**F. PRESENTATIONS**

1. Athletics Presentation - Recreation Specialist Greg Canfield. Mr. Canfield gave a PowerPoint presentation highlighting preschool soccer, Amazing Athletics, summer sports camps, Basketball 101, boys and girls basketball leagues, flag football and adult softball, basketball and volleyball leagues. The Downtown Recreation Center hosts Pedro card groups, Jazzercise, Rec Parties for 3rd, 4th, 5th graders and Rec Nights for 6th & 7th graders. They also offered a new program called Middle School Drop In, with over 70 middle school students were enrolled.

**G. OLD BUSINESS**

There were no Old Business items.

**H. NEW BUSINESS**

1. Marin Museum of Contemporary Art (MOCA) Public Art Proposal. Ms. Tran gave a brief overview of the art proposal. She introduced MOCA Executive Director, Nancy Rehkopf.

Ms. Rehkopf said MOCA is celebrating its 35th anniversary and would like to display several murals around the Arts Center campus that features local premier artist Zio Ziegler, who has displayed his art worldwide. She gave a brief PowerPoint presentation. She asked that the Commission approve \$5,000 from the Public Art fund for this project. The total project is estimated to be \$44,400.

Ms. Tran stated that this art project meets the Art in Public Places Program objectives. The \$5,000 would help cover part of the artist's fee. The Public Art Fund currently has \$38,900 in its account.

The Commission liked the art project and suggested other sites such as the Hamilton School might work well too. There was some concern that the art murals might be too contemporary for the Hamilton area that is rich in history. They suggested that MOCA get public input regarding the artwork.

**MOTION/SECOND, COMMISSIONERS STYX/CROW, TO APPROVE MOCA'S REQUEST FOR PUBLIC ART FUNDS IN THE AMOUNT OF \$5,000.**

**MOTION CARRIED 5-0.**

**I. REPORTS/INFORMATION**

1. Director's Report. Mr. Conklin announced that Lori Simpkins, PRCS Administrative Technician and RCCSC recording secretary is retiring. Her last day of work will be November 10th. Ms. Simpkins has worked for the City of Novato for almost 37 years.

Mr. Conklin also announced that the new Assistant City Manager, Michael Antwine, starts on Monday and will oversee the PRCS Department as one of his duties.

The Commission thanked Kevin for stepping in as interim Director.

The last Concert on the Green was last Saturday and was attended by approximately 250 people.

The City Hall building is scheduled to close down for a couple of months while a new Audio/Visual system is installed.

2. CIP Project Updates. Ms. Tran said that the Hill Recreation Area project design team meets each month for updates. They are working with GHD to assess the site. CEQA is moving forward, as well as the traffic and parking assessment.

The Public Works staff is finalizing the cost for the renovations at the DOGBONE Park and go to City Council to discuss whether it is cost efficient to have turf. Staff will continue to recommend turf. Staff hope to go out to bid early next year. Staff met with the dog group at the park and made some immediate improvements.

Staff visited the Larkspur community garden to see how it operates. Larkspur has a volunteer coordinator who manages the garden. Staff will be visiting the Lieb property with the Living Well group. Ms. Tran will try to set up site visits for the Commission.

Pioneer Park will get new turf under the playground swings. There will be a memorial bench installed at the trail head of the San Francisco Bay Trail at Hamilton by the South Hamilton Play Park.

The Bahia park has had issues, but they have a new contractor and is moving forward to complete the project.

The Commission expressed disappointed in the lost time over the renovation of the DOGBONE Park. They wanted the City Council to know how much was spent on consultant costs.

3. Upcoming City Council Items
4. Media Articles – Comments from the Director/Commission.

There were no Media Articles comments.

## **J. COMMISSION REPORTS/COMMENTS.**

1. Commission Comments/Reports. Commissioner Crow commented on how beautiful the glass panels look at the Transit Center. She also attended the outdoor concerts at both the Amphitheater Park and the City Hall Green. Many people she talked to said the Amphitheater Park location was much more conducive to a broader audience than the City Hall Green. She suggested to offer more concerts at the Amphitheater Park next year.

Mr. Conklin said that the events staff recently attended a workshop on how to offer special events. This year PRCS has tripled it number of event offerings.

1. Chair and Vice Chair Nominations.

**MOTION/SECOND, COMMISSIONERS CROW/STYX, TO NOMINATE COMMISSIONER WEBER AS CHAIR.**

**MOTION CARRIED 5-0.**

**MOTION/SECOND, COMMISSIONERS CROW/WEBER, TO NOMINATE COMMISSIONER NEESE AS VICE CHAIR.**

**MOTION CARRIED 5-0.**

The Commission introduced themselves and Commissioner Pouteau commented briefly about himself and his interest in being on the Commission.

2. Upcoming Community Events.

9/16 - Family Fun Performance Night - Kenn Adams' Adventure Theater

9/24 - Sundays on Sherman

10/7 - Family Fun Performance Night - Mike Della Penna

10/21 - "Spooky" Movie at the Pocket Park

11/4 - Family Fun Performance Night - Musical Robot

**K. SCHEDULE NEXT MEETING**

November 9, 2017

**L. ADJOURNMENT**

Meeting was adjourned at 8:35 pm.