

**DRAFT
MINUTES
of November 14, 2016
City of Novato-City Hall
922 Machin Avenue, Novato, CA 94945**

I.

Members: Ed Schulze-Chair Susan Stompe-Vice-Chair Marcia Basalla Ginny Hanna Kyla Medigovich Larry Paulger Charlotte Urban	Staff: Peter Torre Gloria Morgan Guest: Erin Levine Alternate Member: Judie Buder
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II. APPROVE MINUTES OF OCTOBER 10, 2016

Approved by a 7-0 vote. Urban not in attendance at October 2016's meeting.

III. APPROVE AGENDA FOR NOVEMBER 14, 2016

Approved by an 8-0 vote, but with a modification: Hopmonk Tavern and Wild Bird Unlimited should be listed under **New Business**, per Schulze.

III. CITIZENS' TIME TO ADDRESS THE COMMITTEE

Erin Levine is interested in adopting-n-island near Novato Blvd. & Diablo Ave.

IV. STAFF CONCERNS

V. COMMITTEE MEMBERS' COMMENT TIME

Hanna and Basalla met the new City Manager, Regan M. Candelario, he would like to attend one of the Committee's meetings.

Bsaalla mentioned, divide the current adopt-n-islands among the Committee, so that each Committee Member will be able to review the islands to see if maintenance is adhered to.

VI. SUBCOMMITTEE REPORTS

Clean & Green Day

Clean & Green Day meeting on Thursday, December 8, 2016, at 7:00 pm at Susan Stompe's house. The banner should be decided on before the next Clean & Green Day.

MONTHLY ADOPT-N-ISLAND

Adopt-N-Island Information	Applications In/Issued	Applications Sent Out	Applications Approved	Medians Adopted
Aug 2016	0	0	0	0
Sept 2016	0	1	0	0
Oct 2016	0	0	0	0

Signs

Modify the dates on signs that the Committee already have, before purchase of new ones.

Business Landscape Recognition

Island/Site Adoption

Susan Erb of Novato Chamber of Commerce would like to adopt-n-island.

Public Outreach

No report at this time.

Future Sub-committee meetings

No meetings scheduled at this time.

Strategic Planning

VII. OLD BUSINESS

Previous Business Landscape Recognition Nominations:

- 1) Hopmonk Tavern, 224 Vintage Way, Novato, CA 94945, accepted.
- 2) Wild Bird Unlimited, 100 Vintage Way, Novato, CA 94945, not accepted. The Village Oaks Shopping Center maintains their landscape.

IX. NEW BUSINESS

Business Landscape Recognition Nomination:

- 1) 166 Hamilton Drive
- 2) 32 Hamilton Drive

X. ADJOURNMENT

Meeting adjourned at 8:45 pm

Next Meeting: December 12, 2016