



THE CITY OF
NOVATO
CALIFORNIA

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**NOVATO RECREATION, CULTURAL AND COMMUNITY
SERVICES COMMISSION**

MINUTES

January 19, 2017
7:00 p.m.

Novato City Hall *
Council Chambers
901 Sherman Avenue

A. ROLL CALL

Chair Caye called the meeting to order at 7:01 p.m.

Commissioners present: Caye, Weber, Crow, Styx, Bartling

Commissioners absent: Neese, Solorzano

Also present: Director Pam Shinault, Recording Secretary Lori Simpkins

B. APPROVAL OF AGENDA

**MOTION/SECOND, COMMISSIONERS CROW/BARTLING,
TO APPROVE THE AGENDA.**

MOTION CARRIED 5-0.

C. APPROVAL OF MINUTES

1. November 10, 2026

**MOTION/SECOND, COMMISSIONERS WEBER/CROW, TO
APPROVE THE MINUTES.**

MOTION CARRIED 5-0

D. PUBLIC COMMENT

Eleanor Sluis, regarding the General Plan.

E. READER BOARD INFORMATION

1. Various Program Fliers.

F. PRESENTATIONS

There were no presentations.

G. OLD BUSINESS

There were no Old Business items.

E. NEW BUSINESS

1. Hill Recreation Area/Margaret Todd Senior Center Master Plan Capital Improvement Project Presentation. Ms. Shinault gave some background information on this item and introduced project consultant, Mr. Vince Lattanzio, Carducci Associates.

Mr. Lattanzio gave a PowerPoint presentation. He discussed the phases of the project and funding. He asked the Commission for their top three priorities for Phase 1.

The Commission discussed several priority options, such as parking, pickleball courts. They asked for clarification on the cost of Phase 1 and the whole project.

Mr. Lattanzio stated Phase 1 is estimated to cost \$4.5 - \$5 million, to complete the whole project, add \$2 - \$3 million more.

The meeting was open for public comment.

Dan Phillips
Sandy Skolnich
Mike Foss
Fred Reece
Eleanor Sluis
Josh Thomas
Thomas Lopez
Candy Phillips

Comments ranged from adding more pickleball courts, parking concerns, number of multipurpose fields, concern for relocation of generator, need for more restrooms, and how it will generate revenue.

The meeting was closed for public comment.

The Commission discussed their concerns and identified the need for more pickleball courts, and how synthetic turf fields are important to help generate revenue.

Commissioner Weber left the meeting at 8:21 pm.

The Commission discussed the cost of only doing Phase 1 versus the whole project.

MOTION/SECOND, COMMISSIONERS CROW/STYX, TO ADOPT THE PROPOSED MASTER PLAN WITH THE ADDITION TO IDENTIFY AN AREA FOR TWO ADDITIONAL PICKLEBALL COURTS.

MOTION APPROVED 4-0.

MOTION/SECOND, COMMISSIONERS CROW/BARTLING, TO RECOMMEND TO MOVE THE FOUR PICKLEBALL COURTS CONSTRUCTION INTO PHASE I.

MOTION APPROVED 4-0.

MOTION/SECOND, COMMISSIONERS CROW/BARTLING, TO RECOMMEND THE ENTIRE PROJECT BE DONE WITHOUT PHASING, ONLY IF FULL FUNDING IS AVAILABLE.

MOTION APPROVED 4-0.

2. California Park and Recreation Society Community Service Award Nominee. Ms. Teresa Ehteshami, Recreation Supervisor at the Margaret Todd Senior Center, gave an overview of her staff report, stating the Parks, Recreation and Community Services Department was nominating the Novato Senior Citizens Club for the CPRS 2016 Community Services Award.

MOTION/SECOND, COMMISSIONERS BARTLING/STYX, TO APPROVE THE NOMINATION OF THE NOVATO SENIOR CITIZENS CLUB.

MOTION CARRIED 4-0.

F. REPORTS/INFORMATION

1. Director's Report. Ms. Shinault announced the retirement of Kathy Kormos, Recreation Operations Manager. Ms. Kormos worked for the City of Novato for 25 years.

The Bahia parks project is moving slowly due to the rain.

The Dog Park project: with the departures of several staff in the Public Works department, the Public Works Director wants to take a step back and go back out with a Request for Proposal for design services. This project will need additional funding and construction may begin in the fall of 2017.

2. Upcoming City Council Items

1/24 - Proclamation: Kathy Kormos Retirement

3. Media Articles – Comments from the Director/Commission.

There were no Media Articles comments.

G. COMMISSION REPORTS/COMMENTS.

1. Commission Comments/Reports.

2. Upcoming Community Events.

2/11 - Novato Live at City Hall Concert, *featuring a "Songwriter Circle" with Marin's own Tracy Blackman and Danny Click, along with Kyle M. Terrizzi.*

H. SCHEDULE NEXT MEETING

March 9, 2017

I. ADJOURNMENT

Meeting was adjourned at 9:05 pm.