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 **REGULAR MEETING**

**MINUTES**

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE**

**Wednesday, July 13, 2016 - 7:00PM**

**922 Machin Ave**

**Womack Conference Room-2nd Floor**

1. Call to Order

The meeting was called to order at 7:00 pm.

Committee Members: Mark Birnbaum, Mark Vanderscoff, Burt Greenspan, Nancy Wein, Hank Ryan, Leslie Schaaf

Staff: Petr Skala

1. Approval of Final Agenda

M/S Greenspan/Ryan All in favor- 6-0-0-Mark Birnbaum, Mark Vanderscoff, Burt Greenspan, Nancy Wein, Hank Ryan, Leslie Schaaf,

1. Public Comment

 *(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can*

 *legally have no action as they are not on the agenda. There is a three minute time limit).*

1. Committee Organizational Items

 *D-1-Approval of May 11, 2016 Meeting Minutes.*

M/S Greenspan/Schaaf All in favor- 6-0-0- Mark Birnbaum, Mark Vanderscoff, Burt Greenspan, Nancy Wein, Hank Ryan, Leslie Schaaf,

1. Committee Reports

 *E-1- TAM – B/PAC – Bicycle and pedestrian project presentation and seeking recommendation.*

 *OBAG 2 (One Bay Area Grant program). Tuesday July 12, 2016. Mark Birnbaum.*

Mark attended this meeting; they looked at 23 applications for projects that could be considered bicycle related coming from 3 pots of money. They voted to fund: Bridgeway Gate 6 intersection in Sausalito; San Rafael pathway to SMART extension from 2nd St along the tracks to Anderson Dr.; Corte Madera Tamal Vista bike path to Madera St. to widen Class II lanes; repave and fix root problems north of the Village Shopping center; San Anselmo School spine connect schools so it is safer to ride there. No Novato projects were included.

1. Staff Reports

 *F-1- DeLong Avenue and Ignacio Boulevard Highway Interchanges Resurfacing, CIP No.*

*13-003 – Bid Opening July 19, 2016. Construction scheduled for summer 2016 (July / August).*

*F-2-* *Safe Pathways to Schools Crosswalk Improvements - Ignacio Boulevard and South Novato*

 *Boulevard, CIP No. 16-008 – Under construction – complete by the end of July 2016.*

*Ignacio Boulevard (Country Club Drive and at Laurelwood Drive); South Novato Boulevard Lark Court and at Yukon Way.*

 *F-3- Safe Pathways to School Sidewalk Gap Closures Arthur Street and Plum Street, CIP No.*

 *16-010 – Construction scheduled for summer / fall 2016.*

*F-4- Novato – B/PAC – Terms renewal / new applications. The City Clerk will be in contact*

 *with all of the applicants – mid to late August.*

1. General Business

 *(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded*

 *their initial discussions. There is a three minute time limit for public comment per item.)*

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| ***Approximate Time*** | ***Item/Attachments***  | ***Purpose and Actions***  |
| 15minutes | G-1: Annual report presentation by Mark Birnbaum, Novato B/PAC chairman.Copy of the report will be available at the meeting. | *Committee discussion.* *Action.*  |
| Mark said it would be nice to complete the report by the end of the year. Burt had some recommendations/comments regarding the addition of a comma as well as a few of grammatical changes. M/S Schaaf/Vanderscoff All in favor 6-0-0-Mark Birnbaum, Mark Vanderscoff, Burt Greenspan, Nancy Wein, Hank Ryan, Leslie Schaaf, |
| 10minutes | G-2: City maintenance – development of regular schedule (trimming trees, weeding etc.) for bicycle and multi use paths.  | *Committee discussion.* *Receive recommendation.**No action.* |
| Mark suggested the city maintenance should be proactive and follow a schedule that allows staff to go around and look at potential hazards and issues near bike paths. Petr said he has brought up this issue with PW director and explained that our Maintenance division is going through some changes and he will let them know the Committee’s suggestion. Committee members discussed various grievances regarding maintenance and safety issues around the city. |
| 20minutes | G-3: League of American Bicyclists Examples of BFC Applications for similar size communities (40,000 to 70,000 residents).  | *Committee discussion.* *No action.* |
|  Mark presented ideas and things that other cities were getting recognition for that we could also be doing. Comments from the committee include- What is the value of the application? We are never going to compare to a college town. Other cities have a larger portion of bicyclists, providing more of an incentive. A bike culture doesnot exist here- and there is no widespread community support. Petr suggested we see where can improve and concentrate on those things. Mark thinks these ideas are good to use as an educational tool and something we should shoot for. Petr asked the committee to identify 3 of most important things that they think the city should strive for and he can present it to management and Council to see if there is support. Also to see if the General plan can include some of the ideas as it incorporates the Bicycle Pedestrian plan. Ideally, Petr would like comments and suggestions emailed to him by Aug 7. |
| 5minutes | G-4: Confirm next meeting date(Wednesday September 14, 2016).  | *Receive recommendation.* *Action.*  |
| Next meeting date of September 14, was confirmed. All in favor. |

1. Adjournment 8:20