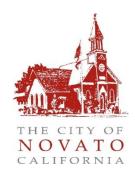
# MINUTES ECONOMIC DEVELOPMENT COMMISSION MEETING



# Thursday, September 28, 2017 3:00PM

# City Hall - 922 Machin Avenue, Novato Womack Conference Room, 2<sup>nd</sup> Fl.

## A. CALL TO ORDER/ROLL CALL

Vice Chair Pelham called the Economic Development Commission meeting to order at 3:03pm.

## **Commissioners Present**

Present: Peter Pelham (Vice Chair), Rodrigo Silveira, John Williams, Coy Smith, David Winton, Sylvia Barry (Ex-officio)

# Commissioners Absent

Tim Howard (Ex-officio)

# **Staff Present**

Assistant City Manager Peggy Flynn, Senior Management Analyst Jessica Deakyne, Management Analyst Sherin Olivero

# Public

Councilmember Pam Drew, Hutch Turner

## B. APPROVAL OF FINAL AGENDA

MOTION TO APPROVE THE FINAL AGENDA

M/S/C SMITH/WILLIAMS AYES: 5 NAYS: 0

ABSENT: 0

# C. APPROVAL OF MEETING MINUTES FOR JULY 27, 2017

MOTION TO APPROVE THE MINUTES FROM JULY 27, 2017

M/S/C WILLIAMS/SMITH AYES: 3 NAYS: 0

ABSENT: 0

ABSTAIN: PELHAM/SILVEIRA

#### D. PUBLIC COMMENT

There was no public comment.

#### E. GENERAL BUSINESS

E-1 INFORMATION: Welcome New Commissioner, Rodrigo Silveira Commissioner Silveira gave us a brief history of his background and the Commission welcomed him.

E-2 ACTION: Election of Chair & Vice Chair

MOTION TO APPOINT PETER PELHAM AS CHAIR OF THE EDAC

M/S/C WILLIAMS/SMITH AYES: 5 NAYS: 0

ABSENT: 0

# MOTION TO APPOINT DAVID WINTON AS VICE CHAIR OF THE EDAC M/S/C PELHAM/WILLIAMS AYES: 5 NAYS: 0

ABSENT: 0

E-3 ACTION: Designation of Ex-Officio Role

# MOTION TO APPOINT SYLVIA BARRY AS EX-OFFICIO OF THE EDAC M/S/C PELHAM/WILLIAMS AYES: 4 NAYS: 0 ABSENT: 0

- E 4 INFORMATION: Business Outreach Pilot Program Update
- E-5 INFORMATION: Business Appreciation Letter

#### F. COMMISSION COMMENTS

- a. Commissioner Silveira: informally spoke to people after he became Commissioner.
  - i. Restaurants mentioned that there is no City center a place for population to congregate.
  - ii. Shop Local: ensure real estate and legal businesses are represented.
- b. Commissioner Smith:
  - i. How do we request updates on planning applications?
    - 1. Development is covered on all EDAC meetings under staff update
  - ii. New owners of old Pini building very nice people, good community partner
- c. Commissioner Pelham: When is the resolution going to Council?
  - i. Council will be voting on the revised resolution on October 24
  - ii. Final comments due 5pm on Friday September 29th to Jessica
- d. Commissioner Barry:
  - i. General Plan Economic Development update status
    - 1. Bob will be here 10/26 with an update
  - ii. SMART site has a document on "what to do in Sonoma County" section on their site.
  - iii. SMART fare can be paid pre-tax.

#### G. STAFF UPDATE

- a. Jessica provided an update on moving the
- b. Peggy provided an update on her installation on Marin Economic Forum and getting fully staffed in the Economic Development Department. She also provided a brief update on planning projects in the City including North Bay Children's Center, Hanna Ranch, Hamilton Hospital and the Downtown Depot Building.

## H. ADJOURNMENT

M/S/C WILLIAMS /SILVEIRA AYES: 5 NAYS: 0

ABSENT: 0

Vice Chair Pelham adjourned the meeting at 4:23PM.