



THE CITY OF  
**NOVATO**  
CALIFORNIA

MINUTES  
ECONOMIC DEVELOPMENT COMMISSION MEETING  
Thursday, October 20, 2016 3:00PM to 5:00PM  
Baget Conference Rooms, 2<sup>nd</sup> Fl.  
922 Machin Avenue, Novato, CA 94945

**A. CALL TO ORDER**

*Chairman Thomas called the Economic Development Commission meeting to order at 3:00 PM.*

*In attendance were:*

*Commissioners Present*

*Present: Harry Thomas (Chair), Coy Smith, David Winton, John Williams, Sylvia Barry*

*Commissioners Absent*

*Tim Howard & Peter Pelham*

*Staff Present*

*Chris Stewart*

*Public*

*Councilwoman Pam Drew*

**B. APPROVAL OF FINAL AGENDA**

*Motion by Commissioner Smith, seconded by Commissioner Winton to approve the Final Agenda.*

*Approved 4-0*

**C. APPROVAL OF MINUTES FOR**

*June 30, 2016 Meeting Minutes – Chairman Thomas noted that Commissioner Pelham was not in attendance and so therefore they did not have a quorum from the June 30<sup>th</sup> meeting present to vote on the minutes. The minutes would be carried forward to a future meeting where the three members at the June 30<sup>th</sup> meeting are present.*

**D. PUBLIC COMMENT**

*No public comment.*

**E. GENERAL BUSINESS**

E - 1 REPORT: Mr. Brown was not in attendance so Mr. Stewart handed out a pamphlet that Mr. Brown had prepared and a memory disk and Mr. Stewart indicated that Mr. Brown would like the Commissioners to email Bob with any questions before the next EDC meeting on October 27<sup>th</sup>. The Commission will be asked to vote on the proposed changes and updates to the General Plan on October 27<sup>th</sup>.

E - 2 REPORT: Mr. Stewart handed out copies of the recently published 2016 Annual Economic Development Report and noted that over the last two years the City had helped the life science

industry companies grow their employment in Novato by 598 positions with an economic impact and increase in local spending of \$299 million annually. Job increases for all industries for the two year period in Novato was 2,600 position.

E – 3 REPORT: Mr. Stewart introduced Mr. Gary Tobin who handed out examples of the press coverage that the City’s economic development programs had received in 2016.

E – 4 INTRO. & REPORT: Mr. Stewart introduced Carolyn Goodman with Goodman Marketing and she gave an update on her activities since joining the EDC and NBLSA consultant team to help implement both work plans.

E – 5 MGR’S Report: Mr. Stewart reported that he was working with a ground transportation company to locate 22 acres. He also gave an update on Vintage Oaks and noted that they would be completely leased up by September of 2017

**F. COMMISSION / STAFF COMMENTS – *No Comments***

**G. PUBLIC COMMENT – *No Comments***

**H. ADJOURNMENT**

*Chairman Thomas thanked everyone for their participation and input.*

*Motion to adjourn was made by Commissioner Smith and Seconded by Commissioner Winton to adjourn at 4:30 P.M. Approved 4-0*