



THE CITY OF  
**NOVATO**  
CALIFORNIA

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# NOVATO RECREATION, CULTURAL AND COMMUNITY SERVICES COMMISSION

## MINUTES

May 12, 2016  
7:00 p.m.

Novato City Hall\*  
Council Chambers  
901 Sherman Avenue

### A. ROLL CALL

Chair Crow called the meeting to order at 7:00 p.m.

Commissioners present: Crow, Weber, Solorzano, Bartling, Caye, Neese, Shilvock

Commissioners absent: None

Also present: Director Pam Shinault, Recreation Operations Manager Kathy Kormos, Recording Secretary Lori Simpkins

### B. APPROVAL OF AGENDA

**MOTION/SECOND, COMMISSIONERS WEBER/SHILVOCK, TO APPROVE THE AGENDA.**

**MOTION CARRIED 7-0.**

### C. APPROVAL OF MINUTES

1. March10, 2016.

**MOTION/SECOND, COMMISSIONERS WEBER/SHILVOCK, TO APPROVE THE MINUTES.**

**MOTION CARRIED 7-0.**

### D. PUBLIC COMMENT

There was no public comment.

### E. READER BOARD INFORMATION

1. Various Program Fliers

**F. PRESENTATIONS**

1. Commission on Aging Annual Update, Beth Livoti, Commission on Aging Novato representative. Ms. Livoti updated the Commission on the Novato Village program, designating Novato as a WHO Friendly Community, Catch a Ride Program. The Commission organized a Healthy Aging Symposium, and produces the Great Age newsletter. The Commission also offers educational meetings.
2. Educational/Informational Presentation on Age Friendly and Aging in Place, Patricia Smith. Ms. Smith introduced herself and gave a short PowerPoint presentation.
3. Exciting Summer Programs Preview, Kathy Kormos, Recreation Operations Manager. Ms. Kormos gave a PowerPoint presentation on the many fun and exciting programs the department is offering this summer. The Commission commended the department on summer activity guide that is full of programs. Several of the Commissioners have or know of children who have enjoyed participating in the programs.

**G. OLD BUSINESS**

There were no Old Business items.

**H. NEW BUSINESS**

1. DOGBONE Meadow Dog Park Capital Improvement Project. The Commission received information and a short PowerPoint presentation on the project. Ms. Gosia Woodfin, Assistant Engineer from the City, and the project consultant, Ken Peterson, Gates & Associates gave a brief report and PowerPoint presentation and answered Commission questions.

Public comment on this item:

Courtney Flavin, Friends of DOGBONE Meadow  
John Rieke  
Alan Rosenbloom, Friends of DOGBONE Meadow  
Andrea Tapia  
Veronica Valero, Novato Live Well Network  
Rohena rice  
Matt  
Gary Sello  
Diane Matcheck  
David Selzer

Don Foster, the Poop Group

The Commission continued discussion on this item.

**MOTION/SECOND, COMMISSIONERS SHILVOCK/NEESE, TO RECOMMEND PLAN A.**

**MOTION CARRIED 7-0.**

**MOTION/SECOND, COMMISSIONERS CROW/CAYE, TO RECOMMEND NOT TO REDUCE THE AMOUNT OF TURF AREA.**

**MOTION CARRIED 7-0.**

**MOTION/SECOND, COMMISSIONERS CROW/SOLORZANO, TO RECOMMEND A TRANSITION PLAN BE CREATED TO PHASE OUT THE WALNUT TREES, AND IN THE INTERIM MITIGATE THE ISSUE.**

**MOTION CARRIED 7-0.**

**MOTION/SECOND, COMMISSIONERS CAYE/NEESE, TO RECOMMEND STAFF EXPLORE THE NEED TO EXTEND THE SIDEWALK TO ACCOMMODATE THE ADA PATH OF TRAVEL TO THE ENTRANCE GATE.**

**MOTION CARRIED 7-0.**

2. Overview of proposed FY16/17 Parks, Recreation and Community Services Operating Budget and Capital Improvement Projects Budget for Parks, Recreation and Community Facilities. Ms. Shinault gave a brief PowerPoint presentation. The Commission discussed several issues.

Commissioner Shilvock left the meeting at 9:45pm.

## **I. REPORTS/INFORMATION**

1. Director's Report. Ms. Shinault reported on a joint meeting with NUSD, upcoming concerts, the opening of the Hamilton Pool, and a summer camp staff training meeting.
2. Upcoming City Council Items
  - 5/17 - Proclamation: Kids to Parks Day
  - 5/17 - Approve Plans and Specs - Bahia Parks
  - 5/17 - Parks and Recreation Registration Software Contract Award

5/17 - FY 2016-17 Operating and Capital Improvements Project Budgets:  
Direction

5/24 - Gymnastics Center Roof Award

6/14 - Budget Public Hearing and Council Deliberation

6/28 - Operating and CIP Budget Adoption

3. Media Articles - Comments from the Director/Commission.

**J. COMMISSION REPORTS/COMMENTS.**

1. Commission Comments/Reports. The Commissioners commented on the nice presentation from Patricia Smith, the Hamilton School Mural tiles, attending the Novato Live concert on April 30th, and reported that the Reservoir Hill trail on the bay side is damaged due to not properly draining.

2. Upcoming Community Events.

5/14 – Tour of Novato/School Fuel Community Fair at Novato City Hall  
Complex/Sherman Avenue, 10am – 3pm

5/21 – Novato Live at City Hall Concert – Jessie Bridges, 6 – 8pm

5/22 – Titanium Racing Running Festival at Indian Valley Campus of College of  
Marin, 7am

6/11 & 6/12 – Art, Wine & Music Festival, Novato Downtown, 10am – 7pm

6/18 – Concert on the Green – Barrio Manouche, 5 – 7pm

7/4 – Fourth of July Parade, Grant Avenue, 10am

7/8 – 7/10 – The 29<sup>th</sup> Annual Novato Classic Girls Basketball Tournament,  
Novato High School Gyms, all day

**K. SCHEDULE NEXT MEETING**

July 14, 2016

**L. ADJOURNMENT**

Meeting was adjourned at 9:54pm.