



THE CITY OF
NOVATO
CALIFORNIA

MINUTES MEASURE F OVERSIGHT/CITIZENS FINANCE COMMITTEE

Thursday, December 17, 2015: 7:30AM – 9:00AM

922 Machin Ave

City Administrative Offices

Womack Conference Room

A. Call to Order: *The meeting was called to order at 7:35am. Committee members: Cris MacKenzie, Bob Scott, Robert Jordan, Josh Chassman, Caitrin Devine (arrived at 7:42am), David Bentley. Bob Ratto was absent. City Staff: Brian Cochran (arrived at 7:56am), Jessica Deakynne, and Maureen Chapman (arrived at 7:40am).*

B. Approval of Final Agenda: *The agenda was approved unanimously – Ayes:5 (MacKenzie, Scott, Jordan, Chassman, Bentley), Noes: 0. Absent: 2 (Devine, Ratto).*

C. Public Comment
None

D. Committee Organizational Items

D-1: Approval of September 3, 2015 Meeting Minutes: *The meeting minutes for September 3, 2015 were approved unanimously – Ayes:5 (MacKenzie, Scott, Jordan, Chassman, Bentley), Noes: 0. Absent: 2 (Devine, Ratto).*

D-2: Approval of November 19, 2015 Meeting Minutes: *Bentley was absent for the November 19, 2015 meeting so this item will need to rollover to the next Measure F Oversight/Citizens Finance Committee Meeting, scheduled for January 21, 2016 at 7:30am.*

E. General Business

(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)

<i>Time</i>	<i>Item/Attachments</i>	<i>Purpose and Actions</i>
<i>10 minutes</i>	<p>E-1: Selection of Committee Chair and Vice-Chair</p> <p><i>Attachment: Staff Report</i></p>	<i>Select new Chair and Vice-Chair.</i>
<p><i>D. Bentley nominated R. Scott for the Chair position, seconded by R. Jordan. R. Scott was approved unanimously as the new Chair of the Committee.</i></p> <p><i>R. Jordan nominated J. Chassman for the Vice Chair position, seconded by D. Bentley. J. Chassman was approved unanimously as the new Vice Chair of the Committee.</i></p>		
<i>60 minutes</i>	<p>E-2: Review of Draft General Fund Five-Year Forecast</p> <p><i>Attachments: Staff Report and Draft Forecast</i></p>	<i>Informational only. No action.</i>

B. Cochran presented the draft assumptions for revenues and expenditures in the five-year forecast. The Committee asked a variety of questions of staff.

F. Committee / Staff Comments

There were no additional comments.

G. Adjournment/Future Meetings

Staff stated that the next regularly scheduled meeting of the Committee was scheduled for January, 21, 2016 at 7:30am. The meeting was adjourned at 8:42am.