



THE CITY OF
NOVATO
CALIFORNIA

MINUTES
ECONOMIC DEVELOPMENT COMMISSION MEETING
Thursday, May 26, 2016 3:00PM to 5:00PM
Womack East & West Conference Rooms, 2nd Fl.
922 Machin Avenue, Novato, CA 94945

A. CALL TO ORDER

Chairman Williams called the Economic Development Commission meeting to order at 3:00 PM.

In attendance were:

Commissioners Present

Present: John Williams (Chair), Coy Smith, Tim Howard, Peter Pelham and Harry Thomas

Commissioners Absent

Nanda Schorske, David Winton

Staff Present

Chris Stewart

Public

Councilwoman Pam Drew and Sylvia Barry

B. APPROVAL OF FINAL AGENDA

Motion by Commissioner Smith, seconded by Commissioner Pelham to approve the Final Agenda.

Approved 4-0

C. APPROVAL OF MINUTES FOR

March 31, 2016 Meeting Minutes – Motion by Commissioner Pelham, seconded by Commissioner Smith to approve minutes as written.

Approved 4-0

D. PUBLIC COMMENT

No public comment.

E. GENERAL BUSINESS

E - 1 REPORT: Update on BIO 2016 – Chris Stewart invited Councilwoman Drew to share any concerns she may have with the City's Economic Development Plan or the NBLSA initiative and she respectively decline to comment at the meeting. Mr. Stewart, Ms. Knoles and Mr. Eyer proceeded to give their reports.

E - 2 INTRO: Mr. Stewart introduced Jim Cordeiro the new CEO of the Marin Economic Forum and he gave a brief overview of his priorities for the next 120 days.

E - 3 ACTION: Mr. Stewart introduced Miriam Karell, Director of the Marin Small Business

Development Center and she reported that over the last three years they had helped 120 Novato businesses expand their operations in Novato. Mr. Stewart reported that he and Ms. Capriola had met with Miriam and agreed to contribute \$10,000 in fiscal years 2016 & 2017. *Motion by Commissioner Smith and Seconded by Commissioner Pelham to approve the \$10,000 annual contribution for fiscal years 2016 & 2017. Approved 4-0*

E – 4 REPORT: Mr. Stewart reported that the City was still working with Beltane Brewery to locate new facilities.

E – 5 ELECTION: *Commissioner Smith moved that Mr. Thomas be elected the new Chairman of the Economic Development Advisory Commission and Seconded by Commissioner Pelham. Approved 4 - 0*

F. COMMISSION / STAFF COMMENTS – *No Comments*

G. PUBLIC COMMENT – *No Comments*

H. ADJOURNMENT

Chairman Williams thanked everyone for their participation and input.

Motion to adjourn was made by Commissioner Pelham and Seconded by Commissioner Smith to adjourn at 5:00 P.M. Approved 4-0