



THE CITY OF  
NOVATO  
CALIFORNIA

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[www.novato.org](http://www.novato.org)

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Denise Athas  
Mayor Pro Tem  
Josh Fryday  
Councilmembers  
Pam Drew  
Pat Eklund  
Eric Lucan

City Manager  
Regan M. Candelario

# Zoning Administrator Agenda

September 14, 2017 – 2:00 P.M.

Location: Community Development Department – 922 Machin Ave\*

1. **TRUMBULL MANOR GUEST HOUSE**  
**CEQA – CATEGORICALLY EXEMPT- SECTION 15303**  
**P2017-065; USE PERMIT AMENDMENT**  
**APN 132-172-19; 50 RICA VISTA**

The Zoning Administrator will consider a Use Permit Amendment application to allow for the construction of a guest house at 50 Rica Vista, adjacent to the existing Trumbull Manor structure. The project site is a 42,937 square foot (0.986 acre) developed parcel that fronts onto Buena Vista, with access via a driveway to Rica Vista. This guest house will not be considered an independent living facility, it has an overall size of 400 square feet and is intended to be used for the temporary occupancy for individual priests visiting the Trumbull manor for religious retreats.

To appeal a final decision of the Zoning Administrator, a written letter of appeal and the required appeal fee must be filed with the Community Development Department within 10 calendar days of the decision. The appeal letter must specifically state the basis for the appeal. Additional information on the appeal process can be found in Division 19.54 of the Novato Municipal Code.

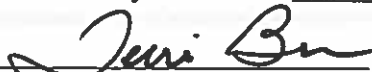
If anyone wishes to challenge a project in court, they may be limited to raising only those issues they or anyone else raised at the public hearing described in this agenda or in written correspondence delivered to the Community Development Department at, or prior to, the public hearing.

For information regarding the above agenda item(s), please contact *the* Novato Community Development Department at (415) 899-8989 or [www.novato.org](http://www.novato.org). or visit the City offices. The Novato Community Development Department is located at 922 Machin Ave, Novato, CA 94945. It is recommended that an appointment be made with the project staff member prior to visiting the City offices. The Department is open Monday through Thursday and every other Friday from 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 5:00 p.m.

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## AFFIDAVIT OF POSTING

I, Terri Brown, certify that on September 11, 2017, I caused to be posted the agenda of the September 14, 2017, meeting of the Zoning Administrator of the City of Novato, California, on the City of Novato Community Services Board in the Police Department and on the City's website at [www.novato.org](http://www.novato.org).

  
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Terri Brown

\*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Development Department at 899-8989. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help ensure accessibility to this meeting.