

**MINUTES**  
**April 10th, 2017**  
**City of Novato-City Hall**  
**922 Machin Avenue, Novato, CA 94945**

**I.**

<b>Members:</b>	<b>Staff:</b>
Susan Stompe- Chair	Clive Shigoli
Marcia Basalla -Vice-Chair	Lyle Waite
Ginny Hanna	
Kyla Medigovich	
Ed Schulze	
Charlotte Urban	
Judith Buder	

**II. APPROVE MINUTES OF March 13th, 2017**  
 Approved by 6-0-1 vote. Stompe not in attendance.

**III. APPROVE AGENDA FOR April 10th, 2017**  
 Approved by 7-0 vote.

**III. CITIZENS' TIME TO ADDRESS THE COMMITTEE**  
 Howard Bunce, MCSTOPPP in attendance to get a sense of what each volunteer organization such as the streetscape committee, is doing within their city. Mr. Bunce mentioned the upcoming State trash amendments that'll tie to municipality storm water permits. MCSTOPPP will work with municipalities in assisting with the reduction of storm water pollution, screening, tracking and monitoring catch basin and storm drains.

**IV. STAFF CONCERNS**  
 Lyle Waite introduced as the new superintendent of the maintenance division. Lyle informed the committee that recruitment for admin staff will probably be done by early June. Clive stated that the business recognition letter was being updated by Peggy Flynn and her staff, based on the committee's recommendation.

**V. COMMITTEE MEMBERS' COMMENT TIME**  
 Basalla began discussion by stating that she talked with the City Clerk on updating the committee members and that there was a vacancy available which will be filled in the fall. Committee members were encouraged to follow up with island adoptees, by phone, to see if they were still interested in maintaining their adoptions. Stompe mentioned the ribbon cutting ceremony for the Downtown streets team on April 26<sup>th</sup>, and asked members to attend in support of the group.

**VI. SUBCOMMITTEE REPORTS**

**Clean & Green Day**

Discussion was on the Clean and Green day logistics, planning, fliers and locations where the signs could be posted.

Delong banner will be posted 2 weeks before and the week of the event.

**MONTHLY ADOPT-N-ISLAND**

Adopt-N-Island Information	Applications Sent out	Applications Returned	Applications Approved	Medians Adopted
February	4	1	1	1

2017				
March 2017	0	1	1	1
April 2017	1	0	0	0

**Signs**

Schulze installed a sign at Redwood and Scottsdale visitors' center.

**Island/Site Adoption**

None from March,

**Public Outreach**

No meetings scheduled at this time.

**Future Sub-committee meetings**

No meetings scheduled at this time.

**Strategic Planning**

Marcia and Ginny will meet with Peggy and have her give some ideas on publicity and then share that information with the committee.

**Budget presentation**

Basalla read an email from Public Works director, Russ Thompson, who has proposed in this upcoming budget to include funding of the committee projects. Members were encouraged to attend the proclamation at the council meeting on April 18<sup>th</sup>.

**VII. OLD BUSINESS**

**Previous Business Landscape Recognition Nominations:**

- Renovia Massage Center  
1770 Novato Blvd, Novato, CA 94947- Approved
- Novato Dermatology  
867 Diablo Ave, Novato, CA 94947- Approved

**IX. NEW BUSINESS**

1) Business/Landscape Recognition Nominations

- Whole Foods  
790 De Long Ave, Novato, CA 94945
- Kaiser  
97 San Marin Dr, Novato, CA 94945

**X. ADJOURNMENT**

*Meeting adjourned at 9:00pm*  
Next Meeting: May 8th, 2017