



THE CITY OF  
NOVATO  
CALIFORNIA

**NOVATO CITIZENS FINANCE ADVISORY/  
OVERSIGHT COMMITTEE MEETING**

to be held at

922 Machin Avenue  
Novato, CA 94945  
415/899-8900  
FAX 415/899-8213  
[www.novato.org](http://www.novato.org)

City Administrative Offices  
Womack Conference Room  
922 Machin Ave

February 16, 2017  
7:30AM

Chair

Caitrin Devine

Vice Chair

Tim O'Connor

Commissioners

David Bentley

Regina Bianucci Rus

Don Bibeault

Cris MacKenzie

Robert J. Scott, Jr

**AGENDA**

**A. CALL TO ORDER**

**B. APPROVAL OF FINAL AGENDA**

**C. PUBLIC COMMENT**

Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three-minute time limit.

7:35 A.M. *(Time is approximate.)*

**D. COMMITTEE ORGANIZATIONAL ITEMS**

**D-1: APPROVE MEETING MINUTES OF DECEMBER 8, 2016**

**E. GENERAL BUSINESS**

Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three-minute time limit for public comment per item.

7:40 A.M. *(Time is approximate.)*

**E-1: RECAP OF COUNCIL ACTION ON MEASURE C ACCOUNTING / COMMITTEE ROLE**

Receive a brief update on the City Council actions of December 13, 2016 regarding the Committee role and the accounting policy for Measure C sales tax.

7:50 A.M. *(Time is approximate.)*

**E-2: ONE-TIME FUNDING REQUEST FOR NOVATO INDEPENDENT ELDERS PROGRAM**

Consider a one-time funding request of \$11,000 from Measure F funds for the Novato Independent Elders Program.

8:00 A.M. (Time is approximate.)

**E-3: REVIEW OF DRAFT FIVE-YEAR FORECAST**

Review and provide feedback on an updated draft five-year General Fund forecast.

8:30 A.M. (Time is approximate.)

**E-4: REVIEW OF IT MASTER PLAN AND IT PROJECTS**

Receive an overview and update from information technology staff on recent technology project expenditures and upcoming key projects.

**F. COMMITTEE / STAFF COMMENTS**

**G. ADJOURNMENT**

**AFFIDAVIT OF POSTING**

I, Brian Cochran, certify that on February 9, 2017 I caused to be posted the agenda of the February 16, 2017 meeting of the Novato Citizens Finance Advisory/Oversight Committee meeting of the City of Novato, California, on the City of Novato Community Service Boards in City Hall and the Police Department, and on the City's website at [www.novato.org](http://www.novato.org).

/Brian Cochran/  
Finance Manager