****

 **REGULAR MEETING**

 **Minutes**

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE**

**Wednesday, May 11, 2016 - 7:00PM**

**922 Machin Ave**

**Womack Conference Room-2nd Floor**

1. Call to Order

The meeting was called to order at 7:04 pm.

Committee Members: Mark Birnbaum, Leslie Schaaf, Nancy Wein, Burt Greenspan

Absent: Hank Ryan, Mark Vanderscoff

Staff: Petr Skala, Julian Skinner

1. Approval of Final Agenda

M/S Schaaf, Greenspan -All in favor 4-0-2 Mark Birnbaum, Leslie Schaaf, Burt Greenspan, Nancy Wein

Mark Vanderscoff and Hank Ryan Absent

1. Public Comment

 *(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can*

 *legally have no action as they are not on the agenda. There is a three minute time limit).*

1. Committee Organizational Items

 *D-1-Approval of March 9, 2016 Meeting Minutes.*

M/S Greenspan/Schaaf -All in favor 4-0-2 Mark Birnbaum, Leslie Schaaf, Burt Greenspan, Nancy Wein

Mark Vanderscoff and Hank Ryan Absent

1. Committee Reports
2. Staff Reports

 *F-1- DeLong Avenue and Ignacio Boulevard Highway Interchanges Resurfacing, CIP No.*

*13-003 – Council to approve project plans and specifications May 17, 2016. Construction scheduled for summer 2016 (July / August).*

*F-2-* *Safe Pathways to Schools Crosswalk Improvements - Ignacio Boulevard and South Novato*

 *Boulevard, CIP No. 16-008 – Construction will start May 31, 2016.*

*Ignacio Boulevard (Country Club Drive and at Laurelwood Drive); South Novato Boulevard Lark Court and at Yukon Way. The specific enhancements include continental style markings, rectangular rapid flashing beacons, pedestrian refuge and signage.*

1. General Business

 *(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded*

 *their initial discussions. There is a three minute time limit for public comment per item.)*

|  |  |  |
| --- | --- | --- |
| ***Approximate Time*** | ***Item/Attachments***  | ***Purpose and Actions***  |
| 15 minutes | G-1: Proposed 16/17 CIP BudgetPresentation by Julian Skinner, Engineering ManagerAttachment G-1 | *Committee discussion and receive recommendation.* *Action.* |
| Julian provided a handout and presented the budget. City staff goes before council this time of year to present a proposed capital budget for the next fiscal year. They will hear feedback next Tuesday of both operation and capital budgets. We will go back twice in June for the budget hearing and adoption. Attachment G-1 is a list of funds for next year that was proposed to Council. Julian reviewed the list with the committee. |
| 15minutes | G-2: OBAG 2 (One Bay Area Grant program), call for projects – project applications. Presentation by Julian Skinner, Engineering ManagerAttachment G-2 | *Committee discussion and receive recommendation.* *Action.* |
|  Julian discussed the One Bay Area Grant Program. It was a call for projects that also included some TAM discretionary funding and transportation funds for Clean Air and Transportation Development Act funding; they put them all out together. Applications were due last Friday, we had gone to council to share what we planned on applying for. Funding Starts out at 10 million for Marin; there is an allocation that has to go to Safe Routes to School projects as well. In addition, 50% of that funding has to go to Priority Development Areas, we don’t have any, so we are only eligible for about 2.7 mill of the money that comes to Marin. TAM is not dividing the money up this year as they have in years past. It is our turn this year so we may get more federal money, but we will give our local money in return.Two projects funding would be used for- Nave Dr. repaving and the #2 project would be to fix some intersection approaches. With the revised funding we would not have enough funding to complete 2 separate projects. So they were combined at a cost of about a million dollars. No Action. |
| 10minutes | G-3: League of American Bicyclists Examples of BFC Applications for similar size communities (40,000 to 70,000 residents).  | *Committee discussion.* *No action.* |
| Petr led the committee in a discussion about the application review. The committee was going to spend some time reviewing the applications for similar size communities. The goal was to look at the 120 questions and identify where we can improve. A more thorough discussion can take place at the next meeting; start discussion and continue at next meeting. |
| 5minutes | G-4: Confirm next meeting date(Wednesday July 13, 2016).  | *Receive recommendation.* *Action.*  |
| Next meeting confirmed July 13, 2016. Those present were all in favor- Mark Birnbaum, Leslie Schaaf, , Burt Greenspan, and Nancy Wein |

1. Adjournment

 Meeting adjourned at approximately 8:33